

Shavington-cum-Gresty Council
Staffing Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 22 May 2024

In attendance: Cllr Buchanan, Cruickshank, B Gibbs, McHugh, R Jones

ScG St/24/01/01	To elect the Chair and Deputy Chair of the Staffing Committee¹
	RESOLVED: that Cllr Buchanan and Cllr R Jones are elected Chair and Deputy-Chair of the Staffing Committee respectively
ScG St/24/01/02	To receive and consider apologies for absence
	No apologies was received.
ScG St/24/01/03	To note declarations of Members' interests
	No declaration of interest was noted.
ScG St/24/01/04	To note the Terms of Reference of the Staffing Committee
	Councillors NOTED the Terms of Reference of the Staffing Committee
ScG St/24/01/05	To confirm and sign the minutes of the Staffing Committee Meeting held on 25 October 2023
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record
ScG St/24/01/06	To receive and consider the YTD financial position of the Staffing Committee
	Councillors NOTED the YTD financial position of the committee.

¹ Meeting started hrs 1936

ScG St/24/01/07	To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of items 8 and 9 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
	RESOLVED: that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press are excluded from the meeting during the consideration of items 8 and 9 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
ScG St/24/01/08	To receive and consider staff job descriptions
	Councillors NOTED the report. ² RESOLVED: that the staff job descriptions are approved, subject to the agreed amendments being made, and are recommended to the Full Council.
ScG St/24/01/09	To receive and consider staffing matter
	RESOLVED: That staff plan for July-August is approved
ScG St/24/01/10	To note the date of the next Staffing Committee Meeting – 23 October 2024 7:30PM
	RESOLVED: That the date of the next Staffing Committee meeting was moved to 16 October

Meeting Closed 2054 hrs

Chair: Cllr Buchanan

Clerk: S Garner

² Cllr R Jones left the meeting at 2039hrs