



**SHAVINGTON**  
CUM  
**GRESTY**

**Shavington-cum-Gresty Council  
Meeting of Parish Council**

Main Road,  
Shavington, Crewe  
CW2 5DP

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**Minutes of a meeting of Shavington-cum-Gresty Parish Council held at 7:30PM on Wednesday 4<sup>th</sup> December 2024 at Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP.**

**Present:** Cllr. B. Gibbs – Chairman

Cllr. L. Buchanan  
Cllr. K. Cruickshank  
Cllr. M. Ferguson  
Cllr. K. Gibbs  
Cllr. R. Hancock  
Cllr. R. Jones  
Cllr. S. Jones  
Cllr. P. McHugh  
Cllr. G. McIntyre  
Cllr. S. Randle

**Also present:** Simona Garnero Parish Clerk  
Anne Wilson Locum Parish Clerk  
One member of the public

<b>ScG/24/08/01</b>	To receive and consider apologies for absence  <b>RESOLVED</b> to note that there were apologies for absence received from: <ul style="list-style-type: none"><li>• Cllr. C. Wain – personal reasons</li></ul>
<b>ScG/24/08/02</b>	To note declarations of Members' interest  <b>RESOLVED</b> to note that there was the following Declaration of Members' Interests declared at the meeting: <ul style="list-style-type: none"><li>• Cllr. S. Randle – personal interest for agenda items 8, 9, 15 and 16. Cllr. Randle would leave the meeting for agenda items 15 and 16 as he had a Prejudicial Interest in these items.</li></ul>

<b>ScG/24/08/03</b>	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on:  <b>RESOLVED</b> to confirm the minutes of the meeting of Shavington-cum-Gresty Parish Council held on Wednesday 6 November 2024.
<b>ScG/24/08/04</b>	Public Participation  There were no questions from members of the public.
<b>ScG/24/08/05</b>	To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 November 2024 or any items arisen since then:  <b>RESOLVED</b> to confirm and note the following:  <u>Committee:</u> Community and Engagement Committee (draft minutes were attached to the agenda) <u>Chair:</u> Cllr K Gibbs Meeting held on 13 <sup>th</sup> November <u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre  <u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Cllr Cruickshank  <u>Committee:</u> Finance & Strategy Committee <u>Chair:</u> Cllr K Gibbs Meeting held on 13 <sup>th</sup> November 2024 Items for consideration:  i) The only recommendation for consideration at this meeting is about the budget for 2025/2026 and this is an agenda item at the meeting so needs to be discussed first.  The resolution was as follows:  <b>RESOLVED:</b> <i>that the DRAFT budget v.5.0.0 2025/26 is approved and recommended to full council.</i>

	<p><u>Committee:</u> Staffing Committee (draft minutes were attached to the agenda) <u>Chair:</u> Cllr Buchanan Meeting held on 6 November 2024 Items for consideration:</p> <p>i) <b>RESOLVED:</b> It is recommended that Full Council approves the adjustment of the Community Manager’s pay scale to SCP 28, effective from 1 December 2024.</p> <p>ii) <b>RESOLVED:</b> that the DRAFT staffing budget v.4.0.0 for 2025/26 is approved and recommended to Finance and Strategy</p> <p><u>Committee:</u> Planning Committee (draft minutes were attached to the agenda) <u>Chair:</u> Cllr McIntyre Meeting held on 6 November 2024 Items for consideration:</p> <p>There are none.</p>
<p><b>ScG/24/08/06</b></p>	<p>To receive information on the October report from the Village Beat Manager and any update on the Shavington-cum-Gresty Parish Council Funded PCSO activities from Cllr S. Jones.</p> <p><b>RESOLVED</b> to receive the October report from the Village Beat Manager and the report from Cllr. S. Jones following her meeting with him.</p> <p>The Traffic Wardens and PCSO had come to the parish during the football match on Sunday, but it was felt that they had come too early for any real good to be had however it was reported by Cllr. Buchanan, as a Cheshire East Councillor that they issued 34 tickets in the parish on Sunday.</p>
<p><b>ScG/24/08/07</b></p>	<p>To note the information of the Year-To-Date Parish Council finance position</p> <p><b>RESOLVED</b> to note the information about the Year-To-Date Parish Council Financial position.</p>
<p><b>ScG/24/08/08</b></p>	<p>To note and approve all payments since 1 April 2024</p> <p><b>RESOLVED</b> to note and approve all payments since 1<sup>st</sup> April 2024.</p>
<p><b>ScG/24/08/09</b></p>	<p>To receive and consider the next round of payments</p> <p><b>RESOLVED</b> confirm the next round of payments as presented to the meeting.</p>

