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**Shavington-cum-Gresty Council
Parish Council Meeting**

Main Road,
Shavington, Crewe
CW2 5DP

www.shavingtononline.co.uk

29 June 2023

To: **Members of the Shavington-cum-Gresty Parish Council**

Dear Councillor,

You are summoned to attend the Parish Council meeting of the Shavington-cum-Gresty Parish Council to be held at **7:30PM** on **Wednesday 5 July 2023** at **Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP**.

Your sincerely,

Simona Garner
Parish Clerk

AGENDA

1	To receive and consider apologies for absence
2	To note declarations of Members' interest
3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 7 June 2023 (attached)
4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>

5	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 7 June 2023 or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee <u>Chair:</u> Councillor K Gibbs Meeting held: 28 June 2023 (draft minutes attached) Items for consideration:</p> <p style="padding-left: 40px;">i. that a recommendation is made to Full Council to postpone the PCSO consultation until the new PCC is appointed.</p> <p><u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre</p> <p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance & Strategy Committee <u>Chair:</u> Cllr R Jones Meeting held: 21 June 2023 (draft minutes attached)</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Cllr Buchanan</p> <p><u>Committee:</u> Planning Committee <u>Chair:</u> Cllr McIntyre Meetings held: 7 June 2023 (draft minutes attached) and 5 July 2023</p>
6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Buchanan (CEC) (attached)
7	To receive the May report from the Village Beat Manager (attached)
8	To note the YTD Parish Council finance position (attached)
9	To note and approve all payments since 1 April 2023 (attached)
10	To receive and consider an update with regards to the School Car Park (attached)
11	To receive an update with regard to the Old School building
12	To receive an update with regards to the Shavington Park Allotments
13	To receive and consider the latest version of the Shavington-cum-Gresty Parish Council Grant record (attached)
14	To receive an update on the IMPACT- Every Leaf Count project, that has been awarded £10k from the National Lottery Fund. (attached)

	To consider delegate the Environment & Recreation Committee to lead and oversee the project.
15	To receive and consider the Project Initiation Document for the acquisition of the Western Ecological Mitigation Area (attached)
16	To consider approving the annual subscription to SLCC for the Clerk (attached)
17	To receive and consider the following recommendation from Community & Engagement Committee: i. that a recommendation is made to Full Council to postpone the PCSO consultation until the new PCC is appointed.
18	To note the date of the next Council Meeting – 6 September 2023 -7:30PM

Shavington-cum-Gresty Council
Shavington-cum-Gresty Parish Council
Main Road,
Shavington, Crewe
CW2 5DP



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MINUTES of the Annual Meeting of the Parish Council
held on Wednesday 7 June 2023

In attendance: Cllrs Buchanan, Cruickshank, Ferguson, B Gibbs, K Gibbs, Hancock, R Jones, S Jones, McHugh, McIntyre, Randle

ScG/23/02/1	To receive and consider apologies for absence¹
	Apologies were received and accepted from Cllr Wain.
ScG/23/02/2	To note declarations of Members' interest
	Cllr Randle declared a disclosable pecuniary interest in item 13.
ScG/23/02/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 17 May 2023
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record subject to the following amendments being made: a. ScG/23/01/02 Cllr Cruickshank b. ScG/23/01/8 Cllr McHugh
ScG/23/02/4	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	A representative of Nightingales community choir shared the group's concerns with regards to available spaces for community uses within the Parish. A representative of St Mark Choir shared the choir's desire to see the Old School building transformed into a community space (performing art and live music hub). The representative asked for more details about the Old School Building. The

¹ Meeting started at 1947hrs

	representative suggested that the Nightingales group would be keen to support any application or plan for the community use of the building.
ScG/23/02/5	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 17 May 2023 or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee <u>Chair:</u> Councillor K Gibbs</p> <p><u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre</p> <p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance & Strategy Committee <u>Chair:</u> Cllr Wain</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Cllr Buchanan</p> <p><u>Committee:</u> Planning Committee <u>Chair:</u> To be confirmed Meetings held on 7 June 2023</p>
	Councillors NOTED the update.
ScG/23/02/6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Buchanan (CEC)²
	Councillor NOTED the update.
ScG/23/02/7	To receive and consider the Parish Council DRAFT Business and Work Delivery plan 2023/24³
	Members NOTED the report. RESOLVED: that the Parish Council Business and Work Delivery plan 2023/24 is approved.
ScG/23/02/8	To receive and consider the budget setting schedule for 2024/25
	Councillors NOTED the report.

² Cllr Hancock left the room at 2026hrs.

³ Cllr Hancock returned hrs 2028hrs

	RESOLVED: that the budget setting schedule for 2024/25 is approved.
ScG/23/02/9	To receive and consider alternative management proposals with regards to the Shavington Park Allotments
	Members NOTED the reports. RESOLVED: the Parish Council agreed to support Wybunbury Parish Council's position to hand the Shavington Allotments over to Trust Green (site management company), in the hope that the allotment site will be completed and plots will be made available in the shorter period possible It was NOTED that Cllr Hugh voted against.
ScG/23/02/10	To receive and consider an update with regards to the School Car Park
	Councillors NOTED the report. RESOLVED: that, given that an agreement hasn't been drafted and that points raised by the Parish Council to inform their decision haven't been addressed yet by the Life for Learning Partnership, the consideration of the item is postponed to the next meeting.
ScG/23/02/11	To receive an update with regard to the Old School building and to consider any related actions
	Councillors NOTED the report.
ScG/23/02/12	To consider excluding from the meeting the public and representatives of the press under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 during the consideration of item 13 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
	RESOLVED: representatives of the press are excluded from the meeting during the consideration of item 13 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted (Section 1 of the Public Bodies (Admission to Meetings) Act 1960)
ScG/23/02/13	To receive and consider the staff capacity planning report 2022/23 and 2023/24
	Cllr Randle left the room during consideration of item 13 due to personal interest related with the item discussed.

	<p>RESOLVED: that C&E Committee is instructed to review and reconsider the events planning for 2023/24 to address the staff capacity issue.</p> <p>RESOLVED: that F&S Committee is instructed to consider options for 2024 onwards.</p>
ScG/23/02/14	<p>To receive and consider a proposal to review the following Committees' Terms of Reference:</p> <p>a. Community and Engagement Committee: from 5 to 7 members of authority</p> <p>b. Environment and Recreation Committee: from 5 to 8 members of authority</p>
	<p>Clerk briefed Councillors on the item. Councillors NOTED the briefing.</p> <p>RESOLVED: that the Terms of Reference of the Community and Engagement Committee and Environment and Recreation Committee are amended as follow:</p> <p>a. Community and Engagement Committee: from 5 to 7 members of authority</p> <p>b. Environment and Recreation Committee: from 5 to 8 members of authority</p>
ScG/23/02/15	<p>To receive and consider nominations for existing Committees</p>
	<p>RESOLVED: that the Committees' Membership 2023/24 is amended as following:</p> <p>Community and Engagement Committee: Cruickshank, McHugh Environment and Recreation Committee: Cruickshank, McHugh, Randle</p> <p>It was NOTED that, due to his personal circumstances and following advice from ChALC, Cllr Randle agreed not to sit on the Community and Engagement Committee.</p>
ScG/23/02/16	<p>To note the date of the next Council Meeting – 5 July 2023 -7:30PM</p>
	<p>Members NOTED the date of the next meeting.</p>

Meeting Closed at 2141 hrs
 Chair: Cllr B Gibbs
 Clerk: S Garnero

Shavington-cum-Gresty Council
Community & Engagement Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 28 June 2023

In attendance: Cllrs B Gibbs, K Gibbs, S Jones, R Jones, G McIntyre, K Cruickshank, P McHugh

Sara Randle, J McIntyre

ScG CE/23/01/1	To elect the Chair and Deputy Chair¹
	RESOLVED: that Cllr K Gibbs and Cllr S Jones were elected Chair and Vice Chair of the committee respectively
ScG CE/23/01/2	To receive and consider apologies for absence
	No apologies was received.
ScG CE/23/01/3	To note declarations of Members' interests
	No declaration of interest was raised.
ScG CE/23/01/4	To note the terms of reference for the Community and Engagement committee
	Councillors NOTED the Term of References of the Community and Engagement Committee
ScG	To consider the appointment of non-Parish Councillors Members to the

¹ Meeting started at 1934hrs

CE/23/01/5	Committee as representative of the community
	RESOLVED: that Ms J McIntyre (representative of WI group) is appointed as non-Parish Councillor Member to the Committee
ScG CE/23/01/6	To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on March 15 2023
	RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record.
ScG CE/23/01/7	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised
ScG CE/23/01/8	To receive and consider the YTD financial position of the Community and Engagement Committee
	Councillors NOTED the YTD financial position of the Committee.
ScG CE/23/01/9	To receive a final report on #Queenbee project
	Members NOTED the report. RESOLVED: That a vote of thanks is made to the Community Manager and all organisations involved for the delivery of the #QueenBee project
ScG CE/23/01/10	To receive and consider a recommendation from Parish Council to review the Committee delivery plan for 2023/24
	Members NOTED the report. RESOLVED: that the plan is approved with the following amendment only: a. That the Christmas event is scaled back and will include only two following elements: Santa Grotto (SVFC) and refreshment/food (WI) plus elements at discretion of officers
ScG CE/23/01/11	To receive and consider an update with regards to the Jazz in the Village event
	Councillors NOTED the report.

