

Shavington-cum-Gresty Council
Staffing Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 25 October 2023

In attendance: Cllr Buchanan, B Gibbs, McHugh

ScG St/23/02/01	To receive and consider apologies for absence¹
	Apologise were received from Cllrs K Gibbs, R Jones.
ScG St/23/02/02	To note declarations of Members' interests
	No declaration of interest was raised.
ScG St/23/02/03	To confirm and sign the minutes of the Staffing Committee Meeting held on 26 July 2023
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record
ScG St/23/02/04	To receive and consider the YTD financial position of the Staffing Committee
	Councillors NOTED the YTD financial position.
ScG St/23/02/05	To receive and consider an update with regards to the NJCP 2023/24 pay rise
	The Clerk briefed Councillors on the item. Councillors NOTED the update.
ScG	To consider a resolution under Section 1 of the Public Bodies (Admission to

¹ Meeting started at 19:34hrs

St/23/02/06	Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 7 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
	RESOLVED: that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press are excluded from the meeting during the consideration of item 7 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
ScG St/23/02/07	To receive and consider an update on staffing matter
	<p>Cllr Buchanan and the Clerk briefed Councillors on the item.</p> <p>Councillors NOTED the update.²</p> <p>RESOLVED: that a recommendation is made to Full Council to close the Council Office over the Christmas period (from 25 December 2023 to 7 January 2024).</p> <p>RESOLVED: that a recommendation is made to Full Council to consider reviewing the salary band of the Clerk to SCP 33-36, in accordance with the recommendation provided by Ms. Weaver, Chief Officer at ChALC.</p> <p>RESOLVED: that a recommendation is made to Full Council to move the Clerk to SCP 36 effective from 1st April 2024, or earlier if the council wish to consider a budget virement.</p>
ScG St/23/02/08	To consider and inform the budget setting process for 2024/25 financial year
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the DARFT Staffing Committee budget 2024/25 is approved, subject to the following amendments being made:</p> <ul style="list-style-type: none"> a. Staffing salary reviewed to reflect the proposed pay review b. Contingency staffing budget: £20,803 (part-time additional employee if the Council wish to deliver anything additional to what has been delivered in this current year)
ScG St/23/02/09	To note the date of the next Staffing Committee Meeting – 10 January 2024 7:30PM
	Councillors NOTED the date of the next Staffing Committee meeting

² Clerk left the meeting at 19:59hrs and re-joined the meeting at 20:27hrs

Meeting Closed 2114 hrs

Chair: Cllr Buchanan

Clerk: S Garnero

DRAFT