



SHAVINGTON  
CUM  
GRESTY

**Shavington-cum-Gresty Council**  
**Annual Meeting of Parish Council**  
Main Road,  
Shavington, Crewe  
CW2 5DP  
[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

6 May 2026

## MINUTES of the Annual Meeting of the Parish Council held on 6 May 2026 at 7:30pm

In attendance: Cllrs R. Jones, B. Gibbs, Cruickshank, Hancock, McIntyre, Galt, S. Jones, Wain, Randle

<b>ScG/27/01/01</b>	To receive and consider apologies for absence:  Apologies were received from Cllr K. Gibbs and Buchanan
<b>ScG/27/01/02</b>	To note declarations of Members' interest  Cllr Randle declared an interest in items 15, 16, 17
<b>ScG/27/01/03</b>	To elect a Chair and Vice-Chair of the Parish Council  Chair and Vice-Chair once elected will be asked to sign their Declarations of Acceptance of office.  <b>RESOLVED:</b> Cllr R. Jones and Cllr K. Gibbs were elected Chair and Vice-Chair of the Parish Council respectively.
<b>ScG/27/01/04</b>	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings held on 1 April 2026 ( <b>attached</b> )  <b>RESOLVED:</b> that the minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/27/01/05</b>	To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 1 April 2026 or any items arisen since then:  Committee: Community and Engagement Committee

	<p>Chair: Councillor K Gibbs</p> <p>Committee: Village Hall Committee Chair: Cllr McIntyre</p> <p>Committee: Environment and Recreation Committee Chair: Cllr Cruickshank</p> <p>Committee: Finance &amp; Strategy Committee Chair: Cllr C Wain (<i>minutes of meeting held 22 April attached</i>)</p> <p>Committee: Staffing Committee Chair: Cllr Cruickshank</p> <p>Committee: Planning Committee Chair: Cllr McIntyre</p>
<p><b>ScG/27/01/06</b></p>	<p>To receive applications for the office of Parish Councillor and to co-opt candidate to fill the existing vacancy (<i>applications circulated to Members</i>)</p> <p>Once co-opted the Councillor will be asked to sign their Declaration of Acceptance of Office.</p> <p><b>RESOLVED:</b> Nicola Wareham was co-opted to fill the vacancy on the Parish Council and signed their declaration of acceptance of office.</p>
<p><b>ScG/27/01/07</b></p>	<p>To consider the DRAFT Committee membership for 2026/2027</p> <p><b>RESOLVED:</b> that the Committee Membership 2026/27 is approved as follows:</p> <ul style="list-style-type: none"> <li>✓ <b>Community &amp; Engagement Committee (max 7):</b> Cllrs Cruickshank, K. Gibbs, McIntyre, S. Jones, R. Jones, B. Gibbs, Galt</li> <li>✓ <b>Finance, Risk &amp; Governance Committee (max 6):</b> K. Gibbs, S. Jones, B. Gibbs, Wain, Galt, Randle</li> <li>✓ <b>Planning Committee (max 7):</b> K. Gibbs, McIntyre, Wain, Galt, R. Jones</li> <li>✓ <b>Staffing Committee (max 5):</b> Cllrs Buchanan, Cruickshank, S. Jones, R. Jones, B. Gibbs</li> <li>✓ <b>Complaints Committee (max 5):</b> Wain, Galt, Cruickshank, Randle, Hancock</li> </ul>
<p><b>ScG/27/01/08</b></p>	<p>To consider and approve the Terms of Reference of Committees for 2026/27 (<i>attached</i>)</p> <p><b>RESOLVED:</b> The Terms of Reference were approved with the following amendments:</p>

	<ul style="list-style-type: none"> <li>• Finance, Risk and Governance Committee (not Community and Engagement) to have the authority to adjust fees at the Village Hall at up to 10% per annum. Any decrease, or increase of more than 10% to be agreed by Full Council.</li> <li>• To add in to the C&amp;E Committee that any free use of the village hall to be agreed must not impact on long term hirers, unless agreed by Full Council.</li> </ul>
<p><b>ScG/27/01/09</b></p>	<p>To consider and approve the Council meetings calendar 2026/27 (<b>attached</b>)</p> <p><b>RESOLVED:</b> That the dates were agreed by Council, with the following amendments:</p> <ul style="list-style-type: none"> <li>• Annual meeting 2027 to be held on 12 May</li> <li>• Finance, Risk and Governance Committee meeting due to be held on 28 April to be rearranged to avoid the pre-election period.</li> </ul>
<p><b>ScG/27/01/10</b></p>	<p>To consider and approve representations on outside bodies:</p> <ul style="list-style-type: none"> <li>a. Village Festival Committee</li> <li>b. Wybunbury United Charities</li> </ul> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>a. Cllr S.Jones will represent the Parish Council at the Village Festival Committee</li> <li>b. Cllrs Buchanan &amp; Cruickshank will represent the Parish Council at the Wybunbury United Charities</li> </ul>
<p><b>ScG/27/01/11</b></p>	<p>To review the Parish Council's affiliation to Cheshire Association of Local Council (ChALC) at a cost of £1631.80 for 2026-27.</p> <p><b>RESOLVED:</b> The Parish Council wish to continue their affiliation with ChALC</p>
<p><b>ScG/27/01/12</b></p>	<p>To confirm the Council's adoption of:</p> <ul style="list-style-type: none"> <li>a. Shavington-cum-Gresty Standing Orders (<b>attached</b>)</li> <li>b. Shavington-cum-Gresty Finance Regulations (<b>attached</b>)</li> </ul> <p><b>RESOLVED:</b> that the Standing Orders are approved and that the Financial Regulations are brought back to the Parish Council to agree the use of debit cards for officers.</p>
<p><b>ScG/27/01/13</b></p>	<p>To review and consider the following external support services and subscriptions:</p> <ul style="list-style-type: none"> <li>a. Beardmore Accountants for payroll service</li> <li>b. JDHBS as GDPR consultant</li> <li>c. Parish Online</li> </ul>

