



**SHAVINGTON**  
CUM  
**GRESTY**

**Shavington-cum-Gresty Council  
Parish Council Meeting**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

1 February 2024

To: **Members of the Shavington-cum-Gresty Parish Council**

Dear Councillor,

You are summoned to attend the Parish Council meeting of the Shavington-cum-Gresty Parish Council to be held at **7:30PM** on **Wednesday 7 February 2024** at **Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP**.

Your sincerely,

Simona Garnero  
Parish Clerk

## AGENDA

|          |  |
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| <b>1</b> | To receive and consider apologies for absence  |
| <b>2</b> | To note declarations of Members' interest  |
| <b>3</b> | To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 26 January 2024 ( <b>attached</b> ) |
| <b>4</b> | Public Participation   |
|          | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>                   |

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To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 December 2023 or any items arisen since then:

Committee: Community and Engagement Committee (**DRAFT minutes attached**)

Chair: Councillor K Gibbs

Meeting held on 13 December 2023

Items for considerations

- i. that a recommendation is made to Full Council to consider a proposal of virement from Remembrance Service cost code and Civic Events cost code toward the Roll of Honour cost code for £1,317.50 to cover the cost of a new Roll of Honour stone with the updated list

Committee: Village Hall Committee

Chair: Cllr McIntyre

Meeting held on 31 January 2024 (**minutes attached**)

Items for consideration:

- i. (with regard to the Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity):
  - a. that a recommendation is made to Full Council to consider the project proposal.
  - b. that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful.
- ii. A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.
- iii. A recommendation is made to the full council to reconsider its position and willingness to support the Festival Committee with the provision of free storage. Additionally, the council should consider whether to delegate the Clerk to re-draft the agreement with the help of a professional solicitor

Committee: Environment and Recreation Committee

Chair: Councillor Ferguson

Committee: Finance & Strategy Committee

Chair: Cllr R Jones

Committee: Staffing Committee

Chair: Cllr Buchanan

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|    | <p><u>Committee:</u> Planning Committee<br/><u>Chair:</u> Cllr McIntyre<br/>Meetings held on 6 December 2023 and 10 January 2024 <b>(DRAFT minutes attached)</b></p>   |
| 6  | To receive the November and December report from the Village Beat Manager <b>(attached)</b>  |
| 7  | To note the YTD Parish Council finance position <b>(attached)</b>  |
| 8  | To note and approve all payments since 1 April 2023 <b>(attached)</b>  |
| 9  | To receive and consider the DRAFT Shavington-cum-Gresty Parish Council Strategy 2024-2029 and initiate the public consultation process. <b>(attached version 1.0.0)</b>  |
| 10 | To receive and consider an update on the Main Road Car Park in Shavington <b>(attached)</b>  |
| 11 | To receive and consider an update on the Weston Mitigation Land acquisition project <b>(attached)</b>  |
| 12 | To receive and consider an update on the Cheshire East Council Electoral Review Sub-Committee's draft proposal for reviewing ward boundaries and any implications for the Shavington Ward.   |
| 13 | <p>To receive and consider the following grant application proposals from Officers <b>(attached)</b>:</p> <ul style="list-style-type: none"> <li>- Well-Being Wednesdays in Shavington-cum-Gresty- Healthy Neighbourhoods Fund</li> <li>- Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund</li> <li>- Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity</li> </ul> |
| 14 | To receive and consider the DRAFT arrangements for the renewal of the contract of the funded PCSO dedicated to Shavington-cum-Gresty for the period 2024-25 <b>(attached)</b> .  |
| 15 | <p>To receive and consider the following recommendation from the Community and Engagement Committee:</p> <ul style="list-style-type: none"> <li>i. that a recommendation is made to Full Council to consider a proposal of virement from Remembrance Service cost code and Civic Events cost code toward the Roll of Honour cost code for £1,317.50 to cover the cost of a new Roll of Honour stone with the updated list</li> </ul>   |
| 16 | To receive and consider the following recommendation from the Village Hall Committee:  |

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|           | <p>i. (with regard to the Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity):</p> <p>a. that a recommendation is made to Full Council to consider the project proposal.</p> <p>b. that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful.</p> <p>ii. A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.</p> <p>iii. A recommendation is made to the full council to reconsider its position and willingness to support the Festival Committee with the provision of free storage. Additionally, the council should consider whether to delegate the Clerk to re-draft the agreement with the help of a professional solicitor</p> |
| <b>17</b> | To receive and consider a request from Cheshire East Council seeking a contribution of £12,129 per annum (15% of running costs) toward the Shavington Leisure Centre (in the Parish of Rope) as part of their Strategic Leisure Review ( <b>attached</b> )  |
| <b>18</b> | To receive an update on the outcome of the following consultations run by Cheshire East Council. affecting the parish council, and to consider any necessary actions <p style="text-align: center;">- Green Spaces Maintenance Review<br/>- Borough Parking Review</p>  |
| <b>19</b> | To receive and consider a request from The Drama Group for a variation of the Village Hall booking conditions for their December booking, specifically for their Christmas Cracker event. ( <b>attached</b> )   |
| <b>20</b> | To note the date of the next Council Meeting – <b>6 March 2024 7:30PM</b>   |
|           |   |

**Shavington-cum-Gresty Council**  
**Shavington-cum-Gresty Parish Council**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**SHAVINGTON**  
CUM  
**GRESTY**

**MINUTES of the Parish Council**  
**held on Friday 26 January 2024**

In attendance: Cllrs Buchanan, Cruickshank, Ferguson, B Gibbs<sup>1</sup>, K Gibbs, Hancock, S Jones, McHugh

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| <b>ScG/23/08/1</b> | <b>To receive and consider apologies for absence</b>  |
|                    | No apologies were received from Cllrs McIntyre, Randle, R Jones and Wain.   |
| <b>ScG/23/08/2</b> | <b>To note declarations of Members' interest</b>  |
|                    | No interest was declared.   |
| <b>ScG/23/08/3</b> | <b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 21 December 2023</b>  |
|                    | <b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.  |
| <b>ScG/23/08/4</b> | <b>Public Participation</b><br><br><i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>   |
|                    | A member of the public expressed interest in the boundary review proposal at Cheshire East Council.<br><br>The member of the public also inquired whether the Parish Council has been notified about the planning application related to their particular interest. |
| <b>ScG/23/08/5</b> | <b>To consider to submit a comment to the Cheshire East Council Electoral Review Sub-Committee concerning the draft proposal for reviewing ward boundaries.</b>   |

<sup>1</sup> Joined the meeting at h18:32

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|  | <p><b>To consider delegating the Clerk to attend the Sub-Committee meeting and make representations on behalf of the Council.</b></p>  |
|  | <p>Councillors <b>NOTED</b> the report circulated by the Clerk<sup>2</sup>.</p> <p><b>RESOLVED:</b> that the Clerk is asked to represent the Parish Council at the upcoming Cheshire East Council Electoral Review Sub-Committee meeting. The Clerk is tasked with speaking during the public participation item and presenting the Parish Council's resolutions on the topic.</p> <p><b>RESOLVED:</b> that Shavington-cum-Gresty Parish Council strongly opposes any proposals that involve having different ward councillors between Shavington and Gresty.</p> <p><b>RESOLVED:</b> that, given the current options under discussion by the Electoral Review Sub-Committee, the Parish Council's preferred choice is a single two-member ward. This is to ensure the effective governance of the parish of Shavington-cum-Gresty.</p> <p><b>RESOLVED:</b> that the following statement is supported:</p> <p>“Shavington and Gresty have been linked for over 250 years, as referenced in newspaper articles dating back to 1776.</p> <p>In 2021, the Parish Council conducted a survey of Gresty residents regarding the parish boundary review, asking them about where do they identify with. Out of the Gresty respondents (47% of houses), 93% identified as part of Shavington-cum-Gresty, 1% as Rope, 6% as Wistaston, and none identified as Crewe. In conclusion, the majority of surveyed houses in Gresty, north of A500, strongly identified as part of the Shavington-cum-Gresty community.”<sup>3</sup></p> <p><b>RESOLVED:</b> that the following statement is supported:</p> <p>“In Shavington-cum-Gresty, there is a lively community stretching from North to South. Gresty, in particular, is home to the parish allotments, and the Shavington-cum-Gresty green initiative centres around Gresty. This includes the ongoing acquisition of an 8-acre nature reserve and the pollinator-friendly community project, IMPACT- Every Leaf Counts.</p> <p>The Parish Council actively collaborates with businesses and community groups in Gresty. Notably, businesses like Hickory have been vital partners in environmental projects led by the council. The Alex Soccer Centre is currently working on a well-being proposal as part of the Neighbourhood Health initiative</p> |

<sup>2</sup> Cllr Hancock left the meeting at h.18:54

<sup>3</sup> Cllr Ferguson left the meeting at h1932

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|                    | run by Cheshire East Council.<br><br>Boundaries are not just lines on a map; they are rooted in heritage, belonging, and identity. For those living here, Shavington and Gresty form one parish, one community, one identity.” |
| <b>ScG/23/08/6</b> | <b>To note the date of the next Council Meeting – 7 February 2024 7:30PM</b>   |
|                    | Councillors <b>NOTED</b> the date of the next Parish Council meeting.  |

Meeting Closed at 1948 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero

DRAFT

**Shavington-cum-Gresty Council**  
**Community & Engagement Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 13 December 2023**

In attendance: Cllrs K Gibbs, S Jones, G McIntyre

Sara Randle, J McIntyre, A George

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| ScG<br>CE/23/05/1 | <b>To receive and consider apologies for absence</b>   |
|                   | Apologies were received from Cllrs Cruickshank, B Gibbs, McHugh, R Jones.  |
| ScG<br>CE/23/05/2 | <b>To note declarations of Members' interests</b>  |
|                   | No declaration of interest was raised.   |
| ScG<br>CE/23/05/3 | <b>To confirm and sign the minutes of the Community and Engagement Committee Meeting held on 30 August 2023</b>          |
|                   | <b>RESOLVED:</b> that the minutes of the previous meeting are approved and signed as an accurate record.                 |
| ScG<br>CE/23/05/4 | <b>Public Participation</b>  |
|                   | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>                   |
|                   | No comment was raised.   |
| ScG<br>CE/23/05/5 | <b>To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community</b> |



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|                            | <b>RESOLVED:</b> that Ms George is appointed as non-Parish Council Member to the Committee as representative of the community  |
| <b>ScG<br/>CE/23/05/6</b>  | <b>To receive and consider the YTD financial position of the Community and Engagement Committee</b>  |
|                            | Councillors <b>NOTED</b> the report.   |
| <b>ScG<br/>CE/23/05/7</b>  | <b>To receive and consider a proposal for a virement recommendation to cover the cost of refurbishment of the Parish Roll of Honour</b>  |
|                            | Councillors <b>NOTED</b> the report.<br><br><b>RESOLVED:</b> that a recommendation is made to Full Council to consider a proposal of virement from Remembrance Service cost code and Civic Events cost code toward the Roll of Honour cost code for £1,317.50 to cover the cost of a new Roll of Honour stone with the updated list  |
| <b>ScG<br/>CE/23/05/8</b>  | <b>To receive the post-event report on the Remembrance Service 2023</b>  |
|                            | Councillors <b>NOTED</b> the report.<br><br>The following items were <b>NOTED</b> for consideration/improvement for the next year Service: <ul style="list-style-type: none"> <li>• As wreaths are laid an announcement to be made of who the wreath is being laid on behalf.</li> <li>• Scout parade disassemble on the car park to avoid congestion.</li> </ul>  |
| <b>ScG<br/>CE/23/05/9</b>  | <b>To receive and consider an update on the IMPACT project</b>   |
|                            | Councillors <b>NOTED</b> the report.   |
| <b>ScG<br/>CE/23/05/10</b> | <b>To receive and consider the yearly content schedule for the Parish Newsletter in 2024</b>   |
|                            | Councillors <b>NOTED</b> the report.<br><br><b>RESOLVED:</b> the yearly content schedule for the Parish Newsletter in 2024 is approved, with the following addition: <ul style="list-style-type: none"> <li>• CEC update</li> <li>• Prominent Local Figures</li> <li>• Welcome advert for new residents (contact details)</li> <li>• Gardener's Report (March/June/September)</li> <li>• Inclusion of the D-Day section in the June edition</li> </ul> |
| <b>ScG<br/>CE/23/05/11</b> | <b>To receive and consider a proposal for the D-Day event in 2024</b>  |

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|                    | <p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the proposal for the event is accepted and the Community Manager is instructed to progress with the plan.</p> <p><b>RESOLVED:</b> That the Community Manger is instructed to liaise with the Primary School and the Chair of the Committee to liaise with the historical expert, to explore the feasibility and interest in extending the exhibition by an additional day for the benefit of school pupils. Outcomes to be reported to the March meeting for committee's consideration.</p> <p><b>RESOLVED:</b> that to remain within the allocated budget, the Community Manager is instructed to proceed with the refurbishment of the Jubilee beacon, instead of purchasing a new one.</p> <p><b>RESOLVED:</b> that Shavington Academy and Shavington Primary schools should be notified of the exhibition</p> |
| ScG<br>CE/23/05/12 | <b>To receive an update on the Carol Christmas event scheduled on Sat 23 December</b>  |
|                    | <p>The Community Manager briefed Councillors on the item.</p> <p>Councillors <b>NOTED</b> the brief.</p>   |
| ScG<br>CE/23/05/13 | <b>To note the date of the next Community and Engagement Committee Meeting – 13 March 2024 – 7:30PM</b>  |
|                    | Councillors <b>NOTED</b> the date of the next Community & Engagement Committee meeting.  |

Meeting Closed at 2023 hrs

Chair: Cllr K Gibbs

Clerk: S Garnero

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 6 December 2023**

In attendance: Cllrs Ferguson, K Gibbs, Hancock, R Jones, S Jones, McIntyre, McHugh,  
Wain

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| ScG<br>PC/23/06/1 | <b>To receive and consider apologies for absence</b>   |
|                   | No apologies were received.  |
| ScG<br>PC/23/06/2 | <b>To note declarations of Members' interest</b>   |
|                   | Cllr K Gibbs disclosed a personal interest in agenda item 5 (Planning Application 23/4265N) as a family relative resides in proximity to the proposed planning site. |
| ScG<br>PC/23/06/3 | <b>To confirm and sign the minutes of the Planning Committee Meeting held on 4 October 2023</b>  |
|                   | <b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.   |
| ScG<br>PC/23/06/4 | <b>Public Participation</b>  |
|                   | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>   |
|                   | No comment was raised.   |
| ScG<br>PC/23/06/5 | <b>To consider making a response to the following planning applications:</b>   |
|                   | <b>a. Application: 23/3937N</b>  |

**Proposal:** Two storey and single storey extension(s) to rear, loft conversion with new gable end and dormer to rear elevation with Velux roof light(s) to front elevation roof

**Location:** 21, CREWE ROAD, SHAVINGTON, CHESHIRE, CW2 5JE

**National Grid Ref:** 370218.5104 351440.3196

**RESOLVED:** No comment

**b. Application:** 23/4098N

**Proposal:** Replace gas combi boiler with Daiken heat pump (external location) and hot water cylinder.

**Location:** 6, CHARLES KIRK PLACE, SHAVINGTON, CW2 5FR

**National Grid Ref:** 370446.41 351902.19

**RESOLVED:** The Planning Committee supports the application, but raises a question regarding its necessity. It is suggested that this development falls within permitted development rights, and as such, might not require approval from the Planning Committee.

**c. Application:** 23/4265N

**Proposal:** Application for rear elevation garden room already built - retrospective permission required

**Location:** 73A, MAIN ROAD, SHAVINGTON, CW2 5DU

**National Grid Ref:** 369644.5682 351731.3268

It was **NOTED** that Cllr K Gibbs abstained from the discussion and vote of the application c.

**RESOLVED:** No comment

**d. Application:** 23/4327N

**Proposal:** Rear single storey extension.

**Location:** 62, OSBORNE GROVE, SHAVINGTON, CREWE, CHESHIRE, CW2 5BY

**National Grid Ref:** 370115 352034

**RESOLVED:** No comment

**e. Application:** 23/0097N (REVISED PLAN)

**Proposal:** Erection of 10 dwelling houses, landscape, private access road and associated car parking

**Location:** Gresty Road Development Site, CREWE ROAD, SHAVINGTON

**RESOLVED:** No comment

**f. Appeal Application:** 23/0983N

(<https://acp.planninginspectorate.gov.uk>)

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|                           | <p><b>Proposal:</b> Proposed 5G telecoms installation: H3G 15m street pole and additional equipment cabinets.<br/><b>Location:</b> Crewe Road street works, Crewe Road, Shavington, CW2 5DL</p> <p><b>RESOLVED:</b> No further comment</p> <p><b>g. Application:</b> 23/4417N<br/><b>Proposal:</b> Advertisement consent for building identification and wayfinding signage.<br/><b>Location:</b> Alexandra Mill, 356, CREWE ROAD, SHAVINGTON, CW2 5AD<br/><b>National Grid Ref:</b> 371002.7927 353451.6107</p> <p><b>RESOLVED:</b> No comment</p>  |
| <p>ScG<br/>PC/23/05/6</p> | <p><b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b></p>   |
|                           | <p><b>a. Application:</b> 23/4427N<br/><b>Proposal:</b> Proposed three vehicle detached garage to house vehicles and gardening implements. Revised resubmission of 23/1451N<br/><b>Location:</b> Greenbank Farm, CREWE ROAD, SHAVINGTON, CW2 5JB<br/><b>National Grid Ref:</b> 370445.4071 351457.5571</p> <p><b>RESOLVED:</b> No comment</p> <p><b>b. Application:</b> 23/4457N<br/><b>Proposal:</b> Conversion of former Youth Centre and subdivision into 3 &amp; 4 bed residential dwellings with minimal external changes and the retention &amp; refurbishment of the existing adjoining 2bed dwelling and the construction of off-road parking spaces.<br/><b>Location:</b> 140, MAIN ROAD, SHAVINGTON, CW2 5DP<br/><b>National Grid Ref:</b> 370031.5898 351808.3931</p> <p><b>RESOLVED:</b> The Council welcomes the proposal to preserve and enhance the heritage village building, with the following observations:</p> <ul style="list-style-type: none"><li>• The D&amp;A statement should reference and comply with the Shavington-cum-Gresty Neighbourhood Plan.</li><li>• Clarification is needed on how the plans accommodate 7 parking spaces, as it is not evident.</li></ul> |

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|                            | <ul style="list-style-type: none"><li>• Consideration should be given to utilising the westerly access road for 138 Main Road to access the rear area.</li><li>• Shavington-cum-Gresty Parish Council requires Cheshire East Council to ensure that design and construction adhere to the granted consents, preserving the characteristics of the heritage building.</li></ul> |
| <b>ScG<br/>PC/23/06/7</b>  | <b>To receive and consider the latest update of the ScG Parish Council – Planning Application Record</b>   |
|                            | Councillors <b>NOTED</b> the report.   |
| <b>ScG<br/>PC/23/05/12</b> | <b>To note the date of the next Planning Committee Meeting – 10 January 2024 7PM</b>   |
|                            | Councillors <b>NOTED</b> the date of the next Planning Committee meeting.  |

Meeting Closed at 1931 hrs

Chair: Cllr McIntyre

Clerk: S Garnero

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 10 January 2024**

In attendance: Cllrs Ferguson, K Gibbs, S Jones, McIntyre, McHugh<sup>1</sup>, Wain

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| ScG<br>PC/23/07/1 | <b>To receive and consider apologies for absence</b>   |
|                   | Apologies were received from Cllrs Hancock and R Jones.  |
| ScG<br>PC/23/07/2 | <b>To note declarations of Members' interest</b>   |
|                   | Cllr McHugh declared a Disclosable Pecuniary Interest pertaining to item 5, given that he is the applicant for planning application 23/4583N   |
| ScG<br>PC/23/07/3 | <b>To confirm and sign the minutes of the Planning Committee Meeting held on 6 December 2023</b>   |
|                   | <b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.<br><br><b>RESOLVED:</b> that items 4, 6, 7, and 8 are moved ahead in agenda and discussed before consideration of item 5. |
| ScG<br>PC/23/07/4 | <b>Public Participation</b>  |
|                   | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>   |
|                   | No comment was raised.   |
| ScG<br>PC/23/07/5 | <b>To consider making a response to the following planning applications:</b>   |

