

**Shavington-cum-Gresty Council**  
Main Road,  
Shavington, Crewe  
CW2 5DP  
[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

19 September 2023

## **Shavington-cum-Gresty Request of Quotations For Ground Maintenance**

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### **Background and context**

Shavington-cum-Gresty Parish Council is seeking proposals to appoint a contractor to carry out a range of duties such as tackle small scale maintenance work in the Parish Council, and maintain and renew that colour through the expertise that they shall provide in treating our gardens.

**Service specifications and expectations are attached to this document.**

#### **TIMELINE**

Quotations should be returned to [clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk) by Sunday 22 October, 23:59 hrs

- Deadline to submit quotes: **Sunday 22 October 2023**, 23:59 hrs
- Proposals opened: Monday 23 October 2023
- Decision to be made Wednesday, 6 December 2023
- Contract to start: **1 April 2024**

#### **INTERESTED BUSINESS SHOULD SUBMIT A PROPOSAL CONTAINING**

- Key personnel and skills involved
- Example of previous experiences and references if possible
- List of tools and equipment supplied by the contractor for the delivery of the service
- Suggested monthly schedule of work – hours
- Budget
- A copy of your current public liability insurance, RAMS, company Health & Safety policies

## **SUBMITTING YOUR QUOTE**

Quotation should be submitted to:

Clerk Shavington-cum-Gresty Parish Council  
Shavington-cum-Gresty Village Hall,  
Main Rd, Shavington, Crewe,  
CW2 5DP

Or email:

[clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk)

Acceptable proposal formats:

MS Word

PDF

Printed/physical

Please direct any questions to Simona Garner by email on

[clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk)

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## **Grounds Maintenance Specification – Shavington-cum-Gresty Parish Council**

### **1. Executive Summary**

The purpose of this Specification is to set out the scope and requirements of Shavington-cum-Gresty Parish Council (the Parish Council) in respect of its Grounds Maintenance contract.

### **2. Introduction**

The Parish Council has a number of locations through the village at which a variety of gardens and planters are situated, and takes pride in the seasonal colour that provides a backdrop to our village. Our Grounds Maintenance contractor (the Contractor) is required to generate, maintain and renew that colour through the expertise that they shall provide in treating our gardens. The Parish Council requires attention to detail, care to be executed, and results to be pleasing to the eye and in line with the expectation that the gardens will look healthy, cared-for, weed-free, and attractive. The benchmark for this shall be the state of the gardens over years gone by, and the comparative planters in neighbouring Parishes.

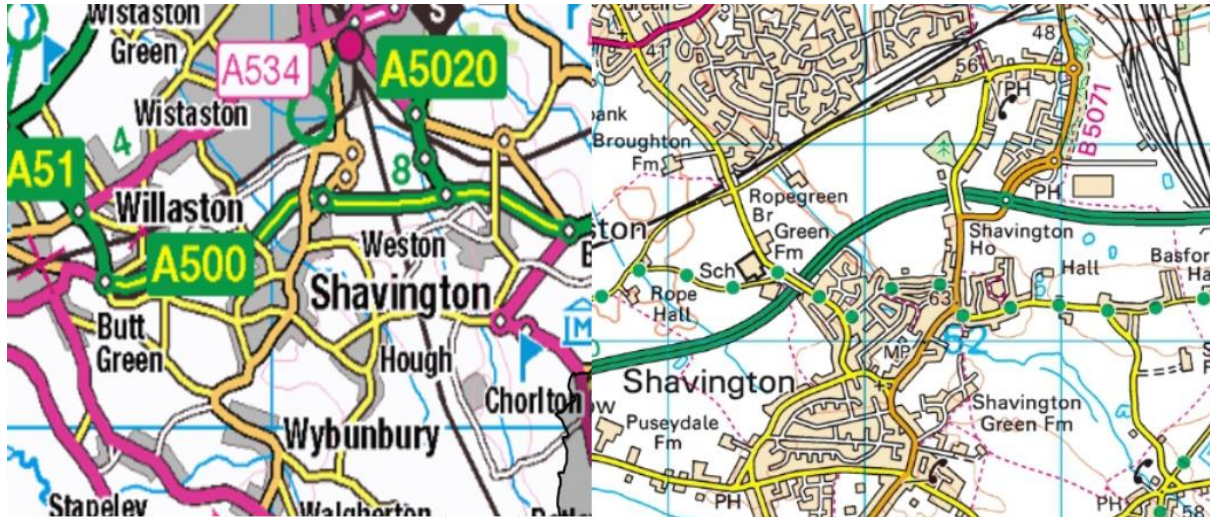
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Call for quotation for Ground Maintenance Service  
2024-2025

In addition to the gardening work, the Contractor should maintaining Vine Tree play area and reducing weed growth throughout the Parish.



### 3. Background

Shavington-cum-Gresty Parish is located two miles south of Crewe, four miles east of Nantwich and is a Parish within the Cheshire East municipal area.