	<p>It was noted that there had been concerns about the GDPR advice contract, but Simona said how useful it was to the Parish Council and cited the need for advice on the collection of pictures from the past with regard to how to keep and collect them.</p>
<b>ScG/24/08/10</b>	<p>To confirm the 2025/2025 DRAFT budget v.5.0.0 2025/26 as recommended by the Finance and Strategy Committee.</p> <p><b>RESOLVED</b> to confirm the budget v 5.0.0.1 as circulated and discussed.</p> <p>Further <b>RESOLVED</b> that the budget be set at £352,543.35</p> <p>Further <b>RESOLVED</b> that the Precept be £245,224 with the difference to the budget be made up using £70,508.67</p> <p>Further <b>RESOLVED</b> that the increase would be approximately 4.94% increase on a Band D property noting that only the draft figures have been received from Cheshire East upon which to base the increase.</p>
<b>ScG/24/08/11</b>	<p>To confirm the appointment of the Parish Clerk following the interviews recently held.</p> <p><b>RESOLVED</b> to note that the interviews have been held for the post of Parish Clerk and Members hope to make an appointment this evening in confidential session.</p>
<b>ScG/24/08/12</b>	<p>Shavington-Cum-Gresty Village Hall</p> <ul style="list-style-type: none"><li>• Leak in the Shavington-Cum-Gresty Village Hall – Members were asked to consider the attached quote for repairs to the village hall roof after a recent leak.</li></ul> <p><b>RESOLVED</b> that the quote from Wildman Roofing for £4,560 + VAT be accepted.</p> <p>Further <b>RESOLVED</b> that £3,000 be taken from the hall maintenance budget and the remaining £1,560 be taken from General Reserves.</p> <p>Further <b>RESOLVED</b> that Wildman Roofing be asked to clear the gutters and drains while they are repairing the roof as they would already have the equipment on site, The Locum Parish Clerk be delegated to spend up to £500 to have this work carried out.</p> <p>Further <b>RESOLVED</b> that up to £500 be taken from General Reserves to pay for the gutter and drain clearance.</p>

	<ul style="list-style-type: none"> <li>• Sensor Works</li> </ul> <p><b>RESOLVED</b> to accept the quote for £687.75 + VAT from MHa Electrical for six microwave sensors and associated works for the Village Hall.</p> <p>Further <b>RESOLVED</b> to use the £500 in the budget for these works and take £187.75 from General Reserves.</p>
<b>ScG/24/08/13</b>	<p>To note the date of the next Council Meeting</p> <p><b>RESOLVED</b> to note that the next Full Council meeting of Shavington-cum-Gresty Parish Council be held on Wednesday 5th February 2025 in the Village Hall at 730 p.m.</p>
<b>ScG/24/08/14</b>	<p>Committee in Private Session</p> <p><b>RESOLVED</b> to confirm that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and representatives of the press be excluded from the meeting the consideration of items 15 and 16 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.</p>
<b>ScG/24/08/15</b>	<p>Members are asked to note the appointment of the Parish Clerk and as per agenda item 11 and confirm any outstanding matters.</p> <p><b>RESOLVED</b> that Members confirmed the appointment of the Parish Clerk at Shavington-cum-Gresty Parish Council with the terms and conditions agreed, except point six, as per the report circulated before the meeting to all Members. The Parish Clerk would send out the appointment letter, the appointment being subject to references, confirmation of the ability to work in the UK and willingness to complete their CILCA qualification within their probation period.</p> <p>Further <b>RESOLVED</b> that the Locum Parish Clerk work with the appointee to put together a training and mentoring plan to be present to the Full Council meeting on the 5<sup>th</sup> February 2025. The current Locum Parish Clerk would carry out the training and mentoring of the new Parish Clerk.</p>
<b>ScG/24/08/16</b>	<p>Members are asked to note that the Appraisal of a member of staff has taken place and to accept the recommendation that they move to SPC28.</p> <p><b>RESOLVED</b> that the Member of staff be moved to SPC28 following their Appraisal.</p>

The Chairman of the Council paid a tribute and proposed a vote of thanks to the Parish Clerk for all her hard work and dedication to Shavington-cum-Gresty Parish Council during her time in office. The Parish Council presented Simona with gifts.

**Signed** ..... **Date** .....

**Chairman**

DRAFT