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**Shavington-cum-Gresty Council  
Community and Engagement  
Committee meeting**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

1 December 2021

To: **Members of the Community and Engagement Committee**

Dear Councillor,

You are summoned to attend the meeting of the **Community and Engagement Committee** to be held at **7:30PM** on **Wednesday 8 December** at **Shavington-cum-Gresty Village Hall, 159 Main Rd, Shavington, CW2 5DP.**

*Any members of the public that wish to attend, please register with the clerk by emailing [clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk) by 3pm on Wednesday 8 December 2021.*

Your sincerely,

Simona Garnero  
Parish Clerk

## AGENDA

|   |   |
|---|---|
| 1 | To receive and consider apologies for absence   |
| 2 | To note declarations of Members' interests  |
| 3 | To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on 22 September 2021 ( <b>attached</b> ) |
| 4 | Public Participation<br><i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>  |
| 5 | To receive an update regard Shavington-cum-Gresty Remembrance Service   |
| 6 | To consider relevant subjects to be included in the next Parish Council newsletter  |

|           |  |
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|           |  |
| <b>7</b>  | To consider relevant subjects to be promoted on the Parish Council's social media channels   |
| <b>8</b>  | To consider a sponsorship proposal from the Village Festival Committee with regards to the Queens Platinum Jubilee <b>(attached)</b> |
| <b>9</b>  | To consider a proposal for Community Christmas in Shavington-cum-Gresty 2022 <b>(attached)</b>                                       |
| <b>10</b> | To consider a draft plan for Shavington-cum-Gresty events 2022/23  |
| <b>11</b> | To note the date of the next Community and Engagement Committee Meeting – <b>16 March 2022</b>                                       |

**Shavington-cum-Gresty Council**  
**Community and Engagement Committee Meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 22<sup>nd</sup> September 2021**

In attendance: Cllr B Gibbs, Cllr K Gibbs, Cllr Jones, Cllr G McIntyre, Cllr Moore  
J McIntyre

|                          |   |
|--------------------------|---|
| <b>ScG<br/>CE/21/2/1</b> | <b><i>To receive apologies for absence</i></b>  |
|                          | No apologies were received.   |
| <b>ScG<br/>CE/21/2/2</b> | <b><i>To note declarations of Members' interests</i></b>  |
|                          | No declaration was made.  |
| <b>ScG<br/>CE/21/2/3</b> | <b><i>To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on June 23rd 2021</i></b>                |
|                          | <b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.                              |
| <b>ScG<br/>CE/21/2/4</b> | <b><i>Public Participation</i></b>  |
|                          | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>                                |
|                          | <i>No comment was made.</i>   |
| <b>ScG<br/>CE/21/2/5</b> | <b><i>To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community</i></b>       |
|                          | <b>RESOLVED:</b> that Mrs McIntyre is appointed as non-Parish Councillor Members to the Committee as representative of the community. |
| <b>ScG<br/>CE/21/2/6</b> | <b><i>To consider relevant subjects to be included in the next Parish Council newsletter</i></b>                                      |

