



SHAVINGTON  
CUM  
GRETTY

**Shavington-cum-Gresty Council  
Environment & Recreation Committee**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

May 2025

To: **Members of the Environment & Recreation Committee**

Dear Councillor,

You are summoned to attend the meeting of the **Environment & Recreation Committee** to be held at **7:30PM** on **Wednesday 21 May 2025** at **Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP**.

Your sincerely,

Holly Marshall  
Parish Clerk

## AGENDA

1	To elect the Chair and Deputy Chair of the Environment & Recreation Committee.
2	To receive and consider apologies for absence.
3	To note declarations of Members' interests.
4	To note the Terms of Reference of the Environment & Recreation Committee. <b>(attached)</b>
5	To consider the appointment of non-Parish Councillors Members to the Committee as representatives of the community.
6	To confirm and sign the minutes of the Environment & Recreation Committee Meeting held on 9 October 2024 <b>(attached)</b>
7	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
8	To receive and consider the YTD financial position of the Environment & Recreation Committee. <b>(attached)</b>

<b>9</b>	To receive an update on the grounds maintenance in the Parish <b>(verbal)</b>
<b>10</b>	To receive and consider a report on a request for a contribution towards play equipment on Wessex Park <b>(attached)</b>
<b>11</b>	To receive and consider a report on the Vine Tree play area repair recommendations <b>(attached)</b>
<b>12</b>	To receive an update on the Weston Ecological Mitigation Land acquisition <b>(verbal)</b>
<b>13</b>	To receive and consider a report on allotment charges and fees <b>(attached)</b>
<b>14</b>	To receive and consider an update on the Gresty Lane Allotments, including any issues raised and actions required <b>(attached)</b>
<b>15</b>	To consider a request to adjust the frequency of the environment and recreation meetings from 2 times to 4 times per year <b>(attached)</b>
<b>16</b>	To note the date of the next Community & Engagement Committee Meeting – <b>12 November 2025 7:30PM</b>

# ENVIRONMENT AND RECREATION COMMITTEE

Approved by Shavington cum Gresty Parish Council on 7 May 2025

<b>8 Members of the Authority</b>		<b>Quorum 3</b>
Meeting will take place every 6 months		
<p>The Committee's objective is to improve the quality of life in Shavington-cum-Gresty by providing and maintaining local amenities, allotments and environment in an efficient, cost effective and environmentally sustainable way.</p> <p>All non-committee members may attend meetings of the Committee except for confidential items and speak at the Chairman's discretion but are unable to vote.</p>		
<b>Function of the Council Column 1</b>	<b>Delegation of Function Column 2</b>	
1	To manage the operation of all open spaces, playing fields, playgrounds and allotments under the responsibility of the Council.	<p>Committee</p> <p>Parish Clerk for routine management</p>
2	To recruit, appoint, review and regularly monitor the ground maintenance contracts to guarantee value for money for the Council.	<p>Committee</p> <p>Parish Clerk for routine management</p> <p>Council for everything without budgetary allocation.</p> <p>Parish Clerk for emergency works in line with Financial Regulations, subject to reporting justification to next Council</p>
3	To monitor the maintenance of all open spaces particularly the Village Hall patio garden and war memorial and ensure that they are in safe condition for their use by the public.	<p>Committee</p> <p>Parish Clerk for routine management</p> <p>Council for everything without budgetary allocation.</p> <p>Parish Clerk for emergency works in line with Financial Regulations, subject to</p>

		reporting justification to next Council
4	To ensure that all the council's green spaces and flower beds are managed effectively to provide a pleasant and safe environment for residents and visitors to the Parish.	Committee Parish Clerk for routine management
5	To encourage engagement with the community, interest groups and external bodies, to assist in the conservation and enhancement of council green spaces and flower displays.	Committee
6	To consider and where relevant determine, in association with appropriate other bodies, the arrangement and presentation of flower beds, green areas and other relevant matters on Council property	Committee
7	To undertake and monitor health and safety inspections of all playground equipment, and arrange for remedial works where recommended.	Committee Parish Clerk for routine management  Council for everything without budgetary allocation.  Parish Clerk for emergency works in line with Financial Regulations, subject to reporting justification to next Council
8	To keep under review opportunities to secure funding support from external sources	Committee
9	To liaise with outside companies/agencies on amenity issues	Committee Parish Clerk for routine management  Council for everything without budgetary allocation.  Parish Clerk for emergency works in line with Financial Regulations, subject to reporting justification to next Council

10	To review and recommend all the charges and fees relating to the Council's allotments sites	Committee
11	To oversee the management, maintenance, upkeep and improvement of the allotment sites, work to ensure that allotment plots are maintained to a high standard and to maximise the occupancy of the Council's allotments sites	Committee Parish Clerk for routine management
12	To develop, oversee and promote projects that relate to the upgrading and improvement of the Council's allotments sites	Committee
13	To be responsible for monitoring the terms laid out as part of Allotment policy  To draft and recommend policies relevant to this Committee to Full Council	Committee
14	To ensure that repairs and maintenance of benches owned by the Parish Council are carried out	Committee  Parish Clerk for routine management  Parish Clerk for emergency works in line with Financial Regulations, subject to reporting justification to next Council

NB. Any actions delegated to the Parish Clerk/Proper Officer may in his/her absence be undertaken by the nominated deputy or deputies, if the matter cannot wait until the Parish Clerk's return.



