



**SHAVINGTON**  
CUM  
**GRESTY**

**Shavington-cum-Gresty Council  
Parish Council Meeting**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

30 March 2023

To: **Members of the Shavington-cum-Gresty Parish Council**

Dear Councillor,

You are summoned to attend the Parish Council meeting of the Shavington-cum-Gresty Parish Council to be held at **8PM on Wednesday 5 April 2023 at Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP.**

Your sincerely,

Simona Garnero  
Parish Clerk

## AGENDA

<b>1</b>	To receive and consider apologies for absence
<b>2</b>	To note declarations of Members' interest
<b>3</b>	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 15 March 2023 ( <b>attached</b> )
<b>4</b>	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>

5	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 1 February 2023 or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee (<b><i>draft minutes to follow</i></b>)  <u>Chair:</u> Councillor K Gibbs  Meeting held 15 March 2023</p> <p>i. That a recommendation is made to Full Council to appoint Quote 3 for the delivery of the council's design service for the period 01.05.2023 to 30.04.2025</p> <p><u>Committee:</u> Village Hall Committee  <u>Chair:</u> Cllr McIntyre</p> <p><u>Committee:</u> Environment and Recreation Committee  <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance &amp; Strategy Committee (<b><i>draft minutes attached</i></b>)  <u>Chair:</u> Cllr Wain  Meeting held 15 February 2023</p> <p><u>Committee:</u> Staffing Committee  <u>Chair:</u> Cllr Buchanan</p> <p><u>Committee:</u> Planning Committee (<b><i>minutes and draft minutes attached</i></b>)  <u>Chair:</u> Cllr McIntyre  Meetings held on 1 February 2023, 1 March 2023, 4 April 2023 (<b><i>minutes to follow</i></b>)</p>
6	<p>To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC) (<b><i>attached</i></b>)</p>
7	<p>To receive the January and February 2023 reports from the Village Beat Manager (<b><i>attached</i></b>)</p> <p>To receive an update with regards to the Speed Indicator Device in Crewe Road</p>
8	<p>To receive and consider (<b><i>attached</i></b>)</p> <ul style="list-style-type: none"> <li>- The list of all payments made from 01.04.2022 to 31.03.2023 (Parish Council bank account and Village Hall bank account)</li> </ul>

	<ul style="list-style-type: none"> <li>- The list of all receipts from 01.04.2022 to 31.03.2023 (Parish Council bank account and Village Hall bank account)</li> </ul>
<b>9</b>	<p>To receive and consider the followings:</p> <ul style="list-style-type: none"> <li>- The list of all Clerk/Members expenses from 01.04.2022 to 31.03.2023</li> <li>- The list of Clerk's salary payments from 01.04.2022 to 31.03.2023</li> <li>- The list of payments made under s.137 from 01.04.2022 to 31.03.2023</li> </ul>
<b>10</b>	To note and consider the YTD Parish Council finance position at 31.03.2023 and the bank reconciliations <b>(to follow)</b>
<b>11</b>	<p>To receive and consider the Clerk's report with regards to the co-option of new Councillor <b>(attached)</b></p> <p>To receive and consider applications to co-opt a new Councillor for the Parish of Shavington-cum-Gresty</p>
<b>12</b>	<p>To receive and consider the following recommendation from Community and Engagement Committee <b>(attached)</b>:</p> <ul style="list-style-type: none"> <li>i. That a recommendation is made to Full Council to appoint Quote 3 proposal for the delivery of the council's design service for the period 01.05.2023 to 30.04.2025 (£11,135 year 1 + £11,135 year 2)</li> </ul>
<b>13</b>	<p>To consider the yearly fee for the allotment rent period 01.04.2023 – 31.03.2024</p> <ul style="list-style-type: none"> <li>- £50 (full price)</li> <li>- £25 (reduced Allotment Rent is offered to tenants in receipt of an income-based benefit and/or state pension)</li> </ul>
<b>14</b>	To receive and consider a request from a plot holder to hire n.2 plots in the Gresty Lane Allotments
<b>15</b>	<p>To receive and consider an update with regards to the contribution of £4,414.80 from Persimmon to cover the cost of a Parish Council's notice board in Shavington Park.</p> <p>To consider to match-fund (up to £420) the contribution to cover the costs of installations.</p> <p>To consider delegate the Clerk, in conjunction with the Chair of C&amp;E Committee, to sign off the final position of the notice board within the development boundary.</p>
<b>16</b>	To receive an update with regards to the school car park

<b>17</b>	To note the date of the next Council Meeting – <b>17 May 8PM</b>
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**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**SHAVINGTON**  
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**GRESTY**

**MINUTES of the meeting held on**  
**Wednesday 15 March 2023**

In attendance: Cllrs Adams, Buchanan, Ferguson, B Gibbs, K Gibbs, Hancock, Jones, McIntyre, Moore

<b>ScG/22/07/1</b>	<b>To receive and consider apologies for absence<sup>1</sup></b>
	No apologies were received.
<b>ScG/22/07/2</b>	<b>To note declarations of Members' interests</b>
	No declaration of interest was raised.
<b>ScG/22/07/3</b>	<b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 1 February 2023</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/22/07/4</b>	<b>To receive and consider the following recommendation from Finance and Strategy Committee</b>
	<ul style="list-style-type: none"><li>- that a recommendation is made to Full Council to review the Financial Regulation so that Chairs of each Committees are asked to undertake at least n.2 internal audit/per year and report any issue back to the F&amp;S Committee</li></ul>
	Members <b>NOTED</b> the recommendation. <b>RESOLVED:</b> that, as per F&S Committee's recommendation, the Council's Financial Regulation are reviewed so that Chairs of each Committees are asked to undertake at least n.2 internal audit per year and report any issue back to the F&S Committee

<sup>1</sup> Meeting started at 19:02hrs

ScG/22/07/5	<p>To receive and consider the following recommendation from Finance and Strategy Committee</p> <ul style="list-style-type: none"> <li>- that the Parish Council Fixed Asset Register is recommended to Full Council for approval (with the following amendments being made: Vine Tree land £1, Planters and Sleepers #QueenBee project)</li> </ul>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that, as per F&amp;S Committee's recommendation, the Parish Council Fixed Asset register is approved as accurate record of the Parish assets</p>
ScG/22/07/6	<p>To receive and consider the following recommendation from Finance and Strategy Committee</p> <ul style="list-style-type: none"> <li>- that the Parish Council Financial Risk Assessment is recommended to Full Council for approval ( with the following amendments: Staff retention issue – that the following mitigation action is included and implemented: working practice document)</li> </ul>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that, as per F&amp;S Committee's recommendation, the Parish Council Financial Risk Assessment is approved</p>
ScG/22/07/7	<p>To receive and consider the following recommendation from Finance and Strategy Committee</p> <p>a. that the following policies are recommended to Full Council for approval:</p> <ul style="list-style-type: none"> <li>- Shavington-cum-Gresty Parish Council Reserves Policy</li> <li>- Shavington-cum-Gresty Parish Council Investment and Treasury Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Fixed Assets and Content Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Personal Data Complaints Policy</li> <li>- Shavington-cum-Gresty Environment and Sustainability Policy</li> <li>- Shavington-cum-Gresty Vine Tree Play Area Risk Assessment</li> </ul> <p>b. that the following policies are recommended to Full Council for approval, with the following amendments being made:</p> <ul style="list-style-type: none"> <li>- Shavington-cum-Gresty Health and Safety Policy –Construction Design Management Regulation 2015: the Parish Council will typically act as client under the CDM regulation</li> <li>- Shavington-cum-Gresty Village Hall – General Risk Assessment – due date Feb 2024</li> </ul>

	<p style="text-align: center;"><b>- Shavington-cum-Gresty Parish Council Application to Fill a Casual Vacancy for a Councillor – subject to a further check being made on the eligibility criteria</b></p>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that, as per F&amp;S Committee’s recommendation, the following policies are approved:</p> <ul style="list-style-type: none"> <li>- Shavington-cum-Gresty Parish Council Reserves Policy</li> <li>- Shavington-cum-Gresty Parish Council Investment and Treasury Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Fixed Assets and Content Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Personal Data Complaints Policy</li> <li>- Shavington-cum-Gresty Environment and Sustainability Policy</li> <li>- Shavington-cum-Gresty Vine Tree Play Area Risk Assessment</li> <li>- Shavington-cum-Gresty Health and Safety Policy</li> <li>- Shavington-cum-Gresty Village Hall – General Risk Assessment</li> <li>- Shavington-cum-Gresty Parish Council Application to Fill a Casual Vacancy for a Councillor</li> </ul>
<b>ScG/22/07/8</b>	<p><b>To receive and consider the following recommendation from Finance and Strategy Committee</b></p> <p><b>- that a recommendation is made to Full Council to sign off the bad debts list for 2022/23</b></p>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that, as per F&amp;S Committee’s recommendation, the bad debts list for 2022/23 is signed off</p>
<b>ScG/22/07/9</b>	<p><b>To receive and consider an update with regards to the Old School building</b></p>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the following plan is approved:</p> <ul style="list-style-type: none"> <li>a. Pause any campaigns led by the Council until after the election</li> <li>b. Request for the item to be considered by the new Parish Council after the May election</li> </ul> <p><b>RESOLVED:</b> That a recommendation is made to the C&amp;E to include an informative article about the Old School building in the next Parish Council Newsletter</p>
<b>ScG/22/07/10</b>	<p><b>To note the date of the next Council Meeting – 5 April 2023 – 8PM</b></p>