<sup>1</sup> Left the meeting at 1904hrs

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|                           | <p>It was <b>NOTED</b> that Cllr McHugh left the meeting before item 5 was discussed at 19:04hrs</p> <p><b>a. Application: 23/4583N</b><br/> <b>Proposal:</b> Repairs and alterations to existing dwelling<br/> <b>Location:</b> 330, CREWE ROAD, SHAVINGTON, CHESHIRE, CW2 5AF<br/> <b>National Grid Ref:</b> 370645.9707 353294.3794</p> <p><b>RESOLVED:</b> no comments</p> |
| <b>ScG<br/>PC/23/07/6</b> | <b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b>  |
|                           | No planning application was received.  |
| <b>ScG<br/>PC/23/07/7</b> | <b>To receive and consider the latest update of the ScG Parish Council – Planning Application Record</b>   |
|                           | Councillors <b>NOTED</b> the report.   |
| <b>ScG<br/>PC/23/07/8</b> | <b>To note the date of the next Planning Committee Meeting – 7 February 2024 7PM</b>   |
|                           | Councillors <b>NOTED</b> the date of the next Planning Committee meeting.  |

Meeting Closed at 1910 hrs

Chair: Cllr McIntyre

Clerk: S Garnero



**Shavington-cum-Gresty Council**  
**Village Hall Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 31 January 2024**

In attendance: Cllrs K Gibbs, Hancock, McIntyre, S Jones

Ms Adams, Ms Clarke, Cllr B Gibbs

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| ScG VH/23/3/1 | <b>To receive and consider apologies for absence</b>  |
|               | Apologies were received from Cllr Cruickshank   |
| ScG VH/23/2/2 | <b>To note declarations of Members' interests</b>   |
|               | Cllr Hancock raised a personal interest in items 9 and 12, as she is part of the Shavington Village Festival committee.               |
| ScG VH/23/2/3 | <b>To confirm and sign the minutes of the Village Hall Committee Meeting held on 11 October 2023</b>                                  |
|               | <b>RESOLVED:</b> that the minutes are approved and signed as an accurate record.  |
| ScG VH/23/3/4 | <b>Public Participation</b><br><i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i> |
|               | No comment was raised.  |
| ScG VH/23/3/5 | <b>To receive and consider an update regarding the Village Hall occupancy rate</b>  |
|               | Councillors <b>NOTED</b> the report.  |

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| <b>ScG VH/23/3/6</b> | <b>To receive and consider the YTD financial position of the Village Hall Committee</b>   |
|                      | <p>The Clerk informed Members about the Committee's financial status.</p> <p>It was <b>NOTED</b> that the following cost codes might exceed the allocated budget for the year due to an increase in the cost of services (34 – Cleaning Service; 36 – Power Supply), but the overall position of the Committee is solid.</p> <p>Members <b>NOTED</b> the financial position of the Committee.</p>   |
| <b>ScG VH/23/3/7</b> | <b>To receive and consider a proposal for granting community use of the hall as part of Shavington-cum-Gresty Well-Being Wednesdays (pending successful funding)</b>  |
|                      | <p>The Clerk briefed Councillors on the project proposal, which has been slightly amended since the publication of the agenda. The amendment reduces the evening events to one per month to be held in the hall.</p> <p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> The Committee agreed in principle to the free use of the Village Hall for Well-Being Wednesdays in Shavington-cum-Gresty, pending approval of funds from the funding authority. The Committee reserves the right to review this position if requests for meetings in an accessible room arise in time.</p>                 |
| <b>ScG VH/23/3/8</b> | <b>To receive and consider a proposal to apply to the Improved, Greener, Communities Fund led by Cheshire East Council for the refurbishment of the Village Hall Kitchen</b>  |
|                      | <p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> The Clerk is delegated, in principle, to apply for funding for a project up to £5,000 (+VAT), subject to the following:</p> <ul style="list-style-type: none"> <li>a. that a recommendation is made to Full Council to consider the project proposal.</li> <li>b. that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful.</li> <li>c. that the Clerk and the Chair of the committee are delegated to look at the detailed plan for the kitchen</li> </ul> |
| <b>ScG VH/23/3/9</b> | <b>To receive and consider a request from Shavington Village Festival Committee, for the use of the Hall on 29th June 2024</b>  |
|                      | Councillors <b>NOTED</b> the report.  |

|                   |  |
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|                   | <p>Cllr Hancock abstained from the vote.</p> <p><b>RESOLVED:</b> the request made from Shavington Village Festival Committee is accepted, subject to the following:</p> <ul style="list-style-type: none"> <li>• That any activity inside the hall will be completed by 8:45AM</li> </ul>  |
| ScG<br>VH/23/3/10 | <b>To receive and consider a proposal outlining enhancements for the main hall</b>   |
|                   | <p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.</p>  |
| ScG<br>VH/23/3/11 | <b>To receive and consider a proposal from our current Fire &amp; Safety company supplier for the installation of smoke detectors and the replacement of the fire alarm control panel</b>  |
|                   | <p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> The provided quote is approved, and the Clerk is instructed to proceed with addressing the nonconformance issues listed. Any payments are postponed to the next financial year when the budget is available.</p> <p><b>RESOLVED:</b> The Committee agrees that this job falls under s11.11 (ii) of the Council's Financial Regulations as a specialist service in the delivery of Fire Safety equipment.</p> |
| ScG<br>VH/23/3/12 | <b>To receive and consider a report from the Clerk concerning the arrangements with Shavington Village Festival Committee for use to the Village Hall's shed</b>   |
|                   | <p>Councillors <b>NOTED</b> the report.<sup>1</sup></p> <p><b>RESOLVED:</b> A recommendation is made to the full council to reconsider its position and willingness to support the Festival Committee with the provision of free storage. Additionally, the council should consider whether to delegate the Clerk to re-draft the agreement with the help of a professional solicitor</p>  |

Meeting Closed at 19:36 hrs

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<sup>1</sup> Cllr Hancock left the meeting at 19:28hrs before item 12 was discussed

Chair: Cllr McIntyre

Clerk: S Garnero

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## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide the November and December 2023 reports

Version Control: v0

Author: PCSO Walley

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# BEAT MANAGERS REPORT

Shavington cum Gresty Council, Parish Council Meeting 07.02.2024  
Agenda Item 6

**NOVEMBER 2023**



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|--|--|
| <b>Completing officers</b>   | P.C.S.O 24152 Dan Walley   |
| <b>Ward</b>  | Shavington.  |
| <b>Community Engagement undertaken:</b>  | <p>Local shops visited.</p> <p>Patrols of garages, Local convenience stores and pet food shops after an increase in thefts.</p> <p>Co-op on Rope Lane has had a massive increase in thefts and are taking heavier losses in relation to value of items stolen.</p> <p>Continued welfare checks on identified vulnerable residents.</p> <p>Visits to Crewe Alex Training Centre about parking issues on a Sunday.</p> |
| <b>Traffic activity/enforcement</b>  | <p><u>Tru-Cam.</u></p> <p><u>Speed watch (PCSO Dan Walley and Volunteer).</u></p> <p>Postponed.</p>  |
| <b>Surgeries</b>   | Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.  |
| <b>Schools + Young People.</b>   | <p>Parking Patrols.</p> <p>Shavington Academy visited.</p> <p>Shavington Primary School visited</p>  |
| <b>Priority/problems raised, and activity carried out to combat</b>            | Speeding, parking, Increased presence around Play areas reference ASB. Co-op being targeted by shoplifters and kids have now increased in regularity.  |
| <b>Feedback</b> (how have you made the community aware of what you have done?) | <p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p><b>**Drug work not posted**</b></p> <p>Cheshire Alert.</p>  |
| <b>Notable contact with partner agencies.</b>                                  | <p>Aspire Housing.</p> <p>Guinness housing.</p>  |



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|   | <p>NHS Paramedics / Ambulance crew / crisis team.<br/>                 Health safety exec. (Industrial accident.)<br/>                 Probation service.<br/>                 Cheshire Fire and rescue.<br/>                 British transport police.<br/>                 Shavington Parish Council</p>   |
| <p>Any wider community issues, which have been addressed?</p> | <p>02/11/2023- Fraud (Mallow Avenue). Male has had some speeding tickets that he has not committed and are out of force area. RESOLVED.</p> <p>02/11/2023- Problem Solving (Sable Road). Problem solving profile for repeat caller. ONGOING.</p> <p>03/11/2023- Hate Crime (Gresty Road). Male stood at bus stop has had some comments made to him about his race. RESOLVED.</p> <p>06/11/2023- Missing Person (Little Meadow Place). Concern for female that had anxiety and had not been seen for a few hours. RESOLVED.</p> <p>07/11/2023- Shoplifting (Rope Lane) Local store has had numerous produce and spirits taken. CLOSED.</p> <p>07/11/2023- Neighbour Dispute (Broomhall Drive). Ongoing dispute with two neighbours over parking and damage to grass. ONGOING.</p> <p>08/11/2023- Criminal Damage (Crewe Road). Damage caused to vehicle in Restaurant car park. ONGOING.</p> <p>09/11/2023- Shoplifting (Crewe Road). Male takes food items and leaves local shop without paying. ONGOING.</p> <p>09/11/2023- Shoplifting (Jack Mills Way). Local service station has bag full of goods and leaves the store without paying. ONGOING.</p> <p>10/11/2023- RTC (Newcastle Road). Broken down vehicle. RESOLVED.</p> <p>12/11/2023- Abandoned 999 Call (Sable Road) known repeat caller has made another phone call and hung up. RESOLVED.</p> |



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14/10/2023- Arrest (Stock Lane). Drink Driver arrested after being found asleep in the driver seat. RESOLVED.

15/11/2023- RTC (Rope Lane) Home owner come home and found extensive damage to his garden wall. ONGOING.

15/11/2023- Drugs (Gresty Road) Two males have been searched after strong smell of cannabis coming from vehicle. RESOLVED.

16/11/2023- Violence (Humphry Place) Two girls have fallen out in school and had argument with parents outside address of one of the girls. RESOLVED.

17/11/2023- RTC (Gresty Road) Male has come off his electric scooter. RESOLVED BY AMBULANCE.

17/11/2023- Complaint against Police (Mallow Avenue) Female complaining about being made to sign something by an officer. ONGOING.

17/11/2023- Abandoned 999 Call (Sable Road) known female again ringing police, ranting and then hung-up phone. RESOLVED.

17/11/2023- Drugs/Noise complaint (Rotary Way) House party going on with neighbour who could smell cannabis. RESOLVED.

18/11/2023- Shoplifting (Rope Lane) 2 Males have entered the local store and have stolen over £1000 in alcohol and spirits and then left without paying. ONGOING.

18/11/2023- Problem Solving (Sable Road) Court order applied for in relation to repeat caller to police. ONGOING.

18/11/2023- Neighbour Dispute (Main Road) Reporting person has had a letter off another neighbour with some not nice comments. RESOLVED.

18/11/2023- Shoplifting (Rope Lane) One person has entered the local store and has taken £800 worth of medicine and baby food and then left the store without paying. ONGOING.

19/11/2023- Alarm Activation (Newcastle Road) building alarm going off at location in early hours of the morning. RESOLVED.





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19/11/2023- Criminal Damage (Weston Lane) Planter belonging to Parish council has been damaged. ONGOING.

20/11/2023- Complaint Against Police (Black Croft Close) Person reporting that not had update on his case that he is involved in. RESOLVED.

21/11/2023- Abandoned 999 call (Sable Road) female shouting and screaming at call taker. RESOLVED.

21/11/2023- Parking Issue (Weston Lane) Caller reporting two cars park close to his house and believes they are carers vehicles. I KEEP AN EYE ON LOCATION.

23/11/2023- RTC Damage Only (Jack Mills Way) Car recovered after smoking following collision. RESOLVED.

23/11/2023- Burglary OTD (Newcastle Road) Building site has been broken into and tools stolen. ONGOING.

24/11/2023- Theft of Motor Vehicle (Rope Lane) Caller has had his speed boat taken during daylight hours. ONGOING.

24/11/2023- 2 x Abandoned 999 Calls (Sable Road) Female shouting and screaming for help. RESOLVED.

25/11/2023- Suspicious Activity (Main Road) Two males dressed in black looking at vehicles. RESOLVED.

26/11/2023- Motor Related Offence (David Whitby Way) 50 to 60 boy racers racing up and down David Whitby Way. ONGOING.

28/11/2023- Abandoned 999 Call (Sable Road) Female shouting and screaming at call handler. RESOLVED.

28/11/2023- Parking Issue (Greenfields Avenue) Car parked on Junction. ONGOING.

29/11/2023- Abandoned 999 Call (Sable Road) Female shouting and screaming at call handler. RESOLVED.

30/11/2023- Complaint against Police. Newcastle Road. RESOLVED.



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|   |  |
| Abstractions.                             | NONE   |
| Other information /<br>Incidents of note. | <b>Domestic incidents have happened but are not mentioned in this report. The days that are blank or not many incidents, have Domestic reported.</b> |

# BEAT MANAGERS REPORT

Shavington cum Gresty Council, Parish Council Meeting 07.12.2023  
Agenda Item 6

**DECEMBER 2023**



**SHAVINGTON**  
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|--|---|
| <b>Completing officers</b>   | P.C.S.O 24152 Dan Walley  |
| <b>Ward</b>  | Shavington.   |
| <b>Community Engagement undertaken:</b>  | <p>Local shops visited.</p> <p>Patrols of garages, Local convenience stores and pet food shops after an increase in thefts.</p> <p>Continued welfare checks on identified vulnerable residents.</p> <p>Visits to Crewe Alex Training Centre</p> <p>Surgery at Co-op Rope Lane</p> |
| <b>Traffic activity/enforcement</b>  | <p><u>Tru-Cam.</u></p> <p><u>Speed watch (PCSO Dan Walley and Volunteer).</u></p> <p>Postponed.</p>   |
| <b>Surgeries</b>   | Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.   |
| <b>Schools + Young People.</b>   | <p>Parking Patrols.</p> <p>Shavington Academy visited.</p> <p>Shavington Primary School visited.</p> <p>School Talk to Yr 5 about staying safe</p>  |
| <b>Priority/problems raised, and activity carried out to combat</b>            | Speeding, parking, Increased presence around Play areas reference ASB. Co-op being targeted by shoplifters and kids.  |
| <b>Feedback</b> (how have you made the community aware of what you have done?) | <p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p><b>**Drug work not posted**</b></p> <p>Cheshire Alert.</p>   |
| <b>Notable contact with partner agencies.</b>                                  | <p>Aspire Housing.</p> <p>Guinness housing.</p> <p>NHS Paramedics / Ambulance crew / crisis team.</p> <p>Health safety excec. (Industrial accident.)</p>  |



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|   | <p>Probation service.<br/>                 Cheshire Fire and rescue.<br/>                 British transport police.<br/>                 Shavington Parish Council</p>   |
| <p>Any wider community issues, which have been addressed?</p> | <p>01/12/2023- Shoplifting (Newcastle Road)- Esso on Newcastle Road had items taken from them. RESOLVED.</p> <p>02/12/2023- RTC (Rotary Way)- Car has hit a fence and then driven off. RESOLVED.</p> <p>03/12/2023- ASB (Newcastle Road)- Youths seen congregating by Asda on the garage forecourt. RESOLVED.</p> <p>03/12/2023- Abandoned 999 Call (Sable Road)- Known female shouting and screaming down phone. RESOLVED.</p> <p>03/12/2023- Road Related Issues (Rope Lane)- Reporting person has seen a drunk driver walking along road. LOGGED FOR INTEL.</p> <p>03/12/2023- Concern For Safety (Spring Bank Road)- Child in social care has been kicking off at foster parents. RESOLVED.</p> <p>04/12/2023- ASB (Barons Road)- Youths have stolen a crutch belonging to an elderly lady and were bullying her grandson. ONGOING.</p> <p>06/12/2023- Abandoned 999 Call (mistaken call) RESOLVED.</p> <p>07/12/2023- RTC Injury (Rope Lane)- Youth has been hit by car whilst on bike. RESOLVED MEDICAL ISSUE.</p> <p>08/12/2023- Fraud (Barons Road)- Male has sent money to unknown account after seeing add. RESOLVED AND GOT MONEY BACK.</p> <p>09/12/2023- Sexual Offences. Youth has been groomed online. RESOLVED.</p> <p>09/12/2023- Theft Other (Newcastle Road)- Male had his parcel from amazon stolen. RESOLVED.</p> <p>09/12/2023- Parking Issue (Rosemary Drive)- Van parked too close to a junction causing an obstruction. RESOLVED.</p> |



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09/12/2023- ASB (Hickory's Restaurant)- Youths throwing items in the outdoor garden area. ONGOING

10/12/2023- Parking Issue (Crewe Road)- Issues on Sundays with parking regarding Soccer Centre. ONGOING PROBLEM SOLVING.

10/12/2023- Road Related Issue- (Vine Tree Avenue)- Car driving fast during school time and driving dangerously. LOGGED FOR INTEL.

11/12/2023- Road Related Issue- (Gresty Road)- Vehicle seized by traffic patrol for no insurance. RESOLVED.

12/12/2023- ASB- (Cameron Avenue)- Someone has kicked reporting persons door and ran off. Left footprint on door. CLOSED.

13/12/2023- Vehicle Recovery (Jack Mills Way)- Police vehicle had flat tyre. RESOLVED.

15/12/2023- Theft (Alfred Potts Way)- Person has had their Amazon Parcel stolen. CLOSED.

16/12/2023- Abandoned 999 Call- (Sable Road)- Banging heard on background of call. RESOLVED.

17/12/2023- Road Related- (Newcastle Road)- Driver swerving all over the road. RESOLVED DRINK DRIVER.

19/12/2023- RTC No Damage- (Newcastle Road)- Two vehicle RTC with no damage. RESOLVED.

19/12/2023- Theft of Motor Vehicle- (Pusey Dale)- Report of theft of vehicle but is civil matter over time vehicle has been at garage. RESOLVED.

20/12/2023- Sudden Death- (Crewe Road).

21/12/2023- Other Agency Referral- (Sable Road)- Female made numerous calls to ambulance asking for help. RESOLVED.

22/12/2023- RTC- (Gresty Road)- Two vehicle RTC. One arrested for drink driving. RESOLVED.



