



SHAVINGTON  
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**Shavington-cum-Gresty Council**  
**Parish Council Meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP  
[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

5 November 2025

## MINUTES of the Meeting of the Parish Council held on 5 November 2025, 7.30pm

In attendance: Cllrs R. Jones, S. Jones, Wain, McIntyre, Buchanan, B Gibbs, Randle, Cruickshank  
Also in attendance: H Marshall (Parish Clerk)

<b>ScG/25/06/01</b>	To receive and consider apologies for absence  Apologies were received from Cllrs Hancock, K. Gibbs and Galt
<b>ScG/25/06/02</b>	To note declarations of Members' interest  Cllr Randle declared an interest in items 5, 6, 7 & 8
<b>ScG/25/06/03</b>	To confirm and sign the minutes of the Shavington-cum-Gresty Parish Council Meeting held on 1 October 2025 ( <b>attached</b> )  <b>RESOLVED:</b> The minutes of the Parish Council meeting held on 1 October 2025 were approved and signed as an accurate record.
<b>ScG/25/06/04</b>	<b>Public Participation</b> A period not exceeding 20 minutes for members of the public to ask questions or submit comments  A member of the public expressed a concern about the letter he had received from Cheshire East Highways about the boulders that had been placed on the grass verges around Chestnut Avenue. The Clerk and Cheshire East Ward Councillor have both been in contact with Cheshire East regarding what can be done to make the area safer if these boulders are removed. The Clerk is requested to follow up with Cheshire East to understand if some permanent street furniture could be put in place in this area to attempt to resolve the issue.
<b>ScG/25/06/05</b>	To receive and consider updates from Committee Chairs in relation to

meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 1 October or any items arisen since then:

Committee: Community and Engagement Committee  
Chair: Cllr K Gibbs

Committee: Village Hall Committee  
Chair: Cllr McIntyre

Meeting held on 22 October (**Minutes attached**)

**Items for consideration:**

- a. Members RECOMMEND an adjustment to week day charges from 1 April 2026. A four hour booking would rise from £35 to £36 per session. Concessions would remain as 16 weeks for the price of 12.
- b. It is recommended that Full Council approve the closure of the Village Hall on the following days to support local events and for hall management purposes:
  - Shavington Village Festival: Closure on the day of the event, in line with Village Festival Hiring policy.
  - Remembrance Service: Closure in the morning only.
  - Christmas Eve through 2nd January: Closure, except for any long-term bookings.

Committee: Environment and Recreation Committee  
Chair: Cllr Cruickshank  
Meeting held on 8 October (**Minutes attached**)

Committee: Finance & Strategy Committee  
Chair: Cllr C Wain

Committee: Staffing Committee  
Chair: Cllr Cruickshank

Meeting held on 15 October (**Minutes attached**)

**Items for consideration:**

- a. Members RECOMMEND to Full Council an adjustment to the Staffing TOR to Full Council, to update the recruitment process. (**attached**)
- b. Members RECOMMEND an adjustment to the job description of the Communication and Events Officer role to Full Council.
- c. Members RECOMMEND the proposed recruitment process and advert to Full Council.
- d. Members RECOMMEND to Full Council that the Clerk's pay is updated to SCP 35, backdated to 3 September on completion of CiLCA, under the condition that this is within the 18 month timescale.
- e. Members RECOMMEND to Full Council an update to the Community Managers contracted hours to 20 hours per week, temporarily from 1 November – 31 April 2026, to be reviewed at that point.

	<p>Committee: Planning Committee          Chair: Cllr McIntyre</p> <p>All 2026/27 budget recommendations will be considered at the December meeting, following a review from the Finance and Strategy Committee.</p> <p><b>RESOLVED:</b> Members agreed to the implementation of all recommendations, except budget recommendations, which will be considered at the December meeting, following a review from the Finance and Strategy Committee.</p>
<b>ScG/06/06</b>	<p>To note the YTD Parish Council finance position (<b>attached</b>)</p> <p>Member <b>NOTED</b> the report</p>
<b>ScG/06/07</b>	<p>To note and approve all payments since 1 April 2025 (<b>attached</b>)</p> <p><b>RESOLVED:</b> that payments listed since 1 April 2025 are approved</p>
<b>ScG/06/08</b>	<p>To receive and consider the next round of payments (<b>attached</b>)</p> <p><b>RESOLVED:</b> that the payments listed are approved</p>
<b>ScG/06/09</b>	<p>To receive and consider the External Auditor report for the period ending 31 March 2025. (<b>attached</b>)</p> <p>Members <b>NOTED</b> the report</p>
<b>ScG/06/10</b>	<p>To receive and consider an update on the Weston Mitigation Land acquisition project (<b>attached</b>)</p> <p><b>RESOLVED:</b> Members ask that the Clerk write to Goodman 19 December and ask for a proposal so we can make a decision on where we invest our resources for 2026.</p>
<b>ScG/06/11</b>	<p>To note the date of the Casual Vacancy Notice for the Parish and agree the timeline for co-option if no election is called. (<b>attached</b>)</p> <p><b>RESOLVED:</b> Members approved the timeline and process for the Casual Vacancy.</p>
<b>ScG/06/12</b>	<p>To receive and consider an update on the Shavington-cum-Gresty Parish Council Strategy 2024-2029 (<b>attached</b>)</p> <p>Members <b>NOTED</b> the report</p>
<b>ScG/06/13</b>	<p>To receive and consider a report on the Parish Council meetings and Committee structure (<b>attached</b>)</p>

	<p><b>RESOLVED:</b> Members accepted the proposed Terms of Reference for Planning Committee, with an adjustment to membership from 5 to 7. The Clerk is asked to review all other delegated terms of reference for other committees, with an aim of reducing the total number of meetings per year to a maximum of 24 per year.</p>
<p><b>ScG/06/14</b></p>	<p>To receive and consider a report on the purchase of a village boundary sign and a sign for the Shavington Primary School Car Park (<b>attached</b>)</p> <p><b>RESOLVED:</b> The Clerk is asked to progress with engaging with the School and proceeding with a sign, upon agreement.</p> <p><b>RESOLVED:</b> The Clerk is asked to include the boundary signs in our Medium Term Financial Plan with a view to undertaking this work across the course of our strategy.</p>
<p><b>ScG/06/15</b></p>	<p>To receive an update on the Christmas Lights for the Village Hall (<b>verbal</b>)</p> <p>Member <b>NOTED</b> the report</p>
<p><b>ScG/06/16</b></p>	<p>To note the date of the next Council Meeting – <b>3 December 2025 7:30PM</b></p>