	Members <b>NOTED</b> the date of the next Council meeting.
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Meeting Closed at 1955 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero

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**Shavington-cum-Gresty Council**  
**Finance & Strategy Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 15 February 2023**

In attendance: Ferguson, K Gibbs, B Gibbs, Wain

ScG FC/22/5/1	<b>To receive apologies for absence</b>
	Apologies were received and accepted from Cllr Hancock
ScG FC/22/5/2	<b>To note declarations of Members' interests</b>
	No declaration was raised
ScG FC/22/5/3	<b>To confirm and sign the minutes of the Finance Committee Meeting held on 23 November 2022</b>
	<b>RESOLVED:</b> that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FC/22/5/4	<b>Public participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised
ScG FC/22/5/5	<b>To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements</b>
	The Clerk briefed Councillors with regards to the YTD report, and highlighted areas of over expenditure in the budget due to inflations and raised costs.  Members <b>NOTED</b> the Parish Council YTD financial position.  <b>RESOLVED:</b> that the month-end reconciliations statements ending 30 November

	2022, 31 December 2022 and 31 January 2023 are signed and approved
<b>ScG FC/22/5/6</b>	<b>To review the Council's payments and receipts lists since 1 April 2022</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that payment and receipts made since 1 April 2022 are approved
<b>ScG FC/22/5/7</b>	<b>To undertake an internal audit check</b>
	<b>RESOLVED:</b> that a recommendation is made to Full Council to review the Financial Regulation so that Chairs of each Committees are asked to undertake at least n.2 internal audit/per year and report any issue back to the F&S Committee
<b>ScG FC/22/5/8</b>	<b>To receive and consider the latest version of Parish Council Fixed Asset register</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the Parish Council Fixed Asset Register is recommended to Full Council for approval with the following amendments being made:  <ul style="list-style-type: none"> <li>- Vine Tree land £1</li> <li>- Planters and Sleepers #QueenBee project</li> </ul>
<b>ScG FC/22/5/9</b>	<b>To receive and consider the latest version of the Parish Council Financial Risk Assessment</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the Parish Council Financial Regulation Assessment is recommended to Full Council for approval with the following amendments  <ul style="list-style-type: none"> <li>- Staff retention issue – that the following mitigation action is included and implemented: working practice document</li> </ul>
<b>ScG FC/22/5/10</b>	<b>To receive and consider the following policies:</b>  <ul style="list-style-type: none"> <li>- <b>Shavington-cum-Gresty Parish Council Reserves Policy</b></li> <li>- <b>Shavington-cum-Gresty Parish Council Investment and Treasury Management Policy</b></li> <li>- <b>Shavington-cum-Gresty Parish Council Fixed Assets and Content Management Policy</b></li> <li>- <b>Shavington-cum-Gresty Parish Council Personal Data Complaints Policy</b></li> <li>- <b>Shavington-cum-Gresty Health and Safety Policy</b></li> <li>- <b>Shavington-cum-Gresty Village Hall – General Risk Assessment</b></li> <li>- <b>Shavington-cum-Gresty Environment and Sustainability Policy</b></li> <li>- <b>Shavington-cum-Gresty Vine Tree Play Area Risk Assessment</b></li> </ul>

	<p style="text-align: center;"><b>- Shavington-cum-Gresty Parish Council Application to Fill a Casual Vacancy for a Councillor</b></p>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the following policies are recommended to Full Council for approval:</p> <ul style="list-style-type: none"> <li>- Shavington-cum-Gresty Parish Council Reserves Policy</li> <li>- Shavington-cum-Gresty Parish Council Investment and Treasury Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Fixed Assets and Content Management Policy</li> <li>- Shavington-cum-Gresty Parish Council Personal Data Complaints Policy</li> <li>- Shavington-cum-Gresty Environment and Sustainability Policy</li> <li>- Shavington-cum-Gresty Vine Tree Play Area Risk Assessment</li> </ul> <p><b>RESOLVED:</b> that the following policies are recommended to Full Council for approval, with the following amendments being made:</p> <ul style="list-style-type: none"> <li>- Shavington-cum-Gresty Health and Safety Policy –Construction Design Management Regulation 2015: the Parish Council will typically act as client under the CDM regulation</li> <li>- Shavington-cum-Gresty Village Hall – General Risk Assessment – due date Feb 2024</li> <li>- Shavington-cum-Gresty Parish Council Application to Fill a Casual Vacancy for a Councillor – subject to a further check being made on the eligibility criteria</li> </ul>
<p><b>ScG FC/22/5/11</b></p>	<p><b>To receive the bad debts list for 2022/23 and to consider making a recommendation to Full Council to write off bad debts</b></p>
	<p>Member <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to sign off the bad debts list for 2022/23</p>
<p><b>ScG FC/22/5/12</b></p>	<p><b>To receive and consider the Project Initiation Document for the ‘Jazz in the Village’ event</b></p>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that option 1 is progressed, and that the Parish Council accept financial risks related with this option and consider this as a learning path for the establishment of a repeatable model to be implemented in the future.</p> <p><b>RESOLVED:</b> That the event is led by officers, with the support of Councillors and volunteers.</p> <p><b>RESOLVED:</b> That the allocated budget for the event is £3,000 from the hall hire</p>

	<p>budget, in the understanding that the event will be planned to break even costs.</p> <p><b>RESOLVED:</b> that the provision of drinks should be arranged with sale or return agreements only.</p> <p><b>RESOLVED:</b> that C&amp;E Committee is delegated to lead and deliver the project.</p> <p><b>RESOLVED:</b> that the Clerk will have delegated authority to cancel the event, in consultation with the Chairs of F&amp;S and C&amp;E Committees, in case of low or negative profit margins forecast.</p>
<b>ScG FC/22/5/13</b>	<p><b>To receive and consider a proposal to transfer £35,000 from the Village Hall bank account to the Shavington-cum-Gresty Parish Council main account</b></p>
	<p>The Clerk briefed Members with regards to the proposal.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that n.3 authorised signatories Members (Cllr B Gibbs, K Gibbs, Ferguson) approved the transfer of £35,000 from the Village Hall bank account to the Shavington-cum-Gresty main bank account</p>

Meeting Closed at 2116 hrs

Chair: Cllr Wain

Clerk: S Garner

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 1 February 2023**

In attendance: Cllrs Adams, Ferguson, Jones, Wain  
B Gibbs

ScG PC/22/9/1	<b>To receive apologies for absence</b>
	Apologies were received and accepted from Cllrs Moore, K Gibbs, McIntyre
ScG PC/22/9/2	<b>To note declarations of Members' interest</b>
	No declaration was made.
ScG PC/22/9/3	<b>To confirm and sign the minutes of the Planning Committee Meeting held on 11 January 2023</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
ScG PC/22/9/4	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG PC/22/9/5	To consider making a response to the following planning applications  <b>a. Application:</b> 23/0088N <b>Proposal:</b> Proposed two storey extension to rear of existing detached dormer bungalow inc. layout alterations and introduction of roof lights

	<p><b>Location:</b> 44, WESTON LANE, SHAVINGTON, CREWE, CHESHIRE, CW2 5AN  <b>National Grid Ref</b> 370750.778 352143.6224</p> <p><b>RESOLVED:</b> No comments</p> <p><b>b. Application:</b> 23/0097N  <b>Proposal:</b> Erection of 10 dwelling houses, landscape, private access road and associated car parking  <b>Location:</b> Gresty Road Development Site, CREWE ROAD, SHAVINGTON  <b>National Grid Ref</b> 371000.6432 353494.3729</p> <p><b>RESOLVED:</b> No comments</p>
ScG PC/22/9/6	<b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b>
	No urgent planning application consultation was received.
ScG PC/22/9/7	<b>To receive and consider considerations on road safety hazards during peak time in Main Road and measures to mitigate risks</b>
	<p>Cllr Ferguson briefed Councillors on the item.</p> <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the Clerk is instructed to construct a case around the need of highways minor works to be presented to Highways for consideration.</p>
ScG PC/22/9/8	<b>To note and consider the latest update of the ScG Parish Council – Planning Application Record</b>
	Members <b>NOTED</b> the Planning Application Record
ScG PC/22/9/9	<b>To note the date of the next Planning Committee Meeting –1 March 7PM</b>
	Councillors <b>NOTED</b> the date of the next Planning Committee Meeting

Meeting Closed at 1953 hrs

Chair: Cllr Jones

Clerk: S Garnero

Shavington-cum-Gresty Parish Council  
Planning Committee Meeting 01.02.2023  
Minutes

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 1 March 2023**

In attendance: Cllrs Adams, Ferguson, McIntyre, Moore, Wain

ScG PC/22/10/1	<b>To receive apologies for absence</b>
	Apologies were received and accepted from Cllr Jones, K Gibbs
ScG PC/22/10/2	<b>To note declarations of Members' interest</b>
	No declaration was made.
ScG PC/22/10/3	<b>To confirm and sign the minutes of the Planning Committee Meeting held on 1 February 2023</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
ScG PC/22/10/4	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG PC/22/10/5	<b>To consider making a response to the following planning applications</b>  <b>a. Application:</b> 23/0414N <b>Proposal:</b> Two storey and single storey extension(s) to rear, loft conversion with new gable end and dormers to front and rear elevations <b>Location:</b> 21, CREWE ROAD, SHAVINGTON, CHESHIRE, CW2 5JE