|                           |   |
|---------------------------|---|
|                           | <p><b>RESOLVED:</b> that the following subjects are included in the next Parish Council Newsletter (December):</p> <ul style="list-style-type: none"> <li>- Commemorative bench</li> <li>- PCSO</li> <li>- “Now and then” campaign led by the Community Manager to inform both newsletter and One Identity social media</li> <li>- Remembrance Service</li> <li>- Pumpkin trail</li> <li>- What’s on 1<sup>st</sup> Dec- 31<sup>st</sup> March 22</li> <li>- Christmas light Village Hall</li> <li>- Christmas’ walk</li> <li>- Neighbourhood plan</li> </ul> |
| <b>ScG<br/>CE/21/2/7</b>  | <b><i>To consider relevant subjects to be promoted on the Parish Council’s social media channels</i></b>  |
|                           | It was <b>NOTED</b> to contact the Community Manager if any subject of interest arises.   |
| <b>ScG<br/>CE/21/2/8</b>  | <b><i>To receive an update regard Shavington-cum-Gresty Remembrance Service and to consider a proposal to buy lamppost poppies to be displayed in the Village</i></b>   |
|                           | <p>The Community Manager updated Members regarding the Shavington-cum-Gresty Remembrance Service.</p> <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that Clerk is instructed to purchase 50 poppies from Royal British Legion to be displayed around the Village Hall.</p>  |
| <b>ScG<br/>CE/21/2/9</b>  | <b><i>To receive and consider an update with regard to the Christmas in Shavington-cum-Gresty project</i></b>   |
|                           | <p>The Community Manager updated Members about the Christmas in Shavington-cum-Gresty project.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Clerk, in consultation with the Community Manager and the Community and Engagement Committee Chair, will review the Christmas in Shavington-cum-Gresty project with the option to close it, if not enough contents are available by October 15<sup>th</sup>.</p>  |
| <b>ScG<br/>CE/21/2/10</b> | <b><i>To consider a proposal from the Village Festival Committee with regards to the Queens Platinum Jubilee</i></b>  |
|                           | <b>RESOLVED:</b> that the Sanding Orders are suspended to discuss item 10.  |

|                           |  |
|---------------------------|--|
|                           | <p>A representative of the Village Festival Committee briefed Members with regards the Village Festival Committee events calendar 2022, with a focus on those events that will celebrate the Queens Platinum Jubilee.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Village Festival Committee Events calendar 2022 is supported in principle subject to further details being received. And that a budget setting is informed accordingly.</p> |
| <b>ScG<br/>CE/21/2/11</b> | <b><i>To consider a draft plan for Shavington-cum-Gresty events 2022/23</i></b>  |
|                           | <p>The Community Manager updated Members with regard to the Shavington-cum-Gresty events calendar 2022/23.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Queen Bees project is approved in principle subject to other organisations being involved in the delivery and planning of the activities.</p>  |
| <b>ScG<br/>CE/21/2/12</b> | <b><i>To consider and inform the budget setting process for 2022/23 financial</i></b>  |
|                           | <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the draft budget is approved subject to the following amendments:</p> <ul style="list-style-type: none"> <li>• That the Queen Jubilee cost code is merged it with the Event 1 - Village Festival cost code</li> <li>• That the Event 1 – Village Festival budget is increased to £3,500</li> </ul> <p><b>RESOLVED:</b> That the budget is recommended to Full Council.</p>                                |
| <b>ScG<br/>CE/21/2/13</b> | <b><i>To note the date of the next Community and Engagement Committee Meeting – December, 8th 2021</i></b>   |
|                           | Members NOTED the date of the next Community and Engagement Committee Meeting  |

Meeting Closed at 2152 hrs

Chair: K Gibbs

Clerk: S Garner



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## Report Statement

Meeting: Community and Engagement Committee,  
08.12.2021

Report Purpose: To provide an update with regards to the Shavington Village  
Festival Committee's Queen Jubilee proposal

Version Control: v0

Author: Clerk

### 1. Report Summary

The report provides an update with regards to the Shavington Village Festival Committee proposal for the 2022 Queen Jubilee.

### 2. Background

On 15 September 2021, C&E Committee Members agreed to support in principle the Village Festival Committee event calendar 2022, subject to further details being received.

### 3. Position

On 18 October the SVCF Chairman submitted a proposal to the Clerk, with more details on the event calendar and approximate costing. The letter is attached in Annex 1.

The overall sponsorship required is up to £3,000 plus in-kind support (such use of the Village Hall and Village Hall car park).

### 4. Sustainability Impact

The event has an environmental impact, in line with equivalent events.

### 5. Community Impact

Positive: greater community engagement.

### 6. Governance

Shavington-cum-Gresty Parish Council budget 2022/23

### 7. Financial Impact

Up to £3,000

### 8. Resource Impact

Officers time, in-kind support

### 9. Conclusion

Members are asked to note the report and to consider the following:



- a. Agree to sponsor the calendar of events run by SVFC
- b. Agree not to sponsor the calendar of events run by SVFC

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**10. Consideration Sought**

That the sponsorship is agreed



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## **ANNEX 1**

### **Shavington Village Festival and Pantomime.**

Further to discussions at the Parish Council meeting held on September 22 nd when the village Festival Committee requested help funding the following proposals for the Queens Jubilee.

