

Shavington-cum-Gresty Council
Shavington-cum-Gresty Parish Council
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the Parish Council
held on 7 February 2024

In attendance: Cllrs Buchanan¹, Cruickshank, Ferguson, B Gibbs, K Gibbs, McHugh, McIntyre, Randle.

ScG/23/09/1	To receive and consider apologies for absence²
	Apologies were received from Cllrs S Jones, R Jones, Hancock and Wain.
ScG/23/09/2	To note declarations of Members' interest
	No interest was declared.
ScG/23/09/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 26 January 2024
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record. RESOLVED: That item 6 is moved ahead on the agenda and discussed after item 3.
ScG/23/09/4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	A member of the public shared concerns regarding the issue of anti-social car parking in the parish and requested information on IMPACT- Every Leaf Counts. It was agreed that the Community Manger will contact the resident to provide the information.

¹ Joined the meeting at 20:08hrs – item 6

² Meeting started 20:04hrs

	<p>A member of the public shared comments on the Council's Strategic Review and offered his views and suggestions on the related consultation process.</p>
<p>ScG/23/09/5</p>	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 December 2023 or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee (DRAFT minutes attached) <u>Chair:</u> Councillor K Gibbs Meeting held on 13 December 2023 Items for considerations</p> <ul style="list-style-type: none">i. that a recommendation is made to Full Council to consider a proposal of virement from Remembrance Service cost code and Civic Events cost code toward the Roll of Honour cost code for £1,317.50 to cover the cost of a new Roll of Honour stone with the updated list <p><u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre Meeting held on 31 January 2024 (minutes attached) Items for consideration:</p> <ul style="list-style-type: none">i. (with regard to the Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity):<ul style="list-style-type: none">a. that a recommendation is made to Full Council to consider the project proposal.b. that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful.ii. A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.iii. A recommendation is made to the full council to reconsider its position and willingness to support the Festival Committee with the provision of free storage. Additionally, the council should consider whether to delegate the Clerk to re-draft the agreement with the help of a professional solicitor <p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p>

	<p><u>Committee:</u> Finance & Strategy Committee <u>Chair:</u> Cllr R Jones</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Cllr Buchanan</p> <p><u>Committee:</u> Planning Committee <u>Chair:</u> Cllr McIntyre Meetings held on 6 December 2023 and 10 January 2024 (DRAFT minutes attached)</p>
	Councillors NOTED the update.
ScG/23/09/6	To receive the November and December report from the Village Beat Manager
	PCSO Walley briefed Councillors. Councillors NOTED the update.
ScG/23/09/7	To note the YTD Parish Council finance position
	Members NOTED the YTD Council's finance position.
ScG/23/09/8	To note and approve all payments since 1 April 2023
	Cllr Randle declared a Pecuniary interest on item 9. RESOLVED: that all payments since 1 April 2023 are approved.
ScG/23/09/9	To receive and consider the DRAFT Shavington-cum-Gresty Parish Council Strategy 2024-2029 and initiate the public consultation process.
	The Clerk and the Chair briefed Councillors on the item. Councillors NOTED the report. RESOLVED: The DRAFT Council Strategy 2024-29 is approved in principle; however, the Clerk will need to redraft the content in more accessible and inclusive language. RESOLVED: The Clerk is delegated to progress with the public consultation process, which will involve a light-touch consultation inviting people from the parish to comment on the draft strategy. The public consultation will close on 15 April 2024.

ScG/23/09/10	To receive and consider an update on the Main Road Car Park in Shavington
	<p>The Clerk briefed Councillors on the item and informed them that the Council solicitor has been working with the Trust representative to find an agreement that suits both parties. The preferred option would be a letter setting out the terms of the grant.</p> <p>Councillors NOTED the update.</p> <p>RESOLVED: that the Council clarifies its position, stating that it does not intend to assume any liability or responsibility for the car park, which remains the responsibility of the Primary School. Indeed, the purpose of the fund is to reimburse the Primary School for any expenses it incurs by allowing the community to use the car park.</p>
ScG/23/09/11	To receive and consider an update on the Weston Mitigation Land acquisition project
	Councillors NOTED the report.
ScG/23/09/12	To receive and consider an update on the Cheshire East Council Electoral Review Sub-Committee's draft proposal for reviewing ward boundaries and any implications for the Shavington Ward.
	<p>The Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the update.</p> <p>It was NOTED that Councillors thanked Cllr Buchanan and the Clerk for attending the Electoral Review Sub-Committee and representing the Council's position at the meeting.</p> <p>It was NOTED that the Clerk was asked to attend the Cheshire Easy Council Corporate Policy Committee and represent the Parish Council at the meeting.</p>
ScG/23/09/13	<p>To receive and consider the following grant application proposals from Officers</p> <ul style="list-style-type: none"> - Well-Being Wednesdays in Shavington-cum-Gresty- Healthy Neighbourhoods Fund - Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund - Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK

	Rural and Shared England Prosperity
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that Well-Being Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund is approved, subject to recommendations from the Village Hall Committee</p> <p>RESOLVED: that Shakedown Wednesdays in Shavington-cum-Gresty - Healthy Neighbourhoods Fund is approved</p> <p>RESOLVED: that Shavington-cum-Gresty Village Hall refurbishment project is approved and that a budget of up to £1,250 is allocated from reserves as match funding, pending award.</p>
ScG/23/09/14	<p>To receive and consider the DRAFT arrangements for the renewal of the contract of the funded PCSO dedicated to Shavington-cum-Gresty for the period 2024-25</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: That the Clerk is delegated to sign a contract for a funded PCSO, without having to call for a Council meeting, provided that the following conditions are met:</p> <ol style="list-style-type: none"> 1) The new contract will mirror last year's, with acceptance of minor amendments 2) The yearly cost will not exceed the allocated budget of £41,789.40 3) The designated PCSO for the position is PCSO Dan Walley. <p>RESOLVED: Section 3 (point x) of the Standing Order is suspended to allow the meeting to proceed (at 21:52).</p>
ScG/23/09/15	<p>To receive and consider the following recommendation from the Community and Engagement Committee:</p> <ol style="list-style-type: none"> i. that a recommendation is made to Full Council to consider a proposal of virement from Remembrance Service cost code and Civic Events cost code toward the Roll of Honour cost code for £1,317.50 to cover the cost of a new Roll of Honour stone with the updated list
	<p>Cllr K Gibbs, Chair of Community and Engagement Committee, briefed Councillors on the item.</p> <p>Councillors NOTED the brief.</p>

	<p>RESOLVED: That the recommendation from the Community and Engagement Committee for a virement is approved, and that the Community Manager is instructed to proceed with the project.</p>
<p>ScG/23/09/16</p>	<p>To receive and consider the following recommendation from the Village Hall Committee:</p> <ul style="list-style-type: none">i. (with regard to the Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity):<ul style="list-style-type: none">a. that a recommendation is made to Full Council to consider the project proposal.b. that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful.ii. A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.iii. A recommendation is made to the full council to reconsider its position and willingness to support the Festival Committee with the provision of free storage. Additionally, the council should consider whether to delegate the Clerk to re-draft the agreement with the help of a professional solicitor
	<p>Cllr McIntyre, Chair of the Village Hall Committee, briefed Councillor on the item.</p> <p>Councillors NOTED the update.</p> <p>RESOLVED: that the following recommendations are approved as per item 13:</p> <ul style="list-style-type: none">i. (with regard to the Shavington-cum-Gresty Village Hall refurbishment project - Improved, Greener, Community Facilities Fund - Funded by the UK Rural and Shared England Prosperity):1) that a recommendation is made to Full Council to consider the project proposal; 2) that a recommendation is made to Full council to consider allocating the needed 25% match-fund from reserves if the submission is successful. <p>RESOLVED: That the consideration of the following recommendation is postponed until after the year-end report is presented to the Council to ensure that the Council has the financial capacity to progress with any surplus virement.</p> <ul style="list-style-type: none">i. A request is made to the Full Council to consider allocating any surplus from the Village Hall hiring income to be invested in enhancing projects for the hall.

	<p>RESOLVED: that the Council accepts, in principle, to grant the use of the storage space to the Shavington Village Festival Committee for 5 years, starting from the date of the contract signing, subject to some form of agreement being signed.³</p> <p>RESOLVED:⁴ that the Clerk is instructed to obtain a solicitor's quote to rewrite the contract and present it to the council for consideration.</p> <p>RESOLVED: that the Clerk is requested to contact the Shavington Village Festival Committee with a request to provide proof of insurance for the building and its contents.</p> <p>RESOLVED: that the Clerk is asked to inquire with the Shavington Village Festival Committee about their willingness to contribute to the solicitor's costs.</p>
ScG/23/09/17	To receive and consider a request from Cheshire East Council seeking a contribution of £12,129 per annum (15% of running costs) toward the Shavington Leisure Centre (in the Parish of Rope) as part of their Strategic Leisure Review
	Councillors NOTED the report.
ScG/23/09/18	To receive an update on the outcome of the following consultations run by Cheshire East Council, affecting the parish council, and to consider any necessary actions
	<ul style="list-style-type: none"> - Green Spaces Maintenance Review - Borough Parking Review
	<p>The Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the brief.⁵</p>
ScG/23/09/19	To receive and consider a request from The Drama Group for a variation of the Village Hall booking conditions for their December booking, specifically for their Christmas Cracker event.
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the Council reaffirm its intention to support the long-term bookings of the Village Hall, while also ensuring compliance with health and safety regulations and housekeeping standards. Consequently, the Council is unable to accommodate the request of the Drama Group to review the booking conditions for the Village Hall.</p>

³ Cllr Randle left the room at 22:11hrs

⁴ Cllr Randle joined the meeting at 22:12hrs

⁵ Cllr Ferguson left the meeting at 22:34hrs

	<p>It was NOTED that Cllr McHugh voted against the previous resolution.</p> <p>RESOLVED: that, for clarity, the Council agreed to review section 14 of the Village Hall Hiring Agreement as follows: “To support regular hirers, the council reserves the right to refuse bookings for slots that are regularly hired and/or made with a 6-month advance notice.”</p> <p>RESOLVED: that the Village Hall Committee is requested to review the Village Hall Hiring policy to ensure it is fit for purpose, considering how frequently it is currently used.</p>
ScG/23/09/20	To note the date of the next Council Meeting – 6 March 2024 7:30PM
	Councillors NOTED the date of the next Parish Council meeting.

Meeting Closed at 23:01hrs
Chair: Cllr B Gibbs
Clerk: S Garnero

DRAFT