	<p>d. Sabrina Doherty as Internal auditor</p> <p><b>RESOLVED:</b> that the external support services and subscriptions are approved</p>
<b>ScG/27/01/14</b>	<p>To review and consider the Council's bank signatories:</p> <ul style="list-style-type: none"> <li>a. Cllr K Gibbs</li> <li>b. Cllr B Gibbs</li> <li>c. Cllr Hancock</li> <li>d. Cllr McIntyre</li> <li>e. H Marshall (Parish Clerk)</li> <li>f. S Randle (Community Manager)</li> <li>g. H Peel (Communications and Events Officer)</li> </ul> <p><b>RESOLVED:</b> that Cllr B. Gibbs is to be removed as a signatory and that Cllrs C. Wain and R.Jones are added to the account signatories.</p>
<b>ScG/27/01/15</b>	<p>To note the YTD Parish Council finance position <b>(to follow)</b></p> <p>Members <b>NOTED</b> the update</p>
<b>ScG/27/01/16</b>	<p>To note and approve all payments since 1 April 2026 <b>(to follow)</b></p> <p><b>RESOLVED:</b> that the payments since 1 April 2026 are approved</p>
<b>ScG/27/01/17</b>	<p>To receive and consider the next round of payments <b>(to follow)</b></p> <p><b>RESOLVED:</b> that the next round of payments are approved for payment</p>
<b>ScG/27/01/18</b>	<p>To receive and consider a report on our YTD KPI (key performance indicator) performance <b>(attached)</b></p> <p>Members <b>NOTED</b> the report</p>
<b>ScG/27/01/19</b>	<p>To approve in advance payments for the following:</p> <ul style="list-style-type: none"> <li>• PAYE</li> <li>• Pension contributions</li> <li>• NI contributions</li> <li>• Village Hall Electricity Direct Debit</li> <li>• Village Hall Gas Direct Debit</li> <li>• Village Hall Water Direct Debit</li> <li>• Village Hall Waste collections Direct Debit</li> <li>• Adobe subscription Direct Debit</li> <li>• Culligan maintenance Direct Debit</li> <li>• Village Hall Telephone and WiFi Direct Debit</li> </ul> <p><b>RESOLVED:</b> that the listed payments are approved</p>

<b>ScG/27/01/20</b>	<p>To receive and consider an update on the Neighbourhood Plan review project (<b>attached</b>)</p> <p>Members <b>NOTED</b> the update</p>
<b>ScG/27/01/21</b>	<p>To consider making a response to the following planning applications:</p> <p><b>26/1055/OUT:</b>  <b>Outline Planning</b>          Outline planning application (including details of access with all other matters reserved) for residential development of up to 195 dwellings with site access from Crewe Road, open space, landscaping, drainage, ecological enhancements and other associated works.</p> <p><b>RESOLVED:</b> that the Clerk is instructed to develop a statement of objection, with the listed points, to be circulated and agreed by members.</p> <p><b>26/1232/OUT:</b>  <b>Outline Planning</b>          Outline planning application for the erection of up to 450 dwellings, comprising of a mix of market and affordable housing (use Class C3), green infrastructure, a one-form entry primary school (Use Class F1(a)) including nursery provision (Use Class E(f)), a 100 space car park to serve adjacent football club, walking and cycling routes, formal and informal open space including trim trails, outdoor play space, drainage, as well as site clearance and preparation works and associated works and infrastructure. All matters reserved except for access.</p> <p><b>RESOLVED:</b> that the Clerk is instructed to develop a statement of objection, with the listed points, to be circulated and agreed by members.</p>
<b>ScG/27/01/22</b>	<p>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</p> <p>No additional planning applications were for consideration.</p>
<b>ScG/27/01/23</b>	<p>To note the date of the next Council Meeting – <b>3 June 2026 7.30PM</b></p> <p>Members <b>NOTED</b> the date of the next meeting</p>

*Chair: Cllr R. Jones*  
*Clerk: H Marshall*  
*Meeting closed: 2131*