<p>ScG CE/23/01/12</p>	<p>To receive update with regards to the Shavington Village Festival event</p>
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p>
<p>ScG CE/23/01/13</p>	<p>To receive and consider an update with regards to the plans for the Shavington-cum-Gresty Remembrance Service 2023</p>
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the updated.</p> <p>RESOLVED: that the Shavington-cum-Gresty Remembrance Service 2023 is planned with the same format of 2022, with the following amendments:</p> <ul style="list-style-type: none"> - RBL crosses to be donated to school and scouts and to be planted on the day of the service in memory of those that lost their lives in the wars (budget £50) - That arrangements are made for a drone to film the after-event - That the Scout are asked to lead and organise the scout parade <p>RESOLVED²: that Standing Orders are suspended so that the meeting can proceed</p>
<p>ScG CE/23/01/14</p>	<p>To consider relevant subjects to be included in the next Parish Council newsletter and date for September edition</p>
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.³</p> <p>RESOLVED⁴: that the following subjects are included in the next Parish Council newsletter:</p> <ul style="list-style-type: none"> • Embroidery WI • 100 Years of education in Shavington- Historical section • More in depth info form PCSO, subject to PCSO consent • PCC meeting • Village Festival Event • Shavington-cum-Gresty Remembrance Service • Christmas events in Shavington • Reviewed map of the parish • INPACT- Every leaf counts

² 21:34hrs

³ Clr B Gibbs left the meeting at 21:46hrs

⁴ Clr B Gibbs returned the meeting 21:48hrs

	<ul style="list-style-type: none"> • Walk in the parish • Community group spotlight sessions
ScG CE/23/01/15	To receive and consider quotations for printing service of the Parish Quarterly Newsletter
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that option 1 is approved</p>
ScG CE/23/01/16	To receive and consider the Creative Design Service's proposal to refresh the look and feel of the Parish Quarterly Newsletter
	<p>Councillors NOTED the report.</p> <p>RESOLVED: that the proposal to refresh the look and feel of the Newsletter is not progressed</p>
ScG CE/23/01/17	To review and consider the PCSO community consultation for summer 2023
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p> <p>RESOLVED: that a recommendation is made to Full Council to postpone the consultation until the new PCC is appointed.</p>
ScG CE/23/01/18	To review and consider the PCSO Priorities for 2023/24
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p> <p>RESOLVED: that the following are the agreed priorities to be communicated to the PCSO:</p> <ol style="list-style-type: none"> a. Drug b. Anti social parking (particularly around school) c. ABS in play parks d. Presence at Shavington-cum-Gresty Parish Council's events
ScG CE/23/01/19	To receive and consider requests from local groups with regards to sponsorship and/or support
	<p>The Community Manager briefed Councillor on the item.</p> <p>Councillors NOTED the brief.</p>

	RESOLVED: that the Clerk is instructed to draft a sponsorship policy (guidance) to be recommended to full council for adoption. And that a budget for sponsorship is included in the next year budget
ScG CE/23/01/20	To note the date of the next Community and Engagement Committee Meeting – 13 September 7pm
	The date of the next meeting was NOTED.

Meeting Closed at 22:31 hrs

Chair: Cllr K Gibbs

Clerk: S Garnero

DRAFT

Shavington-cum-Gresty Council
Finance & Strategy Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 21 June 2023

In attendance: Ferguson, K Gibbs, R Jones, S Jones

ScG FSC/23/01/1	To receive apologies for absence
	No apologies were received.
ScG FSC/23/01/2	To elect the Chair and Deputy Chair
	RESOLVED: Cllr R Jones and Cllr K Gibbs were elected Chair and Deputy Chair of the Finance and Strategy Committee respectively.
ScG FSC/23/01/3	To note the Term of References for the Finance and Strategy Committee
	Councillors NOTED the Term of References of the Finance and Strategy Committee
ScG FSC/23/01/4	To confirm and sign the minutes of the Finance Committee Meeting hold on 15 February 2023
	RESOLVED: that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FSC/23/01/5	To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements
	Members NOTED the Parish Council YTD financial position. RESOLVED: that the month-end reconciliations statements ending 31 May 2023

	are signed and approved
ScG FSC/23/01/6	To undertake an internal audit check
	<p>The following internal audit checks were made:</p> <ul style="list-style-type: none"> - Payroll folder - VAT claim check. - Payee details check <p>No issue was reported.</p>
ScG FSC/23/01/7	To receive and consider the Internal Audit report
	<p>Councillors NOTED the Internal Audit report.</p> <p>RESOLVED: that the Clerk is instructed to implement the n.3 recommendations raised by the Internal Auditor:</p> <ul style="list-style-type: none"> - Annual pay rises should be notified to the payroll agent via email by the Chair of the Council - Adoption of an Expense Policy - Training to be provided to the Clerk to cover the topic of Public Contract Regulation 2015
ScG FSC/23/01/8	To note and consider an update with regards to Speed Indicator Device
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Clerk is instructed to contact the PCC and the CEC Ward Councillor and check if there is any support or sponsorship available toward the cost of replacing the SID and to report back to the Finance & Strategy Committee in its September meeting.</p>
ScG FSC/23/01/8	To note the date of the next Finance & Strategy Committee Meeting – 20 September 2023 7:30pm
	Members NOTED the date of the next Finance & Strategy Committee meeting

Meeting Closed at 2028 hrs

Chair: Cllr R Jones

Clerk: S Garnero

Shavington-cum-Gresty Council
Planning Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 7 June 2023**

In attendance: Cllrs Ferguson, McIntyre, K Gibbs, McHugh, R Jones, S Jones, Hancock

Cllr B Gibbs, Randle, Buchanan

ScG PC/23/01/1	To elect the Chair and Deputy Chair
	Cllr McIntyre and Cllr Ferguson were elected Chair and Deputy Chair of the Planning Committee respectively.
ScG PC/23/01/2	To receive and consider apologies for absence
	Apologies were received and accepted from Cllr Wain.
ScG PC/23/01/3	To confirm and sign the minutes of the Planning Committee Meeting held on 5 April 2023
	RESOLVED: That the Minutes of the previous meeting are approved and signed as an accurate record.
ScG PC/23/01/4	To note the Term of References for the Planning Committee
	Councillors NOTED the Term of References for the Planning Committee.
ScG PC/23/01/5	To note declarations of Members' interest
	No declaration of interest was raised.
ScG PC/23/01/6	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>

	No comment was raised.
ScG PC/23/01/7	<p>To consider making a response to the following planning applications</p> <p>a. Application: 23/1834N Proposal: Front and rear dormer extensions to be added to the property to provide 3 bedrooms and an upstairs bathroom Location: 4, DELVES CLOSE, SHAVINGTON, CW2 5EX National Grid Ref: 369771 351667</p> <p>RESOLVED: No comment</p>
ScG PC/23/01/8	<p>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</p>
	<p>a. Application: 23/1993N¹ Proposal: Proposed Multi Use Games Pitch Location: Shavington Primary School, SOUTHBANK AVENUE, SHAVINGTON, CREWE, CHESHIRE, CW2 5BP National Grid Ref: 370128.6468 351948.4126²³</p> <p>RESOLVED: that the planning application in its current form is not supported, due to several contradictions between the form submitted by the applicant and the information provided, such as the inclusion in drawing of a Nursery Unit. That Planning Officer should challenge the details in the application and provide adequate reassurance on the intent of the application and what it does cover.</p> <p>b. Application: 23/1451N Proposal: Proposed three vehicle detached garage to house vehicles and ground implements with hay store to rear. Location: Greenbank Farm, CREWE ROAD, SHAVINGTON, CW2 5JB</p> <p>RESOLVED: that comments raised by the Nature Conservation Officer need to be taken into account.</p>
ScG PC/23/01/9	<p>To note and consider the latest update of the ScG Parish Council – Planning Application Record</p>
	<p>Members NOTED the Planning Application Record</p> <p>RESOLVED: That an update on the planning application 23/1150N is</p>

¹ Cllr Randle joined the meeting at 1917hrs

² Cllr Buchanan joined the meeting at 1922hrs

³ Cllr Katie at 1927hrs

	requested.
ScG PC/23/01/10	To note the date of the next Planning Committee Meeting – 5 July 7PM
	Councillors NOTED the date of the next Planning Committee meeting.

Meeting Closed at 1936 hrs

Chair: Cllr McIntyre

Clerk: S Garnero

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Report Statement

Meeting: Parish Council Meeting
Report Purpose: To provide a report from Cllr Buchanan (CEC)
Version Control: v0
Author: Cllr Buchanan (CEC)

Shavington cum Gresty Parish Council meeting, April 5th 2023

The next Local Plan – a new planning framework into the 2040s

Report to Parish Council

Wednesday 5th July

Cllr Linda Buchanan

Members Enquiries

Dangerous roundabouts, Shavington Bypass

I submitted a document produced by Russell Jones. On the basis of this enquiry the response I received included

“...we have already redesigned the signs and arrow marking for RB2 David Whitby Way roundabout and its implementation in due course, should eliminate the cross-over collision pattern at the A500 westbound exit at RB2 roundabout.”