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|   | <p>24/12/2023- Burglary- (Rotary Way)- Shed broken into and two bikes stolen. ONGOING.</p> <p>25/12/2023- Abandoned 999 Call- (Sable Road)- Female shouting and screaming at call handler. RESOLVED.</p> <p>26/12/2023- Vehicle Obstruction- (Jack Mills Way)- Vehicle causing obstruction but had moved. RESOLVED.</p> <p>28/12/2023- Burglary- (English Oak Avenue)- Shed door taken off hinges but nothing taken. CLOSED.</p> <p>28/12/2023- Making Off Without Payment- (Jack Mills Way)- Petrol not paid for. CLOSED.</p> <p>31/12/2023- RTC- (Weston Lane)- Caller crashed his vehicle and is upset. CLOSED.</p> |
| <p>Abstractions.</p>                          |  |
| <p>Other information / Incidents of note.</p> | <p>Out of Office from 23<sup>rd</sup> December until 2<sup>th</sup> January.</p> <p><u>Domestic incidents have happened but are not mentioned on this report.</u></p>  |



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Summary of Receipts and Payments

All Cost Centres and Codes

Community & Engagement Co

| Code             | Title                              | Receipts |                 |                 | Payments         |                  |                  | Net Position           |
|------------------|------------------------------------|----------|-----------------|-----------------|------------------|------------------|------------------|------------------------|
|                  |                                    | Budgeted | Actual          | Variance        | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 20               | Newsletter: design, printing and d |          |                 |                 | 12,400.00        | 8,132.40         | 4,267.60         | 4,267.60 (34%)         |
| 21               | General Parish Council design a    |          |                 |                 | 3,700.00         | 2,031.52         | 1,668.48         | 1,668.48 (45%)         |
| 22               | PC/VH subscription and adv         |          |                 |                 | 1,500.00         |                  | 1,500.00         | 1,500.00 (100%)        |
| 23               | Village Festival                   |          |                 |                 | 323.00           | 323.00           |                  | (0%)                   |
| 24               | Christmas/Winter event             |          |                 |                 | 3,177.00         | 1,119.63         | 2,057.37         | 2,057.37 (64%)         |
| 25               | Remembrance Service                |          |                 |                 | 4,700.00         | 3,895.47         | 804.53           | 804.53 (17%)           |
| 26               | Community events                   |          |                 |                 | 1,150.00         | 190.00           | 960.00           | 960.00 (83%)           |
| 49               | Small Grant Scheme                 |          |                 |                 | 100.00           | 40.00            | 60.00            | 60.00 (60%)            |
| 55               | #QueenBee fund                     |          | 4,146.56        | 4,146.56        |                  |                  |                  | 4,146.56 (N/A)         |
| 58               | Engagement and Promotion           |          |                 |                 | 3,300.00         | 1,855.84         | 1,444.16         | 1,444.16 (43%)         |
| 61               | Civic events                       |          |                 |                 | 2,600.00         | 2,170.62         | 429.38           | 429.38 (16%)           |
| <b>SUB TOTAL</b> |                                    |          | <b>4,146.56</b> | <b>4,146.56</b> | <b>32,950.00</b> | <b>19,758.48</b> | <b>13,191.52</b> | <b>17,338.08 (52%)</b> |

Environment & Recreation Co

| Code             | Title                            | Receipts      |               |              | Payments         |                  |                 | Net Position          |
|------------------|----------------------------------|---------------|---------------|--------------|------------------|------------------|-----------------|-----------------------|
|                  |                                  | Budgeted      | Actual        | Variance     | Budgeted         | Actual           | Variance        | +/- Under/over spend  |
| 27               | Ground Maintenance - General a   |               |               |              | 1,000.00         | 77.92            | 922.08          | 922.08 (92%)          |
| 28               | Ground Maintenance- supplier     |               |               |              | 15,000.00        | 9,308.75         | 5,691.25        | 5,691.25 (37%)        |
| 29               | Vine Tree Play area - maintenanc |               |               |              | 1,000.00         | 208.64           | 791.36          | 791.36 (79%)          |
| 30               | Vine Tree Play Area - Inspection |               |               |              | 400.00           |                  | 400.00          | 400.00 (100%)         |
| 31               | Allotment fee                    | 720.00        | 758.34        | 38.34        |                  |                  |                 | 38.34 (5%)            |
| 32               | Allotment maintenance cost       |               |               |              |                  | 230.00           | -230.00         | -230.00 (N/A)         |
| 52               | Defibrillator and kiosk          |               |               |              | 800.00           |                  | 800.00          | 800.00 (100%)         |
| 54               | CIL - Community Infrastructure L |               |               |              |                  |                  |                 | (N/A)                 |
| 62               | New Planters                     |               |               |              | 1,500.00         | 893.47           | 606.53          | 606.53 (40%)          |
| <b>SUB TOTAL</b> |                                  | <b>720.00</b> | <b>758.34</b> | <b>38.34</b> | <b>19,700.00</b> | <b>10,718.78</b> | <b>8,981.22</b> | <b>9,019.56 (44%)</b> |

Finance & Strategy Committee

| Code | Title                            | Receipts   |            |          | Payments |          |          | Net Position         |
|------|----------------------------------|------------|------------|----------|----------|----------|----------|----------------------|
|      |                                  | Budgeted   | Actual     | Variance | Budgeted | Actual   | Variance | +/- Under/over spend |
| 3    | Staff Expenses                   |            |            |          | 150.00   | 111.08   | 38.92    | 38.92 (25%)          |
| 4    | Stationary                       |            |            |          | 500.00   | 497.15   | 2.85     | 2.85 (0%)            |
| 5    | Accountancy software             |            |            |          | 750.00   | 777.60   | -27.60   | -27.60 (-3%)         |
| 6    | ICT equipment                    |            |            |          | 750.00   | 404.07   | 345.93   | 345.93 (46%)         |
| 9    | Audit Fees                       |            |            |          | 1,000.00 | 420.00   | 580.00   | 580.00 (58%)         |
| 10   | Insurance                        |            |            |          | 3,300.00 | 3,378.64 | -78.64   | -78.64 (-2%)         |
| 11   | Legal and professional fee       |            |            |          | 1,500.00 | 1,285.00 | 215.00   | 215.00 (14%)         |
| 12   | Subscription (adobe/office/Chalc |            |            |          | 4,000.00 | 2,844.11 | 1,155.89 | 1,155.89 (28%)       |
| 13   | Telephone                        |            |            |          | 743.40   | 768.92   | -25.52   | -25.52 (-3%)         |
| 14   | Website subscription             |            |            |          | 2,400.00 | 1,925.00 | 475.00   | 475.00 (19%)         |
| 15   | Website transparency             |            |            |          | 500.00   |          | 500.00   | 500.00 (100%)        |
| 16   | Misc/Expenses                    |            |            |          | 1,000.00 | 645.58   | 354.42   | 354.42 (35%)         |
| 17   | Precept                          | 179,592.36 | 179,592.00 | -0.36    |          |          |          | -0.36 (0%)           |
| 18   | VAT reclaim                      |            |            |          |          |          |          | (N/A)                |
| 19   | Other income                     |            |            |          |          |          |          | (N/A)                |



Summary of Receipts and Payments

All Cost Centres and Codes

|                         |                   |                   |              |                  |                  |                  |                       |
|-------------------------|-------------------|-------------------|--------------|------------------|------------------|------------------|-----------------------|
| 53 Acquisition projects |                   |                   |              |                  |                  |                  | (N/A)                 |
| 59 Office costs         |                   |                   |              | 6,000.00         |                  | 6,000.00         | 6,000.00 (100%)       |
| 68 Legal services       |                   |                   |              | 1,500.00         |                  | 1,500.00         | 1,500.00 (100%)       |
| <b>SUB TOTAL</b>        | <b>179,592.36</b> | <b>179,592.00</b> | <b>-0.36</b> | <b>24,093.40</b> | <b>13,057.15</b> | <b>11,036.25</b> | <b>11,035.89 (5%)</b> |

Parish Council Project

| Code             | Title                          | Receipts |                  |                  | Payments         |                  |                  | Net Position           |
|------------------|--------------------------------|----------|------------------|------------------|------------------|------------------|------------------|------------------------|
|                  |                                | Budgeted | Actual           | Variance         | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 51               | PCSO funding                   |          |                  |                  | 37,958.00        | 28,468.50        | 9,489.50         | 9,489.50 (25%)         |
| 63               | NEW! Notice board Shavington F |          | 4,414.80         | 4,414.80         | 4,834.80         | 4,239.00         | 595.80           | 5,010.60 (103%)        |
| 64               | IMPACT                         |          | 10,000.00        | 10,000.00        |                  | 295.17           | -295.17          | 9,704.83 (N/A)         |
| 65               | LCAS - Foundation Award        |          |                  |                  | 50.00            | 50.00            |                  | (0%)                   |
| 66               | Strategic Review               |          |                  |                  | 4,000.00         | 1,713.20         | 2,286.80         | 2,286.80 (57%)         |
| 67               | Main Road Car Park - Sponsors  |          |                  |                  | 4,500.00         |                  | 4,500.00         | 4,500.00 (100%)        |
| <b>SUB TOTAL</b> |                                |          | <b>14,414.80</b> | <b>14,414.80</b> | <b>51,342.80</b> | <b>34,765.87</b> | <b>16,576.93</b> | <b>30,991.73 (60%)</b> |

Staffing Committee

| Code             | Title            | Receipts |        |          | Payments         |                  |                  | Net Position           |
|------------------|------------------|----------|--------|----------|------------------|------------------|------------------|------------------------|
|                  |                  | Budgeted | Actual | Variance | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 1                | Staff Salary     |          |        |          | 74,000.00        | 59,791.44        | 14,208.56        | 14,208.56 (19%)        |
| 2                | Payroll Service  |          |        |          | 800.00           | 577.00           | 223.00           | 223.00 (27%)           |
| 7                | Staff Training   |          |        |          | 1,000.00         | 700.30           | 299.70           | 299.70 (29%)           |
| 8                | Members Training |          |        |          | 300.00           | 50.00            | 250.00           | 250.00 (83%)           |
| <b>SUB TOTAL</b> |                  |          |        |          | <b>76,100.00</b> | <b>61,118.74</b> | <b>14,981.26</b> | <b>14,981.26 (19%)</b> |

Village Hall Committee

| Code             | Title                 | Receipts         |                  |                  | Payments         |                  |                 | Net Position         |
|------------------|-----------------------|------------------|------------------|------------------|------------------|------------------|-----------------|----------------------|
|                  |                       | Budgeted         | Actual           | Variance         | Budgeted         | Actual           | Variance        | +/- Under/over spend |
| 33               | Suppliers             |                  |                  |                  | 300.00           | 37.95            | 262.05          | 262.05 (87%)         |
| 34               | Cleaning Service      |                  |                  |                  | 5,100.00         | 4,121.00         | 979.00          | 979.00 (19%)         |
| 35               | Gas supply            |                  |                  |                  | 4,450.00         | 1,746.28         | 2,703.72        | 2,703.72 (60%)       |
| 36               | Power supply          |                  |                  |                  | 1,500.00         | 1,089.00         | 411.00          | 411.00 (27%)         |
| 37               | Fire equipment        |                  |                  |                  | 300.00           |                  | 300.00          | 300.00 (100%)        |
| 39               | Online booking system |                  |                  |                  | 300.00           | 250.16           | 49.84           | 49.84 (16%)          |
| 40               | Hygiene service       |                  |                  |                  | 700.00           | 567.24           | 132.76          | 132.76 (18%)         |
| 41               | Water supply          |                  |                  |                  | 3,000.00         | 1,759.16         | 1,240.84        | 1,240.84 (41%)       |
| 42               | Waste collection      |                  |                  |                  | 1,680.00         | 754.37           | 925.63          | 925.63 (55%)         |
| 43               | PPS/PRS               |                  |                  |                  | 250.00           | 299.68           | -49.68          | -49.68 (-19%)        |
| 47               | General Maintenance   |                  |                  |                  | 1,500.00         | 1,534.06         | -34.06          | -34.06 (-2%)         |
| 48               | Hall hire             | 13,500.00        | 15,798.73        | 2,298.73         |                  | 11.00            | -11.00          | 2,287.73 (16%)       |
| 60               | Office costs income   | 6,000.00         |                  | -6,000.00        |                  |                  |                 | -6,000.00 (-100%)    |
| <b>SUB TOTAL</b> |                       | <b>19,500.00</b> | <b>15,798.73</b> | <b>-3,701.27</b> | <b>19,080.00</b> | <b>12,169.90</b> | <b>6,910.10</b> | <b>3,208.83 (8%)</b> |

Summary of Receipts and Payments

All Cost Centres and Codes

Summary

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|             |            |            |           |            |            |           |                 |
|-------------|------------|------------|-----------|------------|------------|-----------|-----------------|
| NET TOTAL   | 199,812.36 | 214,710.43 | 14,898.07 | 223,266.20 | 151,588.92 | 71,677.28 | 86,575.35 (20%) |
| V.A.T.      |            | 5,122.81   |           |            | 6,998.36   |           |                 |
| GROSS TOTAL |            | 219,833.24 |           |            | 158,587.28 |           |                 |

Calculations to inform the budget for 2024-25

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|      |   |                                    |                      |                  |
|------|---|------------------------------------|----------------------|------------------|
| A    | <b>CALCULATION OF LIKELY BALANCE ON 1 APRIL 2024</b>        |                                    |                      |                  |
|      | Balance at bank on 31 Dec 2023<br>(Parish Council main a/c) | £142,511.00                        |                      |                  |
|      | Balance at bank on 31 Dec 2023<br>(Village Hall account)    | £22,690.00                         |                      |                  |
|      | Total combined balance                                      | <b>£165,201.00</b>                 |                      |                  |
| LESS | Forecast Spend to 31 March 2024                             | £58,044.00                         | * ADDED 1MONTH extra | ca £14,454/month |
|      | Expected balance available on 1 April 2024                  | <b>£107,157.00</b>                 |                      |                  |
|      | <b>Difference</b>   | <b><u>Budgeted</u> £103,761.00</b> |                      |                  |
|      |   | £3,396.00                          |                      |                  |



**SHAVINGTON**  
CUM  
**GRESTY**

## **Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regards to payments since the previous meeting

Version Control: v0

Author: Clerk

### **1. Report Summary**

The report provides Members an update with regards to payments made by the Clerk since the 1 April 2023

### **2. Background**

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### **3. Position**

Members are asked to note the payments made by the Clerk from 1 April 2023

### **4. Conclusions**

Members are asked to consider the following:

- a. Note and approve the payment made by the Clerk under the current delegation scheme.
- b. Note the payments made by the Clerk under the current delegation scheme, and not to approve

### **5. Consideration Sought**

That the payments are noted and approved.

## **ANNEX 1**

List of payments made by the Clerk under the current scheme of delegation.