**Shavington-cum-Gresty Council**  
**Environment and Recreation Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 9 October 2024<sup>1</sup>**

In attendance: Cllrs K. Cruickshank, M. Ferguson, K. Gibbs, S. Jones, S. Randle

Mr E. Davies, Gresty Lane Allotments Representative

ScG E&R/24/01/01	<b>To elect the Chair and Deputy Chair of the Environment &amp; Recreation Committee.</b>
	<b>RESOLVED:</b> that Cllrs K. Cruickshank and S. Randle were elected Chair and Deputy Chair of the Environment & Recreation Committee respectively
ScG E&R/24/01/02	<b>To receive and consider apologies for absence.</b>
	Apologies were received from Cllr P. McHugh
ScG E&R/24/01/03	<b>To note declarations of Members' interests.</b>
	Cllr K. Cruickshank declared a pecuniary interest in items 10, 11, and 12
ScG E&R/24/01/04	<b>To note the Terms of Reference of the Environment &amp; Recreation Committee.</b>
	Councillors <b>NOTED</b> the terms of reference of the Committee
ScG E&R/24/01/05	<b>To consider the appointment of non-Parish Councillors Members to the Committee as representatives of the community.</b>

<sup>1</sup> Meeting started at 1935hrs

	<b>RESOLVED:</b> that Mr E. Davis and Mr M Tobin are appointed as non-Parish Councillor Members to the Committee as representative of the Gresty Lane allotments.
ScG E&R/24/01/06	<b>To confirm and sign the minutes of the Environment &amp; Recreation Committee Meeting held on 20 March 2024</b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG E&R/24/01/07	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made
ScG E&R/24/01/08	<b>To receive and consider the YTD financial position of the Environment &amp; Recreation Committee.</b>
	Councillors <b>NOTED</b> the YTD position of the Committee.
ScG E&R/24/01/09	<b>To receive and review the Grounds Maintenance Service in Shavington-cum-Gresty, with consideration of any priorities for improvement.</b>
	Mr Beckett updated Councillors on the service.  Councillors <b>NOTED</b> the update.  Cllr S. Randle chaired items 10, 11, and 12 due to a pecuniary interest declared by Cllr K. Cruickshank
ScG E&R/24/01/10	<b>To receive and consider an update on the Gresty Lane Allotments, including any issues raised and actions required.</b>
	Mr Davies briefed Councillors on the item.  Councillors <b>NOTED</b> the brief.  <b>RESOLVED:</b> that a skip will be provided to allotment holders on a goodwill basis, with a budget of up to £250. It will be available on a first-come, first-served basis, specifically for allotment waste, and will remain on-site for two weeks. Plot holders will be responsible for supervising its use, and the Parish Council will not engage in any correspondence or address complaints regarding the skip.  <b>RESOLVED:</b> That the allotment representatives will inform all plot holders on the details of the skip

	<p><b>RESOLVED:</b> That the Clerk will contact the Community Support at Network Rail to address the issue of weeds along the back of the allotment site and request vegetation clearance work along the boundary.</p> <p><b>RESOLVED:</b> That the Clerk will contact Mornflake to request assistance in addressing the issue of overgrown trees along their border, which are causing issues for the allotments.</p>
ScG E&R/24/01/11	<b>To consider and inform the budget setting process for 2025/26 financial year</b>
	<p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the DRAFT E&amp;R Committee budget for 2025/26 is approved and recommended to Finance &amp; Strategy Committee</p>
ScG E&R/24/01/11	<p><b>To consider a proposal to review section 3.12 of the Allotment Policy as follows, in order to ensure compliance with the latest regulations:</b></p> <p><b>“3.12 The tenant shall not keep, or allow others to keep, animals or livestock (except hens, but not cockerels, or rabbits) on the allotment site. While it is lawful to keep hens or rabbits on an allotment, tenants must notify the Council in writing before doing so. The tenant must also demonstrate that the keeping of hens or rabbits will not harm their health or cause a nuisance to other allotment tenants (as per section 12 of the Allotments Act 1950). Any structures required to keep hens or rabbits on a plot must comply with section 5 of these Rules. Additionally, tenants must adhere to all relevant national regulations concerning the keeping of poultry, including the responsibility to register as a keeper.”</b></p>
	<p><b>RESOLVED:</b> that a recommendation is made to Full Council to review s3.12 of the Allotment Policy as follows, in order to ensure compliance with the latest regulations:</p> <p>“3.12 The tenant shall not keep, or allow others to keep, animals or livestock (except hens, but not cockerels, or rabbits) on the allotment site. While it is lawful to keep hens or rabbits on an allotment, tenants must notify the Council in writing before doing so. The tenant must also demonstrate that the keeping of hens or rabbits will not harm their health or cause a nuisance to other allotment tenants (as per section 12 of the Allotments Act 1950). Any structures required to keep hens or rabbits on a plot must comply with section 5 of these Rules. Additionally, tenants must adhere to all relevant national regulations concerning the keeping of poultry, including the responsibility to register as a keeper.”</p>
ScG E&R/24/01/12	<b>To note the date of the next Environment &amp; Recreation Committee Meeting – 26 March 2025 7:30PM</b>