Controlled Crossing, Rope Lane

My enquiry requested information as to when the controlled crossing would be installed

“The current works Programme is scheduling an estimated construction start date of approximately: October 2023.

This is dependent on materials ordering lead times, objections to formal consultation of proposed crossing, supply chain partner availability and network availability.”

Sunday Bus Service

I contacted Julie Dale, Depot Manager, D&G buses regarding a Sunday service via Shavington to Leighton Hospital. Their response is that it is up to Cheshire East to provide



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the funding and then put it out to tender. I have put in a request to Cheshire East for a Sunday Service

Meetings

Monday 5th: Nightingales Choir

I was invited to meet the Nightingales Choir at one of their rehearsals in St Marks Church. They are a Community Choir having started in 2013 and raised money for many charities over the years. They used to rehearse in the chapel at Leighton Hospital where they were the NHS choir. In 2021 the choir reformed as a community choir. A lot of members have since retired from the NHS and is now a choir for anyone who would like to join.

The choir rehearse on Monday evening, 19.00 – 20.30, St Marks Church, Shavington.

Friday June 9th: Queens Meadow

I met with Councillor Janet Clowes and representatives from Anwyl

Renata Bochenek: Pre-Construction Manager

Mike Salmon: Area Construction Manager

Neil Lally: Site Manager

The current build position is the laying of pipes. Due to running sand and water the clean water pipes are oversized to hold excess water as it is discharged to the pumping station. The water will feed into the attenuation pond on the Persimmons site. United Utilities will eventually take on responsibility for the pipes, pumping station and attenuation pond.

Between the commercial site and the houses there is a small strip of land bizarrely belonging to Persimmons. It has a huge Oak tree and I would suggest is not big enough to build houses on.

There was discussion regarding the wildlife corridor running between the back gardens of Anwyl houses and those on Stock Lane. Reassurance was sought that the Anwyl owners would not extend their gardens to the boundary of the Stock Lane houses and the wildlife corridor would be protected from, for example, sheds being built on it.

There will be around 6 houses that will need piling. I asked that neighbours along Newcastle Road and along the border with Shavington Park would be kept informed by letter drop informing them of when the piling would start and end.

There is an issue with the electric feed, hence why the road works on Crewe Road finished before the 16 June, the anticipated date of completion. Energetics sub contracted the work and the company that did not comply with CEC requirements. They used metal plates rather than plastic ones across the pavement and road. The company was given 3 warnings but failed to heed these warnings. The work was stopped. Anwyl do not know how long the delay will be as Energetics have to resubmit to the Council for permission to use new plates. This could take a long time as there are a lot of developments in Cheshire going through planning permissions.

The next meeting is planned for 10am, Friday 28th July



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Since the meeting I have been in touch with Mike Salmon regarding the area for Commercial units. Mike states

“Neil tells me you are looking for some information on the commercial units on Shavington.

The current intention is that the commercial area will be utilised as a compound for the duration of the residential development.

Planning on the commercial area is in Outline, which means any party we agree to sell the land to will need to submit a Reserved Matters application to agree the detail of the proposal. The Outline is for one large convenience store of 400sqm, plus 3 smaller units.

We have a number of people interested in the site at the moment, but given the timescales associated with the residential development we’re holding off doing a deal at the moment.”

Monday 12th June: monthly meeting with Parish Clerk

Monday 12th June: Coop Pioneer and Store Manager

Claire is the Co-op Pioneer. Her role is to connect people and find out what is happening in the community. She highlighted the benefits of registering the loyalty card with the app or on the website to support local causes. Our local cause is Shavington Village Festival and Pantomine

Daniel has set aside £100 for planting around the small strip of land by the side of the Co-op

Committees

Thursday 8th June: Environment and Communities Committee

Wednesday 28th June: Southern Planning

Resident concerns

Willowbrook Grange:	Bins
Gresty Green Road:	Drains and flooding
Low Bridge sign	
Wessex play area:	Bird mess
Shavington:	Neighbour dispute
Co-op:	Unsightly area on the small strip of land around the Co-op
English Oak Avenue:	Noise from Network rail
Rope Lane:	Strangers using ladders to climb willow trees by bridge
Burlea Drive:	Grass cutting
Shavington:	Homeless individual and child
Shavington:	Crewe post office
Greenfields Avenue:	Offer of bluebell bulbs
Shavington:	Sunday bus service to Leighton



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Information from CEC

Highways

During severe weather, highways colleagues work across the borough to deal with incidences of minor flooding, standing water and blocked drains.

As a result of the storm experienced on Monday (12 June), highways responded to 25 calls made to its emergency out of hours team.

Fortunately, very few of these incidents required further action, but we have responded to a small number of cases where flooding has affected properties internally.

Some of the reports we received were about gullies. During intense and/or prolonged periods of rain, gullies can get overwhelmed, and this can lead to standing water on the roads during and shortly after such storms.

Once the severe weather has passed, if the water drains away, this shows that the gully is not blocked and was instead unable to cope with the volume of water that fell during the storm.

As further storms are currently forecast until the end of next week, the council and highways teams will continue to promote flood protection advice and information about who to contact in an emergency.

If you do spot any flooding that is an immediate threat to life or property and requires an emergency response, our highways team can be contacted on 0300 123 5020 during office hours (8:30am – 5:00pm), or 0300 123 5025 out of hours.

If there isn't an immediate threat to life or property and does not require an emergency response then please report any flood or drainage issues at <https://fixmystreet.cheshireeast.gov.uk/>

Audit certification

External auditors, Grant Thornton have now completed audit certification for the years 2015-16, 2016-17 and 2017-18.

This follows the completion of the external auditor's Public Interest Report, published in January, and completion of internal audit work to review land transactions. Audit and Governance Committee received the internal audit review of land transactions and assurance report at their recent meeting of 8 June, completing a requirement of the Public Interest Report as agreed by Council on 1 February 2023.

Grant Thornton had issued a 'qualified conclusion' for each of these three years, but they have now issued certificates with an unqualified conclusion. This means that the external audit work for those years is now concluded, confirming the auditor's opinion that the Authority had put in place proper arrangements to secure value for money through economic, efficient, and effective use of its resources for those years.

Annual audit letter 2015 - 2016 (PDF, 110KB)

Public notice - conclusion of audit 2015 -2016 (PDF, 57KB)
Annual audit letter 2015 - 2016 (PDF, 110KB)
Public notice - conclusion of audit 2015 -2016 (PDF, 57KB)
Annual audit letter 2017 - 2018 (PDF, 265KB)
Public notice - conclusion of audit 2017 - 2018 (PDF, 112KB)

Review of the Council's electoral arrangements

Introduction

The Local Government Boundary Commission for England (the Commission) has indicated that it will undertake a review of the Council's electoral arrangements. The Commission is an independent body set up by Parliament. Its main role is to carry out electoral reviews of local authorities throughout England.

What is an electoral review?

An electoral review will examine and propose the following new electoral arrangements for the Council:

- How many Councillors the Council should have.
- How many Council wards there should be, where their boundaries should be, and what the wards should be called.
- How many councillors should represent each ward.

Why are Cheshire East Council's electoral arrangements being reviewed?

The Commission decided to conduct the review because the Council now meets both of its intervention criteria:

One ward has an electorate of +/-30% from the average electorate for the authority; and 30% (17) of all (52) wards have an electorate of +/-10% from the average electorate for the authority.

The Commission's approach to electoral reviews

The purpose of electoral reviews is to ensure that:

The Council's wards are in the best possible places to help the Council carry out its responsibilities effectively.

- New wards leave each councillor representing roughly the same number of voters as other councillors elsewhere in the authority.
- New wards, as far as possible, reflect community interests and identities, and boundaries are identifiable. Transport links will be considered, as well as community groups and facilities, natural or physical boundaries, parishes and shared interests.
- New wards promote effective and convenient local government. The number of councillors will take into account the geographic size of, and the links between, parts of wards.

The different stages of the review



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The Commission will set out a timetable for the review, which identifies its different stages. This timetable will be of key importance in terms of the Council's understanding of what will be required of it, but the Commission has indicated the following. Initial information will be sought from the Council, including electoral forecasts and other electoral data. Legislation states that the Commission's recommendations should not be based only on how many electors there are now, but also on how many there are likely to be in the five years after the publication of its final recommendations

Part of the review will include meetings between the Commission, Councillors, officers, and group leaders. Where it considers it appropriate to do so, the Commission may meet with parish and town councils.

The Commission will decide how many councillors should be elected to the Council in the future. This decision will be based on information received from the Council, and any other representations made. The Commission's view on Council size will be informed by:

- The governance arrangements of the Council
- The Council's scrutiny functions
- The representational role of Councillors
- Future trends and plans for the Council

Parliamentary approval of the Commission's recommendations

Once finalised, the Commission's recommendations must be approved by Parliament. The legal document which brings into force the Commission's recommendations is a draft order, which will be laid in Parliament.