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                          | Date       | Minute      | Bank                   | Cheque No           | Description                     | Supplier                       | VAT Type | Net      | VAT    | Total    |
|---------|-------------------------------|------------|-------------|------------------------|---------------------|---------------------------------|--------------------------------|----------|----------|--------|----------|
| 27      | Waste collection              | 03/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Waste collection VH             | ASH Waste Services             | S        | 73.06    | 14.61  | 87.67    |
| 28      | Power supply                  | 03/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Electricity bill                | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 4       | Cleaning Service              | 05/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255081            | Cleaning Village Hall           | Crystal Clean                  | S        | 390.00   | 78.00  | 468.00   |
| 3       | Hygiene service               | 05/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22115587            | Hygiene disposal                | Dame Hygiene Services          | S        | 567.24   | 113.44 | 680.68   |
| 2       | Website subscription          | 05/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 27109548 (22245316) | Website Licence Fee             | FearNaught                     | S        | 175.00   | 35.00  | 210.00   |
| 1       | ICT equipment                 | 05/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 24790972 (22245287) | Site inspection SID Crewe Roa   | TWM Traffic Control Systems    | S        | 150.00   | 30.00  | 180.00   |
| 29      | Subscription (adobe/office/Ci | 05/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Adobe lightroom                 | Adobe                          | S        | 8.32     | 1.66   | 9.98     |
| 17      | Water supply                  | 13/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Water Village Hall              | Water Plus                     | Z        | 192.31   |        | 192.31   |
| 15      | ICT equipment                 | 14/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Square reader                   | S QU AREU P (U K) LT D.        | X        | 22.80    |        | 22.80    |
| 5       | Stationary                    | 19/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Office stationary + memory ha   | Viking                         | S        | 85.48    | 17.10  | 102.58   |
| 5       | ICT equipment                 | 19/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Office stationary + memory ha   | Viking                         | S        | 59.97    | 11.99  | 71.96    |
| 11      | Legal and professional fee    | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22525576            | Internal audit 2022-2023        | JDH Business Services          | S        | 515.00   | 103.00 | 618.00   |
| 10      | Telephone                     | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | VOIP                            | Gradwell Communications        | S        | 14.10    | 2.82   | 16.92    |
| 9       | General Maintenance           | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22525826            | Gas inspection and boiler servi | Steele Heating & Plumbing Lt   | S        | 110.00   | 22.00  | 132.00   |
| 12      | Telephone                     | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | BT: phone and wifi              | BT                             | S        | 72.32    | 14.46  | 86.78    |
| 8       | Website subscription          | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22525951            | Parish Council website license  | FearNaught                     | S        | 175.00   | 35.00  | 210.00   |
| 6       | Subscription (adobe/office/Ci | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Non-Domestic rate demand 20     | Cheshire East Council          | X        |          |        |          |
| 7       | Suppliers                     | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22525729            | Clir McIntyre refun 2 H/D nrusl | G McIntyre                     | X        | 17.00    |        | 17.00    |
| 13      | Hall hire                     | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Square device payment TEST      | Shavington-cum-Gresty Paris    | X        | 1.00     |        | 1.00     |
| 14      | Stationary                    | 20/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22525655            | Staff refund - 15 stamps 2nd C  | Clerk                          | Z        | 15.00    |        | 15.00    |
| 16      | Subscription (adobe/office/Ci | 21/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22526127            | Chalc Affiliation Fee           | Cheshire Assoc Local Council   | X        | 1,510.87 |        | 1,510.87 |
| 30      | Online booking system         | 25/04/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Online booking system           | Skedda                         | X        | 24.09    |        | 24.09    |
| 37      | Ground Maintenance- supplie   | 25/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255222            | Ground contract Qrt 1           | Green Living Horticultural Ltd | X        | 3,076.25 |        | 3,076.25 |
| 18      | Staff Salary                  | 28/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22526383            | April 23 - P30                  | HMRC                           | X        | 1,309.62 |        | 1,309.62 |
| 21      | Staff Salary                  | 28/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22526759            | April 2023 - pension contributi | Cheshire Pension Fund (CPF)    | X        | 1,224.42 |        | 1,224.42 |
| 19      | Staff Salary                  | 28/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22526470            | April 2023 payslip              | Staff                          | X        | 887.62   |        | 887.62   |
| 20      | Staff Salary                  | 28/04/2023 | ScG/23/03/9 | Parish Council Main A/ | 22526841            | April 2023 payslip              | Clerk                          | X        | 2,245.20 |        | 2,245.20 |
| 55      | Waste collection              | 02/05/2023 | ScG/23/03/9 | Parish Council Main A/ | ScG/23/03/9         | Village Hall waste collection   | ASH Waste Services             | S        | 73.41    | 14.68  | 88.09    |
| 54      | Civic events                  | 02/05/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Bunting decoration for coronat  | ILFD GROUP LTD                 | S        | 21.21    | 4.26   | 25.47    |
| 56      | Power supply                  | 02/05/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | Monthly fixed DD £121           | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 64      | Gas supply                    | 04/05/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | VH gas                          | British Gas                    | L        | 140.40   | 7.02   | 147.42   |
| 57      | Gas supply                    | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ |                     | British Gas Village Hall        | British Gas                    | L        | 171.25   | 8.56   | 179.81   |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                           | Date       | Minute      | Bank                   | Cheque No | Description                      | Supplier                       | VAT Type | Net      | VAT    | Total    |
|---------|--------------------------------|------------|-------------|------------------------|-----------|----------------------------------|--------------------------------|----------|----------|--------|----------|
| 57      | Gas supply                     | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | British Gas Village Hall         | British Gas                    | L        | 310.05   | 15.50  | 325.55   |
| 26      | Cleaning Service               | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 22954049  | Cleaning Village Hall            | Crystal Clean                  | S        | 406.00   | 81.20  | 487.20   |
| 25      | Payroll Service                | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 22953939  | Payroll Service                  | Beardmore Accountants          | S        | 92.00    | 18.40  | 110.40   |
| 22      | Civic events                   | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 22954003  | Design and marketing             | FearNaught                     | S        | 900.00   | 180.00 | 1,080.00 |
| 24      | Civic events                   | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 22967392  | Coronation roses garden          | Green Living Horticultural Ltd | X        | 752.80   |        | 752.80   |
| 23      | Civic events                   | 05/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 22954113  | Coronation booklet printing      | Solopress                      | Z        | 58.75    |        | 58.75    |
| 58      | Subscription (adobe/office/Cl  | 09/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | Adobe lightroom                  | Adobe                          | S        | 8.32     | 1.66   | 9.98     |
| 59      | Online booking system          | 12/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | VH booking system 12 months      | Skedda                         | X        | 226.07   |        | 226.07   |
| 31      | Telephone                      | 13/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | BT wifi and phone                | BT                             | S        | 72.32    | 14.46  | 86.78    |
| 32      | Water supply                   | 13/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | VH water                         | Water Plus                     | Z        | 155.25   |        | 155.25   |
| 63      | Ground Maintenance - Gener     | 17/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | Wall & Ceiling Paint -wire brus  | Amazon EU S.a r.l. UK Brancl   | S        | 17.28    | 3.46   | 20.74    |
| 62      | Ground Maintenance - Gener     | 17/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | Stainless Steel Scourer          | Amazon Services Europe S.a.    | S        | 9.98     | 2.00   | 11.98    |
| 60      | Ground Maintenance - Gener     | 17/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | Graffiti cleaner products        | HAND TOOL CENTRE LIMITE        | S        | 18.02    | 3.60   | 21.62    |
| 61      | Ground Maintenance - Gener     | 17/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | Pure Acetone Gel Nail Polish Rv  | HSNF Ltd                       | S        | 5.79     | 1.16   | 6.95     |
| 39      | Payroll Service                | 18/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255497  | Payroll Service                  | Beardmore Accountants          | S        | 44.50    | 8.90   | 53.40    |
| 38      | Website subscription           | 18/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255591  | website hosting @shavingtono     | FearNaught                     | S        | 175.00   | 35.00  | 210.00   |
| 40      | Misc/Expenses                  | 19/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255661  | Refund staff                     | Clerk                          | X        | 10.78    |        | 10.78    |
| 65      | Telephone                      | 26/05/2023 | ScG/23/03/9 | Parish Council Main A/ |           | VOIP                             | Gradwell Communications        | S        | 14.10    | 2.82   | 16.92    |
| 33      | Staff Salary                   | 28/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23255776  | P30 - May 2023                   | HMRC                           | X        | 1,310.02 |        | 1,310.02 |
| 36      | Staff Salary                   | 28/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23256037  | Pension contribution - May 2023  | Cheshire Pension Fund (CPF)    | X        | 1,224.42 |        | 1,224.42 |
| 34      | Staff Salary                   | 28/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23256133  | Salary - May 2023                | Staff                          | X        | 887.42   |        | 887.42   |
| 35      | Staff Salary                   | 28/05/2023 | ScG/23/03/9 | Parish Council Main A/ | 23256224  | Salary - May 2023                | Clerk                          | X        | 2,245.00 |        | 2,245.00 |
| 72      | Waste collection               | 01/06/2023 | ScG/23/04/9 | Parish Council Main A/ |           | Village Hall waste collection    | ASH Waste Services             | S        | 73.06    | 14.61  | 87.67    |
| 73      | Power supply                   | 01/06/2023 | ScG/23/04/9 | Parish Council Main A/ |           | Monthly fixed DD £121            | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 74      | Subscription (adobe/office/Cl  | 04/06/2023 | ScG/23/04/9 | Parish Council Main A/ |           | Adobe lightroom                  | Adobe                          | S        | 8.32     | 1.66   | 9.98     |
| 41      | Newsletter: design, printing & | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23924925  | Marketing & Newsletter           | FearNaught                     | S        | 927.92   | 185.58 | 1,113.50 |
| 42      | Engagement and Promotion       | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925251  | Marketing services               | FearNaught                     | S        | 927.92   | 185.58 | 1,113.50 |
| 46      | Cleaning Service               | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925319  | Cleaning Village Hall            | Crystal Clean                  | S        | 420.00   | 84.00  | 504.00   |
| 49      | Vine Tree Play area - mainte   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925837  | Overstickers for Vine Tree sign  | Inprint Colour                 | S        | 15.00    | 3.00   | 18.00    |
| 76      | Telephone                      | 13/06/2023 | ScG/23/04/9 | Parish Council Main A/ |           | BT wifi and phone                | BT                             | S        | 72.32    | 14.46  | 86.78    |
| 48      | Community events               | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23934357  | Eco flag for Village Festival ST | Sycal Umbrellas Print & Prom   | S        | 190.00   | 38.00  | 228.00   |
| 51      | Staff Salary                   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925731  | HMRC - P30                       | HMRC                           | X        | 1,310.02 |        | 1,310.02 |
| 45      | Newsletter: design, printing & | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925580  | June newsletter delivery         | The Leaflet Team               | X        | 319.00   |        | 319.00   |
| 44      | Ground Maintenance- supplie    | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925646  | Watering                         | Green Living Horticultural Ltd | X        | 80.00    |        | 80.00    |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                           | Date       | Minute      | Bank                   | Cheque No      | Description                    | Supplier                      | VAT Type | Net      | VAT    | Total    |
|---------|--------------------------------|------------|-------------|------------------------|----------------|--------------------------------|-------------------------------|----------|----------|--------|----------|
| 50      | Staff Salary                   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925922       | Pension contribution - June 20 | Cheshire Pension Fund (CPF)   | X        | 1,224.42 |        | 1,224.42 |
| 47      | Civic events                   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23934343       | Refreshment king coronation n  | Woodnoth cum Shavington V     | X        | 15.00    |        | 15.00    |
| 52      | Staff Salary                   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23926068       | Salary June 2023               | Staff                         | X        | 887.42   |        | 887.42   |
| 53      | Staff Salary                   | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23926123       | Salary June 2023               | Clerk                         | X        | 2,245.00 |        | 2,245.00 |
| 43      | Newsletter: design, printing : | 13/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 23925412       | Printing June newsletter       | Solopress                     | Z        | 1,089.64 |        | 1,089.64 |
| 70      | Telephone                      | 23/06/2023 | ScG/23/03/9 | Parish Council Main A/ |                | VOIP                           | Gradwell Communications       | S        | 15.99    | 3.20   | 19.19    |
| 71      | Subscription (adobe/office/Cl  | 23/06/2023 | ScG/23/04/9 | Parish Council Main A/ | 24376731       | Parish Online subscription     | Parish Online                 | S        | 225.00   | 45.00  | 270.00   |
| 68      | Website subscription           | 23/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 24357110       | Website Licence Fee            | FearNaught                    | S        | 175.00   | 35.00  | 210.00   |
| 69      | General Parish Council desigr  | 23/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 24357194       | Design and marketing           | FearNaught                    | S        | 927.92   | 185.58 | 1,113.50 |
| 67      | NEW! Notice board Shavingt     | 23/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 40516244604567 | Notice board - Shavington Parl | Broxap Street Furniture       | S        | 3,889.00 | 777.80 | 4,666.80 |
| 66      | Civic events                   | 23/06/2023 | ScG/23/03/9 | Parish Council Main A/ | 24356652       | Plaque memorial coronation     | Roger Masonry Limited         | S        | 370.00   | 74.00  | 444.00   |
| 82      | Misc/Expenses                  | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | weight for gazebo              | Amazon Services Europe S.a.   | S        | 27.47    | 5.50   | 32.97    |
| 75      | Water supply                   | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | VH water                       | Water Plus                    | X        | 182.77   |        | 182.77   |
| 77      | IMPACT                         | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Premier Seeds Direct Ltd      | Z        | 2.20     |        | 2.20     |
| 79      | IMPACT                         | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Premier Seeds Direct Ltd      | Z        | 2.39     |        | 2.39     |
| 78      | IMPACT                         | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Heirloom & Perennial Ltd      | Z        | 1.95     |        | 1.95     |
| 80      | IMPACT                         | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Justseed Ltd                  | Z        | 2.30     |        | 2.30     |
| 81      | IMPACT                         | 27/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Reasn LTD                     | Z        | 1.99     |        | 1.99     |
| 84      | IMPACT                         | 28/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | IMPACT workshop at Village Fe  | Aldi                          | S        | 6.65     | 1.33   | 7.98     |
| 83      | Hall hire                      | 29/06/2023 | ScG/23/04/9 | Parish Council Main A/ |                | FB campaign for Jazz event     | Meta Platforms Ireland Limite | Z        | 10.00    |        | 10.00    |
| 130     | Power supply                   | 03/07/2023 | ScG/23/05/9 | Parish Council Main A/ |                | Monthly fixed DD £121          | Scottish Power                | X        | 121.00   |        | 121.00   |
| 131     | Gas supply                     | 04/07/2023 | ScG/23/05/9 | Parish Council Main A/ |                | VH gas                         | British Gas                   | L        | 134.31   | 6.71   | 141.02   |
| 132     | Subscription (adobe/office/Cl  | 05/07/2023 | ScG/23/05/9 | Parish Council Main A/ |                | Adobe lightroom                | Adobe                         | S        | 8.32     | 1.66   | 9.98     |
| 133     | Ground Maintenance - Gener     | 11/07/2023 | ScG/23/05/9 | Parish Council Main A/ |                | Signs maintenance              | Signgeer Limited              | S        | 10.25    | 2.05   | 12.30    |
| 134     | Ground Maintenance - Gener     | 11/07/2023 | ScG/23/05/9 | Parish Council Main A/ |                | Signs maintenance              | Signgeer Limited              | S        | 16.60    | 3.32   | 19.92    |
| 88      | General Parish Council desigr  | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859303       | Banners for gazebo branded     | Solopress                     | S        | 62.52    | 12.50  | 75.02    |
| 89      | General Parish Council desigr  | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859380       | Banners for gazebo branded     | Solopress                     | S        | 113.16   | 22.63  | 135.79   |
| 90      | Vine Tree Play area - mainte   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859445       | Vine Tree signs replacement    | Solopress                     | S        | 27.76    | 5.55   | 33.31    |
| 91      | Vine Tree Play area - mainte   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859513       | Vine Tree signs replacement    | Solopress                     | S        | 27.76    | 5.55   | 33.31    |
| 94      | Payroll Service                | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859935       | Payroll Service                | Beardmore Accountants         | S        | 44.50    | 8.90   | 53.40    |
| 95      | Payroll Service                | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24860016       | Payroll Service                | Beardmore Accountants         | S        | 44.50    | 8.90   | 53.40    |
| 87      | Waste collection               | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ |                | Waste collection Village Hall  | ASH Waste Services            | S        | 73.41    | 14.68  | 88.09    |
| 96      | Staff Training                 | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24860114       | Quotes, Tenders & Contract M   | SLCC                          | S        | 90.00    | 18.00  | 108.00   |
| 93      | ICT equipment                  | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859581       | IT support                     | NGL Technology LTD            | S        | 48.75    | 9.75   | 58.50    |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                           | Date       | Minute      | Bank                   | Cheque No | Description                     | Supplier                       | VAT Type | Net      | VAT    | Total    |
|---------|--------------------------------|------------|-------------|------------------------|-----------|---------------------------------|--------------------------------|----------|----------|--------|----------|
| 92      | Vine Tree Play area - mainte   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ |           | Track sign channel tape         | Signgeer                       | S        | 16.60    | 3.32   | 19.92    |
| 98      | Suppliers                      | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859838  | Village Hall cleaning service   | Crystal Clean                  | S        | 4.95     | 0.99   | 5.94     |
| 98      | Suppliers                      | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859838  | Village Hall cleaning service   | Crystal Clean                  | S        | 16.00    | 3.20   | 19.20    |
| 98      | Cleaning Service               | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859838  | Village Hall cleaning service   | Crystal Clean                  | S        | 360.00   | 72.00  | 432.00   |
| 99      | Staff Salary                   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859752  | P30 - July 2023                 | HMRC                           | X        | 1,309.82 |        | 1,309.82 |
| 85      | Members Training               | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24859040  | Councillor training course      | Cheshire Assoc Local Council   | X        | 25.00    |        | 25.00    |
| 97      | Staff Training                 | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24867463  | SLCC membership                 | SLCC                           | X        | 206.00   |        | 206.00   |
| 102     | Staff Salary                   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24860445  | July 2023 - Pension contributic | Cheshire Pension Fund (CPF)    | X        | 1,224.42 |        | 1,224.42 |
| 100     | Staff Salary                   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24860537  | Salary - July 2023              | Staff                          | X        | 887.62   |        | 887.62   |
| 101     | Staff Salary                   | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ | 24860671  | Salary - July 2023              | Clerk                          | X        | 2,245.00 |        | 2,245.00 |
| 86      | Village Festival               | 14/07/2023 | ScG/23/04/9 | Parish Council Main A/ |           | IMPACT workshop at Village Fe   | Dunelm                         | Z        | 26.00    |        | 26.00    |
| 151     | Gas supply                     | 20/07/2023 | ScG/23/06/8 | Parish Council Main A/ |           | British Gas Village Hall        | British Gas                    | L        | 28.50    | 1.42   | 29.92    |
| 136     | Telephone                      | 27/07/2023 | ScG/23/05/9 | Parish Council Main A/ |           | BT: phone and wifi              | BT                             | S        | 73.85    | 14.77  | 88.62    |
| 135     | Water supply                   | 27/07/2023 | ScG/23/05/9 | Parish Council Main A/ |           | Water Village Hall              | Water Plus                     | Z        | 183.97   |        | 183.97   |
| 149     | Waste collection               | 01/08/2023 | ScG/23/05/9 | Parish Council Main A/ |           | VH waste service                | ASH Waste Services             | S        | 104.69   | 20.94  | 125.63   |
| 150     | Power supply                   | 01/08/2023 | ScG/23/05/9 | Parish Council Main A/ |           | Monthly fixed DD £121           | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 109     | Cleaning Service               | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25433477  | Cleaning Village Hall           | Crystal Clean                  | S        | 509.00   | 101.80 | 610.80   |
| 105     | Vine Tree Play area - mainter  | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432710  | Vine Tree sign replacement      | Inprint Colour                 | S        | 66.00    | 13.20  | 79.20    |
| 107     | Subscription (adobe/office/Cl  | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432845  | MS Business Standard - 2 user   | NGL Technology LTD             | S        | 41.20    | 8.24   | 49.44    |
| 103     | Website subscription           | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432585  | website hosting @shavingtono    | FearNaught                     | S        | 175.00   | 35.00  | 210.00   |
| 104     | Newsletter: design, printing ; | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432639  | Newsletter                      | FearNaught                     | S        | 927.92   | 185.58 | 1,113.50 |
| 108     | General Maintenance            | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432937  | Roof repair- VH                 | Wildman Roofing Ltd            | S        | 70.00    | 14.00  | 84.00    |
| 106     | Ground Maintenance- supplie    | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25432772  | Ground contract Qrt 2           | Green Living Horticultural ltd | X        | 3,076.25 |        | 3,076.25 |
| 111     | Village Festival               | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25433631  | SVFC sponsorship for Shavingt   | Shavington Village Festival Cr | X        | 297.00   |        | 297.00   |
| 110     | Misc/Expenses                  | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25433686  | Refund staff                    | Clerk                          | X        | 9.90     |        | 9.90     |
| 110     | General Maintenance            | 02/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25433686  | Refund staff                    | Clerk                          | X        | 52.50    |        | 52.50    |
| 152     | Subscription (adobe/office/Cl  | 07/08/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Adobe lightroom                 | Adobe                          | S        | 8.32     | 1.66   | 9.98     |
| 112     | Staff Salary                   | 28/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25525103  | HMRC- P30 August 2023           | HMRC                           | X        | 1,310.02 |        | 1,310.02 |
| 115     | Staff Salary                   | 28/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25525238  | Pension contribution- August 2  | Cheshire Pension Fund (CPF)    | X        | 1,224.42 |        | 1,224.42 |
| 113     | Staff Salary                   | 28/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25525169  | Payslip - August 2023           | Staff                          | X        | 887.42   |        | 887.42   |
| 114     | Staff Salary                   | 28/08/2023 | ScG/23/04/9 | Parish Council Main A/ | 25525298  | Payslip - August 2023           | Clerk                          | X        | 2,245.00 |        | 2,245.00 |
| 153     | Telephone                      | 29/08/2023 | ScG/23/05/9 | Parish Council Main A/ |           | BT wifi and phone               | BT                             | S        | 72.32    | 14.46  | 86.78    |
| 129     | Water supply                   | 29/08/2023 | ScG/23/05/9 | Parish Council Main A/ |           | VH water                        | Water Plus                     | Z        | 189.15   |        | 189.15   |
| 179     | Power supply                   | 01/09/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Monthly fixed DD £121           | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 127     | Gas supply                     | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ |           | British Gas Village Hall        | British Gas                    | L        | 29.12    | 1.45   | 30.57    |



**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

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|---------|--------------------------------|------------|-------------|------------------------|---------------------|---------------------------------|------------------------------|----------|----------|--------|----------|
| 177     | Subscription (adobe/office/Cl  | 05/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | Adobe lightroom                 | Adobe                        | S        | 8.32     | 1.66   | 9.98     |
| 120     | Vine Tree Play area - mainte   | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215325            | Vine Tree sign replacement      | Solopress                    | S        | 27.76    | 5.55   | 33.31    |
| 121     | Vine Tree Play area - mainte   | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215418            | Vine Tree sign replacement      | Solopress                    | S        | 27.76    | 5.55   | 33.31    |
| 126     | Payroll Service                | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215733            | Payroll Service                 | Beardmore Accountants        | S        | 44.50    | 8.90   | 53.40    |
| 119     | Waste collection               | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Village Hall waste collection   | ASH Waste Services           | S        | 73.06    | 14.61  | 87.67    |
| 124     | Subscription (adobe/office/Cl  | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215995            | Microsof 12 months subscripti   | NGL Technology LTD           | S        | 992.16   | 198.43 | 1,190.59 |
| 117     | Website subscription           | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215175            | Parish Council website license  | FearNaught                   | S        | 175.00   | 35.00  | 210.00   |
| 118     | Engagement and Promotion       | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215520            | Design and marketing            | FearNaught                   | S        | 927.92   | 185.58 | 1,113.50 |
| 123     | Accountancy software           | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26216076            | Accountancy software            | Starboard Systems Limited    | S        | 777.60   | 155.52 | 933.12   |
| 116     | Insurance                      | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215080            | Insurance - 2023/2024           | Gallagher                    | X        | 3,378.64 |        | 3,378.64 |
| 122     | Newsletter: design, printing ; | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215265            | September newsletter - printin  | Solopress                    | Z        | 1,114.02 |        | 1,114.02 |
| 125     | Newsletter: design, printing ; | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215669            | September newsletter - distrib  | The Leaflet Team             | Z        | 339.00   |        | 339.00   |
| 128     | PCSO funding                   | 05/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26215845            | PCSO fund - quarter 1           | Cheshire Constabulary        | Z        | 9,489.50 |        | 9,489.50 |
| 180     | New Planters                   | 11/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | IMPACT - soil for Gresty plante | PK Stubbs                    | S        | 93.90    | 18.78  | 112.68   |
| 160     | New Planters                   | 12/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | Impact - Heavy duty landscap    | Wickes                       | S        | 28.50    | 5.70   | 34.20    |
| 183     | New Planters                   | 13/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | IMPACT - soil for Gresty plante | PK Stubbs                    | S        | 43.95    | 8.79   | 52.74    |
| 185     | Water supply                   | 13/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | VH water                        | Water Plus                   | Z        | 166.81   |        | 166.81   |
| 144     | Cleaning Service               | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26707898 (26540259) | VH cleaning                     | Crystal Clean                | S        | 399.00   | 79.80  | 478.80   |
| 137     | Stationary                     | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Office material and furniture   | Viking                       | S        | 198.01   | 39.60  | 237.61   |
| 138     | Stationary                     | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Office material and furniture   | Viking                       | S        | 27.69    | 5.54   | 33.23    |
| 139     | Misc/Expenses                  | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Cable protector mat             | Viking                       | S        | 70.82    | 14.16  | 84.98    |
| 141     | Payroll Service                | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26707761 (26539777) | Payroll Service                 | Beardmore Accountants        | S        | 44.50    | 8.90   | 53.40    |
| 184     | General Maintenance            | 14/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | Kettle for VH                   | Amazon EU S.a r.l. UK Branci | S        | 18.33    | 3.67   | 22.00    |
| 143     | PPS/PRS                        | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26707807 (26548912) | PPL Prs 2023 and 2022           | PPL PRS United for Music     | S        | 299.68   | 59.94  | 359.62   |
| 187     | Telephone                      | 14/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | BT wifi and phone               | BT                           | S        | 72.32    | 14.46  | 86.78    |
| 140     | New Planters                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Skip for roses opposite Hickori | Enviro Skip Hire Limited     | S        | 111.34   | 22.27  | 133.61   |
| 142     | New Planters                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Flower for display opposite Hic | Naturescape Wildflowers LLP  | S        | 16.25    | 3.25   | 19.50    |
| 142     | New Planters                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ |                     | Flower for display opposite Hic | Naturescape Wildflowers LLP  | S        | 4.99     | 1.00   | 5.99     |
| 145     | Staff Salary                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26707855 (26540010) | P30 - September 2023            | HMRC                         | X        | 1,309.82 |        | 1,309.82 |
| 148     | Staff Salary                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26707942 (26540334) | Pension contribution - Sept 20. | Cheshire Pension Fund (CPF)  | X        | 1,224.42 |        | 1,224.42 |
| 146     | Staff Salary                   | 14/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 26540114            | Spetember 2023 - Pay            | Staff                        | X        | 887.42   |        | 887.42   |
| 147     | Staff Salary                   | 14/09/2023 | ScG/23/05/9 | Parish Council Main A/ | 26540173            | September 2023 - pay            | Clerk                        | X        | 2,245.20 |        | 2,245.20 |
| 155     | Misc/Expenses                  | 15/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | n.2 office file cab drawr       | Viking                       | S        | 112.34   | 22.47  | 134.81   |
| 155     | Misc/Expenses                  | 15/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | n.2 office file cab drawr       | Viking                       | S        | -0.94    | -0.19  | -1.13    |
| 181     | Misc/Expenses                  | 17/09/2023 | ScG/23/06/8 | Parish Council Main A/ |                     | Office desk                     | Amazon EU S.a r.l. UK Branci | S        | 68.70    | 13.74  | 82.44    |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