	Councillors <b>NOTED</b> the date of the next meeting

Meeting closed at 2054 hrs

Chair: Cllr K. Cruickshank – Cllr S. Randle (item 10, 11, 12)

Clerk: S Garnero

DRAFT

Detailed Budget Summary

Cost Centre 4 (Between 01/04/2025 and 13/05/2025)

**Environment & Recreation**

Code	Title	Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
27	Ground Maintenance -			500.00	89.01					500.00					
28	Ground Maintenance-			17,000.00	13,474.20					17,000.00	2,630.84		2,630.84		
29	Vine Tree Play area - I			1,000.00						1,000.00					
30	Vine Tree Play Area - I			400.00						400.00					
31	Allotment fee	700.00	645.84			600.00	50.00		50.00						
32	Allotment maintenance			700.00	10.80					600.00					
52	Defibrillator and kiosk			300.00						300.00	95.00		95.00		
54	CIL - Community Infra:														
62	New Planters														
74	Ground Maintenance (			1,000.00						1,000.00					
88	Allotment Water				2,411.12										
<b>SUB TOTAL</b>		<b>700.00</b>	<b>645.84</b>	<b>20,900.00</b>	<b>15,985.13</b>	<b>600.00</b>	<b>50.00</b>		<b>50.00</b>	<b>20,800.00</b>	<b>2,725.84</b>		<b>2,725.84</b>		

**Summary**

<b>TOTAL</b>	<b>700.00</b>	<b>645.84</b>	<b>20,900.00</b>	<b>15,985.13</b>	<b>600.00</b>	<b>50.00</b>		<b>50.00</b>	<b>20,800.00</b>	<b>2,725.84</b>		<b>2,725.84</b>		
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## Report Statement

Meeting: Environment and Recreation Committee

Report Purpose: To consider a request from Cheshire East Council to contribute £7,964.40 towards replacing the roundabout at Wessex Park

Version Control: v1

Author: Holly Marshall

### 1. Report Summary

Cheshire East would welcome a parish council contribution which they could use alongside the S106 available to replace the roundabout at Wessex Park.

It is estimated that the total cost of the project would be £10k which includes supply and installation of a new roundabout, including the required safety surfacing. The price would also cover construction, design, and management duties which must be followed and project management costs.

Using the full £2,035.60 S106 funding, the Parish Council would be asked to provide a contribution of £7,964.40 to cover all the costs for a replacement roundabout.

### 2. Background

The roundabout at Wessex Park has been removed as it had come to the end of its life and Cheshire East have been unable to afford a replacement.

### 3. Position

Whilst the Parish Council do not own this play area and the responsibility for maintenance is down to Cheshire East, children within the Parish use it regularly and the replacement of this would be beneficial to the Parish.

### 4. Equality Impact

No barriers or impact identified

### 5. Sustainability Impact

No sustainability impacts identified

### 6. Community Impact

Replacing the roundabout at Wessex Park would have a positive impact on the community and the children who use that area.

### 7. Governance



As the request is outside of the budget for this Committee, we can only make a recommendation for Full Council agreement, as per the Terms of Reference.

### **8. Financial Impact**

The request is for a contribution of £7,964.40. This funding is not within the budget for E&R Committee. If the recommendation was to provide this funding, then the monies would need to be taken from our general reserves.

Our balance carried forward from year end was £146, 818 against a forecast of £107, 319, meaning there is an excess of £39,499 from predicted spend. We will also have an additional £44,100 which was budgeted for the PCSO, which will no longer be spent.

### **9. Resource Impact**

Liaison with the Clerk for expenditure and implementation

### **10. Consultation/Engagement**

N/A

### **11. Wards Affected**

All wards will be able to utilise park

### **12. Conclusions**

Environment and Recreation Committee are required to consider whether the Parish Council should provide the requested £7,964.40 contribution towards replacement of this roundabout, utilising general reserves.

