



SHAVINGTON
CUM
GRESTY

Shavington-cum-Gresty Council
Full Parish Council
Main Road,
Shavington, Crewe
CW2 5DP
www.shavingtononline.co.uk

10 June 2026

MINUTES of the Parish Council Meeting held on 10 June 2026 at 6:00pm

In attendance: Cllrs R. Jones, K. Gibbs, B. Gibbs*, Cruickshank, Hancock, McIntyre, S. Jones,
Wain, Randle, Warham

ScG/27/02/01	To receive and consider apologies for absence: Apologies were received from Cllr Buchanan
ScG/27/02/02	To note declarations of Members' interest Cllr Randle declared an interest in items 7, 8, 9 & 13
ScG/27/02/03	To confirm and sign the minutes of the Shavington-cum-Gresty Parish Council Meeting held on 6 May 2026 (attached) RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record.
ScG/27/02/04	Public Participation A period not exceeding 20 minutes for members of the public to ask questions or submit comments
ScG/27/02/05	To consider and approve the membership of the Community & Engagement Committee: Community & Engagement Committee (7): Cllrs Cruickshank, B Gibbs, S Jones, K Gibbs, P Galt, G McIntyre, N Warham Cllr R Jones to be removed

	<p>RESOLVED: that the membership of the Community & Engagement Committee be updated as above</p>
ScG/27/02/06	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 May 2026 or any items arisen since then:</p> <p>Committee: Community and Engagement Committee Chair: Councillor K Gibbs Meeting held 13 May 2026 (<i>minutes attached</i>)</p> <p>Committee: Finance, Risk & Governance Committee Chair: Cllr C Wain</p> <p>Committee: Staffing Committee Chair: Cllr Cruickshank</p> <p>Committee: Planning Committee Chair: Cllr McIntyre</p> <p>Members NOTED the updates</p>
ScG/27/02/07	<p>To note the YTD Parish Council finance position</p> <p>Members NOTED the update</p>
ScG/27/02/08	<p>To note and approve all payments since 1 April 2026</p> <p>RESOLVED: that the payments since 1 April 2026 are approved</p>
ScG/27/02/09	<p>To receive and consider the next round of payments</p> <p>RESOLVED: that the next round of payments are approved for payment</p>
ScG/27/02/10	<p>To receive and consider the Internal Auditor report</p> <p>Members NOTED that the Clerk has made the Internal Auditor aware that we have identified a breach of our financial regulations, due to a debit card being issued to an additional member of staff. This led the internal auditor to mark no for objective B.</p> <p>Members NOTED the report and agreed the following actions from the auditors recommendations:</p> <ul style="list-style-type: none"> • In line with the medium term financial plan, the council will increase their reserves from 3 to 6 months over the next three years. • Review of asset register to happen in year • Consider having a revaluation of the Village Hall to ensure our insurance cover is adequate • Review the website to enable easier navigation to AGAR and other

	<p>notices</p> <ul style="list-style-type: none"> • Review financial regulations and processes with regards to debit card usage. • Review in year data protection policy and privacy notice. • Review IT files and systems backups and ensure they are adequate.
<p>ScG/27/02/11</p>	<p>To consider to approve the Annual Governance Statement 2024/25 by resolution</p> <p>RESOLVED: that</p> <p>1) We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.: Yes</p> <p>2) We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness: No. The Council have identified that a staff member was given access to a debit card contrary to our financial regulations. The council reviewed the expenditure incurred and found no unauthorised transactions, however, the card arrangement was not compliant with our agreed regulations.</p> <p>3) We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances: No. Contrary to our financial regulations, a member of staff was given access to a debit card. Whilst no unauthorise transactions took place, this s contrary to our regulations.</p> <p>4) We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations: Yes</p> <p>5) We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required: Yes</p> <p>6) We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems: Yes</p> <p>7) We took appropriate action on all matters raised in reports from internal and external audit: Yes</p> <p>8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.: Yes</p>

	<p>9) (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our responsibilities for the fund(s)/assets, including reporting and, if required, independent examination or audit: N/A</p> <p>10) We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review. Yes</p>
ScG/27/02/12	<p>To approve dates for the period of Public Rights:</p> <ul style="list-style-type: none"> - Commencing on Monday 15 June 2026 and ending on Friday 24 July 2026 - <p>RESOLVED: that the dates for the period of Public Rights is approved</p>
ScG/27/02/13	<p>To consider approving Section 2 – Accounting Statement 2025-26 for submission to PKF Littlejohn LLP, external auditor (attached)</p> <p>RESOLVED: that the accounting statement 2025-26 is approved</p>
ScG/27/02/14	<p>To consider and approve updates on the following policies:</p> <ul style="list-style-type: none"> • Use of the Village Hall for Parish Council and community events (attached) <p>Members were asked to make comments on the proposed policy in writing to the Clerk no later than 22 June, for her to bring any adjustments back for agreement.</p>
ScG/27/02/15	<p>To consider a recommendation from the Community and Engagement Committee for a Christmas Event in conjunction with the Churches.</p> <p>RESOLVED: that the Christmas Event as outlined, in conjunction with the Churches is approved</p>
ScG/27/02/16	<p>To consider making a response to the following planning application:</p> <p>Application Reference Number: 26/1796/PIP Application Type: Permission in Principle Proposal: Permission in Principle Application for the erection of up to no. 9 dwellings.</p> <p>RESOLVED: that the Clerk is asked to draft an objection against this application for the following reasons, and circulate to Members for agreement:</p> <ul style="list-style-type: none"> • Outside settlement boundary • Drainage and flooding

	<ul style="list-style-type: none">• Bat habitat• Safety issue on exit/ access point• Provision for affordable houses• Play area• Pollution• Need for this type of housing
ScG/27/02/17	<p>To consider making a response to any other urgent planning applications which have been issued since this agenda was published.</p> <p>No additional planning applications were received</p>
ScG/27/02/18	<p>To note the date of the next Council Meeting – 1 July 2026 7:30PM</p> <p>Members NOTED the date of the next meeting</p>

*Chair: Cllr R. Jones
Clerk: H Marshall
Meeting closed: 1859*

**Cllr B. Gibbs arrived at 18.03 during item 6.*