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|---------|-------------------------------|------------|-------------|------------------------|-----------|---------------------------------|-------------------------------|----------|----------|--------|----------|
| 182     | Misc/Expenses                 | 17/09/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Office desk                     | Amazon EU S.a r.I. UK Brancl  | S        | 68.70    | 13.74  | 82.44    |
| 163     | Staff Expenses                | 20/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152152  | Staff refund                    | Clerk                         | X        | 19.53    |        | 19.53    |
| 162     | Payroll Service               | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152350  | Payroll Service                 | Beardmore Accountants         | S        | 44.50    | 8.90   | 53.40    |
| 156     | Website subscription          | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152285  | website hosting @shavingtono    | FearNaught                    | S        | 175.00   | 35.00  | 210.00   |
| 157     | Remembrance Service           | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152422  | Remembrance Service booklet     | FearNaught                    | S        | 927.92   | 185.58 | 1,113.50 |
| 158     | Stationary                    | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ |           | lanyard and card holder Counc   | We Print Gifts Ltd            | S        | 120.10   | 24.02  | 144.12   |
| 159     | LCAS - Foundation Award       | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27171871  | Local Councils Awards Scheme    | NALC - National Association c | S        | 50.00    | 10.00  | 60.00    |
| 161     | NEW! Notice board Shavingt    | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27171731  | Shavington Park Notice board    | David Webster                 | S        | 350.00   | 70.00  | 420.00   |
| 154     | Members Training              | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152219  | Councillor training course      | Cheshire Assoc Local Council  | X        | 25.00    |        | 25.00    |
| 206     | ICT equipment                 | 29/09/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Hard disk                       | Amazon EU S.a r.I. UK Brancl  | S        | 36.66    | 7.33   | 43.99    |
| 207     | Waste collection              | 01/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | VH waste service                | ASH Waste Services            | S        | 80.41    | 16.08  | 96.49    |
| 209     | Gas supply                    | 02/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | British Gas Village Hall        | British Gas                   | L        | 59.95    | 2.99   | 62.94    |
| 166     | New Planters                  | 02/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Impact - bulbs                  | The Boston Bulb Company Lt    | S        | 373.54   | 74.70  | 448.24   |
| 214     | Power supply                  | 02/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Monthly fixed DD £121           | Scottish Power                | X        | 121.00   |        | 121.00   |
| 209     | Gas supply                    | 02/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | British Gas Village Hall        | British Gas                   | X        | -9.35    |        | -9.35    |
| 164     | Cleaning Service              | 04/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27152806  | Cleaning Village Hall           | Crystal Clean                 | S        | 450.00   | 90.00  | 540.00   |
| 165     | PCSO funding                  | 05/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27153089  | PCSO fund- quarter 2            | Cheshire Constabulary         | X        | 9,489.50 |        | 9,489.50 |
| 208     | New Planters                  | 06/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Flower for display opposite Hic | Secret Garden                 | X        | 100.00   |        | 100.00   |
| 167     | Audit Fees                    | 09/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27120800  | External audit 2022/23          | PKF Littlejohn                | S        | 420.00   | 84.00  | 504.00   |
| 168     | General Maintenance           | 12/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27297651  | Kitchen tiles replacement       | Judge Ceilings & Interiors Gr | S        | 185.96   | 37.19  | 223.15   |
| 213     | Legal and professional fee    | 13/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | ICO annual fee                  | ICO                           | X        | 35.00    |        | 35.00    |
| 186     | Water supply                  | 13/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | VH water                        | Water Plus                    | Z        | 180.79   |        | 180.79   |
| 188     | Telephone                     | 14/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | BT wifi and phone               | BT                            | S        | 72.32    | 14.46  | 86.78    |
| 169     | General Maintenance           | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27488226  | Counter fridge for VH Kitchen   | Viking                        | S        | 137.00   | 27.40  | 164.40   |
| 170     | Website subscription          | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27470659  | Parish Council website license  | FearNaught                    | S        | 175.00   | 35.00  | 210.00   |
| 173     | Staff Salary                  | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27470767  | P30 - October 2023              | HMRC                          | X        | 1,310.02 |        | 1,310.02 |
| 171     | Staff Training                | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27488295  | Staff training course           | SLCC                          | X        | 30.00    |        | 30.00    |
| 176     | Staff Salary                  | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27471221  | Pension contribution - October  | Cheshire Pension Fund (CPF)   | X        | 1,224.42 |        | 1,224.42 |
| 174     | Staff Salary                  | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27470868  | Payslip - October 2023          | Staff                         | X        | 887.42   |        | 887.42   |
| 175     | Staff Salary                  | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27471131  | Payslip - October 2023          | Clerk                         | X        | 2,245.00 |        | 2,245.00 |
| 172     | Staff Expenses                | 18/10/2023 | ScG/23/06/8 | Parish Council Main A/ | 27470936  | Staff refund                    | Clerk                         | X        | 24.50    |        | 24.50    |
| 178     | Subscription (adobe/office/Ci | 19/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Adobe lightroom                 | Adobe                         | S        | 8.32     | 1.66   | 9.98     |
| 210     | IMPACT                        | 20/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | IMPACT - bulbs bags             | PS & SONS LTD                 | S        | 8.57     | 1.72   | 10.29    |
| 237     | Allotment maintenance cost    | 22/10/2023 |             | Parish Council Main A/ |           | Skip provision at Allotments Gr | ASH Waste Services            | S        | 230.00   | 46.00  | 276.00   |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                           | Date       | Minute      | Bank                   | Cheque No | Description                     | Supplier                     | VAT Type | Net      | VAT    | Total    |
|---------|--------------------------------|------------|-------------|------------------------|-----------|---------------------------------|------------------------------|----------|----------|--------|----------|
| 211     | ICT equipment                  | 26/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Projector                       | Amazon Services Europe S.a.  | S        | 39.99    | 8.00   | 47.99    |
| 212     | ICT equipment                  | 26/10/2023 | ScG/23/06/8 | Parish Council Main A/ |           | USB C to HDMI Adapter           | Amazon Services Europe S.a.  | S        | 7.07     | 1.42   | 8.49     |
| 239     | Power supply                   | 01/11/2023 |             | Parish Council Main A/ |           | Monthly fixed DD £121           | Scottish Power               | X        | 121.00   |        | 121.00   |
| 238     | Waste collection               | 01/11/2023 |             | Parish Council Main A/ |           | Village Hall waste collection   | ASH Waste Services           | S        | 90.46    | 18.09  | 108.55   |
| 244     | Gas supply                     | 06/11/2023 |             | Parish Council Main A/ |           | British Gas Village Hall        | British Gas                  | L        | 356.05   | 17.80  | 373.85   |
| 189     | Misc/Expenses                  | 06/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Office boxes, 2nd hard disk, ne | Viking                       | S        | 120.41   | 24.08  | 144.49   |
| 189     | ICT equipment                  | 06/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Office boxes, 2nd hard disk, ne | Viking                       | S        | 42.99    | 8.60   | 51.59    |
| 240     | Subscription (adobe/office/Cl  | 06/11/2023 |             | Parish Council Main A/ |           | Adobe lightroom                 | Adobe                        | S        | 8.32     | 1.66   | 9.98     |
| 189     | Misc/Expenses                  | 06/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Office boxes, 2nd hard disk, ne | Viking                       | S        | 17.49    | 3.50   | 20.99    |
| 189     | Misc/Expenses                  | 06/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Office boxes, 2nd hard disk, ne | Viking                       | Z        | 4.49     |        | 4.49     |
| 194     | Remembrance Service            | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116669  | Banners for Remembrance Ser     | Solopress                    | S        | 123.97   | 24.79  | 148.76   |
| 198     | Payroll Service                | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116997  | Payroll Service                 | Beardmore Accountants        | S        | 44.50    | 8.90   | 53.40    |
| 192     | General Maintenance            | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116804  | Rewasher kitchen mixer tap      | Steele Heating & Plumbing Lt | S        | 50.00    | 10.00  | 60.00    |
| 195     | ICT equipment                  | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116542  | IT support                      | NGL Technology LTD           | S        | 32.50    | 6.50   | 39.00    |
| 191     | Christmas/Winter event         | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116477  | December newsletter             | FearNaught                   | S        | 927.92   | 185.58 | 1,113.50 |
| 203     | Cleaning Service               | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117437  | Cleaning Village Hall           | Crystal Clean                | S        | 390.00   | 78.00  | 468.00   |
| 199     | Legal and professional fee     | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117105  | Data Protection Compliance Se   | JDH Business Services        | S        | 735.00   | 147.00 | 882.00   |
| 190     | Small Grant Scheme             | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116421  | Micro Grant award - £40         | Shavington Academy           | X        | 40.00    |        | 40.00    |
| 201     | Remembrance Service            | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117383  | RBL - 200 crosses               | Royal British Legion         | X        | 200.00   |        | 200.00   |
| 202     | Misc/Expenses                  | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | Refreshment for Strategic Revi  | Sainsbury's                  | X        | 10.95    |        | 10.95    |
| 204     | New Planters                   | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117587  | Staff refund                    | Staff                        | X        | 121.00   |        | 121.00   |
| 204     | Staff Expenses                 | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117587  | Staff refund                    | Staff                        | X        | 31.50    |        | 31.50    |
| 200     | Civic events                   | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28136797  | Council Chain: ribbon replacem  | WHDARBY LTD                  | S        | 45.86    | 9.17   | 55.03    |
| 200     | Civic events                   | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28136797  | Council Chain: ribbon replacem  | WHDARBY LTD                  | S        | 7.00     | 1.40   | 8.40     |
| 193     | Remembrance Service            | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28116609  | Remembrance Service booklet     | Solopress                    | Z        | 521.58   |        | 521.58   |
| 196     | Remembrance Service            | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117311  | Remembrance booklet - distrib   | The Leaflet Team             | Z        | 339.00   |        | 339.00   |
| 197     | Newsletter: design, printing ; | 09/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117207  | December newsletter distributi  | The Leaflet Team             | Z        | 339.00   |        | 339.00   |
| 205     | Staff Expenses                 | 10/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28117657  | Staff refund                    | Clerk                        | X        | 35.55    |        | 35.55    |
| 246     | Telephone                      | 14/11/2023 |             | Parish Council Main A/ |           | BT wifi and phone               | BT                           | S        | 72.32    | 14.46  | 86.78    |
| 248     | General Maintenance            | 14/11/2023 |             | Parish Council Main A/ |           | Christmas decoration VH         | Home Bargains                | S        | 41.97    | 8.40   | 50.37    |
| 247     | Water supply                   | 14/11/2023 |             | Parish Council Main A/ |           | VH water                        | Water Plus                   | Z        | 189.15   |        | 189.15   |
| 221     | Staff Salary                   | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28335162  | P30 - November 2023             | HMRC                         | X        | 2,131.76 |        | 2,131.76 |
| 217     | Remembrance Service            | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28335094  | Donation Bugler Remembranc      | Shavington Academy           | X        | 50.00    |        | 50.00    |
| 218     | ICT equipment                  | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ |           | CREDIT NOTE - inv GB368BJV:     | Amazon EU S.a r.l. UK Branci | S        | -36.66   | -7.33  | -43.99   |
| 219     | Staff Training                 | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28334904  | Manual - The law of allotment   | SLCC                         | S        | 7.00     | 1.40   | 8.40     |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher | Code                           | Date       | Minute      | Bank                   | Cheque No | Description                       | Supplier                       | VAT Type | Net      | VAT    | Total    |
|---------|--------------------------------|------------|-------------|------------------------|-----------|-----------------------------------|--------------------------------|----------|----------|--------|----------|
| 216     | Remembrance Service            | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28334805  | Remembrance service 2023 - t      | Blue Arrow Traffic Managem     | S        | 495.00   | 99.00  | 594.00   |
| 224     | Staff Salary                   | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28335504  | Pension contribution - Novemb     | Cheshire Pension Fund (CPF)    | X        | 1,763.11 |        | 1,763.11 |
| 215     | Website subscription           | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28334713  | website hosting @shavingtono      | FearNaught                     | S        | 175.00   | 35.00  | 210.00   |
| 222     | Staff Salary                   | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28335245  | Salary Nov 2023                   | Staff                          | X        | 1,229.15 |        | 1,229.15 |
| 223     | Staff Salary                   | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28335329  | Salary November 2023              | Clerk                          | X        | 3,041.12 |        | 3,041.12 |
| 220     | Remembrance Service            | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28343902  | Remembrance Service 2023 - l      | P H Production Services Ltd    | S        | 1,000.00 | 200.00 | 1,200.00 |
| 219     | Staff Training                 | 20/11/2023 | ScG/23/06/8 | Parish Council Main A/ | 28334904  | Manual - The law of allotment     | SLCC                           | Z        | 72.30    |        | 72.30    |
| 242     | Misc/Expenses                  | 21/11/2023 |             | Parish Council Main A/ |           | Refund - item not received        | Viking                         | X        | -4.49    |        | -4.49    |
| 242     | Misc/Expenses                  | 21/11/2023 |             | Parish Council Main A/ |           | Refund - item not received        | Viking                         | S        | -163.40  | -32.68 | -196.08  |
| 243     | Misc/Expenses                  | 23/11/2023 |             | Parish Council Main A/ | 29151317  | Office boxes, 2nd hard disk, ne   | Viking                         | S        | 159.45   | 31.89  | 191.34   |
| 243     | Misc/Expenses                  | 23/11/2023 |             | Parish Council Main A/ | 29151317  | Office boxes, 2nd hard disk, ne   | Viking                         | Z        | 4.49     |        | 4.49     |
| 226     | Newsletter: design, printing : | 24/11/2023 |             | Parish Council Main A/ | 28868183  | December newsletter printing      | Solopress                      | Z        | 1,169.72 |        | 1,169.72 |
| 236     | Waste collection               | 01/12/2023 |             | Parish Council Main A/ |           | Village Hall waste collection     | ASH Waste Services             | S        | 112.81   | 22.56  | 135.37   |
| 225     | Newsletter: design, printing : | 01/12/2023 |             | Parish Council Main A/ | 28868274  | December newsletter               | FearNaught                     | S        | 927.92   | 185.58 | 1,113.50 |
| 267     | Power supply                   | 01/12/2023 |             | Parish Council Main A/ |           | Monthly fixed DD £121             | Scottish Power                 | X        | 121.00   |        | 121.00   |
| 245     | Gas supply                     | 04/12/2023 |             | Parish Council Main A/ |           | British Gas Village Hall          | British Gas                    | L        | 526.00   | 26.30  | 552.30   |
| 227     | Christmas/Winter event         | 05/12/2023 |             | Parish Council Main A/ | 28868359  | Christmas carol Banner            | Solopress                      | S        | 88.80    | 17.76  | 106.56   |
| 230     | Payroll Service                | 05/12/2023 |             | Parish Council Main A/ | 28868422  | Payroll Service                   | Beardmore Accountants          | S        | 84.50    | 16.90  | 101.40   |
| 231     | Staff Training                 | 05/12/2023 |             | Parish Council Main A/ | 28868495  | Clerk training - People manage    | SLCC                           | S        | 60.00    | 12.00  | 72.00    |
| 232     | Staff Training                 | 05/12/2023 |             | Parish Council Main A/ | 28868569  | Clerk training - Appraisal proce  | SLCC                           | S        | 30.00    | 6.00   | 36.00    |
| 233     | Staff Training                 | 05/12/2023 |             | Parish Council Main A/ | 28868633  | Clerk training - Leadership skill | SLCC                           | S        | 180.00   | 36.00  | 216.00   |
| 271     | Water supply                   | 05/12/2023 |             | Parish Council Main A/ |           | Water Village Hall                | Water Plus                     | Z        | 129.81   |        | 129.81   |
| 235     | Staff Training                 | 05/12/2023 |             | Parish Council Main A/ | 28868697  | Clerk training - CE Code of Cor   | Cheshire Assoc Local Council   | Z        | 25.00    |        | 25.00    |
| 228     | Newsletter: design, printing : | 05/12/2023 |             | Parish Council Main A/ | 28868762  | December newsletter printing      | Solopress                      | Z        | 50.34    |        | 50.34    |
| 229     | Ground Maintenance- supplie    | 05/12/2023 |             | Parish Council Main A/ | 28868921  | Ground maintenance contract       | Green Living Horticultural ltd | Z        | 3,076.25 |        | 3,076.25 |
| 234     | Remembrance Service            | 05/12/2023 |             | Parish Council Main A/ | 28868851  | Photos Remembrance Sunday         | Little Forest Film             | Z        | 150.00   |        | 150.00   |
| 241     | Subscription (adobe/office/Cl  | 06/12/2023 |             | Parish Council Main A/ |           | Adobe lightroom                   | Adobe                          | S        | 8.32     | 1.66   | 9.98     |
| 268     | IMPACT                         | 11/12/2023 |             | Parish Council Main A/ |           | IMPACT - workshop -ribbon         | Amazon Services Europe S.a.    | S        | 14.15    | 2.83   | 16.98    |
| 269     | IMPACT                         | 12/12/2023 |             | Parish Council Main A/ |           | IMPACT - workshop paper bag       | Marcos Enterprise Ltd          | S        | 21.64    | 4.34   | 25.98    |
| 270     | IMPACT                         | 12/12/2023 |             | Parish Council Main A/ |           | IMPACT - workshop plants          | Minshulls Garden Centre LTD    | S        | 233.33   | 46.67  | 280.00   |
| 273     | Telephone                      | 14/12/2023 |             | Parish Council Main A/ |           | telephone and wifi                | BT                             | S        | 72.32    | 14.46  | 86.78    |
| 251     | Cleaning Service               | 15/12/2023 |             | Parish Council Main A/ | 29151578  | Cleaning Village Hall             | Crystal Clean                  | S        | 335.00   | 67.00  | 402.00   |
| 249     | General Maintenance            | 15/12/2023 |             | Parish Council Main A/ | 29151694  | Emergency Lights Service Vill     | North Staffs Fire              | S        | 304.08   | 60.81  | 364.89   |
| 253     | General Maintenance            | 15/12/2023 |             | Parish Council Main A/ | 29153423  | Staff refund - Christmas decor    | Staff                          | X        | 37.56    |        | 37.56    |
| 252     | Misc/Expenses                  | 15/12/2023 |             | Parish Council Main A/ | 29151388  | Staff refund - refreshment        | Clerk                          | X        | 4.42     |        | 4.42     |