	<p><b>National Grid Ref</b> 370218.5104 351440.3196</p> <p><b>RESOLVED:</b> No comment</p> <p><b>b. Application:</b> 23/0614N  <b>Proposal:</b> Double storey side extension with single storey roof.                  Dormer windows to front elevation. Garage on lower floor  <b>Location:</b> 286, CREWE ROAD, SHAVINGTON, CHESHIRE, CW2                  5AQ  <b>National Grid Ref</b> 370587.9825 353032.9209</p> <p><b>RESOLVED:</b> No comment</p>
ScG PC/22/10/6	<p><b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b></p>
	<p>No urgent planning application consultation was received.</p>
ScG PC/22/10/7	<p><b>To note and consider the latest update of the ScG Parish Council – Planning Application Record</b></p>
	<p>Members <b>NOTED</b> the Planning Application Record</p>
ScG PC/22/10/8	<p><b>To note the date of the next Planning Committee Meeting –5 April 7PM</b></p>
	<p>Councillors <b>NOTED</b> the date of the next Planning Committee Meeting</p>

Meeting Closed at 1903 hrs

Chair: Cllr McIntyre

Clerk: S Garner



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## Report Statement

Meeting: Parish Council Meeting  
Report Purpose: To provide a report from Cllr Marren (CEC)  
Version Control: v0  
Author: Cllr Marren (CEC)

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### **Shavington cum Gresty Parish Council meeting, April 5th 2023**

#### The next Local Plan – a new planning framework into the 2040s

Planning law requires that all local plans must be reviewed within 5 years of their adoption. By 'review', this means assessed, to determine whether the plan needs updating. It involves checking if policies in the plan are being successfully implemented, whether they remain in line with national planning policy and whether there have been any other changes in circumstances requiring a different policy approach to be taken.

On 1 July 2022 the Council's Environment and Communities Committee considered the review of the Local Plan Strategy, which was adopted on 27 July 2017. It was decided that an update to the Plan should be commenced to address changes that have been made to national planning policy since its adoption and because of changes in local circumstances.

The new Local Plan will look ahead into the 2040s, well beyond the 2030 end date of the current Local Plan Strategy. It will consider the borough's future development needs and how they should be met, alongside how we meet other priorities. These include getting to 'net zero', enhancing nature and measures to support active lifestyles and good health.

The preparation of the new Local Plan will need to be supported by a range of new studies and reports. Its policies and proposals will also be informed by feedback received through engagement and consultation with residents, local councils, businesses, developers and others.

In November 2022, the Council agreed a five-year programme to prepare and adopt the new Local Plan, however, this will now need to be reconsidered in the light of proposed changes to the planning system published by the government on 22 December 2022. These include proposed changes to the way that local plans will be prepared in the future.

#### Neighbourhood Plans

Now that the Council has formally adopted the SADPD, it'll soon be time for groups to start reviewing neighbourhood plans. Through its Statement of Community Involvement, the Council has set out how it can support neighbourhood plan groups to review and update their



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plans. CEC can advise on all aspects of the process and how groups can make the most of government support.

[Neighbourhood Planning Support \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk)

The current support package from government includes up to £10,000 financial assistance and technical support to prepare a variety of assessments including housing needs reports, site allocations assessments and design codes. Although funding has not yet been confirmed for financial year 2023/24 and beyond, the Department for Levelling Up Housing and Communities is actively exploring an extension of the programme to March 2024.

For more information, or to find out what type of support Cheshire East can provide, contact details and further information are available via this link.

[Neighbourhood Planning \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk)

### Community Governance Review and Neighbourhood Plans

The community governance review of town and parish council boundaries along with numbers and arrangements for wards concluded last year. The changes will now come into effect in April 2022. For some communities this will mean changes to their parish boundaries, and some Parish Councils may be wondering how this affects their neighbourhood plan.

The short answer is that changes to the boundary of a parish won't automatically require a change to the neighbourhood plan area and all adopted plans will continue to apply to the area that was originally designated, even if part of the plan is now in a different parish.

However, the Parish Council may wish to re-designate the neighbourhood area to align to the new parish boundary and there is a process in place to make such changes if that's the case. If you want to find out more and understand the process, or the implications of the community governance review for your plan, get in touch with Planning via [neighbourhoods@cheshireeast.gov.uk](mailto:neighbourhoods@cheshireeast.gov.uk)

to discuss the particular circumstances.

### Housing delivery and supply

The Council continues to perform well in relation to housing delivery and maintaining a future supply of deliverable housing land ('5 year supply'). Where either of these falls short of the required levels, sanctions are imposed on councils which can include taking away their ability to make planning application decisions in line with its local plan.

During 2021/22 a total of 2,779 additional homes were built in Cheshire East, almost 1,000 homes above the Local Plan Strategy requirement for 1,800 homes/year. This is the fifth year in succession that housing delivery has exceeded the borough's annual housing requirement. This period coincides with the adoption of the Local Plan Strategy, underlining the key role that it plays, and continues to play, in maintaining adequate levels of housing delivery and supply.

Although the housing requirement has been exceeded in recent years, in every year between 2010 (the start of the period covered by the Local Plan Strategy) and 2017, delivery fell short of 1,800 homes, leading to a housing delivery shortfall. Since 2017, this has been reducing year on year and, as at 31 March 2022, this shortfall stood at 762 homes.



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The Council's latest deliverable housing land supply figure was published in February 2023 and relates to the position at 31 March 2022. At 11.6 years, it is well above the 5 year threshold required under national planning policy. Those who keenly monitor the borough's 5 year supply will note that the latest figure represents a significant increase from the previously published figure of 6.3 years (at 31 March 2021). This is because national planning policy requires councils with a local plan over five years old to calculate their deliverable housing land supply using their 'local housing need' figure. The current 'local housing need' figure for Cheshire East is 1,070 homes/year and is worked out using a formula prescribed by the government. However, it is important to stress that the 'local housing need' figure is only relevant for calculating the council's deliverable housing land supply. It does not replace or over-ride the requirement to build at least 36,000 homes (equating to 1,800 homes/year) contained in the Local Plan Strategy between 2010 and 2030.

You can read more about the council's latest housing delivery and supply here.

[Housing land supply \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk/housing-land-supply)

### National planning reforms

A number of planning reforms have been introduced by the government, including giving greater freedoms to change the use of buildings in an effort to support the vitality of town centres. Further, more significant reforms are proposed. They are being brought forward through the Levelling Up and Regeneration Bill (LURB)

<https://www.gov.uk/.../levelling-up-and-regeneration-bill>

and through changes to national planning policy.

Amongst other things, the LURB contains some major changes to the way that planning policy is prepared at a local level. These include:

- Speedier plan-making. In the future local plans will take 30 months to prepare, from start to adoption.
- Local plans will be subject to a series of additional 'gateway checks' by the Planning Inspectorate to address any problems with emerging policies and proposals at an early stage.
- Development management policies on issues that apply in most areas would be set out nationally in a suite of National Development Management Policies (NDMPs). They would not need to be repeated in local plans. NDMPs would have the same weight as local and neighbourhood plans in decision making, however any inconsistencies would be resolved in favour of the NDMPs.
- The current legal 'duty to co-operate' which requires local planning authorities to work together on strategic cross boundary issues would be replaced with an 'alignment test'.
- Powers in the Bill will allow more standardised and reusable data to inform plan-making. This is intended to enable both plans and underpinning data to be accessed and understood more easily by communities and other interested parties thereby helping them to better engage in the plan-making process.
- Local planning authorities will have a new power to prepare 'supplementary plans', which will be able to contain policies for specific sites or to set out design standards. These plans



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will replace 'supplementary planning documents'. Supplementary plans will be subject to independent examination and will carry greater weight in decision-making once adopted.

- The current Community Infrastructure Levy (CIL) will be replaced by a new Infrastructure Levy. It will, similarly, be a means by which contributions are obtained from developers to fund local infrastructure. However, unlike CIL, which applies a set charge based on the floor area of buildings, it will be charged on the value of property when it is sold. All councils will be required to adopt the Infrastructure Levy and further details of how it will work will be set out in future regulations.
- Councils will be required to prepare infrastructure delivery strategies. These will set out a strategy for delivering local infrastructure and spending Infrastructure Levy proceeds.
- Community Land Auctions will be piloted. This will be an alternative way of identifying and allocating land for development in local plans. Landowners will be able to submit their land to the local planning authority offering an option on it at a price set by the landowner. The local authority will then take account of both planning considerations and the option price in deciding whether to allocate the land. If the land is allocated in the adopted plan, the local planning authority will then auction the development rights on to a successful bidder. The difference between the option price offered by landowner, and the price offered to develop allocated land, will be retained by the local authority and able to be spent locally.
- All local planning authorities would have a legal duty to produce a design code for their area, which will be given full weight in planning application decisions, either through forming part of the local plan or being prepared as a supplementary plan.
- The current system of Strategic Environmental Assessment and Sustainability Appraisals will be replaced by 'Environmental Outcomes Reports'. The aim is to have a clearer and simpler process of assessing local plans which helps to achieve positive environmental outcomes.