Once Parliamentary approval has been granted, the new electoral arrangements would be expected to come into force at the next scheduled local elections. In the Council's case, this would be in May 2027.

The Council's response to the review

In the coming weeks, a report will be made to the Corporate Policy Committee so that it can decide how the Council should respond to the review. One option would be for the Committee to appoint a sub-committee to take this work forward.

Calendar of meetings

23 June	2:00pm	Cheshire Police and Crime Panel
26 June	10:00am	Adults and Health Committee
27 June	2:00pm	Cheshire East Health and Wellbeing Board
28 June	10:00am	Southern Planning Committee
29 June	2:00pm	Scrutiny Committee
30 June	10:00am	Licensing Act Sub-Committee
	10:00am	Shared Services Joint Committee
3 July	2.00pm	Public Rights of Way Sub Committee



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4 July	10:00am	General Appeals Sub Committee
5 July	10:00am	Northern Planning Committee
7 July	9:30am	Crewe Town Board
10 July	10:00am	Economy and Growth Committee
	2:00pm	Children and Families Committee
11 July	10:00am	Corporate Policy Committee
17 July	10:00am	General Licensing Sub-Committee
19 July	11:00am	Council
20 July	10:00am	Highways and Transport Committee

Latest Consultation

Care at Home Survey

We would like your feedback to try and understand your experience of the current Care at Home service, your expectations and how any support can be improved to ensure you receive the highest quality care and are able to live a fulfilled life in your own home.

Closes Friday, 30 June 2023

https://surveys.cheshireeast.gov.uk/s/CareAtHomeSurvey23/?utm_medium=email&utm_source=govdelivery

Library Service Consultation 2023

Cheshire East Council is consulting on revised proposals for library services across the borough after listening to feedback about how essential savings can be made over the next four years. The council is proposing to reduce current opening hours so that all libraries are closed for at least 1.5 days during the week and has launched a consultation on how this could be implemented at each site.

Closes Sunday, 9 July 2023

https://surveys.cheshireeast.gov.uk/s/4CNRIY/?utm_medium=email&utm_source=govdelivery

View the Equality Impact Assessment for this consultation

https://www.cheshireeast.gov.uk/pdf/council-and-democracy/equality-and-diversity/accordian/j-k-l/equality-impact-assessment-libraries-service-review-june-23-pdf284kb.pdf?utm_medium=email&utm_source=govdelivery

Draft Learning Disabilities Plan 2023 – 2028

Cheshire East Partnership (made up of Cheshire East Council, NHS Cheshire and Merseyside, self-advocates, parent carers and people with lived experience) have developed a draft learning disabilities plan and would like to seek your feedback and comments on it before it is finalised.

Closes Friday, 14 July 2023



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View the draft Learning Disabilities Plan and provide your feedback (Full survey)

https://surveys.cheshireeast.gov.uk/s/LearningDisabilitiesPlan/?utm_medium=email&utm_source=govdelivery

View the draft Easy Read Learning Disabilities Plan and provide your feedback (Easy Read Survey)

https://surveys.cheshireeast.gov.uk/s/EasyReadLearningDisabilityPlan/?utm_medium=email&utm_source=govdelivery



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Report Statement

Meeting: Parish Council Meeting
Report Purpose: To provide the May 2023 report
Version Control: v0
Author: PCSO Corbett

BEAT MANAGERS REPORT

Month	May 2023
Completing officers	P.C.S.O 20674 P.Corbett.
Ward	Shavington.
Community Engagement undertaken:	Local shops visited. Closed premises checked, including unoccupied buildings on Crewe Road and Main Road. Patrols of pharmacies, garages, and pet food shops Continued welfare checks on identified vulnerable residents.
Traffic activity/enforcement	<u>Tru-Cam.</u> 0 <u>Speed watch (PSCO Corbett and Volunteer).</u> 03/05/2023 Weston Lane. 13/05/2023 Weston Lane. 20/05/2023 Crewe Road.
Surgeries	Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.
Schools + Young People.	Parking Patrols. Meeting with Staff at High school ref: A serious assault being circulated on snap chat. (No



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	<p>suggestion shavington academy pupils involved at this stage.)</p> <p>Meeting at High school to identify shavington pupils causing criminal damage at a play park in Wistaston.</p> <p>Crime and consequence talk to year 6 pupils at Shavington primary school.</p>
<p>Priority/problems raised, and activity carried out to combat</p>	<p>Speeding, parking, Increased presence around Play areas.</p>
<p>Feedback (how have you made the community aware of what you have done?)</p>	<p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p>**Drug work not posted**</p> <p>Cheshire Alert.</p>
<p>Notable contact with partner agencies.</p>	<p>Crisis Line. Police Scotland. Aspire Housing. Cheshire Fire and rescue.</p>
<p>Any wider community issues, which have been addressed?</p>	<p>This List Is Not Exhaustive. (Dates with zero entries consist predominately of domestic incidents.)</p> <p>01/05/2023 Neighbour dispute. (Shared drive issues). The vineyard. Ongoing.</p> <p>04/05/2023 Dangerous driving. (Report of a VW golf driving recklessly). Gresty Road. Ongoing.</p> <p>05/05/2023 Suspicious behaviour. (Two males in a black bmw looking into houses.) Diamond Close. Ongoing.</p> <p>05/05/2023 Burglary x 3 (Argent close, huntersfield avenue and sable road.) Ongoing.</p>



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05/05/2023 Road traffic collision RTC. No injury. (HGV had struck the bridge.) Resolved.

06/05/2023 RTC Minor injury. (Two cars collided, report one driver intoxicated.) Jack mills way. Ongoing.

07/05/2023 Suspicious activity. (White van with "Gardening services" livery driving around shavington looking up drives.) Malvern close. Ongoing.

08/05/2023 Report of possible historic sexual abuse of a minor. Greenfields avenue. Ongoing.

09/05/2023 Suspicious activity. (Two males doing slow laps of the village in white car.) Ongoing.

11/05/2023 Violence. (Resident reporting a planned fight between youths.) Vine tree avenue. Ongoing.

11/05/2023 Concern for safety / road traffic offences. (Known drug user riding a pushbike dangerously.) Jack mills way Resolved.

12/05/2023 Breach of non molestation order. (Offender has contacted victim of an assault.) Alfred king close. Resolved.

12/05/2023 Possible drunk drivers. (Reports of males drinking alcohol in cars at rear of local store.) Crewe road. Ongoing.

13/05/2023 Theft. (Water bottle stolen of one student by another and thrown onto A500 off bridge.) Rope lane. Resolved.



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13/05/2023 Highway obstruction. (Car blocking entrance to block of flats.) Jack mills way. Resolved.

13/05/2023 Weapons. (Two males with knives looking for local male.) Rope lane. Ongoing.

14/05/2023 Vehicular ASB. (Boy racers with loud exhausts and music.) Jack mills way.

14/05/2023 Highway obstruction. (Traffic lights malfunctioning.) Crewe road. Resolved.

15/05/2023 Fraud / ID Theft (Victim has had pension pot stolen) Rotary way. Ongoing.

15/05/2023 Neighbour dispute (CCTV Coverage issues / privacy concerns). Mallow avenue. Resolved.

17/05/2023 Public order. (Verbal argument between parents of feuding school children.) Newcastle road. Resolved.

18/05/2023 Stalking / Harassment. (Online stalking.) Sable road. Ongoing.

18/05/2023 Theft. (Push bike.) Gresty Road. Resolved.

19/05/2023 Firearms (Search of deceased residents house due to reports of a firearm, shotgun recovered.) Osborne Grove. Resolved.

19/05/2023 Abandoned 999 (Accidental call.) Gresty Lane. Resolved.

20/05/2023 Kidnapping. (Threat of kidnap made to victim.) Mallow Avenue. Resolved.



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20/05/2023 Malicious communications. (Online bullying.) Mallow avenue. Resolved.

21/05/2023 Neighbour dispute. (Disagreement over boundary). Broomhall drive. Resolved.

23/05/2023 Criminal Damage. (Astro turf cut local sports facility) Crewe Road. Ongoing.

23/05/2023 Drug dealing. (Male found with multiple bags of white powder, awaiting analysis.) Crewe road. Ongoing.

24/05/2023 Suspicious activity. (Reports of a car driving slowly looking at closed businesses.) Gresty Lane. Ongoing.

25/05/2023 Alarm activation. (Local business alarm alert sent to police.) Jack mills way. Resolved.

25/05/2023 Sudden Death. (Local resident found deceased.) Crewe Road. Resolved.

26/05/2023 Road traffic offences. (Car deliberately blocking entrance to car park after altercation with staff at a local business.) Jack mills way. Resolved.

26/05/2023 Suspicious activity. (Reports of noises / footsteps from an unoccupied flat, Checked all in order.) Crewe road. Resolved.

26/05/2023 Highway obstruction (Cow on road.) Resolved.

27/05/2023 ASB (Personal nuisance, Report of a noisy house party). Sable road. Resolved.

28/05/2023 Concern for safety. (Drunken / suicidal female found.) Gresty Road. Ongoing.