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

| Voucher      | Code                           | Date       | Minute | Bank                   | Cheque No | Description                      | Supplier                     | VAT Type | Net               | VAT             | Total             |
|--------------|--------------------------------|------------|--------|------------------------|-----------|----------------------------------|------------------------------|----------|-------------------|-----------------|-------------------|
| 254          | Staff Salary                   | 15/12/2023 |        | Parish Council Main A/ | 29152114  | P30 - December 2023              | HMRC                         | X        | 1,415.29          |                 | 1,415.29          |
| 250          | Christmas/Winter event         | 15/12/2023 |        | Parish Council Main A/ | 29151508  | Carol service booklet            | Solopress                    | Z        | 102.91            |                 | 102.91            |
| 257          | Staff Salary                   | 15/12/2023 |        | Parish Council Main A/ | 29153066  | Pension contribution - Dec 202   | Cheshire Pension Fund (CPF)  | X        | 1,289.46          |                 | 1,289.46          |
| 255          | Staff Salary                   | 15/12/2023 |        | Parish Council Main A/ | 29152467  | Salary - December 2023           | Staff                        | X        | 930.85            |                 | 930.85            |
| 256          | Staff Salary                   | 15/12/2023 |        | Parish Council Main A/ | 29152968  | Salary - December 2023           | Clerk                        | X        | 2,343.54          |                 | 2,343.54          |
| 272          | Water supply                   | 05/01/2024 |        | Parish Council Main A/ |           | Water Village Hall               | Water Plus                   | Z        | 189.15            |                 | 189.15            |
| 262          | Cleaning Service               | 12/01/2024 |        | Parish Council Main A/ | 29837166  | Cleaning Village Hall            | Crystal Clean                | S        | 462.00            | 92.40           | 554.40            |
| 261          | Payroll Service                | 12/01/2024 |        | Parish Council Main A/ | 29837054  | Payroll Service                  | Beardmore Accountants        | S        | 44.50             | 8.90            | 53.40             |
| 259          | Website subscription           | 12/01/2024 |        | Parish Council Main A/ | 29836881  | website hosting @shavingtono     | FearNaught                   | S        | 175.00            | 35.00           | 210.00            |
| 260          | General Parish Council design  | 12/01/2024 |        | Parish Council Main A/ | 29837110  | Design and marketing             | FearNaught                   | S        | 927.92            | 185.58          | 1,113.50          |
| 263          | Staff Salary                   | 12/01/2024 |        | Parish Council Main A/ | 29836961  | P30 - Jan 2024                   | HMRC                         | X        | 1,366.14          |                 | 1,366.14          |
| 258          | Strategic Review               | 12/01/2024 |        | Parish Council Main A/ | 29836677  | ChALC development support for    | Cheshire Assoc Local Council | Z        | 1,713.20          |                 | 1,713.20          |
| 266          | Staff Salary                   | 12/01/2024 |        | Parish Council Main A/ | 29837408  | Pension contribution - Jan 24    | Cheshire Pension Fund (CPF)  | X        | 1,289.46          |                 | 1,289.46          |
| 264          | Staff Salary                   | 12/01/2024 |        | Parish Council Main A/ | 29837245  | Payslip - Jan 2024               | Staff                        | X        | 935.45            |                 | 935.45            |
| 265          | Staff Salary                   | 12/01/2024 |        | Parish Council Main A/ | 29837307  | Payslip - Jan 2024               | Clerk                        | X        | 2,388.09          |                 | 2,388.09          |
| 274          | Telephone                      | 13/01/2024 |        | Parish Council Main A/ |           | telephone and wifi               | BT                           | S        | 72.32             | 14.46           | 86.78             |
| 275          | General Maintenance            | 19/01/2024 |        | Parish Council Main A/ |           | Servicing fire extinguisher and  | North Staffs Fire            | S        | 63.33             | 12.66           | 75.99             |
| 278          | Stationary                     | 29/01/2024 |        | Parish Council Main A/ |           | Office stationary                | Viking                       | S        | 50.87             | 10.17           | 61.04             |
| 279          | Misc/Expenses                  | 29/01/2024 |        | Parish Council Main A/ |           | Heather for office               | Viking                       | S        | 124.00            | 24.80           | 148.80            |
| 281          | Payroll Service                | 29/01/2024 |        | Parish Council Main A/ |           | Payroll Service                  | Beardmore Accountants        | S        | 44.50             | 8.90            | 53.40             |
| 280          | General Maintenance            | 29/01/2024 |        | Parish Council Main A/ |           | Service boiler ,carry out gas sa | Steele Heating & Plumbing Lt | S        | 113.33            | 22.67           | 136.00            |
| 276          | Website subscription           | 29/01/2024 |        | Parish Council Main A/ |           | website hosting @shavingtono     | FearNaught                   | S        | 175.00            | 35.00           | 210.00            |
| 277          | Newsletter: design, printing & | 29/01/2024 |        | Parish Council Main A/ |           | Marketing & Newsletter           | FearNaught                   | S        | 927.92            | 185.58          | 1,113.50          |
| 283          | PCSO funding                   | 29/01/2024 |        | Parish Council Main A/ |           | PCSO contribution - Q3           | Cheshire Constabulary        | Z        | 9,489.50          |                 | 9,489.50          |
| 282          | Remembrance Service            | 29/01/2024 |        | Parish Council Main A/ |           | Refreshment Remembrance ar       | Woodnoth cum Shavington V    | X        | 88.00             |                 | 88.00             |
| 284          | General Maintenance            | 30/01/2024 |        | Parish Council Main A/ |           | Roof repair at Village Hall      | Wildman Roofing Ltd          | S        | 350.00            | 70.00           | 420.00            |
| <b>Total</b> |                                |            |        |                        |           |                                  |                              |          | <b>151,588.92</b> | <b>6,998.36</b> | <b>158,587.28</b> |



## Report Statement

|                  |  |
|------------------|--|
| Meeting:         | Parish Council, 07.02.2024   |
| Report Purpose:  | To provide an update on the Council Strategy review and to initiate the consultation process |
| Version Control: | v1   |
| Author:          | Clerk  |

### 1. Report Summary

The report provides Councillors with an update on the Council strategy review.

### 2. Background

On 6 September 2023, the Parish Council decided to delegate the Finance & Strategy Committee to establish a process and formulate a 10-year strategic plan for the Council. They requested that this be a collaborative effort involving community groups and organisations.

On 4 October 2023, the Council appointed ChALC to assist in defining a 5-year plan for the Parish and the Council.

### 3. Position

Since then, Councillors and Officers have collaborated to define the DRAFT vision, mission, core values, and goals for the period 2024-2029 (DRAFT attached to this document Version 1.0.0).

On February 5, the Council had the first presentation of the DRAFT with its closest partners and stakeholders to gather their views and feedback.

Following that, the public consultation phase will be initiated, inviting residents to share their views and comments on the strategy ahead of the Parish Council meeting in May. The final document will be presented to the Council for approval at that time.

The Community Manager is working in consultation with the consultant, the Clerk, and the Chair of the Council to plan and program the consultation process. This will be promoted in the March newsletter and will run until March 31, 2024.

### 4. Equality Impact

The consultation will be run online and off line to make it accessible to the public

### 5. Sustainability Impact



Offline materials will be printed on request only, to reduce the environmental impact

### **6. Community Impact**

Positive: The consultation is open to the entire Shavington-cum-Gresty community, and the Council hopes that residents will seize this opportunity to share their comments, views, and visions for the parish.

### **7. Governance**

Shavington-cum-Gresty Financial Regs  
Shavington-cum-Gresty Terms of Reference

### **8. Financial Impact**

Within budget

### **9. Resource Impact**

Community Manager and Clerk time

### **10. Conclusions**

Councillors are asked to note the report and the DRAFT attached and consider the following options:

1. Approve the DRAFT Council Strategy 2024-29, and delegate the Clerk and the Community Manager to progress the public consultation process
2. Approve the DRAFT Council Strategy 2024-29 subject to some amendments being made and delegate the Clerk and Community Manager to progress with the consultation process
3. Not approve the DRAFT strategy.

### **11. Consideration Sought**

That the DRAFT strategy is approved and that the consultation is initiated.



**DRAFT VERSION 1.0.0**





SHAVINGTON  
CUM  
GRE<sup>STY</sup>

Strategy 2023-2028



# Vision

for Shavington-cum-Gresty





# Contents

- 01** Introduction 04
- 02** Our Vision, Mission and Core Values 06
- 03** Our Strategic Goals 08
- 04** What we will do and how we will work 10
- 05** Context 12
- 06** Our Plans in more detail 18
- 07** Monitoring our progress 23

# Introduction



**This document sets out the broad vision and ethos of Shavington-Cum-Gresty Parish Council. It outlines where we want to get to and how we should get there.**

It aims to provide the framework for engagement between the community, the voluntary sector, businesses, other public bodies and the Parish Council over the next five years. It is intended to provide continuity across election periods to ensure a stable, supported, and deliverable plan.

This strategy provides the outline from which we will develop more detailed annual delivery plans and budgets, allowing us to measure progress and be accountable, while being flexible enough to seize new opportunities as they arise.

Our strategy will be a living document that will evolve depending on the circumstances around us, however we will maintain strategic focus. We have undertaken an analysis of both the Parish and the Parish Council and our proposals are intended to build on the strengths as well as address the weaknesses and threats identified, and to seize opportunities.

## This Booklet Covers:

### Section 2

Explains our 'Vision' for Shavington-cum-Gresty and the Parish Councils' 'Mission' on how we will go about achieving it. Also, the values we hold as an organisation.

### Section 3

Sets out our Strategic Goals. The five people facing objectives and one inward facing objective which define the heart of our Strategy.

### Section 4

Sets out our philosophy as a Council and how we will bring this to life in the way that we work.

### Section 5

Describes the context in which we live locally, with information about our Parish and its history. We have based much of our Strategy on this information.

### Section 6

Describes the main themes for our work over the next five years and our plans in more detail.

### Section 7

Covers how we will monitor progress towards our vision and how we will review this strategy.

# Our Vision, Mission and Core Values



## Our Vision

Shavington-cum-Gresty will have built a lively and supportive community where residents actively engage with one another. Our parks, facilities, and services will have met the diverse needs of our residents, businesses, and local organisations. While preserving our unique parish identity, we will have ensured easy access and safety. A thriving network of local facilities that are committed to collaborating with the community, enhancing the quality of life for everyone.

## Our Mission (Purpose)

We aim to actively connect and support the Shavington-cum-Gresty Parish community, fostering collaboration and enabling local groups to address shared needs and goals. We provide essential services where needed, partner with others when it's beyond our capabilities, and advocate with key partners for a better quality of life for all.

## Our Core Values



# Our Strategic Goals



## Outward Facing



### Community

Building a single engaged and empowered community which links location, interests, origins and beliefs.



### Heritage

Engendering pride in our Parish history and heritage, and developing a clear identity which recognises its unique characteristics, values and future aspirations.



### Local Environment

Preserving and enhancing our rural environment, and local ecology. Working with others to improve the quality of the public realm whilst recognising wider climate change and sustainability issues which can be addressed locally.



### Village Economy

Enhancing economic prosperity with a spread of quality and sustainable employment and businesses suitable for a rural parish. Shavington will benefit from digital technology and have improved services to meet the additional demand as it grows.



### Health & Wellbeing

Working with partners and other statutory organisations to invest in, enable and lobby for services which allow people to feel healthy and safe on both an emotional and physical level.

## Inward Facing



### Council Functionality

Developing the potential of the Parish Council to fulfil its Mission.

# What We Will Do and How We Will Work



**There are practical limits on what we can achieve as a Parish Council, with our own legal powers or resources. However, where we are able, we will act decisively to deliver services and activities to the best of our ability. Where there is greater benefit in engaging in partnership with other groups and organisations to deliver change, we will take that route. Where we cannot directly make things happen, we will use 'our voice' to try and influence those organisations in the driving seat.**

We see the role of the Parish Council is to support and enhance the energy and commitment of its citizens and communities. We will enable others to be successful. We will support and champion causes that improve the Parish's resilience and protect against those that erode it. We will encourage everyone to get involved. Participation and engagement will be central to our thinking, and we will work hard to expand and improve how we do this. We will look for new ways to listen to Shavington-cum-Gresty's residents and businesses and bring forward those voices that are not always heard. We will be transparent, open, and accessible, with good communication at the heart of everything that we do.

We will aim to be bold, responding to identified needs and making decisions based on what we believe is best for our Parish. We will be nimble, taking opportunities as they emerge. To do this, we will ensure our staff are empowered and that both staff and Councillors have the range of skills and experience they need to succeed.

We will run our Village Hall on a commercial basis, ensuring that it is providing value for money and any financial surplus will be invested in services and projects across the Parish and where possible, to reduce the burden on the taxpayer. However, our Hall is there for our community, and if we deem it more appropriate to reduce our "profit" to directly support community organisations or projects we will do so but account for this formally and openly.

We will practice what we preach. The Parish Council will create an ethical policy to enhance our current approach. We aspire to provide our staff with a great place to work and to be a local employer of choice. We will do this by creating a culture of professionalism and respect, embracing diversity, offering development and training opportunities and recognising achievement and contribution. We will continue to support local businesses through our procurement processes wherever possible. We will work hard to minimise our own environmental impact and to support local businesses and residents to do the same.

Lastly, we are committed to ensuring that our processes, as a group of Councillors, exemplify this commitment to engagement and participation, embracing diversity and allowing debate and challenge. We want neither to stifle discussion nor bury dissent. We will work together effectively, be fair and participative and allow space for enthusiasm, learning and initiative.

We live in changeable and unpredictable times, characterised by divisions in society exemplified by debates concerning Brexit, Climate Crisis, the response to the recent pandemic and current international conflicts. For all our parish spirit, Shavington-cum-Gresty is intimately connected to and influenced by wider national developments that inevitably affect the wellbeing of its community.

The impact of cuts to public services, health, social care, education, and emergency services will continue to dominate the next few years. Cuts in services have affected all aspects of society and especially the more vulnerable people in our community. The financial situation of Cheshire East Council mean that it will be challenging for them to implement much, if anything, beyond the legal minimum. The Parish Council may need to step up to certain resulting challenges.

The National Government has set legally binding targets for net-zero emissions by 2050. Parliament and all tiers of local government, including Cheshire East Council, have declared actions to address the climate emergency. We aim to follow this lead and create our own range of local climate change actions. We believe it is our duty to make whatever difference we can locally; which will hopefully make a small contribution globally.

# Context



**Shavington-cum-Gresty is a civil parish comprising the large village of Shavington and the hamlet of Gresty, which lies half a mile to the north of Shavington village. It was part of the ancient ecclesiastical parish of Wyburnbury until 1894 when its parish status changed.**

Suggestion has been made that Shavington was first mentioned in the Domesday Book as "Santune", but this is not certain. The first definite mention of Shavington was in the time of Edward I, in the 1280s, when William Wodenot was Lord of the Manor of "Shavington". The Woodnot's held the manor into the 17th century.

Gresty was a separate manor and was first mentioned during the reign of Edward II, in the early 14th century, as being held by Hugh de Gresty. In the early 16th century, Thomas Smyth of Chester acquired the manor of Gresty, under the overlordship of the Davenports, who subsequently sold their rights to the Barony of Nantwich to the Cholmondeleys towards the end of the 16th century. Later, the Broughton family became Lords of the Manor of Shavington-cum-Gresty and, according to

Kelly's Directory of 1939, Major Sir H.J. Delves Broughton was the Lord of the Manor.

Until the late 1840s, Shavington-cum-Gresty was a rural area with some large farm houses, country residences and small cottages, often isolated or in pairs. There was no village centre and the nearest church was in the neighbouring village of Wyburnbury.

Shavington-cum-Gresty hosts two grade-II listed buildings: Shavington Lodge, a red-brick farmhouse built in the early 19th century, and Shavington Hall, built in 1877 in the Tudor Revival style as a small country house for Charles Chetwynd-Talbot, the 20th Earl of Shrewsbury, who briefly courted the favours of the music hall and stage actress, Lillie Langtry. The French poet Alfred de Vigny wrote his poem *La Colère de Samson* (Samson's Anger) while he was in Shavington, on 7 April 1839.

Local employment was mainly farming, but there were also other trades employing skilled craftsmen. These included bricklayers, blacksmiths, joiners, shoemakers and tailors. Amongst the population, there were comparatively large numbers of

domestic servants. The establishment of the parish of Crewe by the Grand Junction Railway Company in 1837 and its subsequent growth over the following fifteen to twenty years had a dramatic effect on Shavington-cum-Gresty. There was a surge in house building and a subsequent doubling of the population between 1851 and 1871. It was during this period that housing developments, such as Alma Buildings, Osborne Grove and Rope Lane were built, creating a village centre. The range of occupations increased as railway employees moved into the area, mainly labourers, but also included engine fitters, points-men and railway clerks.

During the 19th century, Shavington-cum-Gresty was a strongly Methodist area with chapels for Primitive Methodists, Association Methodists (now the Scout Hut), Wesleyan Methodists, Free Gospel Methodists and United Methodists. The present Shavington Methodists opened in March 1877. Shavington-cum-Gresty did not have its own church until 1886, when a mission church was built. This was unfortunately burnt down on the 5th November, 1892, but was rebuilt as the present St Mark's Church in 1894. The New Life Community Church opened in 1998.

On the 16th July, 1874, the new Shavington School Board, met at the Primitive Methodist school-room. The village had to find additional school accommodation for 140 children on the road between Shavington and Gresty. Thomas Bower, from Nantwich, was appointed as the architect for 140 Main Road. The building is in the Gothic Revival Style. Thomas Bower had designed several notable buildings, including The Lamb Hotel, Barclays Bank, now Navio Lounge and Nantwich library, now the museum. The infants' school was built in 1900 and is now the (Shavington-cum-Gresty) Village Hall. The infants moved to a new site on Southbank Avenue in the early 1970s and were joined in the 1980s by the juniors from Shavington Primary School. Shavington Academy, situated in the adjoining Rope Parish was opened in 1958.

There were further expansions of the parish: Park Estate in the 1920s; the Greenfields estate in the 1960s; and, the Fuller Drive area in the 1990s. Shavington Club opened in 1921 in what had been an old corn mill. Shavington Zoo, on Goodalls Corner, was opened to the public in 1929 by George

Mottershead, but it was moved to Chester in 1931, becoming what is now Chester Zoo. Over time, Shavington-cum-Gresty has changed from the original scatter of farms and cottages to the large village of today.

More recently, there has been a further surge in house building. Notably, three strategic sites were identified in the Cheshire East Local Plan Strategy Part One, for a total of 1005 units. Although these houses count towards the housing figures for nearby Crewe, some 776 lie within the parish boundary and designated Neighbourhood Plan area of Shavington-cum-Gresty. In total, since the 2011 census, there have been permissions for nearly 1300 new dwellings within the parish, with over 470 dwellings completed by March 2020.



## Landscape

The landscape of the Parish is predominantly flat, with some undulating features, and rests on the edge of the Cheshire Plain. The parish has a history of shifting sands, which stretch in a line to the next Parish. The Parish comprises 950 acres, the majority of which is farmland, and is surrounded by the Parishes of Willaston, Rope, Wistaston, Hough, Wybunbury, Basford, and the southern part of Crewe. The Shavington-Basford-Hough Bypass (the A500), which was opened in May 2003, physically divides the Parish in two, with Gresty to the north and Shavington to the south.

The Cheshire Landscape Character Assessment 2008 partly classifies the Parish as urban, and partly as lying within the Lower Farms and Woods Landscape Character Type. The western part of

the Parish lies within subtype LFW7 (Barthomley Character Area). The key characteristics of the Lower Farms and Woods Character Type include –

- Extensive, gently undulating plain.
- Prominent, discontinuous sandstone ridges.
- Few woodlands but locally extensive tracts of coniferous woodlands and locally distinct orchards scattered throughout.
- Strong field patterns with generally well-maintained boundaries.
- Dominance of dairy farming.
- Diversity of wetland habitats, internationally important wetlands, meres and mosses.
- Extensive peat floodplains supporting regionally important breeding waders.
- Multiple rivers and field ponds.
- Archaeological evidence of iron-age hill forts, ridge and furrow and moated houses on the plain.
- Regularly spaced large farmsteads, dispersed hamlets, and larger settlements.
- Estate parklands and gardens.
- Nationally important reserves of silica sand and salt.
- Canals, national cycling routes, 500km+ of public rights of way and 6 national nature reserves.

The Subtype LFW7 (Barthomley Character Area) is described as follows – ‘This gently undulating character area is located south of Sandbach and runs as far west as Nantwich and east as far as Alsager. Fields are small-large in size and regular-irregular in pattern. This reflects the re-use and adaptation of medieval and post-medieval fields in the modern period. Loss of boundaries and the introduction of fences in the landscape are more recent events. This is a landscape of strong contrasts with many local variations, and in places the relatively dense settlement pattern is very obvious. The area is heavily influenced by its close proximity to Crewe and the development of this railway parish, in particular the rapid expansion that it underwent in the 20th century.

Accordingly, the nucleated settlements on the fringes of Crewe - Haslington, Hough, Shavington, Weston and Wheelock have also undergone modern growth. In recent years this area has experienced significant change to landscape character arising from the development of extensive new residential areas upon former agricultural land.’