Thursday 2 nd of June 2022... Lighting of a beacon which would be purchased from the recommended supplier. Possible guard of honour by the scouts/ Brownies.( no location as yet) lighting preceded by joint church service.

Friday 3 rd June 2022... Concert in and around the Village Hall with a Marquee on the Car Park. Theme “Notable Events of the Queens Reign” with music of the Time and memories read by local children.

Saturday 4 th June 2022.... Partial road Closure of Main Road Shavington to hold a festival celebrating the Queens Platinum jubilee. Theme to be Red-White and Blue or Royalty.

Sunday 5 th June 2022... Possible party in the park joint service ( no details as yet)

All the above were discussed with representatives of local organisations, and churches at a joint meeting on October 14 th . Another joint meeting is planned for January.

### **Approximate Costings**

- Road closure £692 +VAT (taken from 2021 cost)
- Marquee. £1529. 9x18 metres 150 seated, flooring and lights. ( marquee2hire). Not sure on size of village hall car park. I think Parish Council have previously hired a marquee from another company.
- Beacon. £490 +VAT
- Gas Bottles £100

If I have omitted any details please do not hesitate to contact me.

Kind Regards  
Erica Wood  
SVFC Chairman



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## Report Statement

Meeting: Community & Engagement Committee  
8 Dec 2021

Report Purpose: Community Christmas in Shavington-cum-Gresty 2022

Version Control: v1

Author: Sara Randle

### 1. Report Summary

To consider gain permission to explore opportunities for Community Christmas in Shavington-cum-Gresty 2022

### 2. Background

Shavington-cum-Gresty Parish Council have previously led Carols at Christmas, which has been a successful event. Due to Covid restrictions this event has not taken place for Christmas 2020 and will not during Christmas 2021.

This leads to an opportunity to develop a possible proposal for a community led Christmas event in December 2022.

### 3. Position

Members are asked to consider the proposal attached.

### 4. Equality Impact

Neutral.

### 5. Community Impact

Positive. Actions included in this proposal will increase the sense of community & actively encourage community engagement.

### 6. Governance

Shavington-cum-Gresty Parish Council budget.



**7. Financial Impact**

There would be no additional financial impact other than the current Christmas budget and community events budget allocations.

**8. Resource Impact**

Clerk and Community Manager time.

The event would aim to be a community led.

Allocated budget from Community events & Christmas.

**9. Consultation/Engagement**

Once proposal agreed in principle, the community manager will seek to gain community involvement from residents/groups/businesses etc.. within the parish.

**10. Parish Area Affected**

All Parish residents and community groups to be invited to be involved.

**11. Conclusions**

Members are asked to review the proposal and give permission for the community manager to explore opportunities for a community Christmas Event in December 2022.

**12. Consideration Sought**

That the proposal is approved in principle with specific planning options to be brought to the next Community Engagement meeting.



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## **Christmas in Shavington-cum-Gresty 2022**

### **Proposal**

The option to bring a community led Christmas event in Shavington-cum-Gresty for December 2022.

### **The purpose of this is to look at**

- *What Shavington-cum-Gresty could offer in Dec 2022*
- *Increase community engagement/involvement in the village.*

### **Opportunity**

*There is an opportunity for the Community Manager to look at other Christmas based events already in place by community groups in the UK.*

*The Community Manager would look at areas showing successful events such as Tarporley, Crickhowel, Wychwood Village, Bromyard.*

*The Christmas event could involve Lantern parade, Carols, Christmas lights but these are ideas not yet ascertained decisions.*

*The Community Manager would contact coordinators of these events to investigate logistics, funding, community engagement etc...*

*The Community Manager would also contact local residents/community groups/businesses to ascertain interest in the event.*

*The Community Manager would then look to propose options for Shavington-cum-Gresty at the next Community Engagement meeting (scheduled for March 2022)*

### **Approval.**

*The Community Manager is seeking members approval to investigate options that could be viable for Shavington-cum-Gresty.*



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