



SHAVINGTON
CUM
GRESTY

Shavington-cum-Gresty Council
Community and Engagement Committee
Main Road,
Shavington, Crewe
CW2 5DP
www.shavingtononline.co.uk

19 July 2023

To: **Members of the Community and Engagement Committee**

Dear Councillor,

You are summoned to attend the extraordinary meeting of the **Community and Engagement Committee** to be held at **6:30PM** on **Wednesday 26 July** at **Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP**.

Your sincerely,

Simona Garnero
Parish Clerk

AGENDA

1	To receive and consider apologies for absence
2	To note declarations of Members' interests
3	To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on 28 June 2023 (attached)
4	To receive and consider an update on the Christmas event. To receive and consider proposals for the Santa Grotto at the Christmas event (to follow)
20	To note the date of the next Community and Engagement Committee Meeting – 30 August 7:00PM

Shavington-cum-Gresty Council
Community & Engagement Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 28 June 2023

In attendance: Cllrs B Gibbs, K Gibbs, S Jones, R Jones, G McIntyre, K Cruickshank, P McHugh

Sara Randle, J McIntyre

ScG CE/23/01/1	To elect the Chair and Deputy Chair¹
	RESOLVED: that Cllr K Gibbs and Cllr S Jones were elected Chair and Vice Chair of the committee respectively
ScG CE/23/01/2	To receive and consider apologies for absence
	No apologies was received.
ScG CE/23/01/3	To note declarations of Members' interests
	No declaration of interest was raised.
ScG CE/23/01/4	To note the terms of reference for the Community and Engagement committee
	Councillors NOTED the Term of References of the Community and Engagement Committee
ScG	To consider the appointment of non-Parish Councillors Members to the

¹ Meeting started at 1934hrs

CE/23/01/5	Committee as representative of the community
	RESOLVED: that Ms J McIntyre (representative of WI group) is appointed as non-Parish Councillor Member to the Committee
ScG CE/23/01/6	To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on March 15 2023
	RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record.
ScG CE/23/01/7	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised
ScG CE/23/01/8	To receive and consider the YTD financial position of the Community and Engagement Committee
	Councillors NOTED the YTD financial position of the Committee.
ScG CE/23/01/9	To receive a final report on #Queenbee project
	Members NOTED the report. RESOLVED: That a vote of thanks is made to the Community Manager and all organisations involved for the delivery of the #QueenBee project
ScG CE/23/01/10	To receive and consider a recommendation from Parish Council to review the Committee delivery plan for 2023/24
	Members NOTED the report. RESOLVED: that the plan is approved with the following amendment only: a. That the Christmas event is scaled back and will include only two following elements: Santa Grotto (SVFC) and refreshment/food (WI) plus elements at discretion of officers
ScG CE/23/01/11	To receive and consider an update with regards to the Jazz in the Village event
	Councillors NOTED the report.

<p>ScG CE/23/01/12</p>	<p>To receive update with regards to the Shavington Village Festival event</p>
	<p>The Community Manager briefed Councillor on the item. Councillors NOTED the brief.</p>
<p>ScG CE/23/01/13</p>	<p>To receive and consider an update with regards to the plans for the Shavington-cum-Gresty Remembrance Service 2023</p>
	<p>The Community Manager briefed Councillor on the item. Councillors NOTED the updated. RESOLVED: that the Shavington-cum-Gresty Remembrance Service 2023 is planned with the same format of 2022, with the following amendments:</p> <ul style="list-style-type: none"> - RBL crosses to be donated to school and scouts and to be planted on the day of the service in memory of those that lost their lives in the wars (budget £50) - That arrangements are made for a drone to film the after-event - That the Scout are asked to lead and organise the scout parade <p>RESOLVED²: that Standing Orders are suspended so that the meeting can proceed</p>
<p>ScG CE/23/01/14</p>	<p>To consider relevant subjects to be included in the next Parish Council newsletter and date for September edition</p>
	<p>The Community Manager briefed Councillor on the item. Councillors NOTED the brief.³ RESOLVED⁴: that the following subjects are included in the next Parish Council newsletter:</p> <ul style="list-style-type: none"> • Embroidery WI • 100 Years of education in Shavington- • More in depth info form PCSO, subject to PCSO consent • PCC meeting • Village Festival Event • Shavington-cum-Gresty Remembrance Service • Christmas events in Shavington • Reviewed map of the parish • IMPACT- Every leaf counts

² 21:34hrs

³ Cllr B Gibbs left the meeting at 21:46hrs

⁴ Cllr B Gibbs returned the meeting 21:48hrs

	<ul style="list-style-type: none"> • Walk in the parish • Community group spotlight sessions
ScG CE/23/01/15	To receive and consider quotations for printing service of the Parish Quarterly Newsletter
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that option 1 is approved</p>
ScG CE/23/01/16	To receive and consider the Creative Design Service's proposal to refresh the look and feel of the Parish Quarterly Newsletter
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the proposal to refresh the look and feel of the newsletter is not progressed</p>
ScG CE/23/01/17	To review and consider the PCSO community consultation for summer 2023
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p> <p>RESOLVED: that a recommendation is made to Full Council to postpone the consultation until the new PCC is appointed.</p>
ScG CE/23/01/18	To review and consider the PCSO Priorities for 2023/24
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p> <p>RESOLVED: that the following are agreed priorities to be communicated to the PCSO:</p> <ul style="list-style-type: none"> a. Drug b. Anti-social parking (particularly around school) c. ABS in play parks d. Presence at Shavington-cum-Gresty Parish Council's events
ScG CE/23/01/19	To receive and consider requests from local groups with regards to sponsorship and/or support
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p>

	RESOLVED: that the Clerk is instructed to draft a sponsorship policy (guidance) to be recommended to full council for adoption. And that a budget for sponsorship is included in the next year budget
ScG CE/23/01/20	To note the date of the next Community and Engagement Committee Meeting – 13 September 7pm
	The date of the next meeting was NOTED.

Meeting Closed at 22:31 hrs

Chair: Cllr K Gibbs

Clerk: S Garnero

DRAFT