



SHAVINGTON
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Shavington-cum-Gresty Council
Village Hall Committee
Main Road,
Shavington, Crewe
CW2 5DP
www.shavingtononline.co.uk

16 June 2025

Minutes of the meeting held 7:30pm 25 June 2025

In attendance: Cllrs K. Gibbs, McIntyre, Randle, Hancock and S. Jones
Ms Adams

1	To elect the Chair and Deputy Chair of the Village Hall Committee. RESOLVED: Cllr McIntyre and Cllr K. Gibbs were elected as Chair and Deputy Chair respectively
2	To receive and consider apologies for absence. Ms Clarke sent apologies
3	To note declarations of Members' interests. Cllr Hancock declared a personal interest in item 15.
4	To note the Terms of Reference of the Village Hall Committee. (attached) Members NOTED the terms of reference
5	To consider the appointment of non-Parish Councillors Members to the Committee as representatives of the community. RESOLVED: Ms Adams and Ms Clarke and Ms A. Gibbs were elected as non-parish Councillor Members to the Committee.
6	To confirm and sign the minutes of the Village Hall Committee Meeting held on 23 April 2025 (attached) RESOLVED: The minutes were approved and signed as an accurate record.
7	Public Participation

	<p><i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i></p> <p>No members of the public were present.</p>
8	<p>To receive and consider an update regarding the Village Hall occupancy rate. (attached)</p> <p>Members NOTED the report.</p>
9	<p>To receive and consider the YTD financial position of the Village Hall Committee. (attached)</p> <p>Members NOTED the YTD financial position</p>
10	<p>To consider the placement of the screen acquired through our grant and appropriate storage for the screen (attached)</p> <p>RESOLVED: That the screen will be put on a wheeled stand and a bespoke cupboard created to house it when not in use. Cupboard to be quoted for, and considered. The Terms and Conditions of hire were accepted.</p>
11	<p>To receive an update with regard to general repairs in the Village Hall and a maintenance log (attached)</p> <p>Members NOTED the report and requested that the fire door be replaced in the kitchen at a cost of up to £400. Cllr K. Gibbs agreed to email out to regular hirers to make them aware of our log and how to log any maintenance issues.</p>
12	<p>To consider a maintenance and upgrade schedule for the Village Hall, to be considered as part of the sustainability review (attached)</p> <p>Members NOTED that schedule and recommended amendments to be considered as part of the sustainability review.</p>
13	<p>To consider use of storage at the Village Hall for regular users of the hall and the PCSO (attached)</p> <p>RESOLVED: That the cloakroom upstairs is cleared and the outside shed area to free up storage. The Clerk will arrange a day to do this to enable some storage space to be freed up.</p>
14	<p>To consider an adjustment to the 4-hour booking slots currently in use (attached)</p> <p>RESOLVED: That the 4 hour booking slots currently in place will be adjusted from September to align with the end of current block bookings, on weekdays to 8:30am-12:30pm, 1:30pm-5:30pm and 6:30pm-10.30pm</p>
15	<p>To consider and agree the terms of temporary occupancy contract for the shed (attached)</p>

	RESOLVED: The updated contract was recommended to go to the Parish Council for final sign off.
16	To note the date of the next Village Hall Committee Meeting – 22 October 2025 7:30pm Members NOTED the date of the meeting.

Meeting closed at 20:33hrs
Chairman: Cllr McIntyre
Clerk H. Marshall