

**Shavington-cum-Gresty Council**  
**Finance & Strategy Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 28 February 2024**

In attendance: Cllrs Ferguson, K Gibbs, R Jones, S Jones

ScG FSC/23/04/1	<b>To receive apologies for absence</b>
	Apologies were received from Cllr B Gibbs due to work commitments.
ScG FSC/23/04/2	<b>To note declarations of Members' interests</b>
	No interest was declared.
ScG FSC/23/04/3	<b>To confirm and sign the minutes of the Finance Committee Meeting held on 29 November 2023</b>
	<b>RESOLVED:</b> that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FSC/23/04/4	<b>Public participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG FSC/23/04/5	<b>To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements</b>
	Members <b>NOTED</b> the Parish Council YTD financial position.  It was <b>NOTED</b> that the month-end reconciliations statements ending 30

	November 2023, 31 December 2023 and 31 January 2024 were checked and signed by Cllrs S Jones, Ferguson and K Gibbs.
<b>ScG FSC/23/04/6</b>	<b>To review the forecast position of the council at 31 March 2024 and to consider any necessary corrective actions</b>
	Councillors <b>NOTED</b> the update.
<b>ScG FSC/23/04/7</b>	<b>To receive and consider the latest version of Parish Council Fixed Asset register</b>
	Councillors <b>NOTED</b> the report.  <b>RESOLVED:</b> that the latest version of the Parish Council Fixed Asset Register is approved and recommended to Full Council.
<b>ScG FSC/23/04/8</b>	<b>To receive and consider the latest version of the Parish Council Financial Risk Assessment</b>
	Councillors <b>NOTED</b> the report.  <b>RESOLVED:</b> that the latest version of the Parish Council Financial Risk Assessment is approved and recommended to Full Council
<b>ScG FSC/23/04/9</b>	<b>To receive and consider the latest version of the Council Direct Debit list and to consider making a recommendation to the Full Council to approve the use of direct debit payments as per section 6.5 of the Shavington-cum-Gresty Parish Council Financial Regulations</b>
	Councillors <b>NOTED</b> the report.  <b>RESOLVED:</b> that the updated version of the Council's Direct Debit list is approved, and that a recommendation is made to Full Council to approve the use of variable direct debit system as per s.6.5 of the Council's Financial Regulations
<b>ScG FSC/23/04/10</b>	<b>To receive and consider the DRAFT following policy</b> <ol style="list-style-type: none"> <li><b>a. Shavington-cum-Gresty Parish Council Councillor-Officer protocol</b></li> <li><b>b. Shavington-cum-Gresty Parish Council Training and Development Policy for Councillors and Staff</b></li> <li><b>c. Shavington-cum-Gresty Parish Council Publication Scheme Information Guide</b></li> <li><b>d. Shavington-cum-Gresty Parish Council Pensions Discretions Policy</b></li> </ol>

	<p>Councillors <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the following policies are recommend to Full Council for approval:</p> <ul style="list-style-type: none"> <li>a. Shavington-cum-Gresty Parish Council Training and Development Policy for Councillors and Staff</li> <li>b. Shavington-cum-Gresty Parish Council Publication Scheme Information Guide</li> <li>c. Shavington-cum-Gresty Parish Council Pensions Discretions Policy</li> </ul> <p><b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Councillor-Officer protocol is recommend to Full Council for approval, subject to the following amendment under the paragraph Roles of Councillors and Officers</p> <ul style="list-style-type: none"> <li>• "In any instance where behaviour deviates from the standards outlined in the Shavington-cum-Gresty Parish Council Councillor Code of Conduct or the Shavington-cum-Gresty Parish Council Councillor-Officer Protocol, escalates in tone, or causes someone to feel threatened or uncomfortable, the interaction should be promptly terminated and reported to the line manager." Should be added under s. "Roles of Councillors and Officers"</li> <li>• "To represent the council externally if authorised by the Parish Council" should replace the sentence "To represent the council externally;"</li> </ul>
<p><b>ScG FSC/23/04/11</b></p>	<p><b>To receive and consider an update on the Weston Ecological Mitigation Land Acquisition Project</b></p>
	<p>The Clerk briefed Councillors on the project.</p> <p>Councillors <b>NOTED</b> the update.</p>
<p><b>ScG FSC/23/04/12</b></p>	<p><b>To receive and consider an update on the Council Strategy Review project</b></p>
	<p>The Clerk briefed Councillors on the project.</p> <p>Councillors <b>NOTED</b> the update.</p>

Meeting Closed at 2011 hrs

Chair: Cllr R Jones

Clerk: S Garnero