

Shavington-cum-Gresty Council
Finance & Strategy Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 20 September 2023**

In attendance: Ferguson, B Gibbs, K Gibbs, R Jones, S Jones

ScG FSC/23/02/1	To receive apologies for absence¹
	No apologies were received.
ScG FSC/23/02/2	To note declarations of Members' interests
	No declaration of interest was raised.
ScG FSC/23/02/3	To confirm and sign the minutes of the Finance Committee Meeting held on 21 June 2023
	RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FSC/23/02/4	Public participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG FSC/23/02/5	To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements
	The Clerk provided Councillors with a projection of the year-end-position of Council at 15.09.2023.

¹ Hrs 1934

	<p>Members NOTED the Parish Council YTD financial position.</p> <p>It was NOTED that the month-end reconciliations statements ending 30 June, 31 July and 31 August 2023 were checked and signed by Cllrs S Jones, R Jones and Ferguson</p>
ScG FSC/23/02/6	To undertake an internal audit check
	<p>The Clerk reported to Councillors the outcomes of the n.2 internal audit checks run by Cllr Ferguson (Chair of Environment & Recreation Committee) and Cllr K Gibbs (Chair of Community & Engagement Committee). No issues or concerns were raised.</p> <p>Councillors NOTED the update.</p>
ScG FSC/23/02/7	<p>To consider informing the budget setting process for 2024/25 financial year</p> <p>To receive and consider DRAFT budget proposals from the following Committees:</p> <ul style="list-style-type: none"> - Community and Engagement - Environment and Recreation <p>To consider setting the 2024/25 income target for the Village Hall</p>
	<p>The Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the report.</p> <p>RESOLVED: that the Finance and Strategy DRAFT budget 2024/25 is approved with the following amendments</p> <p>RESOLVED: that the income target set for the Village Hall for the financial year 2024/25 is £ 15,000 (but the Committee should aim for £18,000)</p>
ScG FSC/23/02/8	To receive and consider an update on the Western Ecological Mitigation Area acquisition project
	<p>The Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the update.</p>
ScG FSC/23/02/9	To receive and consider an update on the 10-year Strategic Plan for the Parish Council

	<p>The Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the update.</p> <p>RESOLVED: that a quote for consulting service is presented to Full Council for consideration</p>
ScG FSC/23/02/10	To receive the Village Hall Booking Emergency Plan approved by the Village Hall Committee (ScG VH/22/3/11)
	<p>Councillor NOTED the report.</p>
ScG FSC/23/02/11	To receive and consider the following Project Initiation Documents
	<p style="padding-left: 40px;">a. Parish Signs Restoration Project (Cllr Ferguson)</p> <p style="padding-left: 40px;">b. Speed Gun Project (Cllr Buchanan)</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the following project is approved in principle</p> <p style="padding-left: 40px;">a. Parish Signs Restoration Project, provide councillors with a budget to be considered on the next F&S Committee meeting</p> <p>RESOLVED: that more info are needed to consider the Speed Gun project from Cllr Buchanan.</p>
ScG FSC/23/02/12	To receive an update on GDPR data breach from the Clerk
	<p>The Clerk updated Councillors with regards to a data breach occurred at Shavington-cum-Gresty Parish Council and the actions taken to address the breach and reduce risks from happening again.</p> <p>Councillors NOTED the report.</p>
ScG FSC/23/02/13	To receive and consider the following policy
	<p style="padding-left: 40px;">a. Allotment Privacy Policy</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the Allotment Privacy Policy is recommended to Full Council for approval and that a similar policies are presented to council to cover the following services:</p> <ul style="list-style-type: none"> - Village hall booking services - Clean team - Working groups/ events

ScG FSC/23/02/14	To note the date of the next Finance & Strategy Committee Meeting – 22 November 2023 7:30pm
	Councillors NOTED the date of the next Finance & Strategy Committee Meeting.

Meeting Closed at 2052 hrs

Chair: Cllr R Jones

Clerk: S Garnero