

Shavington-cum-Gresty Parish Council
Parish Council Meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the Meeting of the Parish Council
held on 6 November 2024

In attendance: Cllrs L. Buchanan, K. Cruickshank, M. Ferguson, K. Gibbs, R. Jones, S. Jones,
P. McHugh, G. McIntyre, C. Wain, S. Randle, R. Hancock

ScG/24/07/1	To receive and consider apologies for absence
	Apologies were received from Cllr B. Gibbs
ScG/24/07/2	To note declarations of Members' interest
	Cllr S. Randle declared pecuniary interest in the following items: 7,8,14,15 ¹
ScG/24/07/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 2 October 2024
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG/24/07/4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG/24/07/5	To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 2 October 2024 or any items arisen since then:

¹ Declaration was made at 1940hrs after consideration of item 5

Committee: Community and Engagement Committee

Chair: Cllr K Gibbs ²

Committee: Village Hall Committee (**DRAFT minutes attached**)

Chair: Cllr McIntyre

Meeting held on 9 October 2024

Items for consideration:

- i. that the following rates applicable from 1 April 2025 are recommended to Finance & Strategy Committee:
 - Weekday morning £35
 - Weekday afternoon £35
 - Weekday evening £35
 - Weekend session £55
 - Saturday night session £140
 - Concessionary fee: Weekend session residents £40
 - 16 weeks block consecutive offer at the price of 12
- ii. it is recommended that Full Council approve the immediate implementation of the Saturday night fee of £140
- iii. It is recommended that Full Council approve the closure of the Village Hall on the following days to support local events and for hall management purposes:
 - Shavington Village Festival: Closure on the day of the event, with the date communicated at least 10 months in advance and subject to negotiation with regular hirers.
 - Remembrance Service: Closure in the morning only.
 - Christmas Eve through 2nd January: Closure, except for any long-term bookings.

Committee: Environment and Recreation Committee (**DRAFT minutes attached**)

Chair: Cllr Cruickshank

Meeting held on 9 October 2024

Items for considerations:

- iv. that a recommendation is made to Full Council to review s3.12 of the Allotment Policy as follows, in order to ensure compliance with the latest regulations:

“3.12 The tenant shall not keep, or allow others to keep, animals or livestock (except hens, but not cockerels, or rabbits) on the allotment site. While it is lawful to keep hens or rabbits on an allotment, tenants

² Cllr S Randle joined the meeting 1934hrs

	<p>must notify the Council in writing before doing so. The tenant must also demonstrate that the keeping of hens or rabbits will not harm their health or cause a nuisance to other allotment tenants (as per section 12 of the Allotments Act 1950). Any structures required to keep hens or rabbits on a plot must comply with section 5 of these Rules. Additionally, tenants must adhere to all relevant national regulations concerning the keeping of poultry, including the responsibility to register as a keeper."</p> <p><u>Committee:</u> Finance & Strategy Committee <u>Chair:</u> Cllr K Gibbs</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Cllr Buchanan Meeting held on 16 October 2024 (Non-Quorate) Meeting held on 6 November 2024</p> <p><u>Committee:</u> Planning Committee <u>Chair:</u> Cllr McIntyre Meeting held on 2 October 2024 (minutes attached) and 6 November 2024</p>
	<p>Councillors NOTED the report.</p> <p>It was NOTED that the approved pay raised 2024/2025 will be implemented and any payback due to staff completed in November</p> <p>RESOLVED: that the Clerk and Community Manager are delegated to accept the following grant offers on behalf of the council:</p> <ul style="list-style-type: none"> • £4,700 from the Flourish Fund to expand the Wellbeing Wednesday program. • £2,000 from the Flourish Fund to support the design, printing, and distribution of an updated Parish Walk booklet, created in collaboration with the Women’s Institute. • £4,212 from the Greener, Community, and Facilities Fund to enhance Wi-Fi and screen facilities in the Village Hall.
<p>ScG/24/07/6</p>	<p>To receive information on the September report from the Village Beat Manager and any update on the Shavington-cum-Gresty Funded PCSO activities from Cllr S. Jones</p>
	<p>Cllr S. Jones briefed Councillors on her meeting with the PCSO. Councillors NOTED the report.</p> <p>It was NOTED that Cllr S. Jones will attend the meeting with the PCC scheduled</p>