Changes are also proposed to national planning policy, which is another important means by which the government will implement their reforms. The NPPF is expected to be revised twice over the next 12 months or so. Amongst other things, proposed shorter term changes relate to: • how local plans should establish appropriate housing requirements; • the operation of the housing delivery and the five-year housing land supply; • simplifying the tests of 'soundness' through which plans are examined, which seeks a more proportionate approach towards evidence; • measures to tackle slow build-out by housing developers; • clarifying expectations around planning for older peoples' housing; and • promoting more beautiful homes, including through 'gentle density' The shorter-term changes are expected to take effect during Spring 2023. A fuller review of the NPPF is also proposed, details of which will be published later this year or into 2024. The content of the final NPPF will depend on the implementation of the government's proposals for wider changes to the planning system, including through the Levelling-up and Regeneration Bill. You can find out more about the LURB here

<https://www.gov.uk/.../levelling-up-and-regeneration-bill>

and more about the changes to national planning policy here.

<https://www.gov.uk/.../levelling-up-and-regeneration-bill...>



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### King's Coronation

Cheshire East Council will be waiving road closure fees for any groups looking to arrange street parties etc. Full guidance on applying for a closure is available here: [Temporary road closures \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk)

The Big Lunch are helping groups looking to facilitate activities over the same weekend - [The Big Lunch | Eden Project Communities](#)

And The National Lottery also have funding available to support - [The King's Coronation | The National Lottery Community Fund](#)

### Council's first solar farm in Crewe on its way

The council is due to start building a 4.1 megawatt solar farm – enough to power about 1,200 houses – on land next to the composting plant in Leighton Grange Farm in Crewe. The solar farm will not only help to provide renewable energy to power the Council's composting plant – operated by Biowise – but will also be putting green energy back into the national grid. This will help the council to offset a significant amount of its carbon emissions. CEC are also working with Biowise to maximise the renewable energy used from the facility. The development of a solar farm to supply power to the Council's state-of-the-art in vessel composting facility is the next phase in the relationship between the council and Biowise. Once planning conditions have been met, the solar farm will be installed by Gamma Energy with completion expected by the turn of the year.

### CEC's energy saving drive

Cheshire East Council is continuing its drive towards achieving its carbon neutral target by 2025 with further improvements at one of its main buildings in Crewe.

Major improvement works will take place this year at Delamere House, which will make significant energy savings. The works will include the replacement of windows during the summer and the installation of an air source heat pump, the first phase of which will happen tomorrow.

While undertaking the design for the windows, a solar assessment has been undertaken and, where possible, solar glazing will be introduced. The building's internal heating system will also be replaced this summer.

The works taking place at Delamere House are part of a wider council programme of decarbonising its buildings – which include libraries, depots, leisure centres, day centres and car parks – through the installation of measures including 17 building mounted solar arrays, improved building insulation and LED lighting upgrades.

### Swill Brook between Crewe Road and Southbank Avenue

I have been chasing to get this cut back and cleared since last September, but it is not easy because Cheshire East Council do not have any responsibility for it. Very recently it has been cleared. Ironically, Swill Brook is classed as a 'Main River' so Environment Agency regulatory controls apply.



In terms of river maintenance usual riparian responsibilities will apply although the EA can carry out such works in the interest of flood risk management where it is deemed a priority to do so and in the interests of managing to risk to people and property.

Anyone having concerns relating to these matters are best raised directly with the EA to establish their current/future revenue maintenance programmes in this area. The generic email is [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Phone :0370 850 6506

### Crewe Road Pedestrian Crossing

This has dragged on and on and on, seriously delayed by covid and then the backlog of engineering works and the associated delays caused by the Permits team who won't allow too many openings in the vicinity at the same time, not to mention faulty workmanship or maybe parts. The number of emails and phone calls I've made are too many to count and they have been made to the Director of Infrastructure and Highways, the Design Manager at Cheshire East Highways, a Principal Development Officer at Cheshire East Council but now I'm talking to the Commercial Director of WPI Civil Engineering Ltd who are actually installing the lights on the crossing.

The Commercial Director now corresponds directly, and work on the electrics and poles took place on 26<sup>th</sup> March 2023 and so switch on is now imminent.

### Rope Lane Crossing

I have recently had confirmation that a Puffin Crossing will be installed in Rope Lane, in the vicinity of Broomhall Drive, before the end of this year. This will help children cross the road to and from school and also help slow traffic.

### PROW Access

Someone who is anti social has removed the gate from the PROW access point off Weston Lane to Cherry Tree Park, FP4; I have put the PROW team in touch with the land owner and this issues is being resolved.



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## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide the January and February 2023 reports

Version Control: v0

Author: PCSO Corbett

## BEAT MANAGERS REPORT

<b>Month</b>	<b>January 2023</b>
<b>Completing officers</b>	<b>P.C.S.O 20674 P.Corbett.</b>
<b>Ward</b>	<b>Shavington.</b>
<b>Community Engagement undertaken:</b>	<p>Local shops visited. Closed premises checked, including unoccupied buildings on Crewe Road and Main Road.</p> <p>Patrols of pharmacies, garages, and pet food shops Continued welfare checks on identified vulnerable residents.</p> <p>Assembly given at Shavington Primary School. (Good Citizenship.)</p> <p>Bike Marking Event At Village Hall.</p>
<b>Traffic activity/enforcement</b>	<p><u>Tru-Cam.</u></p> <p>Road Safety Operation Conducted On Jack Mills Way / Gresty Road Area After Numerous Accidents and illegal vehicles Reported In The Area.</p> <p><u>Speed watch (PSCO Corbett and Volunteer).</u></p> <p>28/01/2023 Rope Lane.</p> <p>29/01/2023 Gresty Lane.</p>





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<b>Surgeries</b>	Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.
<b>Schools + Young People.</b>	Parking Patrols. Bicycle Marking Event Held At Village Hall.
<b>Priority/problems raised, and activity carried out to combat</b>	Speeding, parking, Increased presence around Vine tree play area and surrounding streets.
<b>Feedback</b> (how have you made the community aware of what you have done?)	Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.  **Drug work not posted**  Cheshire Alert.
Notable contact with partner agencies.	Aspire Housing. probation Service. Guinness Housing. NHS Mental Health Crisis team. Motherwell Charity.
Any wider community issues, which have been addressed?	This List Is Not Exhaustive. (Dates with zero entries consist predominately of domestic incidents.)  01/01/2023 Abandoned 999 Call (Mental Health Episode). Sable Road. Ongoing.  01/01/2023 RTC No Injury. Single Vehicle on A500 Bypass. Resolved.  02/01/2023 Highway Obstruction. (Broken Down Vehicle). A500 Bypass. Resolved.  03/01/2023 Missing Person. Burlea Drive. Resolved.  04/01/2023 Assist Other Agencies. (Cheshire Fire, Report Of A Vehicle Fire.) Jack Mills Way. Resolved.



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04/01/2023 RTC Minor Injuries. (Vehicle Being Driven Illegally.)  
A500 Bypass. Ongoing.

04/01/2023 Fraud / Blackmail. (Victim Told They Had Been Hacked And Told To Pay Ransom To Safeguard Data.) Newcastle Road. Ongoing.

05/01/2023 Suspicious Male. Weston Lane.  
Checked All In Order. Resolved.

05/01/2023 Neighbour Dispute / Public Order. (Argument / Threats Made In The Street.). Mallow Avenue. Ongoing.

06/01/2023 Highway Obstruction. (Debris In Road.) Newcastle Road. Resolved.

06/01/2023 Suspicious Male.(Hanging Around Businesses). Gresty Lane. Checked And Removed From The Area. Resolved.

07/01/2023 Neighbour Dispute. Mallow Avenue. Ongoing.

07/01/2023 RTC (Loose Dog Hit By Passing Car). Jack Mills Way. Resolved.

08/01/2023 Harassment / Stalking. (Victim Being Pursued For Money By Ex – Partner. Rotary Way. Resolved.

10/01/2023 RTC Minor Injuries. (Male Has Fallen Of His Motorcycle.) Jack Mills Way. Resolved.

10/01/2023 Stalking. Business Owner Receiving Unwanted Attention / Contact From A Customer. Brick Kiln Close. Ongoing.



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12/01/2023 Highway Obstruction. Illegally Parked Vehicle. Resolved.

12/01/2023 RTC No Injury. (Two Vehicles, Minor Contact). Weston Lane. Resolved.

13/01/2023 Neighbour Dispute. Mallow Avenue. Ongoing.

14/01/2023 Controlling / Coercive Behaviour. (Partner Controlling All Aspects Of Victims Life.) Crewe Road. Ongoing.

15/01/2023 Breach Of Bail Conditions. (Offender Not Complying With Their Release Stipulations.) Crewe Road. Ongoing.

16/01/2023 Criminal Damage / Neighbour Dispute. (Neighbour Has Kicked Neighbours Bucket, Splitting It.) Oak Leaf Close. Ongoing.

16/01/2023 Prison Recall. (Assist Merseyside Police, Offender Out On Licence). Mallow Avenue. Resolved.

17/01/2023 Suspicious Behaviour. (Report Of Potential Break In, It Was Police Gaining Entry.) Mallow Avenue. Resolved.

18/01/2023 RTC No Injury. (Vehicle Lost Control On Bend By Hickorys) Crewe Road. Resolved.