## Built Character and Design

Cheshire East Council design guide was adopted in 2017. It is geared principally toward larger scale housing proposals, but is also relevant to smaller scale development. The intention is to both guide and improve the quality of new development but to also provide a basis for Cheshire East Council to reject a design that does not contribute in a positive way to the area. Five settlement character areas have been identified, and Shavington-cum-Gresty falls within ‘Salt and Engineering Parishes’, which predominantly comprises of more rural areas where dispersed farmsteads and hamlets are linked by a network of winding lanes and, by contrast, areas dominated by the large scale urban centres and industrial sites.

The design guide highlights that traditional materials include a mix of brick, stone, slate and clay roof tile. Examples of timber-framed buildings can also be found across the character area. Render or pebbledash over a brick plinth or lower half is common amongst late Victorian and Edwardian properties, as well as post-war housing. Terracotta detailing in the form of plaques, date-stones and moulded parts are a popular accessory on many Victorian properties.

A wide variety of boundary treatments can be seen across the character area. Many properties have open frontages to the street or are located at the back of pavement. A low brick wall with stone coping (often painted) is commonly found in association with Victorian terraces. Typical Traditional Detailing Features typical of early and mid-Victorian properties exist within the character area including paired front doors to terraced properties, rounded or angled bay windows, semi-circular fanlights with shaped stone or arched brick lintels and steeply pitched roofs.





## The Parish Today

The sources of information are currently a little mixed, with information now being released from the 2021 Census, but the 2011 Census and other sources being relied on for other information.

- Shavington-Cum-Gresty remains a civil parish in the unitary authority of Cheshire East and the ceremonial county of Cheshire. It includes the large village of Shavington, and smaller settlements of Dodds Bank, Park Estate, Puseydale, Sugar Loaf and part of Goodall's Corner.
- Area 380 hectares (950 acres). Population density is 1.385/km<sup>2</sup>, lower than Cheshire East 341.9/km<sup>2</sup>
- Population 6,264 (Census 2021), 51% male & 49% female.
- Mean annual age is 44.7 years, close to Cheshire East (CE) at 45 years, both higher than national and regional averages. Age 0-17 years

19.7% (CE 19.6%), 18-64 years 60.7% (CE 58%), 65+ years 19.6% (CE 22.4%).

Trend for lower number of children and an aging population.

- Has Neighbourhood Plan (2019-2030) made in July 2021. Shavington is zero rated in Cheshire East CIL (Community Infrastructure Levy) Scheme, which means that the Parish Council and community do not benefit financially from development.
- There are currently some 2,770 households, which includes around 700 completions of the 1300 homes granted planning permission from 2010. 41.2% of homes are detached, 48.6% semi-detached, 7.9% terraced & 1.6% flats. The Local Plan requirement can be met with existing permissions. The Parish has a greater proportion of detached and semi-detached properties than both the Cheshire East and England averages. The proportion of concealed families in the Parish is lower than the Cheshire East average.

- Home ownership is above average (79.8%) (Cheshire East 71.8%) and well above the national average of 61.3%. Correspondingly rates of social housing (6.3%) and private rented housing (13.0%) are below average for the authority and well below the national average.
- House prices are lower than the average, but still have an overall affordability ratio of 11.5 (median house price as a ratio of median income)
- There was a largely white, British population (96.6% in 2021), with the remainder a mix of ethnicities including 1.29% Asian and 0.52% black. 96.1% of population born in UK, against CE average 91.7% and national average 83.2%. The Parish diversity is growing which includes a sector from Hong Kong.
- The Index of Multiple Deprivation shows Shavington to be generally affluent and within the 30% least deprived neighbourhoods in the country. 57.1% of population not deprived in any dimension (employment, education, health & disabilities, household overcrowding). 30.5% deprived in one dimension, 10.9% in two dimensions, 1.3% in three dimensions. There are fewer than average benefits, council tax or pension credit claimants living in Shavington-cum-Gresty, Cheshire East or National average.
- Only 9.1% of households have no car, 42% have one car, 36.6% 2 cars and 12.3% 3 or more cars.
- 49.65% of residents describe their health as "very good" which is close the Cheshire East average and just above the national average. Within the Health Deprivation index the parish is rated very good. There are slightly less people on average with a limiting long-term illness. There are more people than average in fuel poverty however than the average for England.
- Shavington-cum-Gresty is designated as a local service centre in Cheshire East Local Plan. The ratio of work based to residence based employment indicates a shortage of local jobs and it is lower than the average for Local Service Centres.
- The proportion of economically active is slightly less than Cheshire East, however there are greater proportions of employed full time and part time and less proportions of unemployed. There is broadly the same proportion of economically inactive in the Parish as there is in Cheshire East however of this there are greater proportions of retired persons.
- 30.9% of working people work mainly from home, 12.8% travel less than 2km, 20.9% travel 205km, 10.7% travel 5-10km, 18.3% travel 10km+
- 58% of working people commute by car, 2.1% by bicycle, 2.7% on foot, 3.3% as car passengers, 3% public transport.
- Shavington-cum-Gresty has 20% more higher and intermediate management and administrative residents than the national average.
- The shops and businesses in the village have continued to develop and there are now over 50 businesses in the village.
- The community is fortunate to be safer than average, with less recorded crimes than the England average.



## Local Government

Shavington-cum-Gresty civil parish was formed in 1894. It was within Crewe and Nantwich Borough between 1974 and 2009 when Cheshire East was formed.

# Our Plans in More Detail



SHAVINGTON CUM GRESTY  
PARISH COUNCIL

## Goal #1. Community

**Building a single engaged and empowered community  
which links location, interests, origins and beliefs.**

We will:

1. Celebrate the growing diversity of our communities of place, origin, interest, or age, and proactively engage with them, ensuring they are consulted, and represented. Promote connectivity between neighbourhoods. Consult the community on issues important to them and work with them on solutions.
2. Engage with and support the wide variety of community organisations and voluntary sector in the parish which help us deliver our aims and continue to provide grants.
3. Provide facilities for the networking and mutual support between community and voluntary organisations and to ensure the Village Hall functions to support them.
4. Become an influential participant in dealing with others, working with and where appropriate, holding to account partners and other service providers; coordinating the activities of stakeholders, to create a shared agenda, to improve local services.
5. Continue to action our Neighbourhood Plan and use it to assert more control over local planning issues and to provide an effective voice for the parish in planning decisions. Support a review at the appropriate time.
6. Lobby for a mix of housing to meet the whole-life needs of our residents and workforce, particularly affordable housing for the young and accommodation to allow others to downsize.
7. Lobby for adequate infrastructure and social infrastructure to serve the level of development for the parish.
8. Seek to engage with the future generation and cater better for their needs in the parish., through our schools, youth centres and social media. Ensure they have things to aspire to, be it employment opportunities, safe activities, and places to engage with or an interest in their community.
9. Continue to promote, and provide with partners, quality events which build community cohesiveness or promote the Parish.
10. Remain alert to concerns about the loss of community assets and offer support where possible. Undertake feasibility studies about taking on community assets and make decisions based on social value.
11. Maintain an active and responsive programme of Civic engagements to support the community and promote the parish.
12. Maintain public participation at Council and committee meetings and undertake councillor surgeries as required.

## Goal #2. Heritage

**Engendering pride in our Parish history and heritage, and developing a clear identity which recognises its unique characteristics, values, and future aspirations.**

We will:

1. Support the continuance of significant public and civic events with historical significance.
2. Work to ensure Shavington-cum-Gresty's heritage is recorded and made accessible to all. Look to develop more online content on our website that captures the Parish's look, memories, and history.
3. Explore with partners the concept of developing more walks and trails to provide access to the natural, built, cultural and business heritage of the Parish.
4. Undertake a feasibility study in to the social benefits of a conservation area and or local list of buildings worthy of conservation for Shavington-cum-Gresty.
5. Use the Neighbourhood Plan and planning process to ensure new buildings are sympathetic to the character of the parish. Look into the benefits of a Parish Design Guide.
6. Work to develop a wider range of arts and cultural activities that showcase the talents of residents and help develop the interests of people in the town.
7. Work with partners to develop a Place Branding Plan to promote the Parish and its social values.
8. Continue to maintain the village War Memorial.

## Goal #3. Health & Wellbeing

**Working with partners and other statutory organisations to invest in, enable and lobby for services which allow people to feel healthy and safe on both an emotional and physical level.**

We will:

1. Support and partner initiatives that encourage residents to live a healthier lifestyle.
2. Reduce social isolation and loneliness by supporting befriending schemes and community transports where necessary to supplement public transport.
3. Lobby to ensure the community has access to enough health and social care facilities and services and to contribute at a very local level to address shortfalls in provision, where appropriate. To work in partnership to address food poverty, where evident.
4. Recognise the needs of people with disabilities, seek to empower them and support better access and facilities for them.
5. Oppose new developments where recreation or sports facilities are lost unless equivalent provision is provided.
6. Support local sports and leisure organisations to expand and play a greater role in meeting the needs of the population.
7. Continue to maintain the Vine Tree Play area.
8. Continue to provide allotments for residents.

9. Continue to fund A PCSO (Police Community Support Officer) for the Parish, as long as, it remains cost effective to do so.
10. Continue to work with the Police and other partners on community safety initiatives and to disseminate information and ensure residents know where to report matters of concern.
11. Develop a Parish Emergency Plan, working with appropriate third-party organisations
12. Provide access to home safety & health advice/ information through our website, social media and other Parish Council channels.
13. Undertake a Crime Reduction Audit on the Council's activities & facilities to enable us to lead by example.
14. Look to utilise the Council's assets and resources to benefit the most vulnerable in our society.
15. Lobby for road improvements and maintenance, which improves safety.
16. Work with others to promote visible house numbering in the Parish.
17. To continue to work with the WI (Womens Institute) and others to organise Parish Walks.

## Goal #4. Village Economy

**Enhancing economic prosperity with a spread of quality and sustainable employment and businesses suitable for a rural parish. Shavington will benefit from digital technology and have improved services to meet the additional demand as it grows.**

We will:

1. Engage with local businesses to help them promote themselves, derive benefits from visitors to the Parish, recruit locally, network with each other.
2. Look to help and support home working, both employed and self employed by facilitating networking and helping to identify common needs.
3. Proactively work with partners to encourage inward investment of business types which are compatible with our village environment, and will result in an increased mix of employment opportunities or village facilities.
4. Work with partners to support the visitor economy of the Parish by encouraging people who visit to enjoy its heritage, facilities and events, to use our local businesses.
5. Work to help the Parish and its residents, visitors and businesses benefit from digital technology.



## Goal #5. Local Environment

Preserving and enhancing our rural environment, and local ecology.  
Working with others to improve the quality of the public realm whilst recognising wider climate change and sustainability issues which can be addressed locally.

We will:

1. Work with partners, to protect and enhance our local environment by preserving the natural environment, biodiversity and important landscapes.
2. Work with partners to provide more useable open-space and green areas in the Parish and footpaths/cycle routes which link both internally and externally.
3. Improve our Village environment by ensuring the public spaces are clean, accessible and litter free, and to this end, introduce a Ranger service to work alongside Cheshire East Council.
4. Continue to manage Clean Team activities.
5. Continue to maintain garden and floral displays and to look at the feasibility of widening grounds maintenance responsibilities if Cheshire East Council cutbacks have an adverse impact on the Parish.
6. Continue to support the development and maintenance of an Ecological area.
7. Work with our communities and active local groups, to develop progressive local solutions in response to the climate and ecological crises and make the Parish more sustainable.
8. Be an exemplar of sustainability by setting ourselves high environmental standards and audit our impact on the environment.
9. Act as an advocate and gateway to other agencies, in order to resolve nuisance complaints.

## Goal #6. Council Functionality

Developing the potential of the Parish Council to fulfil its Mission.

We will:

1. Plan our work priorities through a corporate Strategy on which we have consulted our communities and partners.
2. Develop the capacity and diverse skill base within the Council.
3. Continue to deliver excellent services directly or in partnership, according to both need and consumer choice. Look at the feasibility of taking on devolved services from the principal authority where not to do so would have an adverse effect on our Parish and it would meet social value criteria.
4. Deliver the Strategy objectives through an outcome focused Delivery Plan and related performance management.
5. Have forward-looking governance and robust processes and controls.
6. Provide excellent communications and transparency.

# Monitoring Our Progress



**We want to understand the impact and value of the work that the Parish Council and the community do and how far we are progressing towards achieving the vision set out.**

We will engage the community with reviewing this strategy to find out how and where we are making progress, who we are helping and who we may need to support further with new projects or activities.

For each key pillar in our strategy, we will create a series of actions and targets that will appear in our Delivery Plan. The responsibility for the delivery of every action will be allocated to an area of the Council, under the management of the Parish Clerk.

Progress will be overseen by full Council We will identify a target date for each action, and we will review and regularly report on our progress throughout the year. We will also create a complimentary five-year budgetary plan to ensure that we can fund our aims.



SHAVINGTON  
CUM  
GRE<sup>STY</sup>

This booklet has been created by  
Shavington-cum-Gresty Parish Council.

If you have any questions about the  
information it contains, please contact the  
Parish Clerk using the details below.

**T:** 01270 42 11 25

**E:** [clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk)



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## **Report Statement**

Meeting: Parish Council. 07.02.2024

Report Purpose: To provide an update on the Main Road car park

Version Control: v1

Author: Clerk

### **1. Report Summary**

The report provides Councillors with an update on the negotiations regarding the School car park, in Main Road.

### **2. Background**

Over the past years, Shavington-cum-Gresty Parish Council contributed to the costs of keeping the Primary School car park open 24/7, 365 days for the community. The 2022/23 contribution, which ended on 24/04/2023, was £5,500.

In December 2022, the Parish Council considered a request from The Learning for Life Partnership to increase the contribution for 2023/24 to £5,984 (8.80% increase). Due to financial constraints, the Council declined the request. After discussions, the Council offered £3,000 as a goodwill gesture, but the offer was rejected.

Following community pressure, discussions resumed in March 2023. A meeting in March discussed a potential 5-year agreement, with an annual contribution of around £5,500 to cover car park costs and create a maintenance fund.

The CEO of the Learning for Life Partnership provided cost estimates for the car park, and considerations highlighted the impact of community use on maintenance costs.

The Council, in response to the proposal, expressed positivity and openness to a 5-year sponsorship agreement. They expected reasonable maintenance and an annual report on sponsorship spending.

The Clerk conveyed Council's feedback to the CEO on 26 April 2023. In September 2023, the CEO expressed interest in collaboration but proposed a standard contract. In November 2023, the Council considered the draft agreement, approving the 5-year sponsorship in principle.

Resolutions included virement of £4,000 from Acquisition Project to Car Park budget, seeking legal advice on liabilities, and instructing the Clerk to obtain quotes from solicitors.



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On 21 December 2023, the Council discussed quotes and appointed a solicitor. On 23 December, the Clerk informed the Trust of the resolutions and appointed the solicitor.

On 17 January 2024, the Clerk had a kick-off meeting with the solicitor, who will liaise with the school to discuss a possible variation of the agreement, likely through a simple letter covering key elements.

### **3. Position**

As of now, the Trust has not responded to the email sent by the Clerk on 23 December 2023, and there has been no update from the solicitor.

The Clerk will promptly share any relevant information with the Council as soon as it becomes available.

### **4. Governance**

Shavington-cum-Gresty Finance Regulations

### **5. Financial Impact**

Within allocated budget

### **6. Resource Impact**

Clerk time

### **7. Conclusions**

Councillors are asked to note the report.



## Report Statement

Meeting: Parish Council meeting, 07.02.2024

Report Purpose: To provide an update on the Weston Ecological Mitigation Area Acquisition

Version Control: v1

Author: Clerk

### 1. Report Summary

The report provides councillors with an update on the Weston Ecological Mitigation Area acquisition project.

### 2. Background

On 5 July 2023, the Parish Council decided to proceed with the Western Ecological Mitigation Area project. The Clerk was tasked with gathering additional information, and the Finance and Strategy Committee was assigned to oversee the project.

On 6 December 2023, the Council appointed a legal firm for the acquisition process, divided into the following stages:

#### 1. Heads of Terms:

- Agreeing on formal terms for the property sale, ensuring no additional liability beyond the Section 106 Agreement and specified title obligations.
- Including Developer contributions for potential Parish Council liabilities under the Section 106 Agreement.

#### 2. Due Diligence:

- Detailed review of legal documents.
- Reporting on obligations in the Section 106 Agreement, property title, and relevant searches.

#### 3. Negotiation of Contractual Documentation:

- Reviewing and negotiating the contract and Transfer of Part drafted by the Developer's solicitor.
- Ensuring contractual protections align with the Section 106 Agreement and title position.
- Anticipating a potential Overage Agreement, not to be offered during the Heads of Terms process.

#### 4. Completion and Post-Completion Formalities:

- Attending to completion.





- Filing a Land Transaction Tax Return (no Stamp Duty Land Tax liability expected, but a return is necessary).
- Registration at HM Land Registry.

### **3. Position**

Following the resolution, the Clerk held an initial kick-off meeting with the solicitor and shared contacts between the legal firm and the landowner to initiate a formal discussion.

During the kick-off meeting, the solicitor highlighted that the primary issue in this transaction is Section 106, not only concerning the contractual obligations of the owner until 2031 (date to be confirmed) but also the caveat in the contract where the Local Authority stated that terms would be renegotiated at the end of the contract. The legal firm has sought an initial meeting with the owner to delve into this matter further, gaining a better understanding of the implications and how to address them.

### **4. Sustainability Impact**

Positive environment impact

### **5. Community Impact**

Positive: community will benefit from green spaces in the Parish

### **6. Governance**

Shavington-cum-Gresty Term of References

### **7. Financial Impact**

Within budget

### **8. Resource Impact**

Clerk

### **9. Conclusions**

Councillors are asked to note the report.



## Report Statement

Meeting: Parish Council Meeting, 07.02.2024

Report Purpose: To consider three grant application proposals from officers.

Version Control: v1

Author: Clerk

### 1. Report Summary

The report presents three grant applications from officers for councillors' consideration.

### 2. Background

Officers have compiled the following three grant applications:

- Well-Being Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund
- Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund
- Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity

The deadline for applications 1 and 2 was 4 February. After a call-in via email facilitated by the Community Manager, it was informally agreed by the Clerk to submit the applications, pending the final decision of this council on whether or not to accept the eventual grant offer.

Application 3 is to be submitted by the end of week commencing February 5.

### 3. Position

Below are details of each proposal:

#### **1. Well-Being Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund**

- Requested: £5,700 (no match fund needed, max available £15,000)

The "Wellbeing Wednesday's in Shavington-cum-Gresty" project aligns with Healthy Neighbourhood Fund objectives, aiming to support community well-being, foster connections, and enhance a sense of belonging. It addresses fund goals through social activities, reducing isolation, and promoting cardiovascular fitness while providing health-related information.

The project will host free weekly cardiovascular fitness sessions at the Alex Soccer Centre in Shavington, fostering community health. These regular Wednesday morning sessions will



serve as an opportunity to introduce Cheshire's health and support services, encourage regular fitness activity, and promote healthy lifestyle opportunities.

Through cardiovascular-focused fitness opportunities, the project aims to provide suitable exercise options for community members to enhance their fitness at a level suitable for them. It also offers information on health-related issues, seeking support from additional agencies.

Regular morning sessions and monthly evening gatherings, supported by local partners, aim to combat social isolation and loneliness. These events provide opportunities for connection while reinforcing a healthy lifestyle through the distribution of nutritious snacks and support services. The project specifically focuses on reducing isolation and loneliness, supporting individuals in taking responsibility and ownership of their health through social and well-being activities.

**Budget:**

- Wellbeing Wednesday Session costs: £3,300
- Room/facilities hire: £1,500
- Advertisement/marketing: £900

It's worth noting that on 31 January 2024, the Village Hall Committee was consulted on the free use of the hall for the monthly evening session on Wednesday. The Committee agreed in principle to the free use of the Village Hall for Well-Being Wednesdays in Shavington-cum-Gresty, pending approval of funds from the funding authority. The Committee reserves the right to review this position if requests for having meetings in an accessible room arise.