	<p>on 7 November with the Clerk</p> <p>It was NOTED that Cllr S. Jones will coordinate Councillors walks in the Parish with the PCSO.</p>
ScG/24/07/7	To note the information of the Year-To-Date Parish Council finance position
	Councillors NOTED the YTD finance position of the Council.
ScG/24/07/8	To note and approve all payments since 1 April 2024
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that payments listed since 1 April 2024 are approved.</p>
ScG/24/07/9	To receive and consider the next round of payments
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the next round of payments detailed in the report attached is approved.</p>
ScG/24/07/10	To consider adding the Locum Clerk as a signatory to both the Parish Council and Village Hall bank accounts, and to instruct the Clerk to complete all necessary paperwork as soon as the contract with LCC is signed.
	<p>Councillors NOTED the item.</p> <p>RESOLVED: that the Locum Clerk is added as a signatory to both the Parish Council and Village Hall bank account</p>
ScG/24/07/11	To receive and consider the following recommendation from the Village Hall Committee:
	<p>v. that the following rates applicable form 1 April 2025 are recommended to Finance & Strategy Committee:</p> <ul style="list-style-type: none"> • Weekday morning £35 • Weekday afternoon £35 • Weekday evening £35 • Weekend session £55 • Saturday night session £140 • Concessionary fee: Weekend session residents £40 • 16 weeks block consecutive offer at the price of 12 <p>vi. it is recommended that Full Council approve the immediate implementation of the Saturday night fee of £140</p>
	Cllr K. Gibbs briefed Councillors on the item. Councillors NOTED the brief.

	<p>RESOLVED: that the immediate implementation of the Saturday night fee of £140 is approved</p>
<p>ScG/24/07/12</p>	<p>To receive and consider the following recommendation from the Village Hall Committee:</p> <p>vii. It is recommended that Full Council approve the closure of the Village Hall on the following days to support local events and for hall management purposes:</p> <ul style="list-style-type: none"> • Shavington Village Festival: Closure on the day of the event, with the date communicated at least 10 months in advance and subject to negotiation with regular hirers. • Remembrance Service: Closure in the morning only. • Christmas Eve through 2nd January: Closure, except for any long-term bookings.
	<p>Cllr R. Hancock declared a personal interest in the item.</p> <p>Cllr K. Gibbs briefed Councillors on the item. Councillors NOTED the brief.</p> <p>RESOLVED: that that the Clerk is instructed to present a policy to council to regulate how community groups can access and hire the hall.</p> <p>RESOLVED: that the recommendation to close the Village Hall for management purposes on the morning of Remembrance Service Day and from Christmas Eve through 2 January (excluding long-term bookings) is approved.</p>
<p>ScG/24/07/13</p>	<p>To receive and consider the following recommendation from the Environment and Recreation Committee:</p> <p>i. that a recommendation is made to Full Council to review s3.12 of the Allotment Policy as follows, in order to ensure compliance with the latest regulations:</p> <p>“3.12 The tenant shall not keep, or allow others to keep, animals or livestock (except hens, but not cockerels, or rabbits) on the allotment site. While it is lawful to keep hens or rabbits on an allotment, tenants must notify the Council in writing before doing so. The tenant must also demonstrate that the keeping of hens or rabbits will not harm their health or cause a nuisance to other allotment tenants (as per section 12 of the Allotments Act 1950). Any structures required to keep hens or rabbits on a plot must comply with section 5 of these Rules. Additionally, tenants must adhere to all relevant national regulations concerning the keeping of poultry, including the responsibility to register as a keeper.”</p>

	Councillors NOTED the item RESOLVED: that the amendment to s.3.12 of the Allotment Policy are approved as per Environment & Recreation Committee's recommendation
ScG/24/07/14	To receive and consider DRAFT budget 2025-26 recommendations from Committees
	Councillors NOTED the report.
ScG/24/07/15	To consider the closure of the Council Offices from 24 December 2024 to 1 January 2025 (inclusive).
	RESOLVED: that the Council Offices will be closed from 24 December 2024 to 1 January 2025 (inclusive)
ScG/24/07/16	To note the date of the next Council Meeting – 4 December 2024 7:30PM
	Councillors NOTED the date of the next meeting of the Council.

Meeting Closed 2100 hrs
Chair: Cllr K. Cruickshank
Clerk: S Garnero