19/01/2023 Breach Of Bail Conditions. (Offender Is Subject To A Curfew Which They Were Not Adhering To.) Resolved.

19/01/2023 RTC No Injury. (Minor Collision Between Two Vehicles.) Crewe Road. Resolved.



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20/01/2023 Concern For Safety (Mental Health Episode.) Springbank Road. Resolved.

21/01/2023 RTC No Injury. (Minor Collision). Jack Mills Way. Resolved.

21/01/2023 Concern For Safety. (Report Of A Person On The Wrong Side Of The Barriers On Bypass Bridge.) Rope Lane. Resolved.

22/01/2023 Fraud. (Victim contacted By Offender And Led To Believe They Had Found Some Of Victims Lost Property, Asked For A Reward.) Ongoing.

22/01/2023 Highway Obstruction. Traffic Lights Broken. Crewe Road. Resolved.

24/01/2023 Complaint Against Police. (Victim Stating They Been Wrongly Imprisoned. (For Their Own Safety, Mental Health Issue.)). Sable Road. Ongoing.

24/01/2023 Threats To Kill. (Knife Used To Threaten Neighbour.) Mallow Avenue. Ongoing.

25/01/2023 Concern For Safety. (Severe Mental Health Crisis.). Little Meadow Close. Ongoing.

26/01/2023 Prevent Breach Of The Peace.. (Police In attendance Whist Released Prisoner Collected Items From Their Previous Address To Ensure Their Safety.) Earls Road. Resolved.

27/01/2023 Report Of Dangerous Driving. Crewe Road. Resolved.

28/01/2023 Concern For Safety. (Male Walking Around Shavington In Just His Dressing Gown). Resolved.



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	<p>31/01/2023 Traffic Violation. (Car Driving Without Number Plates). Resolved.</p> <p>31/01/2023 Wildlife Crime. (Report Of A Bat Colony Being Disturbed). Ongoing.</p> <p>31/01/2023 Bail Check. (Check On Released Offender). Resolved.</p> <p>31/01/2023 Suspicious Behaviour. (Two Males Smelling Strongly Of Cannabis, Both Checked.) Resolved.</p> <p>Domestic Incidents 17 Serious (Violence). 1</p> <p>Concern for welfare / vulnerable people Follow Up Check. 8</p> <p>Missing Persons 1 Adult.</p>
<p>Abstractions.</p>	<p>1<sup>st</sup> and 2<sup>nd</sup> Holiday. 5<sup>th</sup> Through To 16<sup>th</sup> Inclusive. Holiday.</p>
<p>Other information / Incidents of note.</p>	<p>PCSO Lorraine Meggs Named as Victoria Moulton's Replacement.</p> <p>I am on holiday 5<sup>th</sup> Through to to 12<sup>th</sup> February Inclusive.</p>



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**BEAT MANAGERS REPORT**

<b>Month</b>	<b>February 2023</b>
<b>Completing officers</b>	<b>P.C.S.O 20674 P.Corbett.</b>
<b>Ward</b>	<b>Shavington.</b>
<b>Community Engagement undertaken:</b>	<p>Local shops visited. Closed premises checked, including unoccupied buildings on Crewe Road and Main Road.</p> <p>Patrols of pharmacies, garages, and pet food shops</p> <p>Continued welfare checks on identified vulnerable residents.</p>
<b>Traffic activity/enforcement</b>	<p><u>Tru-Cam.</u></p> <p>02/02/2023 Crewe Road.</p> <p>20/02/2023 Crewe Road.</p> <p><u>Speed watch (PSCO Corbett and Volunteer).</u></p> <p>03/02/2023 Weston Lane.</p> <p>10/02/23 Rope Lane. (Volunteers L.Buchanon and D.Chew, No Police attendance.)</p> <p>18/02/23 Crewe Road.</p> <p>25/02/23 Weston Lane.</p>
<b>Surgeries</b>	Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.
<b>Schools + Young People.</b>	<p>Parking Patrols.</p> <p>Youths Spoken To After Trespassing On Crewe Alex Training Grounds.</p>



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<p><b>Priority/problems raised, and activity carried out to combat</b></p>	<p>Speeding, parking, Increased presence around Vine tree play area and surrounding streets.</p> <p>Work With Crewe Alex Football Training Academy To Minimise Parking / Traffic issues for residents living on Crewe Road.</p> <p>Complaints about the signage at two roundabouts on A51 being insufficient to ensure motorists select the correct lane for their intended direction of Travel. Form 43 completed. (Traffic / Highway intelligence report.)</p>
<p><b>Feedback</b> (how have you made the community aware of what you have done?)</p>	<p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p><b>**Drug work not posted**</b></p> <p>Cheshire Alert.</p>
<p>Notable contact with partner agencies.</p>	<p>Aspire Housing.              probation Service.              Metropolitan Police.              Staffs. Police.              Guinness Housing.              NHS Mental Health Crisis team.</p>
<p>Any wider community issues, which have been addressed?</p>	<p>This List Is Not Exhaustive. (Dates with zero entries consist predominately of domestic incidents.)</p> <p>01/02/2023 Abandoned 999 Call. Rope Lane. (Dialled In Error.) Resolved.</p> <p>02/02/2023 Harassment / Threats (Victim Reporting Being Threatened In Street By Ex-Boss.) Main Road. Ongoing.</p> <p>02/02/2023 Neighbour Dispute (Root Cause, Mental Illness.) Mallow Avenue. Ongoing.</p>



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03/02/2023 Road Traffic Collision (RTC) (No injury.) Truck In Wrong Lane On Roundabout. Resolved.

03/02/2023 Sexual Offences. (Female Kissed And Touched Against Her Will.) Rope Lane. Ongoing.

04/02/2023 Suspicious Person. (Male Hanging Around Area.) Greenfields Avenue. All In Order. Resolved.

04/02/2023 Complaint Against Police. (Complaint That Police Called At Home Address Without Making An Appointment.) Earls Road. Resolved.

05/02/2023 Highway Obstruction (Vehicle Parked On Pedestrian Crossing.) Crewe Road. Resolved.

05/02/2023 Drug Dealing, Walter Rhodes Place. Ongoing.

06/02/2023 Suicidal Male. Burlea Drive. Ongoing.

06/02/2023 Fraud. (Victims Vehicle Has Been Cloned.) Jack Mills Way. Resolved.

07/02/2023 Suspicious Behaviour (Potential Rogue Trader Going Door To Door.) Lords Mill Road. Ongoing.

07/02/2023 Theft Of Service. (Customer Has Used A Taxi Then Refused To Pay.) Mallow Avenue. Ongoing.

08/02/2023 Criminal Damage. (Fence Panel Kicked In.) Osborne Grove. Resolved.





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	<p>08/02/2023 Mental Health Crisis. (Victim Suffering From Extreme Delusions / Paranoia.) Sable Road. Ongoing.</p> <p>09/02/2023 Stalking. (Student Being Stalked Another.) Broomhall Drive. Ongoing.</p> <p>09/02/2023 Dangerous Driving. (Car Driving Erratically). Newcastle Road. Ongoing.</p> <p>10/02/2023 Suspicious Behaviour. (Car Driver Asked To Pull Over By Another For No Obvious Reason.) Newcastle Road. Ongoing.</p> <p>11/02/2023 Theft (Bicycle Stolen). Jack Mills Way. Ongoing.</p> <p>13/02/2023 Drug Driver. Gresty Road. Resolved.</p> <p>14/02/2023 Breach Of The Peace. (Verbal Argument.) Earls Road. Resolved.</p> <p>15/02/2023 Suspicious Behaviour (Report Of A Male Hanging Around.) Checked, All In Order. Resolved.</p> <p>15/02/2023 Suicidal Female. (Galway Grove.) Ongoing.</p> <p>16/02/2023 Concern For Safety. (Mental Health Issue). Resolved.</p> <p>17/02/2023 Suicidal Male. George Edward Road. Ongoing. (Concern Originated In Stoke On Trent, Report From Staffs Police.) Ongoing.</p> <p>18/02/2023 Neighbour Dispute. Mallow Avenue. Ongoing.</p> <p>18/02/2023 Suicidal Male. (Paracetamol Overdose.) Jack Mills Way. Ongoing.</p>
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19/02/2023 Vehicle Offences. (Possible Cloned Vehicle, Report From The MET.) Ongoing.

20/02/2023 Drug Dealing. Main Road. Ongoing.

21/02/2023 Neighbour Dispute. Pusey Dale. Resolved.

23/02/2023 Highway Obstruction. (Car Parked On New Ped. Crossing.) Resolved.

23/02/2023 Fraud. (Report Of Hacked Bank Account.) Ongoing.

24/02/2023 Suspicious Behaviour. (Vehicle Smelt Of Drugs, Searched None Found.) Resolved.

25/02/2023 Mental Health Crisis. Sable Road. Ongoing.

26/02/2023 RTC No Injury. (Car vs Motorcycle) Badens Croft Road. Resolved.

26/02/2023 Vehicular ASB (Boy Racers Wheel Spinning.) Jack Mills Way. Ongoing.

27/02/2023 Fraud. (Online Shopping Scam.) Mottershead Way. Ongoing.

28/02/2023 Theft. (Second Bicycle Stolen From Jack Mills Way.) Ongoing.