### **13. Consideration Sought**

Options:

- a. Decline request for funding
- b. Recommend to Full Council that the Parish Council makes the contribution, providing the funding from our general reserves.



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## Report Statement

Meeting: Environment and Recreation Committee

Report Purpose: Consider a report on playground safety at Vine Tree play area

Version Control: v1

Author: Holly Marshall

### 1. Report Summary

A safety review of play equipment at Vine Tree play area was conducted in October 24. The report is attached and highlights several areas which hold risks.

### 2. Background

Vine Tree play area is assessed for safety annually. At the end of the report attached, it highlights a variety of issues and recommendations. The risks are currently as follows:

Item	Issue	Recommendation	Risk level	Date first reported
Rocker	Floor surface cracking	Monitor	Low	Oct 24
Surface	Floor surface repair (general)	Make good	Low	Oct 23
Carousel	Unit needs greasing	Service/ grease bearings	Low	Jan 24
Multiplay unit	Flooring surface cracking	Make good	Medium	Oct 23
Seesaw	Rusting and paint chipping	De-rust and repaint	Low	Oct 23
Seesaw	Floor surface repair	Make good	Low	Oct 23

Additionally signage has been removed from the play area and a replacement is considered.

### 3. Position

The Vine Tree play area has several recommendations for repair. The majority of these are considered low risk, with one medium risk job. The Clerk has reached out to obtain quotes for repairs for these areas. It is likely that any repairs may exceed the budget assigned for the Vine Tree play area for this year and therefore any expenditure would need to be approved at Full Council meeting.



Replacement signage for Vine Tree is expected to cost around £80.  
Quotation has been sought.

**4. Equality Impact**

N/A

**5. Sustainability Impact**

N/A

**6. Community Impact**

Safety of children using the play area is affected

**7. Governance**

Spending can only be approved within budget at the Committee

**8. Financial Impact**

Unknown costs as yet. Recommendation is to approve spending up to £1000 for repairs and delegate to the Clerk, any additional spend to be taken to Full Council for approval

**9. Resource Impact**

Clerk time to get quotations and administrate the repairs.

**10. Consultation/Engagement**

N/A

**11. Wards Affected**

All

**12. Conclusions**

Safety issues have been raised and it is recommended that repairs are sought for the play area.

**13. Consideration Sought**

Councillors are asked to note the report and consider delegating spending of up to the £1000 budget dedicated to Vine Tree play area on these repairs to the Clerk. If the quotes exceed this budget, to then request the Clerk to bring the quotes for approval to a Full Parish Council meeting.



# Annual Inspection

Safety Inspection Report

Working in harmony with  
**PSSLive+**



[www.dragonplay.co.uk](http://www.dragonplay.co.uk)



[sales@dragonplay.co.uk](mailto:sales@dragonplay.co.uk)



02922 677190




## Inspection Report

**This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.**

**Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.**

### Inspections included in this report


<b>Provider</b>	Play Areas	 23/10/2024
<b>Site Name</b>	Vine Tree Avenue	
<b>Actual Date</b>	23/10/2024 13:35:42	
<b>Inspection Type</b>	Playground-Annual	
<b>Inspector</b>	Wayne Hock	
<b>Inspection Status</b>	Completed	

## Finding Summary

### Vine Tree Avenue Findings


Asset	Finding Title	Creation Date	Risk Level
Multiplay Unit - Junior	overhead	18/10/2023 12:37:00	Medium
Rocker - Seesaw - Surface	Surface - Needs Repair	18/10/2023 12:34:46	Low
Rocker - Seesaw	Item - Rusting in places	18/10/2023 12:35:04	Low
A Site - Vine Tree Avenue	Surface - Needs Repair	18/10/2023 12:40:09	Low
Carousel - Roundabout	Carousel - Bearings - Require service	16/01/2024 11:17:29	Low
Rocker - Rodeo Board - Surface	Surface - Cracking	23/10/2024 13:39:19	Low

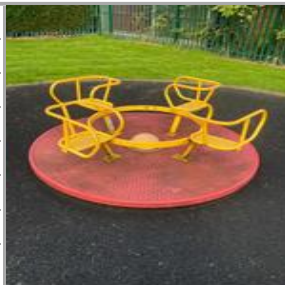
## Inspection - Vine Tree Avenue - 23/10/2024 13:35:42


<b>Provider</b>	Play Areas	 23/10/2024
<b>Site Name</b>	Vine Tree Avenue	
<b>Actual Date</b>	23/10/2024 13:35:42	
<b>Inspection Type</b>	Playground-Annual	
<b>Inspector</b>	Wayne Hock	
<b>Inspection Status</b>	Completed	

<b>Site Name</b>	Vine Tree Avenue
<b>Address</b>	Shavington
<b>Postcode</b>	CW2 5BS
<b>Notes</b>	
<b>Site Owner</b>	Parishes - Play Areas

