

Shavington-cum-Gresty Council
Community & Engagement Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 13 May 2026 at 7:30PM

In attendance: Cllrs K. Gibbs, B. Gibbs, R. Jones, McIntyre, S. Jones, Galt*, Cruickshank & Warham*

Community Manager, Parish Clerk, Communications and Events Officer, Ms Snell, Mr Latham, Ms Clarke, Ms McIntyre, Ms Adams

ScG/CE/27/01/01	To elect the Chair and Deputy Chair of the Community & Engagement Committee.
	Cllr K. Gibbs and Cllr K. Cruickshank were elected as Chair and Vice-Chair of the Committee respectively.
ScG/CE/27/01/02	To receive and consider apologies for absence.
	No apologies were received
ScG/CE/27/01/03	To note declarations of Members' interests.
	No declarations of interest were made
ScG/CE/27/01/04	To note the Terms of Reference of the Community & Engagement Committee. (attached)
	Members NOTED the terms and reference
ScG/CE/27/01/05	To consider the appointment of non-Parish Councillors Members to the Committee as representatives of the community.
	The following members were appointed as Non-Parish Council community representatives: Melvyn Latham (Shavington Methodist Church) Judith McIntyre (Women's Institute)

	Janet Clarke (Community representative) Viv Adams (Community representative) Angela Snell (Shavington Village Festival Committee) Andrea Gibbs (Booking officer – Village Hall)
ScG/CE/27/01/06	To confirm and sign the minutes of the Community & Engagement Committee Meeting held on 11 March 2026
	RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record. Cllr B. Gibbs raised a point of order, that a decision was made to approve an event which would grant free use of the Village Hall, without consultation with the Village Hall Committee. It was agreed that as this matter was on this evenings agenda (agenda point 13, Christmas event), and the terms of reference for the Committee had been updated, that this could be resolved at that point.
ScG/CE/27/01/07	Public Participation A period not exceeding 20 minutes for members of the public to ask questions or submit comments
	No members of the public were present.
ScG/CE/27/01/08	To receive and consider the YTD financial position of the Community & Engagement Committee.
	Members NOTED the report
ScG CE/27/01/09	To receive and consider an update on Village Hall upgrades for 2026/27
	Members NOTED the update
ScG CE/27/01/10	To consider a review of the grants policy for 2026/27 (attached)
	Members RECOMMENDED that grant policy be updated to reflect the following points: That set windows are implemented for applications, in line with C&E meeting dates for decision That an equal portion of the budget is set aside for approval at each meeting (and any unused budget is rolled over to the next window) That the cap on number of times an organisation can apply for a grant in a year is removed That a more robust condition is placed on successful applicants to advertise the benefit of the grant they have been awarded. That the Finance, Risk and Governance Committee is asked to increase the budget of the awards scheme to £20,000, taking additional funds from our general reserves.

ScG CE/27/01/11	To receive and consider an application for a grant from Shavington Academy
	RESOLVED that the request for a grant of £40 was agreed and that the Clerk is instructed to contact the school to see if there is a way in which we can support another award.
ScG CE/27/01/12	To consider the Councils approach to comments on social media and to review our policy on behaviour in the Shavington Online Community Group (attached)
	RESOLVED that the Clerk is delegated authority to make operational decisions on this matter with an overarching aim to increase engagement and keep abuse to a minimum.
ScG CE/27/01/13	<p>To receive and consider an update on the following events:</p> <ul style="list-style-type: none"> - Shavington Village Festival 2026 (verbal) - Summer Trail 2026 (attached) - Christmas event 2026 (attached)
	<p>RESOLVED that the Clerk is delegated authority to create a stall at the village festival, with an aim to have great engagement and to provide an opportunity for residents to engage on local issues of importance. Budget for this activity can be increased from the current £274, as long as overall budget for community events across the year remain within the £6,000 pot.</p> <p>RESOLVED that the Clerk is delegated authority to organise a trail which combines both the Heritage and letter trail. Officers are asked to consider as part of this holding a session where prizes can be collected and refreshments provided. Budget up to £425.</p> <p>Members RECOMMENDED that the Christmas event combined with the Church groups goes ahead on 21st November (currently expected running time from 10am-2pm, subject to change).</p> <p>Members also asked that a policy is developed for when long term hirers can be displaced from the village hall for community events.</p>
ScG CE/27/01/14	<p>To receive an update on the following events and activities:</p> <ul style="list-style-type: none"> - Heritage Group activities (verbal) - Wellbeing Wednesdays (attached)

	<p>RESOLVED that Standing orders were suspended to allow a continuation of the meeting over 2 hours.</p> <p>NOTED the report and thanked that Community Manager</p>
ScG CE 27/01/15	<p>To receive and consider an update on the following external grant applications:</p> <ul style="list-style-type: none"> - National Lottery Heritage Fund (verbal) - Caremark Community Care Fund (verbal)
	<p>Members NOTED the update</p>
ScG CE/27/01/16	<p>To receive and consider a forward look for the Parish Council Quarterly Newsletter forward look. (to follow)</p>
	<p>Members NOTED the update and requested that grant recipients were included as a regular item and that any advertisement of local religious groups and spotlights on local people considered timing and rules on promotion for Parish Councils.</p>
ScG CE/27/01/17	<p>To consider volunteer availability for the opening of the Village Hall on the following dates:</p> <ul style="list-style-type: none"> • 20 & 21 June 2026 • 11 & 12 July 2026 • 18 & 19 July 2026 • 25 & 26 July 2026 • 5 & 6 September 2026
	<p>Members NOTED that volunteer availability was still required for 11&12 July and 25&26 July. It was recommended that a longer term solution researched for access and payment for the village hall.</p>
ScG CE/27/01/18	<p>To note the date of the next Community & Engagement Committee Meeting – 9 September 2026 7:30PM</p>
	<p>Members NOTED the date of the next meeting</p>

Meeting Closed at 2154 hrs

Chair: Cllr K. Gibbs

Clerk: H Marshall

*Cllr Warham left the meeting at 2122

*Cllr Galt left the meeting at 2124

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