

Shavington-cum-Gresty Council
Environment and Recreation Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 15 November 2023**

In attendance: Cllrs Cruickshank¹, Ferguson, Buchanan², K Gibbs, R Jones, S Jones,
McHugh, Randle
Community Manager³

ScG R&E/23/2/1	To receive and consider apologies for absence
	Apologies were received from Mr Davis and from Cllr Buchanan
ScG R&E/23/2/2	To note declarations of Members' interests
	Cllr McHugh declared an interest in item 11. Cllr Cruickshank declared an interest in items 6 and 7.
ScG R&E/23/2/3	To confirm and sign the minutes of the Environment and Recreation Committee Meeting held on 12 July 2023
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG R&E/23/2/4	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>

¹ Meeting started at 19:31hrs

² Joined the meeting at 20:07hrs – item 7

³ Left the meeting 19:35hrs

	<p>A Representative from the Gresty Lane Allotment raised the following points, asking for Councillors' feedback:</p> <ul style="list-style-type: none"> a. Hedge maintenance in Gresty Lane b. Pest risk c. Update on occupancy data on Gresty Lane Allotments. <p>The Clerk and Chair of the Committee addressed the points.</p> <p>The Clerk was instructed to provide Councillors with a pest report on the next meeting, with info on methods of treatments, data from the Gresty Lane Allotment plot holders, costs.</p>
<p>ScG R&E/23/2/5</p>	<p>To receive and consider the YTD financial position of the Environment and Recreation Committee</p> <p>Members NOTED the YTD financial position of the Committee.</p>
<p>ScG R&E/23/2/6</p>	<p>To receive and consider an update on the Gresty Lane Allotments.</p> <p>To receive and consider a proposal to issue a "Non-Cultivation Notice" to Plot 9 as per Shavington-cum-Gresty Parish Council Allotment Policy s7.5. And to consider delegate the Clerk, in consultation with the Chair of the Committee, to issue a 'Notice-to-Quit' on behalf of Shavington-cum-Gresty Parish Council if the plot is not found to be under cultivation within the 28 days period, as per s 7.5 of the policy.</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that a 'Non-cultivation Notice' is issued to plot 9 as per s.7.5 of the Shavington-cum-Gresty Parish Council Allotment policy.</p> <p>RESOLVED: that the Clerk, in consultation with the Chair of the Committee, is delegated to issue a 'Notice-to-Quit' on behalf of the Parish Council if the plot holder fails to comply with what stated in the 'Non-cultivation Notice'</p>
<p>ScG R&E/23/2/7</p>	<p>To receive and consider an update on the skip provided to the Gresty Lane Allotments side, and feedbacks from tenants</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the E&R committee acknowledges the informal complaint that has been raised and the way in which it has been addressed.</p>

	<p>RESOLVED: that the Committee concurred that there is no plan for a provision of a skip to the Gresty Lane Allotment site in the near future. In the event of any change to this position, a consultation will be conducted involving the Allotments Representative, officers and committee on the siting, the size, and usage of the skip.</p> <p>RESOLVED: that the Committee is not responsible for removal of waste from individual plots</p>
<p>ScG R&E/23/2/8</p>	<p>To receive and consider an update with regards to the Vine Tree play area.</p> <p>To receive and consider the annual inspection report for Vine Tree playground</p>
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the committee acknowledge the report and made the following comments:</p> <ul style="list-style-type: none"> a. Regarding the risk raised with fencing: The pictures are not up-to-date, as remedial actions had been taken. b. Regarding the Multiplay Unit – Junior (p.5): It was EN compliant when installed, and the committee refers to grandfather rights. <p>It was also NOTED that some pictures in the report were not up-to-date.</p> <p>RESOLVED: that the Ward Councillor will be reported and asked to address this matter.</p>
<p>ScG R&E/23/2/9</p>	<p>To receive proposals for the regular ground maintenance service for 2024/25 and to consider making a recommendation to Full Council to appoint the selected gardener from 1 April 2024</p>
	<p>Councillors NOTED the report.</p> <p>RESOLEVED: that the following recommendations are made to Full Council</p> <ul style="list-style-type: none"> a. Quote 2 is recommended to Full Council for approval for the provision of the Parish Ground Maintenance service for 2024/25. This recommendation is based on the following reasons: gardener's 5-year plan to improve the green spaces In the Parish, gardener willingness to collaborate with the community through community project, receipt of a more detailed quote compared to the other quotes received. b. A recommendation is proposed to Full Council to consider having a rolling contract with the supplier. This contract will be subject to review

	every two years to assess market value.
ScG R&E/23/2/10	To consider and inform the budget setting process for 2024/25 financial year
	<p>Members NOTED the report.</p> <p>RESOLVED: that the DRAFT Committee budget is reviewed as following and recommended to Full Council:</p> <ul style="list-style-type: none"> • Increase Ground Maintenance supplier to £17,000 • Reduce Ground Maintenance – General amenities to £500 • Add Ground Maintenance Contingency £1,000 • Reduce Allotment Maintenance Cost to £0
ScG R&E/23/2/11	To receive and consider an update on IMPACT – Every Leaf Counts
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the mosaic project is approved, and that the Clerk, in conjunction with the Chair of the Committee, is delegated to appoint the supplier to deliver the work.</p>
ScG R&E/23/2/12	To note the date of the next Environment and Recreation Committee Meeting – 20 March 2024 7:30PM
	Councillors NOTED the date of the next Environment and Recreation Committee meeting

Meeting closed at 2140 hrs

Chair: Cllr Ferguson

Clerk: S Garnero