Domestic Incidents 14 Serious (Violence). 3



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	<p>Concern for welfare / vulnerable people Follow Up Check. 9</p> <p>Missing Persons. Zero.</p>
Abstractions.	<p>5<sup>th</sup> Through 12<sup>th</sup> Holiday.</p> <p>15/02/2023 35 Mins. Risk to Life. (Archery arrows landing in peoples gardens.) Wistaston.</p> <p>15/02/2023 50 Mins. High Risk Missing Person (Child). Nantwich Road.</p> <p>20/02/2023 40 Mins. Road Safety. (Sheep in Road.) Wybunbury.</p> <p>23/02/2023 40 Mins. High Risk Suicidal Female. Wistaston.</p>
Other information / Incidents of note.	<p>Speed Indicator unable to download traffic Data at the moment.</p>



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## **Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regards to payments and receipts since 1 April 2022

Version Control: v0

Author: Clerk

### **1. Report Summary**

The report provides Members an update with regards to payments made and received by the Clerk since the 1 April 2022

### **2. Background**

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### **3. Position**

Members are asked to note the payments made by the Clerk since 1 April 2022

Members are asked to note all receipts since 1 April 2022

### **4. Conclusions**

Members are asked to consider the following:

- a. Note and approve the payment made by the Clerk under the current delegation scheme and receipts since 1 April 22.
- b. Note the payments made by the Clerk under the current delegation scheme and receipts since 1 April 22, and not to approve

### **5. Consideration Sought**

That the payments and receipts list is noted and approved.

## **ANNEX 1**

List of payments made by the Clerk under the current scheme of delegation.

List of receipts since 1 April 2022

## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
9	Waste collection	01/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Village Hall waste collection	ASH Waste Services	S	97.12	19.42	116.54
34	Waste collection	01/04/2022		Parish Council Main A	VOID	VOID	ASH Waste	X			
73	Power supply	04/04/2022		Parish Council Main A	VOID	Scottish Power	Scottish Power	L			
35	Subscription (adobe/office/Cl	04/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Azure	S	9.55	1.91	11.46
72	Power supply	04/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
36	Subscription (adobe/office/Cl	05/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
5	Village Festival	05/04/2022	ScG/22/01/16	Parish Council Main A	12276342	Deposit Marquee Jubilee Festi	Exquisite Marquees	Z	280.00		280.00
3	Newsletter: design, printing ;	06/04/2022	ScG/21/17/9	Parish Council Main A	12340540	Service Retainer	Brave Little Tank	S	900.00	180.00	1,080.00
4	Website subscription	06/04/2022	ScG/21/17/9	Parish Council Main A	12340461	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
2	Hygine service	06/04/2022	ScG/21/17/9	Parish Council Main A	12340707	Hygiene disposal	Dame Hygiene Services	S	527.66	105.53	633.19
1	S.137 Grant- Car Park	06/04/2022	ScG/21/17/9	Parish Council Main A	12340601	Car park contribution	Shavington Primary School	X	5,500.00		5,500.00
7	General Maintenance	07/04/2022	ScG/22/01/16	Parish Council Main A	BACS	Non-Domestic Rate demand 2l	Cheshire East Council	X			
14	Wi-Fi Service	09/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Wifi Village Hall	KCOM Group Ltd	S	56.48	11.30	67.78
8	Call minding service	12/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Voice message service	Cymphony	S	158.14	31.62	189.76
12	Gas supply	20/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	British Gas Village Hall	British Gas	L	273.30	13.66	286.96
74	Subscription (adobe/office/Cl	22/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.27	2.05	12.32
37	Online booking system	25/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Village Hall booking service	Skedda	X	23.24		23.24
18	Subscription (adobe/office/Cl	26/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Microsoft	Strategy 365	S	74.20	14.84	89.04
16	Payroll Service	27/04/2022	ScG/22/01/16	Parish Council Main A	12809630	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
15	Payroll Service	27/04/2022	ScG/22/01/16	Parish Council Main A	12809576	Payroll Service	Beardmore Accountants	S	87.50	17.50	105.00
6	General Maintenance	27/04/2022	ScG/22/01/16	Parish Council Main A	12810062	Emergency repairs Unblock se	Mark Everill Ltd	S	80.00	16.00	96.00
20	Staff Salary	27/04/2022	ScG/22/01/16	Parish Council Main A	12809436	HMRC - P30	HMRC	X	1,290.95		1,290.95
19	Water supply	27/04/2022	ScG/22/01/16	Parish Council Main A	12809168	Water Village Hall	Water Plus	Z	188.36		188.36
17	Telephone	28/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	VOIP	Gradwell Communications	S	24.00	4.80	28.80
22	Staff Salary	28/04/2022	ScG/22/01/16	Parish Council Main A	12809699	Salary April 2022	S Garnero	X	2,136.95		2,136.95
38	Staff Salary	28/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Pension contribution April 202	NEST	X	209.40		209.40
21	Staff Salary	28/04/2022	ScG/22/01/16	Parish Council Main A	12809515	Salary April 2022	S Randle	X	862.06		862.06
10	Website subscription	02/05/2022	ScG/22/01/16	Parish Council Main A	12809788	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
11	Newsletter: design, printing ;	02/05/2022	ScG/22/01/16	Parish Council Main A	12809915	Marketing & Newsletter	Brave Little Tank	S	900.00	180.00	1,080.00
50	Subscription (adobe/office/Cl	02/05/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.00	2.00	12.00
13	Subscription (adobe/office/Cl	05/05/2022	ScG/22/01/17	Parish Council Main A	13065628	Chalc Affiliation Fee	Cheshire Assoc Local Council	X	1,470.04		1,470.04
23	General Maintenance	05/05/2022	ScG/22/01/17	Parish Council Main A	13065763	Refund - wood filler for disable	G McIntyre	X	9.00		9.00

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
24	05/05/2022	ScG/22/01/17	Parish Council Main A <sub>y</sub>	13065918	Ground contract Qrt 1	Green Living Horticultural ltd	Z	2,990.00		2,990.00
75	06/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
76	06/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	Padlock VH	HENRY SQUIRE & SONS LIM:	S	19.99	4.00	23.99
25	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Cymphony	S	63.53	12.70	76.23
27	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Wi-Fi Village Hall	KCOM Group Ltd	S	56.50	11.30	67.80
26	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Waste collection Village Hall	ASH Waste Services	S	78.30	15.66	93.96
32	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	74.20	14.84	89.04
43	13/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	18.08	3.62	21.70
83	16/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Potterycrafts Ltd	S	22.33	4.47	26.80
89	16/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Impression	S	29.15	5.85	35.00
77	18/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Amazon EU S.a r.l. UK Branc	S	4.16	0.83	4.99
55	18/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Card	Litter Picker Clean Team	The Safety Supply Company	S	164.50	32.90	197.40
48	18/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Pension contribution May 2022	NEST	X	209.40		209.40
84	21/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Aldi	X	19.95		19.95
85	21/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	B&Q	X	11.88		11.88
87	24/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Aldi	X	5.98		5.98
86	24/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Crewe Road Nursery	X	24.83		24.83
29	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569182	Cleaning Village Hall	Crystal Clean	S	420.00	84.00	504.00
28	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13568980	Internal Audit account 2021/2:	JDH Business Services	S	472.50	94.50	567.00
30	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569311	Cleaning Village Hall	Crystal Clean	S	43.00	8.60	51.60
42	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570003	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
40	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570445	Parish Council website license	Brave Little Tank	S	175.00	35.00	210.00
79	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	VF event PC stall - balloons	balloonprinting.co.uk	S	108.50	21.70	130.20
90	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Card	QueenBee activity materials	The Mug Printing Company	S	29.17	5.83	35.00
31	25/05/2022	ScG/22/02/16	Village Hall A/C	13569393	Cleaning Village Hall	Crystal Clean	S	50.00	10.00	60.00
45	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570273	HMRC - P30	HMRC	X	1,291.15		1,291.15
44	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569740	Water Village Hall	Water Plus	Z	168.32		168.32
57	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	British Gas Village Hall	British Gas	X	210.57		210.57
39	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569635	S Garnero refund: #QueenBee	S Garnero	X	77.93		77.93
47	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570743	Staff salary May 2022	S Garnero	X	2,136.95		2,136.95
46	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570630	Staff salary May 2022	S Randle	X	861.86		861.86
78	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	Village Hall booking service	Skedda	X	23.89		23.89
41	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570082	Cllr McIntyre refund - VH repai	G McIntyre	X	1.05		1.05
33	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569503	Cllr McIntyre refund - painting	G McIntyre	X	7.20		7.20