Garden locations are spread throughout the Parish, and are a mixture of concrete tubs, wooden planters, gardens, and lawn areas. Examples are:



*'Jubilee' rose gardens, Main Road (Location D)*

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*Sleeper planter, Primary School car park (Location C)*





#### 4. Garden Locations<sup>1</sup>

##### Location A

##### a. Shavington Village Hall

- a. Lawns at the front and sides
- b. Boxed hedging and flower beds at the front and sides
- c. War Memorial
- d. Car Park to the rear



##### Location B

##### b. Sugar Loaf Corner, Crewe Road bus-stop (both sides of road)

- a. 2 tubs (1m<sup>2</sup> each)
- b. 1 brick planter (2m<sup>2</sup>)



##### Location C

##### c. Primary School Car Park (opposite Village Hall)

- a. 1 circular concrete tub (1m diameter)
- b. 1 large sleeper planter
- c. Lawn surrounding planter

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<sup>1</sup> Please note: planters dimensions are indicatives and might change





**Location D**

**d. Junction of Barons Road/ Main Road**

- a. 2 large 'Jubilee' rose beds, c.4m diameter
- b. Lawns surrounding rose beds
- c. 1 tub (1m<sup>2</sup>)
- d. 1 large sleeper planter



**Location E**

**e. Former Co-Op Store, Rope Lane**

- a. 1 tub (1m<sup>2</sup>)



**Location F**

**f. Scout Hut, Main Road**

- a. 2 circular concrete tubs (1m diameter)

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**Location G**

**g. Bus Stop, Main Road**

- a. 2 small tubs either side of bench



**Location H**

**h. Junction of Main Road/ Greenfields Avenue**

- a. series of tub planters



**Location I**

**i. Lords Mill Road**

- a. 1 circular concrete planter (1m diameter)







**Location J**

**j. Corner of Barons Road/ Earls Road**

- a. 1 tub (1m<sup>2</sup>)



**Location K**

**k. Corner of Barons Road/ Crewe Road**

- a. Flower bed  
b. Lawn surrounding flower bed



**Location L**

**l. Corner of Crewe Road/ Weston Lane**

- a. 1 brick planter (2m<sup>2</sup>)





**Location M**

**m. Vine Tree footpath**

- a. Footpath between Edwards Close and Vine Tree Avenue
- b. Hedges



**Location N**

**n. Vine Tree Play Area**

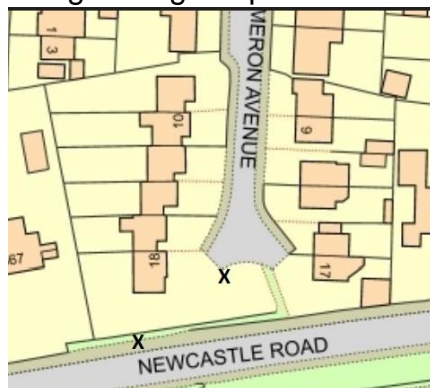
- a. Lawns
- b. Hedges



**Location O**

**o. Cameron Avenue**

- a. Lawns
- b. Hedge lining footpath





**Location P**

**p. Phone Box, Crewe Road**

- a. Vertical Garden Maintenance
- b. Verge



**Location Q**

**q. Phone Box, Main Road**

- a. Vertical Garden Maintenance
- b. Verge





## 5. Core Requirements

### a. All locations shall:

- be continuously maintained in order to control and reduce weeds, maximise growth and colour, and produce eye-catching displays
- be fed and watered regularly
- be kept clean and tidy, with all arisings removed and disposed of
- have lawns mown and hedges cut sufficiently frequently so as to minimise length and maximise attractiveness

### b. Location-specific requirements:

#### • Location A – Shavington Village Hall

- War Memorial shall be carefully cleaned and tidied in the week immediately prior to Remembrance Sunday, in readiness for the service. The surrounding patio area shall be jet washed twice per annum: once in the week immediately prior to Remembrance Sunday, and once during Spring. This shall include weed removal in the gardens and moss, algae and slime removal of the paving stones
- Two hanging baskets shall be provided each season, hung at the front of the Village Hall, and maintained regularly
- Car Park shall be weed-sprayed twice per annum
- The peach roses either side of the War Memorial shall be attended to throughout the year, with particular attention paid to the presentation of the carnations in the week leading to Remembrance Sunday

#### • Location B – Sugar Loaf Corner

- The area behind the west-side bus stop shall be leaf-cleaned once in Autumn
- The shrub adjacent to the brick planter shall be trimmed away from the planter

#### • Location D – corner of Barons Road/ Main Road

- The area around the disused telephone box shall be kept clear of weeds
- The 'Jubilee' roses shall be monitored and treated for leaf disease/ contamination. The contractor shall carry out seasonal pruning and winter preparedness to the roses

#### • Location E – former Co-Op Store, Rope Lane

- The area behind the tub shall be kept clear of overhanging bramble and weeds



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- **Location M – Vine Tree footpath**
  - It shall be noted that the Parish Council owns the footpath between Edwards Close and Vine Tree Avenue, and that whilst this path is not a public right of way it is used frequently by residents
  - The hedges flanking the path shall be cut back frequently during growing season and weeds shall be controlled
  
- **Location N – Vine Tree play area**
  - It shall be noted that the Parish Council owns the play area and all equipment within it
  - The grass shall be cut, border hedging controlled, and overhanging trees cut back
  
- **Location O – Cameron Avenue**
  - The Parish Council owns the lawn area and footpath
  - The grass shall be cut and footpath border hedging controlled
  
- **Locations P and Q – Phone Kiosk Crewe Road**
  - The Parish Council owns the phone kiosks
  - The vertical gardens be continuously maintained in order to control and reduce weeds, maximise growth and colour, and produce eye-catching displays pollinator-friendly
  - be fed and watered regularly
  - be kept clean and tidy, with all arisings removed and disposed of
  - have lawns mown and hedges cut sufficiently frequently so as to minimise length and maximise attractiveness