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	<p>28/05/2023 Drugs. (Report of residents using cannabis.) Little meadow close. Ongoing.</p> <p>29/05/2023 Drugs. (Report of youths using Nitrous oxide). Crewe Road. Ongoing.</p> <p>29/05/2023 Drugs. (Reports of residents using cannabis.) Copper beech road. Ongoing.</p> <p>30/05/2023 Violence. (Argument between homeowner and workmen turned into violence, no injuries.) Rosemary drive. Ongoing.</p> <p>30/05/2023 Fraud. (ID Theft and subsequent theft of monies from victim's online savings, repeat victim) Rotary way. Ongoing.</p> <p>31/05/2023 Complaint against police. (Complainant stating police are to slow in progressing their complaints.) Resolved.</p> <p>Domestic Incidents 14 Serious (Violence). 1</p> <p>Concern for welfare / vulnerable people Follow Up Check. (Urgent but not considered an emergency) 11</p> <p>Missing Persons. 2 Adults (Found.)</p>
<p>Abstractions.</p>	<p>5th 40 Mins (Vulnerable person) Brookhouse Drive.</p> <p>5th 40 Mins. (Suspicious circumstances, Caller had dug up children's clothes in his back garden.) Casey Lane, Hough.</p>



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	<ul style="list-style-type: none">• 04/05/2023 9 till 13• 13/05/2023 9 till 13• 14/05/2023 12 till 14• 19/05/2023 15 till 19• 26/05/2023 9 till 13• 30/05/2023 16.30 till 20.00 Knife angel closing ceremony.• 31/05/2023 1 Hour (High risk missing person, Crewe town).
Other information / Incidents of note.	<p>Shavington is currently without a PC (Beat manager.)</p> <p>PC SADIR Has moved to a different department.</p> <p>Speed Indicator device on Crewe Road unable to download traffic Data at the moment.</p>

Summary of Receipts and Payments

All Cost Centres and Codes

Community & Engagement Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Newsletter: design, printing and				12,400.00	2,336.56	10,063.44	10,063.44 (81%)
21	General Parish Council design a				3,700.00	927.92	2,772.08	2,772.08 (74%)
22	PC/VH subscription and adv				1,500.00		1,500.00	1,500.00 (100%)
23	Village Festival				600.00		600.00	600.00 (100%)
24	Christmas/Winter event				3,100.00		3,100.00	3,100.00 (100%)
25	Remembrance Service				4,500.00		4,500.00	4,500.00 (100%)
26	Community events				1,150.00	190.00	960.00	960.00 (83%)
49	Small Grant Scheme				100.00		100.00	100.00 (100%)
55	#QueenBee fund		4,146.56	4,146.56				4,146.56 (N/A)
58	Engagement and Promotion				3,300.00	927.92	2,372.08	2,372.08 (71%)
61	Civic events				2,600.00	2,117.76	482.24	482.24 (18%)
SUB TOTAL			4,146.56	4,146.56	32,950.00	6,500.16	26,449.84	30,596.40 (92%)

Environment & Recreation Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Ground Maintenance - General a				1,000.00	51.07	948.93	948.93 (94%)
28	Ground Maintenance- supplier				15,000.00	3,156.25	11,843.75	11,843.75 (78%)
29	Vine Tree Play area - mainten				1,000.00	15.00	985.00	985.00 (98%)
30	Vine Tree Play Area - Inspection				400.00		400.00	400.00 (100%)
31	Allotment fee	720.00	525.00	-195.00				-195.00 (-27%)
32	Allotment maintenance cost							(N/A)
52	Defibrillator and kiosk				800.00		800.00	800.00 (100%)
54	CIL - Community Infrastructure L							(N/A)
62	New Planters				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL		720.00	525.00	-195.00	19,700.00	3,222.32	16,477.68	16,282.68 (79%)

Finance & Strategy Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Staff Expenses				150.00		150.00	150.00 (100%)
4	Stationary				500.00	100.48	399.52	399.52 (79%)
5	Accountancy software				750.00		750.00	750.00 (100%)
6	ICT equipment				750.00	232.77	517.23	517.23 (68%)
9	Audit Fees				1,000.00		1,000.00	1,000.00 (100%)
10	Insurance				3,300.00		3,300.00	3,300.00 (100%)
11	Legal and professional fee				1,500.00	515.00	985.00	985.00 (65%)
12	Subscription (adobe/office/Chalc				4,000.00	1,752.51	2,247.49	2,247.49 (56%)
13	Telephone				743.40	188.83	554.57	554.57 (74%)
14	Website subscription				2,400.00	700.00	1,700.00	1,700.00 (70%)
15	Website transparency				500.00		500.00	500.00 (100%)
16	Misc/Expenses				1,000.00	10.78	989.22	989.22 (98%)
17	Precept	179,592.36	89,796.00	-89,796.36				-89,796.36 (-50%)
18	VAT reclaim							(N/A)
19	Other income							(N/A)

Summary of Receipts and Payments

All Cost Centres and Codes

53 Acquisition projects				4,000.00		4,000.00	4,000.00 (100%)
59 Office costs				6,000.00		6,000.00	6,000.00 (100%)
SUB TOTAL	179,592.36	89,796.00	-89,796.36	26,593.40	3,500.37	23,093.03	-66,703.33 (-32%)

Parish Council Project

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
51	PCSO funding				37,958.00		37,958.00	37,958.00 (100%)
63	NEW! Notice board Shavington f		4,414.80	4,414.80	4,834.80	3,889.00	945.80	5,360.60 (110%)
SUB TOTAL			4,414.80	4,414.80	42,792.80	3,889.00	38,903.80	43,318.60 (101%)

Staffing Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Staff Salary				74,000.00	17,000.58	56,999.42	56,999.42 (77%)
2	Payroll Service				800.00	136.50	663.50	663.50 (82%)
7	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
8	Members Training				300.00		300.00	300.00 (100%)
SUB TOTAL					76,100.00	17,137.08	58,962.92	58,962.92 (77%)

Village Hall Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	Suppliers				300.00	14.17	285.83	285.83 (95%)
34	Cleaning Service				5,100.00	1,216.00	3,884.00	3,884.00 (76%)
35	Gas supply				4,450.00	621.70	3,828.30	3,828.30 (86%)
36	Power supply				1,500.00	242.00	1,258.00	1,258.00 (83%)
37	Fire equipment				300.00		300.00	300.00 (100%)
39	Online booking system				300.00	250.16	49.84	49.84 (16%)
40	Hygine service				700.00	567.24	132.76	132.76 (18%)
41	Water supply				3,000.00	376.28	2,623.72	2,623.72 (87%)
42	Waste collection				1,680.00	146.47	1,533.53	1,533.53 (91%)
43	PPS/PRS				250.00		250.00	250.00 (100%)
47	General Maintenance				1,500.00	110.00	1,390.00	1,390.00 (92%)
48	Hall hire	13,500.00	4,747.48	-8,752.52		1.00	-1.00	-8,753.52 (-64%)
60	Office costs income	6,000.00		-6,000.00				-6,000.00 (-100%)
SUB TOTAL		19,500.00	4,747.48	-14,752.52	19,080.00	3,545.02	15,534.98	782.46 (2%)

Summary

NET TOTAL	199,812.36	103,629.84	-96,182.52	217,216.20	37,793.95	179,422.25	83,239.73 (19%)
V.A.T.		2,372.27			2,501.33		
GROSS TOTAL		106,002.11			40,295.28		



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Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regards to payments since the previous meeting

Version Control: v0

Author: Clerk

1. Report Summary

The report provides Members an update with regards to payments made by the Clerk since the 1 April 2023

2. Background

The Council has been using the Scribe online system to manage and overview its accounts and finance.

3. Position

Members are asked to note the payments made by the Clerk from 1 April 2023

4. Conclusions

Members are asked to consider the following:

- a. Note and approve the payment made by the Clerk under the current delegation scheme.
- b. Note the payments made by the Clerk under the current delegation scheme, and not to approve

5. Consideration Sought

That the payments are noted and approved.

ANNEX 1

List of payments made by the Clerk under the current scheme of delegation.