**2. Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund**

- Requested: £4,400 (no match-fund needed, max available £15,000)

Shakedown Wednesdays offer children (aged 6-13) in Shavington-cum-Gresty weekly sports activities during school holidays at the Alex Soccer Centre. Tailored for those facing financial constraints and lacking access to HAF places, it aligns with the fund's objectives. The program fosters community connections, addressing immediate needs by reducing isolation and promoting exercise. It also contributes to a long-term vision of imparting healthy lifestyle knowledge, empowering children for enhanced well-being. This could potentially alleviate the strain on emergency care systems in the community.

**Budget:**

- School holiday 3-hour sports: £4,000
- Advertisement/marketing: £400



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**3. Shavington-cum-Gresty Village Hall Refurbishment Project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity**

- Requested: Up to £5,000 (25% match fund needed)

The Parish Council is eligible to apply for this fund. Currently, the Clerk, in collaboration with Cllr McIntyre, is reviewing the costs for refurbishing the kitchen, estimated to be around £5,000. Efforts are being made to minimize costs, with volunteers and members handling the installation.

If successful, the council will need to allocate 25% of the total cost (£1,250) from reserves.

It's worth noting that on 31 January 2024, the Village Committee considered this opportunity and made the following recommendation:

*"Clerk is delegated, in principle, to apply for funding for a project up to £5,000 (+VAT), subject to the following:*

- a. That a recommendation is made to Full Council to consider the project proposal.*
- b. That a recommendation is made to Full Council to consider allocating the needed 25% match-fund from reserves if the submission is successful.*
- c. That the clerk and the chair of the committee are delegated to look at the detailed plan for the kitchen."*

**4. Community Impact**

All three projects will benefit the community.

**5. Governance**

Shavington-cum-Gresty Standing Orders

Shavington-cum-Gresty Financial Regulations

**6. Financial Impact**

Up to £1,250

**7. Resource Impact**

Clerk and Community Manager time

Councillors volunteering time

**8. Conclusions**

Councillors are asked to note the report and to consider the following:

**1. Well-Being Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund**

- a. To approve the project
- b. Not to approve the project and request the Community Manager to withdraw the submitted application.



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**2. Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund**

- a. To approve the project.
- b. Not to approve the project and request the Community Manager to withdraw the submitted application.

**3. Shavington-cum-Gresty Village Hall Refurbishment Project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity**

- a. To approve the project and allocate up to £1,250 from reserves as match funding, pending award.
- b. Not to approve the project and request the Clerk to withdraw the application.

**9. Consideration Sought**

The projects are approved, and the match-fund is allocated from reserves, pending award.



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## Report Statement

Meeting: Parish Council, 07.02.2024

Report Purpose: To provide an update on the renewal contract for 2024/25 for the funded PCSO

Version Control: v1

Author: Clerk

### 1. Report Summary

The report provides councillors with an update on the renewal of the contract for the period 2024/25 for the funded PCSO, and offers options for councillors to consider.

### 2. Background

The current contract providing funding for a full-time PCSO to cover the Parish of Shavington-cum-Gresty (details attached to this report) is set to expire on 31 March 2024 and is up for renewal.

To gather information for an informed decision on the renewal of the contract, the Clerk submitted an FOI to Cheshire Constabulary on 1 December 2023 with the following requests:

1. Annual (or monthly) data illustrating the on-site presence in Shavington of the PCSO funded for the Shavington area.
2. Annual (or monthly) data depicting the overall PCSO on-site presence in Shavington, including both funded and allocated officers, within Shavington-cum-Gresty Parish.
3. Annual (or monthly) data showcasing the on-site presence in Haslington of a PCSO in the adjacent Haslington area.

On 11 Jan 2024, the Clerk received the following data from the Constabulary, covering the period from 01/11/2022 to 01/11/2023:

- Haslington (including Winterley, Barthomley, Oakhanger, and surrounding areas) – 515:11:46
- Shavington and Willaston and Rope – 411:08:55

It's worth noting that the Clerk found these answers incomplete and requested the FOI to be re-addressed.

### 3. Position

The Clerk has been in discussions with Cheshire Constabulary Police, but as of 1 February 2024, HR has not agreed on a DRAFT contract to be presented to this council for approval.



Attached to this report is the contract signed by the council last year. The clerk has requested the same contract to be signed with the following amendments:

- Yearly contributions: £41,789.40
- Name of PCSO referenced in the contract, which needs to be amended

The clerk is asking this Council to consider whether to renew the contract for a funded PCSO to cover the area of Shavington-cum-Gresty.

The clerk is also requesting the Council's delegated authority to sign a contract for a funded PCSO to cover the area of Shavington-cum-Gresty, subject to the following conditions without having to call for a Council meeting if the following are ensured:

- The new contract will be the same as last year, with acceptance of minor amendments.
- The yearly cost won't exceed the allocated budget of £41,789.40.
- The allocated PCSO for the job is PCSO Dan Walley.

#### **4. Community Impact**

Positive: The PCSO is actively engaging with residents and the community, boosting the sense of security.

#### **5. Governance**

Shavington-cum-Gresty Parish Council Standing Orders  
Shavington-cum-Gresty Parish Council Financial Regulations

#### **6. Financial Impact**

Up to £41,789.40 (within budget)

#### **7. Resource Impact**

Clerk time

#### **8. Conclusions**

Councillors are asked to note the report.

Councillors are asked to consider the following:

- a. Renew the funding arrangement for a dedicated full-time PCSO to cover the area of Shavington-cum-Gresty for the period 1 April 2024 – 31 March 2025.
- b. Agree not to renew the funding arrangements.

If option a, the to consider the following:



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9. a. Delegate the clerk to sign a contract for a funded PCSO, subject to the following conditions, without having to call for a Council meeting if the following are ensured: 1) The new contract will be the same as last year, with acceptance of minor amendments; 2) The yearly cost won't exceed the allocated budget of £41,789.40; 3) The allocated PCSO for the job is PCSO Dan Walley.
- b. Request the Clerk to present the contract to this council for consideration.



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# Cheshire Constabulary

Police Community Support Officer

Partner Service Level Agreement



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**THIS AGREEMENT** is made the 1<sup>st</sup> day of April 2023 between:

the Chief Constable of Cheshire Constabulary of Cheshire (1) Constabulary Headquarters, Clemonds Hey, Oakmere Road, Winsford, Cheshire CW7 2UA (hereinafter called “the Constabulary”) of the one part and Shavington-cum-Gresty Parish Council **(2) (hereinafter called the Partner)** of the other part.

## **1. BACKGROUND**

1.1 The aim of this Agreement is to develop partnership working towards reducing crime & disorder and increase the level of public confidence leading to a greater level of reassurance through the provision of a Police Community Support Officer (PCSO) in the area under this Agreement.

1.2 The Partner has made a request to the Chief Constable and the Chief Constable has agreed to provide Police Community Support Officer Services as detailed in Appendix B (**hereinafter called “the Services”**) and the Chief Constable has agreed to provide such Services, subject to the Partner paying the charges specified in this agreement.

## **2. DURATION**

2.1 The term of this Agreement shall be for 1 year commencing on 1st April 2023 until 31st March 2024(**“the Duration”**). The Agreement will expire on 31<sup>st</sup> March 2024 unless extended in accordance with paragraph 10.

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### **3. ROLE AND POWERS OF PCSOs**

3.1 The role of the PCSO will be:

1. To provide visibility, reassurance and engagement to the local community.
2. Work in partnership with others to problem solve issues and to promote community safety.
3. Support all residents, especially the vulnerable.

3.2 The role and duties of the PCSOs are more particularly described in Appendix A. The funding Partner priorities are set out in Appendix B.

3.3 The lawful powers of the PCSO are as set out in the designation as determined by the Chief Constable from time to time.

### **4. CONTINUITY OF SERVICE**

4.1 Both parties accept that there may be breaks in Service provided by an individual PCSO of up to 21 consecutive days, for example, for the taking of leave and other urgent operational abstraction.

4.2 In the event there is a break in excess of 21 days the Constabulary will:

- (1) inform the Partner in writing and
- (2) without delay provide a replacement PCSO or if it is unable to do so offer a pro rata refund of Payment.

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## **5. TASKING AND MANAGEMENT**

5.1 As a member of the Cheshire Constabulary staff, the PCSO remains under the operational control of the Chief Constable, through the Local Policing Unit Inspector, who will ensure that the PCSO engages on duties consistent with this Agreement.

5.2 The Constabulary will be responsible for the management of PCSOs for all 'personnel' matters e.g. absence, sickness, training and in doing so may in its discretion take into account representations from the Partner.

5.3 The day-to-day tasking of the officer will be by the Local Policing Unit Inspector, who, in liaison with the Partner will ensure that the duties undertaken by the PCSO do not fall outside those laid down in this Agreement.

5.4 The Partner acknowledges that the PCSO will work the Local Policing Unit variable shift pattern. Any changes to shifts or working day will be made in accordance with the police council handbook and notified to the Partner.

5.5 Nothing in the Agreement shall be taken as fettering the discretion of the parties to this Agreement in the exercise of their statutory powers and duties.

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## **6. PERFORMANCE REVIEW**

6.1 The Constabulary will develop appropriate performance measures with the funding partner, that demonstrates transparency and which is compatible with individual funding partner needs. These can be communicated to the PC via PCSO CORBETT general report and on request the beat manager can provide statistical performance figures when requested.

## **7. IDENTIFIED POINT OF CONTACT (SPOC)**

7.1 Where the Partner wishes to make contact with the Constabulary in relation to the use/deployment of a PCSO, there will be an identified person who will be the point of contact within the Local Policing Unit (Constabulary SPOC). This person will normally be the Local Policing Unit Inspector. This is currently Insp Andrew Smith.

7.2 The Partner will identify a lead point of contact who will be the sole representative for all matters relating to this Agreement (Partner SPOC).

## **8. DISPUTE RESOLUTION**

8.1 All matters of dispute under this agreement shall in the first instance be discussed between the parties' SPOC.

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8.2 In the event that a matter cannot be resolved in accordance with 8.1 then either SPOC may refer the matter to the Local Policing Superintendent and a designated senior official representing the Partner.

## **9. FINANCIAL PROVISIONS**

9.1 The Partner will pay the agreed sum per annum (“**the Payment**”), making payment by BACS. The Payment for the Service in 2023/24 will be £37,958.00 per PCSO, for one year.

Payment details are: This will always be paid by BACS and authorized by the Council at the next available meeting after receipt of the invoice (i.e. the first Wednesday in the month). Discussed and agreed by Cheshire Constabulary finance department.

Bank: [REDACTED]  
[REDACTED] [REDACTED]  
Sort Code [REDACTED]  
Account: [REDACTED]

9.2 Payment must be made within 30 days of receipt of invoice. Failure to adhere to this will be considered a breach of this Agreement and the Constabulary reserve the right to withdraw the current service provided, unless otherwise agreed.

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## **10. REVIEW AND TERMINATION**

10.1 The Constabulary will conduct and complete a review of the Services by the 30 November in any year which will take account of the views of the Partner.

10.2 Following this review the Constabulary may offer in writing to the Partner to extend this Agreement on the same or varied terms.

10.3 If in the opinion of the Chief Constable the activities or behavior of the Partner bring, or have the potential to bring the Constabulary into disrepute by the Partner's association with the Constabulary, the Constabulary reserves the right to terminate this Agreement forthwith.

10.4 Within the duration of the Agreement parties may agree termination on terms which are mutually agreed.

## **11. INDEMNITY**

11.1 Each Party will indemnify the other Party and its Officers, Agents and Employees against all losses, damages, costs, expenses, liabilities, claims or proceedings arising out of any negligence, breach of this Agreement or breach of statutory duty arising from or related to this Agreement. However, neither Party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or wilful misconduct.

## **12. FORCE MAJEURE**

12.1 Neither party shall be liable in respect of any breach of this Agreement due to any cause beyond its reasonable control including Act of God, inclement weather flood, lightning or fire, the act or omission of Government, highway authorities or other competent authority, war, military operations or riot.

## **13. LAW**

13.1 Unless otherwise agreed in writing between the parties, this Agreement shall be subject to and construed and interpreted in accordance with English Law and shall be subject to the jurisdiction of the Courts of England.

## **14. AMENDMENTS**

14.1 Any amendments to this Agreement shall be made in writing and signed by both parties.

**SIGNED** on behalf of the Constabulary

PS 37133 Josh Jones

**SIGNED** on behalf of the Partner

Parish Clerk Simona Garnerò  
09.03.2023

A handwritten signature in black ink that reads "Simona Garnerò". The signature is written in a cursive style with a small triangle at the end of the last stroke.





# Appendix A

## Role and Duties

The primary role of the PCSO is to provide a visible uniformed presence in order to contribute to the reduction of crime and disorder and the promotion of public reassurance and quality of life for local residents.

### **Duties**

- Visible intelligence-led public patrol, in uniform;
- Attending, when directed, at incidents of, and using their designated powers against crime and disorder, in particular:
  - Anti-social behaviour;
  - criminal damage;
  - behaviour that otherwise reduces the quality of life of the community and the local environment;
- co-operating with other relevant agencies to find solutions to local community safety concerns;
- providing crime reduction and community safety advice to groups and individuals;
- collating and disseminating relevant community safety intelligence according to agreed Information Sharing Protocols;
- undertaking other duties to meet the agreed priorities as set out in Appendix B.
- Provision to the Partner of a monthly report with a list of actions and activities undertaken by the PCSO (this should be provided within 30 days from the end of the previous month) with a percentage of the amount time

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spent on issues not related to Shavington-cum-Gresty and explanation

- That the partner is provided with an indicative shift pattern for all PCSOs that cover the Shavington-cum-Gresty area
- Attendance of n.2 briefing sessions per year to update the Partner on actions, activities, and priorities

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# Appendix B

## **Number and Location of PCSOs**

The Partner has purchased the services of one PCSO (PCSO CORBETT) within Shavington-cum-Gresty area.

## **Agreed Priorities**

The agreed priorities as set out below have been agreed between the Constabulary and the Partner SPOC. These and additional priorities may from time to time be agreed by the Local Policing Inspector and the Funding Partner POC and agreed in writing.

Priorities to be communicated on a regular basis from partner to PCSO and beat team manager. This provides fluidity of service to ensure a dynamic approach to problem solving within local community of Shavington-cum-Gresty.

As part of the general report update completed by PCSO CORBETT, to include approximate record of time spent on the ward.



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## Report Statement

Meeting: Parish Council, 02.07.2024

Report Purpose: To provide details of a request from Cheshire East Council seeking contribution toward the cost of the Shavington Leisure Centre

Version Control: v1

Author: Clerk

### 1. Report Summary

The report provides an update on the request from Cheshire East Council seeking a contribution toward the running cost of the Shavington Leisure Centre (in the Parish of Rope).

### 2. Background

On 22 December 2023, the Clerk received an email from the Interim Director of Environment and Neighbourhoods at Cheshire East Council, seeking contributions towards the running cost of the Shavington Leisure Centre. The email informed the clerk that based on initial calculations for the seven joint-use leisure sites, including Shavington, they would be seeking a contribution of 15% of the average corporate landlord costs over the last three years.

While such a contribution would safeguard the facility, it was emphasised that this is just one element of a broader savings solution. Other changes may still be required holistically, such as an increase in pricing for access to leisure services, a revised Options scheme, and a review of the agreement charges applied for school access to these facilities, among other things.

The costs for Shavington LC for the specified years are:

- 2021/22: £65,975 (actual)
- 2022/23: £96,847 (actual)
- 2023/24: £79,766 (forecast)

The three-year average cost is therefore £80,863.

The total contribution at 15% would amount to £12,129 per annum. The intention of the Council (CEC) is to establish a formal agreement, similar to the libraries' top-up mechanism, for a minimum period, ideally three years from 2024/25 onward.



In response to the email from the Interim Director of Environment and Neighbourhoods at Cheshire East Council, the Clerk raised elements aimed at assisting the councillors in making an informed decision. The following inquiries were made, seeking additional details:

1. **Ward Clarification:** The Clerk highlighted that the facility is situated in Rope Parish Council, not the Shavington-cum-Gresty. An inquiry was made regarding whether Cheshire East Council is also seeking a contribution from Rope Parish Council. If so, the Clerk sought clarification on whether this contribution would also amount to 15% of the running costs and whether Rope Parish Council has agreed to such a contribution.

2. **User Demographics:** Recognising that the facility is not within the immediate area, the Clerk emphasized the importance of understanding the user demographics. A specific request was made for data on the number of users from Shavington-cum-Gresty.

**3. Position**

As of 1 February 2024, despite a follow-up email seeking a response, these questions have not been addressed.

**4. Governance**

Shavington-cum-Gresty Financial Regulation

**5. Financial Impact**

Up to £12,129 per annum (budget to be identified)

**6. Resource Impact**

Clerk time

**7. Conclusions**

Councillors are asked to note the report.

Councillors are asked to consider any further actions needed.



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## Report Statement

Meeting: Parish Council, 07.02.2024

Report Purpose: To consider a proposal for a variation of Village Hall booking conditions

Version Control: v1

Author: Clerk

### 1. Report Summary

The report presents councillors with a request for a variation of the booking conditions for the village hall hiring submitted by The Drama Group.

### 2. Background

On January 28, 2023, the Clerk received the following request from the Drama Group. The request falls under the delegated authority of the Village Hall Committee. However, as it was received after the committee's agenda was already published, the committee couldn't discuss it at its last meeting. To prevent a delay in communication, the Clerk has chosen to bring it to the attention of the Full Council, enabling a timely response to the applicant.

*"Hi Simona*

*Hope you are well.*

*The Drama group are looking to book out the village hall again in December for our Christmas Cracker event. As you had advised in your mail if we wanted to vary the standard terms of booking then it would need to be agreed in advance, and that if we wanted to request a variation then to submit the request to yourself via e mail and you would ensure that the committee was informed and could consider the request.*

*We would like to book the hall on Sunday 8th December 2024 2pm - 6pm, Saturday 14th December 2024, 2pm - 11pm (we assume the dance lady will still be in for the morning session) and Sunday 15th December 2024, 9am -11pm.*

*We would like to request to vary the booking and to pay for an extra hour and gain entrance at 1pm on Saturday 14th December as the dance lady leaves, we assume the hall is empty for this period of one hour.*

*We have tried to make the booking prior to me putting our request into you, but have been told that bookings cannot be taken more than 6 months before the required date. We are confused by this as last year we booked in February for December and on checking the website there is nothing stating that this is the rule.*



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*Hoping you can help on both of the above points, the booking and the request to vary. As a village organisation we are keen to keep our event in the village and support the village hall, we also would not want to miss out on the booking if someone else were to request the dates maybe a matter of hours before us so, is there a provisional booking list that we can be placed onto where we would then just need to pay at the six month point.*

*Hoping you can help on both of these things and raise with the committee in the meeting on 31st January”*

### **3. Position**

There are two requests from the Drama Group for consideration:

1. Allow the group to make a booking for December 2024 with a 10-month advance notice.
2. Allow a one-off variation of the booking conditions and permit the group to access the venue on Saturday, 14th at 1 PM instead of 2 PM.

Regarding the first request:

Section 14 of the Village Hall Hiring agreement policy states that 'to support regular hirers, the council reserves the right to refuse bookings for slots that are regularly hired.' This is to avoid preventing long-term hirers from having the opportunity to book regular sessions.

Concerning the second point:

It is worth noting that granting this permission will create a precedent for future requests to be considered.

It should also be noted that cleaners tend to plan their cleaning during those empty slots to avoid clashing with any booked slots.

In the Clerk's opinion, while this council should address the Drama Group's request, the Village Hall Committee should be asked to consider the broader points raised. This would help in refining the Village Hall Hiring Policy to better address these issues and provide clear indications to the public and community groups on the matters raised should this happen again in the future.

### **4. Community Impact**

Positive: Community groups and events in the parish have a beneficial impact on the community.

### **5. Governance**

Shavington-cum-Gresty Parish Council Village Hall Hiring Agreement  
Shavington-cum-Gresty Parish Council Standing Orders





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Shavington-cum-Gresty Parish Council H&S Policy

**6. Financial Impact**

Negligible

**7. Resource Impact**

Clerk and booking volunteers.

**8. Conclusions**

Councillors are asked to note the report and agree to a response to the Drama Group request.

Councillors are also asked to consider making a recommendation to the Village Hall Committee to review the points raised and adjust the Village Hall Policy accordingly, aiming to provide clarity to hirers.