### Vine Tree Avenue Inspected Asset List (see Inspection Notes for exceptions)

<b>Asset Name</b>	A Site - Vine Tree Avenue	
<b>Asset Type</b>	Site	
<b>Asset Category</b>	Site	
<b>Manufacturer</b>		
<b>EN Compliant</b>		
<b>Risk Level</b>		
<b>Risk Score</b>		

<b>Asset Name</b>	Carousel - Roundabout	
<b>Asset Type</b>	Carousel	
<b>Asset Category</b>	Equipment (Outdoor Play)	
<b>Manufacturer</b>		
<b>EN Compliant</b>	Not Known	
<b>Risk Level</b>	Low	
<b>Risk Score</b>	5	

<b>Asset Name</b>	Carousel - Roundabout - Surface	
<b>Asset Type</b>	Safer Surface	
<b>Asset Category</b>	Surface	
<b>Manufacturer</b>		
<b>EN Compliant</b>	Yes	
<b>Risk Level</b>	Very Low	
<b>Risk Score</b>	3	

<b>Asset Name</b>	Fencing
<b>Asset Type</b>	Fencing
<b>Asset Category</b>	Perimeter
<b>Manufacturer</b>	
<b>EN Compliant</b>	
<b>Risk Level</b>	Medium
<b>Risk Score</b>	8



<b>Asset Name</b>	Gates
<b>Asset Type</b>	Entrance
<b>Asset Category</b>	Perimeter
<b>Manufacturer</b>	
<b>EN Compliant</b>	
<b>Risk Level</b>	Medium
<b>Risk Score</b>	8



<b>Asset Name</b>	Litter Bins
<b>Asset Type</b>	Bins
<b>Asset Category</b>	Facilities
<b>Manufacturer</b>	
<b>EN Compliant</b>	
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	2



<b>Asset Name</b>	Multiplay Unit - Junior
<b>Asset Type</b>	Multiplay
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	No
<b>Risk Level</b>	Low
<b>Risk Score</b>	6



<b>Asset Name</b>	Multiplay Unit - Junior - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Rocker - Elephant
<b>Asset Type</b>	Rocker
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



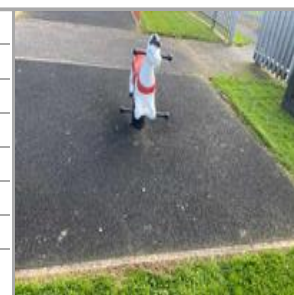
<b>Asset Name</b>	Rocker - Elephant - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Rocker - Horse
<b>Asset Type</b>	Rocker
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Rocker - Horse - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



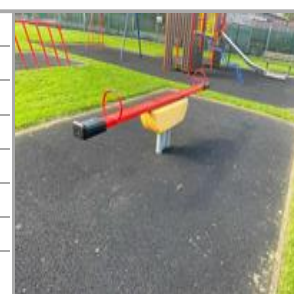
<b>Asset Name</b>	Rocker - Rodeo Board
<b>Asset Type</b>	Rocker
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Low
<b>Risk Score</b>	7



<b>Asset Name</b>	Rocker - Rodeo Board - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Rocker - Seesaw
<b>Asset Type</b>	Rocker
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Low
<b>Risk Score</b>	4



<b>Asset Name</b>	Rocker - Seesaw - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Seating
<b>Asset Type</b>	Seating
<b>Asset Category</b>	Facilities
<b>Manufacturer</b>	
<b>EN Compliant</b>	
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Signage
<b>Asset Type</b>	Signage
<b>Asset Category</b>	Site
<b>Manufacturer</b>	
<b>EN Compliant</b>	
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	2



<b>Asset Name</b>	Swing - Junior - 1 Bay 2 Seat
<b>Asset Type</b>	Swing
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Low
<b>Risk Score</b>	4



<b>Asset Name</b>	Swing - Junior - 1 Bay 2 Seat - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Swing - Toddler - 1 Bay 2 Seat
<b>Asset Type</b>	Swing
<b>Asset Category</b>	Equipment (Outdoor Play)
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



<b>Asset Name</b>	Swing - Toddler - 1 Bay 2 Seat - Surface
<b>Asset Type</b>	Safer Surface
<b>Asset Category</b>	Surface
<b>Manufacturer</b>	
<b>EN Compliant</b>	Yes
<b>Risk Level</b>	Very Low
<b>Risk Score</b>	3



## Findings and Tasks reported within the Inspection

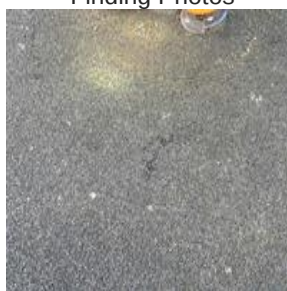
### Rocker - Rodeo Board - Surface - Finding

