

Shavington-cum-Gresty Council
Village Hall Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 11 October 2023

In attendance: Cllrs K Gibbs, Hancock, McIntyre

Ms Adams

ScG VH/23/2/1	To receive and consider apologies for absence
	Apologies were received from Cllr Cruickshank and Ms Clarke
ScG VH/23/2/2	To note declarations of Members' interests
	No declaration of interest was raised.
ScG VH/23/2/3	To confirm and sign the minutes of the Village Hall Committee Meeting hold on 19 July 2023
	RESOLVED: that the minutes are approved and signed as an accurate record.
ScG VH/23/2/4	<i>Public Participation</i> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG VH/23/2/5	To receive and consider an update regarding the Village Hall occupancy rate
	Councillors NOTED the report.

ScG VH/23/2/6	To receive and consider the YTD financial position of the Village Hall Committee
	Members NOTED the financial position of the Committee.
ScG VH/23/2/7	To receive and consider an update on new parish textile map project led by WI
	Cllr McIntyre briefed Members on the item. Councillors NOTED the update.
ScG VH/23/2/8	To receive and consider remedial works needed at Village Hall
	Cllr McIntyre briefed Members on the remedial brick works at the back of the village hall undertaken with Cllr Randle. Councillors NOTED the update. RESOLVED: that the Clerk is instructed to provide Councillors quotes to replace the curtains in the main hall. RESOLVED: that the clerk is instructed to purchase ceiling tiles for the kitchen, to be then replaced and installed by volunteers RESOLVED: that the clerk is delegated, in consultation with the Chair of the Committee, to replace the kitchen counter fridge with a new one, with a budget up to £400 under cost code 47 General Maintenance
ScG VH/23/2/9	To receive and consider a recommendation from Finance and Strategy Committee to set the income target 2024/25 for the Hall Hire to £15,000
	The Clerk briefed Councillors on the item. Councillors NOTED the briefing. RESOLVED: that the recommendation from Finance and Strategy Committee to set the income target 2024/25 for the Hall Hire to £15,000 is accepted.
ScG VH/23/2/10	To consider reviewing booking fees for 2024/25
	The Clerk briefed Councillors on the item. Councillors NOTED the brief.

	RESOLVED: that fees for 2024/25 remains unchanged from the previous year.				
ScG VH/23/2/11	To consider informing the budget setting process for 2024/25 financial year				
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the Committee DRAFT budget 2024/25 is approved and recommended to Finance & Strategy Committee.</p> <p>RESOLVED: that the following recommendation is made to Full Council</p> <p style="padding-left: 40px;">a. if the committee meets the £18,000 income target for the year 2024/25, then anything on top of that figure could be used by the committee to replace the Village Hall kitchen cupboards.</p>				
ScG VH/23/2/12	To receive and consider the following policy:				
	<p style="padding-left: 40px;">- Shavington-cum-Gresty Village Hall Hiring Agreement</p> <p>Councillors NOTED the report.</p> <p>RESOLVED: that the Shavington-cum-Gresty Village Hall Hiring Agreement is approved and recommended to Full Council with the following amendments:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%; vertical-align: top;">Main Hall/Lounge</td> <td style="vertical-align: top;">There are tables and chairs and cushions for 120 guests. These are stored in the lounge and cupboard adjacent to the main hall. These should be returned in a clean condition at the end of your function as per photograph displayed in cupboard</td> </tr> <tr> <td style="vertical-align: top;">Car park</td> <td style="vertical-align: top;">Car park on the rear of the Village Hall Vehicle must be removed at the end of the session.</td> </tr> </table>	Main Hall/Lounge	There are tables and chairs and cushions for 120 guests. These are stored in the lounge and cupboard adjacent to the main hall. These should be returned in a clean condition at the end of your function as per photograph displayed in cupboard	Car park	Car park on the rear of the Village Hall Vehicle must be removed at the end of the session.
Main Hall/Lounge	There are tables and chairs and cushions for 120 guests. These are stored in the lounge and cupboard adjacent to the main hall. These should be returned in a clean condition at the end of your function as per photograph displayed in cupboard				
Car park	Car park on the rear of the Village Hall Vehicle must be removed at the end of the session.				
ScG VH/23/2/13	To note the date of the next Village Hall Committee Meeting – 24 January 2024 7:30PM				
	<p>Councillors NOTED the date of the next Village Hall Committee meeting. changed</p> <p>RESOLVED: that the date and time of the next Village Hall Committee meeting is amended as following: 31 January 2024, 6:30PM</p>				

Meeting Closed at 1922 hrs

Chair: Cllr McIntyre

Clerk: S Garnero