Shavington-cum-Gresty Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
28	Power supply	03/04/2023		Parish Council Main A _y		Electricity bill	Scottish Power	X	121.00		121.00
27	Waste collection	03/04/2023		Parish Council Main A _y		Waste collection VH	ASH Waste Services	S	73.06	14.61	87.67
29	Subscription (adobe/office/Cl	05/04/2023		Parish Council Main A _y		Adobe lightroom	Adobe	S	8.32	1.66	9.98
1	ICT equipment	05/04/2023		Parish Council Main A _y	22245287	Site inspection SID Crewe Roa	TWM Traffic Control Systems	S	150.00	30.00	180.00
4	Cleaning Service	05/04/2023		Parish Council Main A _y	23255081	Cleaning Village Hall	Crystal Clean	S	390.00	78.00	468.00
3	Hygine service	05/04/2023		Parish Council Main A _y	22115587	Hygiene disposal	Dame Hygiene Services	S	567.24	113.44	680.68
2	Website subscription	05/04/2023		Parish Council Main A _y	22245316	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
17	Water supply	13/04/2023		Parish Council Main A _y		Water Village Hall	Water Plus	Z	192.31		192.31
15	ICT equipment	14/04/2023		Parish Council Main A _y		Square reader	S QU AREU P (U K) LT D.	X	22.80		22.80
5	Stationary	19/04/2023		Parish Council Main A _y		Office stationary + memory ha	Viking	S	85.48	17.10	102.58
5	ICT equipment	19/04/2023		Parish Council Main A _y		Office stationary + memory ha	Viking	S	59.97	11.99	71.96
11	Legal and professional fee	20/04/2023		Parish Council Main A _y	22525576	Internal audit 2022-2023	JDH Business Services	S	515.00	103.00	618.00
10	Telephone	20/04/2023		Parish Council Main A _y		VOIP	Gradwell Communications	S	14.10	2.82	16.92
6	Subscription (adobe/office/Cl	20/04/2023		Parish Council Main A _y		Non-Domestic rate demand 20	Cheshire East Council	X			
12	Telephone	20/04/2023		Parish Council Main A _y		BT: phone and wifi	BT	S	72.32	14.46	86.78
14	Stationary	20/04/2023		Parish Council Main A _y	22525655	Staff refund - 15 stamps 2nd C	Clerk	Z	15.00		15.00
7	Suppliers	20/04/2023		Parish Council Main A _y	22525729	Cllr McIntyre refun 2 H/D nrus	G McIntyre	S	14.17	2.83	17.00
8	Website subscription	20/04/2023		Parish Council Main A _y	22525951	Parish Council website license	FearNaught	S	175.00	35.00	210.00
9	General Maintenance	20/04/2023		Parish Council Main A _y	22525826	Gas inspection and boiler servi	Steele Heating & Plumbing Li	S	110.00	22.00	132.00
13	Hall hire	20/04/2023		Parish Council Main A _y		Square device payment TEST	Shavington-cum-Gresty Paris	X	1.00		1.00
16	Subscription (adobe/office/Cl	21/04/2023		Parish Council Main A _y	22526127	Chalc Affiliation Fee	Cheshire Assoc Local Council	X	1,510.87		1,510.87
30	Online booking system	25/04/2023		Parish Council Main A _y		Online booking system	Skedda	X	24.09		24.09
37	Ground Maintenance- supplie	25/04/2023		Parish Council Main A _y	23255222	Ground contract Qrt 1	Green Living Horticultural ltd	X	3,076.25		3,076.25
18	Staff Salary	28/04/2023		Parish Council Main A _y	22526383	April 23 - P30	HMRC	X	1,309.62		1,309.62
19	Staff Salary	28/04/2023		Parish Council Main A _y	22526470	April 2023 payslip	Staff	X	887.62		887.62
21	Staff Salary	28/04/2023		Parish Council Main A _y	22526759	April 2023 - pension contributi	Cheshire Pension Fund (CPF)	X	1,224.42		1,224.42
20	Staff Salary	28/04/2023		Parish Council Main A _y	22526841	April 2023 payslip	Clerk	X	2,245.20		2,245.20
56	Power supply	02/05/2023		Parish Council Main A _y		Monthly fixed DD £121	Scottish Power	X	121.00		121.00
55	Waste collection	02/05/2023		Parish Council Main A _y		Village Hall waste collection	ASH Waste Services	S	73.41	14.68	88.09
54	Civic events	02/05/2023		Parish Council Main A _y		Bunting decoration for coronat	ILFD GROUP LTD	S	21.21	4.26	25.47
64	Gas supply	04/05/2023		Parish Council Main A _y		VH gas	British Gas	L	140.40	7.02	147.42
25	Payroll Service	05/05/2023		Parish Council Main A _y	22953939	Payroll Service	Beardmore Accountants	S	92.00	18.40	110.40

Shavington-cum-Gresty Parish Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
26	05/05/2023		Parish Council Main A	22954049	Cleaning Village Hall	Crystal Clean	S	406.00	81.20	487.20
57	05/05/2023		Parish Council Main A		British Gas Village Hall	British Gas	L	171.25	8.56	179.81
57	05/05/2023		Parish Council Main A		British Gas Village Hall	British Gas	L	310.05	15.50	325.55
23	05/05/2023		Parish Council Main A	22954113	Coronation booklet printing	Solopress	Z	58.75		58.75
24	05/05/2023		Parish Council Main A	22967392	Coronation roses garden	Green Living Horticultural Ltd	X	752.80		752.80
22	05/05/2023		Parish Council Main A	22954003	Design and marketing	FearNaught	S	900.00	180.00	1,080.00
58	09/05/2023		Parish Council Main A		Adobe lightroom	Adobe	S	8.32	1.66	9.98
59	12/05/2023		Parish Council Main A		VH booking system 12 months	Skedda	X	226.07		226.07
31	13/05/2023		Parish Council Main A		BT wifi and phone	BT	S	72.32	14.46	86.78
32	13/05/2023		Parish Council Main A		VH water	Water Plus	Z	183.97		183.97
63	17/05/2023		Parish Council Main A		Wall & Ceiling Paint -wire brus	Amazon EU S.a r.l. UK Branci	S	17.28	3.46	20.74
62	17/05/2023		Parish Council Main A		Stainless Steel Scourer	Amazon Services Europe S.a.	S	9.98	2.00	11.98
60	17/05/2023		Parish Council Main A		Graffiti cleaner products	HAND TOOL CENTRE LIMITE	S	18.02	3.60	21.62
61	17/05/2023		Parish Council Main A		Pure Acetone Gel Nail Polish R	HSNF Ltd	S	5.79	1.16	6.95
39	18/05/2023		Parish Council Main A	23255497	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
38	18/05/2023		Parish Council Main A	23255591	website hosting @shavingtono	FearNaught	S	175.00	35.00	210.00
40	19/05/2023		Parish Council Main A	23255661	Refund staff	Clerk	X	10.78		10.78
65	26/05/2023		Parish Council Main A		VOIP	Gradwell Communications	S	14.10	2.82	16.92
33	28/05/2023		Parish Council Main A	23255776	P30 - May 2023	HMRC	X	1,310.02		1,310.02
34	28/05/2023		Parish Council Main A	23256133	Salary - May 2023	Staff	X	887.42		887.42
36	28/05/2023		Parish Council Main A	23256037	Pension contribution - May 20	Cheshire Pension Fund (CPF)	X	1,224.42		1,224.42
35	28/05/2023		Parish Council Main A	23256224	Salary - May 2023	Clerk	X	2,245.00		2,245.00
51	13/06/2023		Parish Council Main A	23925731	HMRC - P30	HMRC	X	1,310.02		1,310.02
50	13/06/2023		Parish Council Main A	23925922	Pension contribution - June 20	Cheshire Pension Fund (CPF)	X	1,224.42		1,224.42
52	13/06/2023		Parish Council Main A	23926068	Salary June 2023	Staff	X	887.42		887.42
53	13/06/2023		Parish Council Main A	23926123	Salary June 2023	Clerk	X	2,245.00		2,245.00
46	13/06/2023		Parish Council Main A	23925319	Cleaning Village Hall	Crystal Clean	S	420.00	84.00	504.00
43	13/06/2023		Parish Council Main A	23925412	Printing June newsletter	Solopress	Z	1,089.64		1,089.64
45	13/06/2023		Parish Council Main A	23925580	June newsletter delivery	The Leaflet Team	X	319.00		319.00
49	13/06/2023		Parish Council Main A	23925837	Overstickers for Vine Tree sign	Inprint Colour	S	15.00	3.00	18.00
44	13/06/2023		Parish Council Main A	23925646	Watering	Green Living Horticultural Ltd	X	80.00		80.00
41	13/06/2023		Parish Council Main A	23924925	Marketing & Newsletter	FearNaught	S	927.92	185.58	1,113.50
48	13/06/2023		Parish Council Main A	23934357	Eco flag for Village Festival ST.	Sycal Umbrellas Print & Prom	S	190.00	38.00	228.00
42	13/06/2023		Parish Council Main A	23925251	Marketing services	FearNaught	S	927.92	185.58	1,113.50
47	13/06/2023		Parish Council Main A	23934343	Refreshment king coronation r	Woodnoth cum Shavington V	X	15.00		15.00

Shavington-cum-Gresty Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
70	Telephone	23/06/2023		Parish Council Main A		VOIP	Gradwell Communications	S	15.99	3.20	19.19
71	Subscription (adobe/office/Cl	23/06/2023		Parish Council Main A		Parish Online subscription	Parish Online	S	225.00	45.00	270.00
68	Website subscription	23/06/2023		Parish Council Main A		Website Licence Fee	FearNaught	S	175.00	35.00	210.00
69	General Parish Council design	23/06/2023		Parish Council Main A		Design and marketing	FearNaught	S	927.92	185.58	1,113.50
67	NEW! Notice board Shavington	23/06/2023		Parish Council Main A		Notice board - Shavington Parl	Broxap Street Furniture	S	3,889.00	777.80	4,666.80
66	Civic events	23/06/2023		Parish Council Main A		Plaque memorial coronation	Roger Masonry Limited	S	370.00	74.00	444.00
Total									37,793.95	2,501.33	40,295.28



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Report Statement

Meeting: Parish Council

Report Purpose: To provide Councillors with an update on the Main Road car park.