<b>Finding Title</b>	Surface - Cracking
<b>Asset</b>	Rocker - Rodeo Board - Surface
<b>Finding Creation Date</b>	23/10/2024 13:39:19
<b>Finding Group</b>	Maintenance
<b>Finding Notes</b>	
<b>Risk Level</b>	Low



Asset Photo

Finding Photos




### Surface - Cracking - Task

<b>Task Title</b>	Monitor
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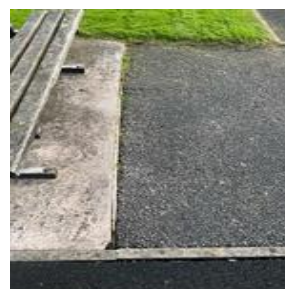
## Previously Reported Findings and Tasks (unresolved at time of Inspection)

### A Site - Vine Tree Avenue - Finding

<b>Finding Title</b>	Surface - Needs Repair	
<b>Asset</b>	A Site - Vine Tree Avenue	
<b>Finding Creation Date</b>	18/10/2023 12:40:09	
<b>Finding Group</b>	Maintenance	
<b>Finding Notes</b>		
<b>Risk Level</b>	Low	

Asset Photo

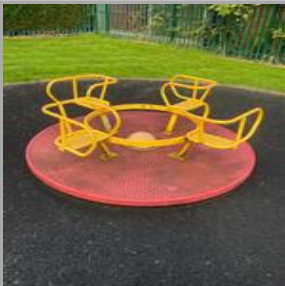
#### Finding Photos



### Surface - Needs Repair - Task

<b>Task Title</b>	Make good surface
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### Carousel - Roundabout - Finding

<b>Finding Title</b>	Carousel - Bearings - Require service	
<b>Asset</b>	Carousel - Roundabout	
<b>Finding Creation Date</b>	16/01/2024 11:17:29	
<b>Finding Group</b>	Maintenance	
<b>Finding Notes</b>	Unit needs all bearings greased	
<b>Risk Level</b>	Low	

Asset Photo


#### Finding Photos



### Carousel - Bearings - Require service - Task

<b>Task Title</b>	Service item

### Multiplay Unit - Junior - Findings

<b>Finding Title</b>	overhead	
<b>Asset</b>	Multiplay Unit - Junior	
<b>Finding Creation Date</b>	18/10/2023 12:37:00	
<b>Finding Group</b>	RoSPA	
<b>Finding Notes</b>		
<b>Risk Level</b>	Medium	

Asset Photo

Finding Photos



### overhead - Task

<b>Task Title</b>	The protective surface under all bars and rings must be kept in good condition.

### Rocker - Seesaw - Finding

<b>Finding Title</b>	Item - Rusting in places
<b>Asset</b>	Rocker - Seesaw
<b>Finding Creation Date</b>	18/10/2023 12:35:04
<b>Finding Group</b>	Maintenance
<b>Finding Notes</b>	
<b>Risk Level</b>	Low



Asset Photo

Finding Photos



### Item - Rusting in places - Task

<b>Task Title</b>	De-rust and coat with paint meeting EN 1176 - 4.1.1 [1998]
-------------------	--

### Rocker - Seesaw - Surface - Finding

<b>Finding Title</b>	Surface - Needs Repair
<b>Asset</b>	Rocker - Seesaw - Surface
<b>Finding Creation Date</b>	18/10/2023 12:34:46
<b>Finding Group</b>	Maintenance
<b>Finding Notes</b>	
<b>Risk Level</b>	Low



Asset Photo

Finding Photos



## Surface - Needs Repair - Task

Task Title	Make good surface

## Findings and Tasks Reported Outside of the Inspection (unresolved at time of Inspection)

**None Recorded.**



This document outlines the RPII position on inspections undertaken by the Inspectors listed on the RPII Register of Inspectors for Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it the date of the standard will be that current at the time of inspection with the exception of where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this would include public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below);

**BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11** Playground equipment intended for permanent installation outdoors & indoors.

**BS EN 1176 Part 7** - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 - Part7: 2020) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standard (BS EN 71 – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance within the inspection will still refer to BS EN 1176.

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

**BS EN 15312** Free access multi-sports equipment

**BS EN 14974** Skateparks

**BS EN 16630** Permanently installed outdoor fitness equipment

**BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with current standards and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area up to

3.0 metres around, or the fence line if closer.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity wear and vandalism

Routine visual inspections (if undertaken) relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

The inspection is non-dismantling, non-destructive and does not include for any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all standing surfaces (where it is possible to stand without hand support) as necessary on the equipment and assess all parts up to 2.5m above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment. Ancillary equipment will be risk assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to risk assessment). The owner/operator is responsible for the overall safety of the equipment and area. Inspectors who are trained to use ladders may use them where it is safe to do so, but if members of the public are present on-site ladders may not be used to access the equipment.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of impact absorbing properties of any surfaces. The identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection or the inspection of any equipment (or part thereof) that is underground. Tightening any bolts, hinges or other fixing devices on any apparatus or equipment. Assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment. Assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming).

Where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken; the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity and this inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/ or that of the inspection company. The owner/operator should seek the advice of the manufacturer or a competent person at all times when undertaking repairs and/or modifications to equipment.

A full copy of Dragon Play & Sports Ltd. Terms & Conditions is available on request.

## Scores in the report are multiplication factors of Likelihood x Severity

			Severity					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	L (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	L (2)	VL (3)	VL (4)	VL (5)
<p><b>Note 1:</b> The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report.</p> <p>Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p>				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity				
<p><b>Note 2:</b> When we inspect, we only see a snapshot of the current condition of the equipment. It is the operator's responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								



For more details on our service and ways we can assist you, please check out our website:

[www.dragonplay.co.uk](http://www.dragonplay.co.uk)

Working in harmony with  
**PSSLive+**



[sales@dragonplay.co.uk](mailto:sales@dragonplay.co.uk)



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CF83 3GG



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## Report Statement

Meeting: Environment and Recreation Committee

Report Purpose: Consider whether to review allotment fees from July 2026

Version Control: v1

Author: Holly Marshall

### 1. Report Summary

Allotment fees have remained static since at least 2021. Our allotments should not be profit making, however fees should cover costs. Our budget each year has been around £700 for each spending and receipts.

### 2. Background

Over the past 4 years our actual spending and income are as follows:

Year	Income	Expenditure	+/-
2022/23	716	286	+430
2023/24	758	342	+416
2024/25	645	1278*	-633
Total	2119	1906	+213

\*figure much higher than usual due to a payment for historic water fees to Network Rail which had remained unpaid for some time. This is different from the number in the financial report as the amount was overpaid due to invoicing error. A refund has been issued for the difference.

### 3. Position

Our expenses for the allotments in recent years have not included payments for water. This has now been rectified, however, some maintenance requested has not been completed this year (hedge trimming in March), which would ordinarily cost approximately £200 to complete. This means that the payments over the last 3 years have covered costs with very little buffer. Costs for water charges have increased yoy from £177 to £260, and it is likely that other costs will also increase.

Any changes to allotment fees must be notified at least 12 months in advance, therefore any changes agreed would be put in writing to allotment holders for implementation 12 months from that date.

It is proposed that a small increase in fees is put into place from July 2026 to cover the increase in costs anticipated as follows:

Charges	Standard	Concessions
Current	£50 per annum	£25 per annum
From July 2026	£60 per annum	£30 per annum



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This would bring an anticipated additional income of £140 per year, which would allow a small buffer for rising costs.

#### **4. Equality Impact**

All price rises would include concessions as they do currently and apply to allotment holders equally

#### **5. Sustainability Impact**

No impact on allotments

#### **6. Community Impact**

Small increase for allotment holders

#### **7. Governance**

This would be recommended to full council in line with ToRs

#### **8. Financial Impact**

Additional income as outlined above to cover growing expenses

#### **9. Resource Impact**

Clerk to handle administration of allotment invoicing and notice.

#### **10. Consultation/Engagement**

N/A

#### **11. Wards Affected**

All allotment holders

#### **12. Conclusions**

Consider increasing allotment fees as indicated, to cover growing costs. To be implemented from July 2026.

#### **13. Consideration Sought**

Options:

- a. Recommend to Full Council an increase of fees as outlined
- b. Recommend an increase of fees with amendments
- c. Keep fees at the same rates.



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## Report Statement

Meeting: Environment and Recreation Committee

Report Purpose: To update the Committee on recent issues and resolutions at Gresty Lane allotments

Version Control: v1

Author: Holly Marshall

### 1. Report Summary

Since the Clerk began employment in late February she has consulted with representatives of the Gresty Lane Allotments on various issues. This report provides a summary of the issues and resolutions

### 2. Update

The Clerk had been informed of various issues at Gresty Lane allotments as follows:

Overgrowth from Mornflake side of the allotments.

- This issue had been ongoing since November. Mornflake had cut back the edges and tops of the hedges over the winter, however, the overgrowth encroaching onto the allotments had not been rectified.
- The Clerk has liaised with representatives and Mornflake and this issue was resolved in April.

Overgrowth from Network Rail side of allotments and fallen tree

- This issue had been ongoing for some time.
- The Clerk requested that Network Rail addressed the issue of the fallen tree as it had become dangerous. This was resolved in May and the tree has been cut back/ removed.

Hedge trimming

- A request was made in March for the hedges along the road to be trimmed
- Unfortunately it was not possible to arrange for this to be carried out as it was outside the legal window allowed for this activity (which ends at the end of February), unless causing a hazard.