Version Control: v1

Author: Clerk

1. Report Summary

The report provides Councillors with an update on the ongoing discussion with The Learning for Life Partnership with regards to the Main Road car park.

2. Background

Over the past years, Shavington-cum-Gresty Parish Council had been contributing toward the costs of keeping the Primary School car park open 24/7 365 for the benefit and use of the whole community.

The 2022/23 contribution (that came to an end on 24/04/2023) was £5,500.

On December 2022, the Parish Council considered a request from The Learning for Life Partnership to review the contribution for the period 2023/24 from £5,500 to £5,984 (increase of 8.80%). The Parish Council considered the request on its budget setting meeting, and -due to financial constraints- agreed not to progress with the request.

Following several conversations with the Learning for Life Partnership, the Parish Council resolved to offer £3,000 to the school as a gesture of goodwill toward keeping the car park open for the community for the period 2023/24.

The Learning for Life Partnership refused the offer and informed the community of their intention to close the car park outside of school hours from April 2023.

Following pressure from community groups and representatives, the Learning for Life Partnership agreed to reopen the discussion with the Parish Council to explore alternative solution to keep the car park open.

At the end of March 2023, an informal meeting attended by the Clerk, the Chair of the Parish Council, the CEO of the Learning for Life Partnership and a representative of the Partnership trust took place. The following elements were discussed:

- a. Long term agreement (5 years)



- b. Around £5,500 per year
- c. The contribution would cover the extra costs of keeping the car park open outside of school hours
- d. The contribution would also support the creation of a sink fund for any capital expenditure needed (such resurfacing, major drain repairs, ...)

At the meeting, the CEO of the Learning for Life Partnership provided an estimate on the costs for the car park per year:

- Lighting – electricity - £3000 (This is due to rise by a minimum of 20% in April)
- Lighting – maintenance - £500 (£1000 every 2 years)
- Grass/hedges/trees - £500
- SMO time to maintain/clear - £1400 (Monday morning clearing of rubbish and dog mess in particular)
- Light repairs to car park - £600
- Resurfacing - £10,000 (will need to be done in the next couple of years – hiring must include contribution to this)
- Major drain repairs - £10,000 (if this is to be done then it needs to be done prior to resurfacing and could cost significantly more than this – made worse by community use – hiring must include a contribution to this)

And the following considerations:

- Lighting was installed at the request of the parish council at a cost of £6500 – previous lighting was sufficient for school use
- The vast majority of the lighting costs are outside of school hours, including school holidays
- Lighting maintenance includes replacing bulbs and equipment to do this – would need to be done far less if the school was not lit for public use
- 100 hours of staff time across the year for rubbish clearance as a result of community use
- Currently the school spends around £600 fixing minor issues – again made worse by community use

The CEO of the Learning for Life Partnership agreed to keep the car park open at no cost until the June meeting of the Parish Council, to give Councillors the opportunity to discuss the issue and agree on a plan.

Following the meeting, the Clerk and the Chair reported what discussed to the Council, and collected the following comments and observations from Members:

- Overall, the response was positive, and Councillors appreciated the Partnership availabilities to address questions and to work together for the benefit of residents.



- Councillors were open to discuss a 5-year sponsorship agreement for the community use of the car park.
- In return of the sponsorship, the parish council would expect the following:
 - A reasonable maintenance of the car park for the duration of the agreement, so that it is kept usable, accessible and safe 24/7 and 365 days/year.
 - The provision of an annual report with details on how the sponsorship has been spent, so that the Council can measure the sponsorship effectiveness and ROI
- To reach an agreement on the final amount of sponsorship the Council would need a better understanding on how the figures have been calculated, supported by data such breakdown of anticipated costs, regular maintenance budget, long term maintenance sink fund, ...

The Clerk shared these comments with the CEO on 26 April 2023, asking for his view and any supporting information by May, 10th.

On May 10th, having not heard back from the Partnership, the Clerk wrote again to the CEO and asked for a comment by May, 16th.

On the same week, the Clerk got in touch with the Learning for Life trust representative and asked for feedback. No comments or feedback have been received yet.

On 13 June, the Clerk wrote to the CEO of the Partnership, asking for a meeting. No comment or feedback has been received yet.

3. Position

Members are asked to consider their position on the matter.

4. Community Impact

Negative: closing the car park will affect community groups and residents

5. Governance

Shavington-cum-Gresty Finance Regulation

6. Financial Impact

Up to £5,500 (£3,000 from Acquisition Project budget, £2,500 from reserve)

7. Resource Impact

Clerk time

8. Conclusions

Members are asked to note the report. And to consider how to progress with the matter.





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SHAVINGTON
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Report Statement

Meeting: Parish Council

Report Purpose: To provide the latest version of the grant record

Version Control: v1

Author: Clerk

1. Report Summary

The report provides the latest version of the Parish Council Grant record report

2. Background

Over the years, the Council has developed and delivered projects with the support of external funders for the benefit of the community.

3. Position

Below the list of grant applications submitted and awarded since 2021

Date	Project	Funder	£ funded	ScG contribution	Total value
2022	#QueenBee	HS2	£9,780	Staff time + maintenance commitment +£900 marketing	£28,478
2022	Cheshire Connected Communities - IT provision to Village Halls	CEC	£1,000	Staff time	£1,000
2022	Cheshire Connected Communities - Warm Places	CEC	£250	Staff time	£250
2023	HealthBOX - provision of sport equipment	HealthBOX	£250	Staff time	£250



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2023	Award for All - INPACT-every leaf counts	National Lottery	£10,000	Staff time + £600 marketing and promotion + £4,200 to revamp green spaces in the village + £1,500 roses at Hickory	£16,300
2023	Notice board at Shavington Park	Persimmon	£4,415	Staff time + £420 for installation of notice board	£4,834.80
		TOTAL	£25,695		£51,113

4. Community Impact

Positive: all projects are community focused and are aimed to boost cohesion and pride in place

5. Governance

Shavington-cum-Gresty Finance regulation
 Shavington-cum-Gresty Committee ToRs

6. Financial Impact

Within budget

7. Resource Impact

Staff time

8. Conclusions

Councillors are asked to note the report.



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Appendices

[clearly insert appendices / additional information and include reference points in the main body of the report]

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Report Statement

Meeting:	Parish Council
Report Purpose:	To provide an update on IMPACT-Every Leaf Counts
Version Control:	v1
Author:	Clerk

1. Report Summary

The report aims to provide Councillors with an update on IMPACT- Every Leaf Count project.

2. Background

The Council owns n.2 phone kiosks in Shavington, that needs to be refurbished.

In 2021 -2022 the Clerk explored opportunities to refurbish the kiosks and re-use them as defibrillators points. Quotes received were around £8k for the refurbishment plus the cost of defibrillators.

Following that, the Environment and Recreation Committee asked the Clerk to consider other opportunities, such vertical gardens.

In March 2023, the Clerk made a call-in to Councillors to gather their support to submit the project IMPACT- every leaf counts to the Community Fund. Councillors supported the project.

In 19 May 2023, the Council was notified that the application was successful and that the Community Fund agreed to fund the project with £10,000

3. Position

IMPACT – Every Leaf Counts

Following the success of the #QueenBee community project run by the Parish Council in 2022 and conscious of the community appetite to improve and enhance green spaces in the parish, Shavington-cum-Gresty Parish Council will lead the project 'IMPACT- every leaf counts'.

With 'IMPACT – every leaf counts' the Parish Council aims to create and enhance the biodiversity in the area with an emphasis on improving pollinator habitats, and to raise awareness and empower resident with taking ownership of green spaces in the parish.

The project aims to:



- **Leaf 1:** revamp n.3 existing green spaces with pollinator-friendly plants
- **Leaf 2:** converting n.2 disused phone kiosks into community vertical herb gardens;
- **Leaf 3:** establish a group of volunteers to look after green areas in the parish; and
- **Leaf 4:** cultivate environmental awareness with a series of garden coffee meetings.
- **Leaf 5:** Promote opportunities for people to meet and connect with others who share similar interests or values, to help build social networks and strengthen relationships within the community.
-

Leaf 1

The Parish Council will revamp green areas in the parish across three different locations. The gardens will be planted with a selection of roses and bulbs, which are an important wildlife habitat and source of pollen for bees, butterflies and birds.

The council aims to recycle and reduce the footprint impact as much as possible, so will vows to repurpose any material or plants from the existing green areas or make it available for the community to use.

Three plants display will be revamped as part of the 'IMPACT – every leaf counts' project:

- N.2 displays in Main Road, Shavington¹
- N.1 extended display in Gresty Lane, Shavington

Leaf 2

The Parish Council aim to convert these n.2 phone kiosks adopted by the Parish Council into community vertical herb gardens.

The vertical herb garden will house wildlife-friendly herbs such: rosemary, English lavender, wild thyme, fennel, common mint, hyssop, common sage.

The aim is not only to create a welcoming habitat for pollinator like bees and butterflies, but also allow residents to easy access to seasoning for food.

Leaf 3

'IMPACT- every leaf counts' aims to empower community taking ownership of public environments.

¹ Please note: this has already been completed as part of the Coronation project



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The project aims to establish a group of resident keens to adopt those green habitats and take care of them.

Support will be given to establish the group and to run high risk tasks (such grass cutting, ..).

Through community members working together this will also help to encourage collaboration and cooperation, which will hopefully lead to greater understanding, respect, and empathy for one another.

Leaf 4:

To support environmental awareness the parish council will run at least n.3 garden coffee sessions open to residents. Sessions will be run by an expert gardener, who will share tips and advice on how to grow wild herbs and how to create a wildlife herb garden at home

Leaf 5

'IMPACT- every leaf counts' aims to encourage education and collaboration between community groups. It focuses on the strength of existing community groups and their impact on community well-being and support.

The Parish Council will support community groups to work together to deliver/arrange/present educational talks and workshops on environmental issues that directly affect the parish.

The Parish Council will help these community groups to promote these opportunities within the local community and encourage new membership.

This will be done through social media and newsletter articles featuring 'insights' into community groups.

The purpose of this is to create an awareness of the environmental support that people attending these groups can assist with on a local level. They will also create opportunities for people to meet and connect with others who share similar interests or values.

It is hoped that this signposting will help build social networks and also strengthen existing relationships within the community. This can help to reduce social isolation and create support for those facing challenges or difficulties. Helping to build a sense of community which can help enhance personal growth and well-being.

Project priorities:



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- build strong relationships in and across communities

'IMPACT-every leaf counts' will build strong relationship in and across communities. The establishment of a group of volunteers will bring people together with the scope of taking care of public green spaces. Also, the garden café sessions will be an opportunity for residents of all ages and backgrounds to come together and build relationships.

The garden café sessions will be held at the Shavington-cum-Gresty Village Hall, which provides facilities for disabled persons.

- improve the places and spaces that matter to communities

'IMPACT-every leaf counts' aims to improve green spaces in Shavington-cum-Gresty, transforming them into wildlife habitat for the benefit of the whole community

- help more people to reach their potential, by supporting them at the earliest possible stage

'IMPACT-every leaf counts' garden cafe sessions will aim to raise environmental awareness and also shared knowledge on herb garden and their beneficial effect on health. The parish council will be committed to support ideas and innovative projects led by community members to further explore this topic.

- support people, communities and organisations that are facing increased demands and challenges as a direct result of the cost-of-living crisis.

'IMPACT-every leaf counts' aims to support Shavington-cum-Gresty community facing the increased demands of the cost-of-living crisis in the following way:

- providing a healthier place to live
- providing community with knowledge on how to grow seasoning for food at home
- providing residents with an enriched wildlife habitat which will benefit the local horticultural sector

4. Community Impact

Positive: community will benefit from the projects outcomes

5. Governance

Shavington-cum-Gresty Financial Regulation

6. Financial Impact

£10,000 Community fund

Parish Council match-fund: £600 marketing and promotion + £1,500 Hickory roses (from E&R New Planters cost code) + £4,200 revamp of n.2 green spaces (from Civic event cost code and Ground Maintenance cost code)

7. Resource Impact



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Staff time

8. Conclusions

Councillors are asked to note the report, and to instruct the Clerk to progress with the project.

Councillors are asked to consider delegating the Environment and Recreation Committee to lead and oversee the project, with the support of the Community and Engagement Committee on all engagement and promotional activities.



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Report Statement

Meeting:	Parish Council
Report Purpose:	To present Councillor the PID for the acquisition of the Western Ecological Area
Version Control:	v1
Author:	Clerk

1. Report Summary

The report aims to present Councillors the project initiation document for the acquisition of the Western Ecological Area.

2. Background

On June 28, the Clerk and the Chair of the Environment and Recreation Committee met with the Head of Construction at Goodman to discuss the possibility of the acquisition of the Ecological Mitigation Area in Basford West, Off Crewe Road, Crewe

3. Position

Attached in Annex 1, the Project Initiation Document filled by the Clerk.

4. Community Impact

Positive: ecological mitigation areas have a beneficial impact environment and sustainability

5. Governance

Shavington-cum-Gresty Financial Regulation

6. Financial Impact

To be confirmed

7. Resource Impact

Clerk time

8. Conclusions

Members are asked to note the report and to consider:

- a. To instruct the Clerk to initiate the project and report more information to F&S Committee for their consideration
- b. To instruct the Clerk not to progress with the project



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ANNEX 1
PROJECT INITIATION DOCUMENT (PID)

Project Initiation Document			
Name and Position in the Council	<p>S Garnero</p> <p>Parish Clerk/RFO</p>	Date	29/06/2023
Project Name Which Committee does this project come under? (if none, then please add Finance and Strategy Committee)	F&S Committee / E&R Committee		
Description of project	<p>Acquisition of ca. 4.5 hectares of land off Crewe Road, at Western Ecological Mitigation Area.</p> <p>The Land is currently owned by Goodman and is part of s106 agreement with Cheshire East Council (until 2031) as ecological mitigation actions to prevent loss of biodiversity or harm to species and habitats in the area.</p> <p>The site contains a mixture of habitats with large areas of grassland with hedgerow scrub boundaries and areas of encroaching tall ruderal vegetation. Within the mitigation area there are 10 paired ponds, surrounded by natural semi-improved grassland with some shrub planted earth bunds acting as boundaries.</p> <p>It was understood that:</p> <ol style="list-style-type: none"> a. Goodman will give freehold title of the land to the Parish Council at no cost (except from conveyance costs) b. Goodman will pay a lump sum to the Parish Council to cover monitoring and surveys and land maintenance cost (as per what agreed in s106) until 2031 c. Goodman might wish to build a walking footpath that cross the mitigation area at no cost for the parish Council d. Once the freehold title is passed to the Parish Council, Goodman will have no responsibility or liability, and all requirements under s106 will have to be met by the Parish Council 		
Project Aims What do you want the project to achieve? How does it support the Council's plans and aims?	<p>Protect green area in the parish</p> <p>Enhance green spaces in the parish</p>		



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<p>Target Communities What communities are targeted and what benefits will the project bring to them?</p>	Shavington cum Gresty residents.
<p>Research already completed. Please attach all research carried out so far.</p>	<p>The Clerk and the Chair of Environment and Recreation Committee had a first meeting with the Head of Construction at Goodman. Further details will need to be checked before a final report can be submitted to council for consideration</p>
<p>Evidence of need How do you know the project is needed?</p>	The acquisition of a green piece of land has always been a priority of the Parish Council
<p>Cost of Project Please detail all cost areas associated with this project. Please include actual costs if known. Please include revenue & capital and include estimate of Officer Hrs if you are able to.</p>	<p>To be further considered.</p> <p>While Goodman has offered to pay a lump sum to cover management costs until 2031, the Parish Council will have to consider the financial impact after.</p>
<p>Benefits Please details all benefits including cost savings, efficiency savings</p>	<p>Enhance green spaces in the Parish Protect wildlife</p>
<p>Who? Officer /Councillor Do you have any suggestions for who might be part of the project team? And what role do you think they should take on?</p>	Clerk
<p>Other Organisational Support Who do you think we need to work with or take advice from?</p>	To be identified. Schools? Community groups? Funders?
<p>Timeline What is the length of the project work and when will the benefits be realised? Are there any time constraints?</p>	12 months
<p>Risks Are there any risk associated with this project e.g. reputational risks for the Council or possible local sensitivities?</p>	Reputational and financial risks



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<p>Is the project a quick win? I.E. does it meet all the following criteria?</p> <ul style="list-style-type: none"> a. Will cost less than £1,000 b. All expenditure can be met from an existing budget c. Will take less than 5 hours of officer time in total (including assessment, planning, working with partners, tendering/quotes etc) d. Has the support of all Members of the relevant Committee (*please note this will be verified via Call-In) e. Does not pose any significant reputational or other risk to the Council or partners 	<p>no</p>
<p>Other information Is there any other information which you feel would help with the project assessment? Please include links to any best practise or similar projects.</p>	



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ANNEX 2









Report Statement

Meeting:	Parish Council
Report Purpose:	To consider costs implication of the SLCC yearly Membership
Version Control:	v1
Author:	Clerk

1. Report Summary

The report provides an overview of the financial implication related with subscription and yearly fee of the SLCC Full Membership for the Clerk.

2. Background

The Society of Local Council Clerks (SLCC) is the professional body for local council clerks and senior council employee. It offers professional development opportunity, advice, update on council news and the benefit of accessing to a national network of Clerks.

3. Position

The current Clerk is CiLCA qualified, and as such, can access the advantages of the SLCC Affiliate Membership.

It is recognised that the establishment of a strong network with other Parish Council can leverage opportunity and the exchange of best practises. Also, the membership will allow the Clerk to access to training opportunity to strengthen her skills and knowledge of the public sector.

The subscription is £206

4. Community Impact

Positive: training opportunity and access to a wider network can generate positive impact on the community.

5. Governance

Parish Clerk job description

6. Financial Impact

£206 within budget

7. Resource Impact

Clerk time

8. Conclusions



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Members are asked to consider the subscription fee and to:

- a. Approve it and instruct the Clerk to progress with the renewal of the subscription
- b. Not approve it

9. Consideration Sought

That the Clerk is authorised to progress with the renewal of the SLCC subscription.



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