Skip removal

- The skip provided by the Parish Council was removed from the site as per agreement

Rats



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- There have been sightings of rats again. This is due to be monitored and reported if further issues.

#### Allotments being underutilised

- It has been reported that some of the allotments have not been being kept well.
- New invoices and agreements were sent out in April for return by end of May. One plot has been released so far and a new plot holder has been assigned. We also have another on the waiting list who will be approached if any others are released.
- Monitoring during the growing season will be necessary and any issues can be addressed with individual plot holders.

Report for information and update only



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**Shavington-cum-Gresty Parish  
Council**

Main Rd, Shavington, Crewe, CW2  
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## Report Statement

Meeting: Environment and Recreation Committee

Report Purpose: Consider changing frequency of Environment and Recreation Meetings from 2 times to 4 times per year

Version Control: v1

Author: Holly Marshall

### 1. Report Summary

Consider updating the frequency of the Environment and Recreation Committee meetings from 2 times to 4 times per year

### 2. Background

The environment and recreation committee currently meets 2 times per year. The main purpose is to monitor the parks, allotments, benches, open spaces and grounds maintenance for the Parish. The budget for the Committee for 25/26 is £20,800. Decisions outside of this budget fall to full council, but can be recommended from this committee.

### 3. Position

There is a proposal to move from 2 to 4 meetings per year to better monitor the above areas. The Full Parish Council agreed to the current meeting schedule at the Annual Meeting of the Parish Council on 7 May. Any additional meetings would need to be fitted into the previously agreed meeting calendar (attached). Proposed dates for additional meetings would be 24 September 2025 and 25 February 2026 if agreed.

In 24/25 only one Environment and Recreation meeting was held due to lack of business for decision at the second meeting. Committee meetings are required for decision and voting and must be in person.

The Committee could alternatively choose to set up a working group for any issues during the year which require additional attention and discussion. Working groups do not have to be public meetings and therefore there is no requirement for these to be in person. Working groups do not have decision making powers, but can make recommendations to the Committee or Full Council as appropriate.

Another alternative option is that the Environment and Recreation Committee could call extraordinary meetings as required when decisions are needed. The Committee has the power to do this at any point throughout the year, in consultation with the Clerk.



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**4. Equality Impact**

N/A

**5. Sustainability Impact**

N/A

**6. Community Impact**

N/A

**7. Governance**

Governance as outlined in the position and background

**8. Financial Impact**

N/A

**9. Resource Impact**

If additional E&R Committee meetings are called this will mean an additional 10-12 hours of work for the Clerk (for preparation, advertisement and meeting time).

For working groups, additional resource will be required dependent on schedule.

For extraordinary meetings 5-6 hours of time per meeting.

**10. Consultation/Engagement**

N/A

**11. Wards Affected**

All

**12. Conclusions**

Consider updating the frequency of the Environment and Recreation Committee meetings from 2 times to 4 times per year

**13. Consideration Sought**

Options:

- a. Increase meeting schedule to 4 times per year, with additional meetings on 24 September and 25 February.
- b. Leave meeting schedule as is and consider creating a working group if additional attention and discussion is required for a particular issue.
- c. Leave meeting schedule as is and call extraordinary meetings as required.

## Shavington-cum-Gresty Parish Council Meeting calendar 2025/26

### Parish Council:

- 7 May – 7:30pm Annual Meeting of the Parish Council
- 21 May – 7:00pm Parish Annual Meeting
- 4 June – 7:30pm
- 2 July – 7:30pm
- 3 September – 7:30pm
- 1 October – 7:30pm
- 5 November – 7:30pm
- 3 December- 7:30pm
- 4 February – 7:30pm
- 4 March – 7:30pm
- 1 April – 7:30pm
- 6 May – 7:00pm Parish Annual Meeting
- 6 May -7:30pm Annual Meeting of the Parish Council

### Planning Committee:

- 4 June – 7:00 pm
- 2 July – 7:00pm
- 23 July – 7:00pm
- 3 September – 7:00pm
- 1 October – 7:00pm
- 5 November – 7:00pm
- 3 December- 7:00pm
- 14 January – 7:00pm
- 4 February – 7:00pm
- 4 March – 7:00pm
- 1 April – 7:00pm

### Staffing Committee:

- 23 July – 7:30pm
- 14 January - 7:30pm

### Community & Engagement Committee:

- 10 September – 7:30pm
- 26 November – 7.30pm
- 11 March – 7:30pm

### Finance & Strategy Committee:

- 9 July – 7:30pm
- 8 October – 7:30pm
- 28 January – 7:30pm
- 22 April – 7:30pm

### Village Hall Committee:

- 25 June – 7:30pm
- 22 October – 7:30pm
- 11 February – 7.30pm

### Environment & Recreation Committee:

- 21 May – 7:30pm
- 12 November – 7:30pm



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