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
81	Community events	30/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	BACS	Refun - queenbee	Amazon EU S.a r.l. UK Branc	S	-4.16	-0.83	-4.99
80	Community events	30/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	VF event - QueenBee activity	Nyalkaran Limited	S	6.14	1.24	7.38
102	Power supply	01/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
82	Community events	01/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Dunelm	X	19.00		19.00
49	Newsletter: design, printing	02/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895164	Marketing & Newsletter	Brave Little Tank	S	900.00	180.00	1,080.00
59	General Maintenance	02/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895222	VH repairs: wall lights lounge	Mick Ascroft	S	310.00	62.00	372.00
103	Subscription (adobe/office/Cl	06/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
51	Vine Tree Play area - mainte	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895188	Signs Vine Tree Play area	Inprint Colour	S	114.00	22.80	136.80
52	Village Festival	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895205	Banner VF Event	Inprint Colour	S	168.00	33.60	201.60
53	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895264	Newsletter - Jubilee	Solopress	Z	731.37		731.37
54	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895298	Newsletter - Jubilee	Solopress	Z	563.89		563.89
56	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895319	Newsletter delivery	The Leaflet Team	Z	389.00		389.00
58	Community events	06/06/2022	ScG/22/02/17	Parish Council Main A <sub>y</sub>	13895239	Expenses refund	S Randle	X	21.40		21.40
60	Village Festival	06/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	13895340	SVCF sponsorship- marquee	Exquisite Marquees	X	1,120.00		1,120.00
70	Subscription (adobe/office/Cl	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
64	Wi-Fi Service	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Internet Village Hall	KCOM Group Ltd	S	56.50	11.30	67.80
67	Telephone	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	18.82	3.77	22.59
65	Vine Tree Play area - mainte	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	Vine Tree sign replacement	Sign Trade Supplies	S	30.33	6.07	36.40
61	Call minding service	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Voice message service	Cymphony	S	108.35	21.67	130.02
62	Waste collection	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Waste collection Village Hall	ASH Waste Services	S	75.67	15.13	90.80
88	Village Festival	14/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14261587	VF film	Little Forest Film	X	150.00		150.00
69	Cleaning Service	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14197724	Village Hall cleaning service	Crystal Clean	S	390.00	78.00	468.00
66	Village Festival	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14197641	Road Closure Village Festival s	Blue Arrow Traffic Managem	S	495.00	99.00	594.00
63	Acquisition projects	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14197544	Banner Public consultation	Inprint Colour	S	56.00	11.20	67.20
91	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14198288	HMRC - P30 June 2022	HMRC	X	1,329.85		1,329.85
96	Water supply	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14198135	Water Village Hall	Water Plus	Z	187.90		187.90
94	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14198649	Salary June 2022	S Garnero	X	2,092.95		2,092.95
71	Staff Expenses	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14197986	SG expenses claim	S Garnero	X	13.50		13.50
93	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14198464	Salary June 2022	S Randle	X	823.56		823.56
104	Subscription (adobe/office/Cl	20/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft	Microsoft Ireland Operations	S	225.60	45.12	270.72
131	Power supply	21/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
68	Staff Training	21/06/2022	ScG/22/02/23	Parish Council Main A <sub>y</sub>	14261482	SLCC membership	SLCC	X	206.00		206.00
133	Subscription (adobe/office/Cl	22/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.29	2.05	12.34
105	Online booking system	27/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall booking service	Skedda	X	24.30		24.30

## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
92	28/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14261796	CPF contribution June 2022	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
101	29/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	35.88	1.79	37.67
99	29/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall waste collection	ASH Waste Services	S	71.82	14.36	86.18
132	04/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
97	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785536	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
98	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785673	Marketing and Design	Brave Little Tank	S	900.00	180.00	1,080.00
100	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785760	Payroll Service	Beardmore Accountants	S	144.50	28.90	173.40
95	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785451	Parish Online subscription	Parish Online	S	225.00	45.00	270.00
112	14/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Card	VH Toilet splashback	Sheet Plastics	S	31.33	6.27	37.60
134	16/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Trophies #QueenBee	Concorde Trophies	S	38.79	7.76	46.55
110	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	53.44	2.67	56.11
107	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092559	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
106	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Voice message service	Cymphony	S	77.16	15.43	92.59
108	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Wifi Village Hall	GCI Network Solutions Limited	S	56.50	11.30	67.80
117	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092652	VH cleaning	Crystal Clean	S	403.00	80.60	483.60
118	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
111	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	18.39	3.67	22.06
113	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092981	HMRC	HMRC	X	1,270.22		1,270.22
119	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093469	VH water	Water Plus	X	179.87		179.87
115	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093213	July 2022 salary	S Garnero	X	2,122.56		2,122.56
114	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093084	July 2022 salary	S Randle	X	853.58		853.58
109	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092890	Watering	Green Living Horticultural Ltd	X	380.00		380.00
116	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093360	July 2022 pension contribution	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
128	21/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	A4 papers 80gsm	Amazon EU S.a r.l. UK Branch	S	29.16	5.83	34.99
129	21/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Calculator CASIO	Simgold Ltd	S	11.66	2.33	13.99
135	25/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Village Hall booking service	Skedda	X	25.00		25.00
122	26/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Watering can team	Amazon EU S.a r.l. UK Branch	S	21.64	4.32	25.96
123	26/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Watering can team	Amazon EU S.a r.l. UK Branch	S	32.46	6.48	38.94
120	29/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	A4 papers 120g	Amazon EU S.a r.l. UK Branch	S	29.07	5.82	34.89
121	29/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Tone Cartridges Replacement	Amazon Services Europe S.a.	S	44.07	8.82	52.89
127	01/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall waste collection	ASH Waste Services	S	119.48	23.90	143.38
188	01/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH Electricity	Scottish Power	X	139.54		139.54
181	02/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Royal Images	Royal Images	S	116.01	23.20	139.21
189	02/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Azure	S	9.89	1.98	11.87



## Shavington-cum-Gresty Parish Council

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
190	08/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
139	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall answer machine se	Cymphony	S	61.60	12.32	73.92
137	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
143	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	17.09	3.43	20.52
144	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
147	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
148	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
149	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
150	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
151	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
152	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	25.58	5.12	30.70
153	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
141	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall wi-fi	GCI Network Solutions Limite	S	56.50	11.30	67.80
145	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
146	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
179	19/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Refund Amazon	Amazon EU S.a r.l. UK Branci	S	-28.08	-5.62	-33.70
140	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916768	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
124	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916604	Marketing	Brave Little Tank	S	900.00	180.00	1,080.00
138	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916697	Cleaning Village Hall	Crystal Clean	S	390.00	78.00	468.00
130	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916329	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
142	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916859	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
125	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916010	#QueenBee trail	Inprint Colour	S	104.50	20.90	125.40
126	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916131	#QueenBee trail	Inprint Colour	S	33.75	6.75	40.50
154	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916942	HMRC - P30 August 22	HMRC	X	1,270.22		1,270.22
136	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917372	Water Village Hall	Water Plus	Z	187.90		187.90
156	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917147	August 22 payslip	S Garnero	X	2,122.76		2,122.76
155	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917064	August 22 payslip	S Randle	X	853.38		853.38
157	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917277	Pension contribution August 22	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
191	24/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	HP toner	Amazon EU S.a r.l. UK Branci	S	126.72	25.34	152.06
192	25/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH booking system	Skedda	E	25.34		25.34
159	25/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	VH mop	Viking	S	8.88	1.78	10.66
168	28/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Printer toner	Amazon EU S.a r.l. UK Branci	S	122.56	24.51	147.07
169	28/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Elastic band	Amazon Services Europe S.a.	S	10.73	2.16	12.89
176	30/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Printer	HP Inc UK Limited	S	0.83	0.17	1.00

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
210	01/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	Scottish Power DD	Scottish Power	X	139.54		139.54
164	02/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	ICO fee	Information Commissioner's	X	40.00		40.00
211	05/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe lightroom	Adobe	S	8.32	1.66	9.98
213	09/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Toner office printer	Amazon Services Europe S.a.	S	103.89	20.78	124.67
208	09/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Office stationary	Sainsbury's	Z	15.75		15.75
212	10/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branc	S	26.49	5.31	31.80
160	11/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH answer machine service	Cymphony	S	106.27	21.25	127.52
178	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH gas	British Gas	L	38.98	1.94	40.92
162	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16530977	Marketing	Brave Little Tank	S	900.00	180.00	1,080.00
180	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606249 (16531523)	VH cleaning	Crystal Clean	S	474.55	94.91	569.46
163	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531090	Externa Auditor	PKF Littlejohn	S	400.00	80.00	480.00
177	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531451	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
182	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	17.79	3.55	21.34
161	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.24	2.04	12.28
195	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Online survey platform subscri	Momentive Europe UC FKA S	S	320.00	64.00	384.00
171	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605819 (16531212)	Scribe - account software	Scribe	S	648.00	129.60	777.60
166	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH waste	ASH Waste Services	S	71.62	14.32	85.94
165	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH wi-fi	GCI Network Solutions Limite	S	56.50	11.30	67.80
172	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605952 (16537518)	Microsof 12 months subscripti	NGL Technology LTD	S	624.80	124.96	749.76
183	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606349 (16531847)	P30 - September 2022	HMRC	X	1,270.22		1,270.22
158	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531583	Staff training course	Cheshire Assoc Local Council	X	25.00		25.00
167	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16532239	Newsletter - printing cost	Solopress	Z	1,314.96		1,314.96
174	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606048 (16532318)	Delivery newsletter September	The Leaflet Team	Z	319.00		319.00
175	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605530 (16532387)	Delivery 140 consultation lette	The Leaflet Team	Z	695.00		695.00
185	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531994	Salary Sept 2022	S Garnero	X	2,122.76		2,122.76
184	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531927	Salary Sept 2022	S Randle	X	853.38		853.38
170	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531655	Ground contract Qrt 2	Green Living Horticultural ltd	X	2,895.00		2,895.00
173	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605312 (16540810)	Repair Parish Council Pavemer	Martin Andrews	X	180.00		180.00
186	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606154 (16532080)	September 2022 - Pension con	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
187	14/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16537838	Planters	Gordon Ellis & Co	S	4,663.44	932.69	5,596.13
196	14/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	BT - set up costs	BT	S	10.00	2.00	12.00
215	16/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branc	S	4.87	0.97	5.84
217	16/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branc	S	20.70	4.14	24.84
214	16/09/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	VH signs	KPCM Display LTD	S	5.65	1.13	6.78

## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
216	General Maintenance	16/09/2022	ScG/22/05/15	Parish Council Main A	CARD	St John Ambulance Statutory 2	John F Mullins	X	26.99		26.99
193	Website subscription	21/09/2022	ScG/22/04/13	Parish Council Main A	16766190	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
198	Water supply	21/09/2022	ScG/22/04/13	Parish Council Main A	16766440	Water Village Hall	Water Plus	Z	187.90		187.90
194	HS2 Fund- #Queenbee	21/09/2022	ScG/22/04/13	Parish Council Main A	16766287	#QueenBee planters	Green Living Horticultural ltd	Z	970.00		970.00
197	Misc/Expenses	21/09/2022	ScG/22/04/13	Parish Council Main A	16766363	Proclamation Video	Little Forest Film	Z	150.00		150.00
218	Online booking system	26/09/2022	ScG/22/05/15	Parish Council Main A	CARD	VH booking system	Skedda	X	27.29		27.29
201	General Maintenance	27/09/2022	ScG/22/05/15	Parish Council Main A	CARD	VH Bathroom mirrors	Wickes	S	53.25	10.65	63.90
199	Insurance	28/09/2022	ScG/22/05/15	Parish Council Main A	16919621	Insurance	Gallagher	X	3,267.80		3,267.80
202	Call minding service	01/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Minding service	Cymphony	S	133.46	26.69	160.15
205	Village Festival	01/10/2022	ScG/22/05/15	Parish Council Main A	17700595	Marketing support	FearNaught	S	900.00	180.00	1,080.00
204	Power supply	01/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
244	Subscription (adobe/office/Cl	06/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.30	2.05	12.35
206	Wi-Fi Service	09/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Wifi Village Hall	GCI Network Solutions Limite	S	56.50	11.30	67.80
203	Allotment maintenance cost	11/10/2022	ScG/22/05/15	Parish Council Main A	17690998	Edge cutting	Chris Dodd- Rope Green Farr	S	136.00	27.20	163.20
209	Cleaning Service	11/10/2022	ScG/22/05/15	Parish Council Main A	17690773	VH cleaning	Crystal Clean	S	360.00	72.00	432.00
207	Waste collection	11/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	VH waste service	ASH Waste Services	S	103.45	20.69	124.14
200	Members Training	11/10/2022	ScG/22/05/15	Parish Council Main A	17690866	Member training	Cheshire Assoc Local Council	X	30.00		30.00
245	Subscription (adobe/office/Cl	13/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Adobe lightroom	Adobe	S	8.32	1.66	9.98
219	Telephone	13/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	VOIP	Gradwell Communications	S	16.78	3.36	20.14
220	Subscription (adobe/office/Cl	13/10/2022	ScG/22/05/15	Parish Council Main A	17691264	Microsoft Business basic 1 use	NGL Technology LTD	S	49.50	9.90	59.40
221	Water supply	13/10/2022	ScG/22/05/15	Parish Council Main A	17691141	Water Village Hall	Water Plus	Z	179.87		179.87
225	Telephone	18/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	BT: phone and wifi	BT	S	82.23	16.45	98.68
222	Website subscription	18/10/2022	ScG/22/05/15	Parish Council Main A	17700763	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
226	Staff Salary	18/10/2022	ScG/22/05/15	Parish Council Main A	17691417	P30 October 2022	HMRC	X	1,270.22		1,270.22
223	Christmas/Winter event	18/10/2022	ScG/22/05/15	Parish Council Main A	17692175	Christmas event flyers	Solopress	Z	82.68		82.68
224	Remembrance Service	18/10/2022	ScG/22/05/15	Parish Council Main A	17692337	Remembrance Service booklet	Solopress	Z	529.77		529.77
228	Staff Salary	18/10/2022	ScG/22/05/15	Parish Council Main A	17691621	October 2022 - Salary	S Garner	X	2,122.56		2,122.56
227	Staff Salary	18/10/2022	ScG/22/05/15	Parish Council Main A	17691524	October 2022 - Salary	S Randle	X	853.58		853.58
229	Staff Salary	18/10/2022	ScG/22/05/15	Parish Council Main A	17691968	October 2022 - Pension contrit	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
247	Gas supply	19/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	British Gas Village Hall	British Gas	Z	33.96		33.96
248	Online booking system	25/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Village Hall booking service	Skedda	X	26.47		26.47
236	Payroll Service	28/10/2022	ScG/22/05/15	Parish Council Main A	17949718	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
233	Waste collection	28/10/2022	ScG/22/05/15	Parish Council Main A	Direct Debit	Waste collection VH	ASH Waste Services	S	77.06	15.41	92.47
235	ICT equipment	28/10/2022	ScG/22/05/15	Parish Council Main A	CARD	New phone for Clerk	Amazon EU S.a r.l. UK Branci	S	136.66	27.34	164.00

## Shavington-cum-Gresty Parish Council

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238	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	New phone for Clerk	Amazon EU S.a r.l. UK Branc	S	121.97	24.40	146.37
239	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	New phone for Clerk refund	Amazon EU S.a r.l. UK Branc	S	-121.97	-24.40	-146.37
231	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949463	Banners for Christmas	Inprint Colour	S	156.00	31.20	187.20
232	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949554	Banners for Remembrance Ser	Inprint Colour	S	156.00	31.20	187.20
237	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.04	2.01	12.05
241	28/10/2022		Parish Council Main A <sub>y</sub>		CANCELLED - Cheshire Pensior	Cheshire Pension Fund (CPF)	S			
234	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949645	Wifi and phone set up	NGL Technology LTD	S	50.00	10.00	60.00
230	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949373	Marketing and Design	FearNaught	S	900.00	180.00	1,080.00
240	28/10/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	#QueenBee competition prizes	Amazon EU S.a r.l. UK Branc	X	140.00		140.00
292	01/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Scottish Power DD	Scottish Power	X	139.54		139.54
242	01/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949798	Remembrance service booklet	The Leaflet Team	Z	319.00		319.00
243	01/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	17949798	Remembrance service booklet	The Leaflet Team	Z	111.00		111.00
246	04/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>		Adobe lightroom	Adobe	S	8.32	1.66	9.98
304	14/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Phone and broadband	BT	S	61.95	12.39	74.34
254	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	106.79	5.33	112.12
259	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393916	Cleaning Village Hall	Crystal Clean	S	460.00	92.00	552.00
250	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	Minding service	Cymphony	S	34.61	6.92	41.53
258	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393861	Remembrance Service live stre	Steer Tec Ltd	S	960.00	192.00	1,152.00
255	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393724	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
256	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	13.36	2.68	16.04
249	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393660	Fire equipment and light servic	North Staffs Fire	S	207.30	41.46	248.76
252	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	Direct Debit	VH internet	GCI Network Solutions Limite	S	59.62	11.92	71.54
260	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Trophies #QueenBee	Concorde Trophies	S	19.87	3.98	23.85
264	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393167	HMRC - P30 November	HMRC	X	1,853.95		1,853.95
261	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18394062	Water Village Hall	Water Plus	Z	190.78		190.78
251	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18392356	Flowers Queen Funeral	Flowers by Alison	X	40.00		40.00
253	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393982	Newsletter distribution Dec	The Leaflet Team	Z	319.00		319.00
257	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18392579	Remembrance Service photos	Nicola Cooper Photography	X	200.00		200.00
262	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18392751	S Garnero refund	S Garnero	X	9.00		9.00
263	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18392856	S Garnero refund	S Garnero	X	46.50		46.50
266	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393346	Salary November 2022	S Garnero	X	3,054.29		3,054.29
265	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393272	Payslip November 2022	S Randle	X	854.86		854.86
267	15/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18393454	Pension contribution Novembe	Cheshire Pension Fund (CPF)	X	1,604.88		1,604.88
305	16/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		VH gas	British Gas	L	78.73	3.93	82.66

## Shavington-cum-Gresty Parish Council

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
272 Stationary	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Ink cartridge	Amazon EU S.a r.l. UK Branc	S	29.37	5.87	35.24
276 Misc/Expenses	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Drain Unblocker	Amazon EU S.a r.l. UK Branc	S	20.00	4.00	24.00
271 General Maintenance	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Monument Tools Manhole Key:	ScrewFix Direct Ltd	S	8.32	1.67	9.99
273 Christmas/Winter event	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Outdoor lights	Amazon Services Europe S.a.	S	18.03	3.61	21.64
274 Christmas/Winter event	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Lights for lanterns	Amazon Services Europe S.a.	S	11.38	2.28	13.66
269 Remembrance Service	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18394207	Traffic Management at Remer	Blue Arrow Traffic Managem	S	495.00	99.00	594.00
268 Website subscription	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18394127	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
275 Christmas/Winter event	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	LED Tea Light Candles Pack	FOSETTE RETAIL CO., LTD	S	17.20	3.45	20.65
270 HS2 Fund- #Queenbee	16/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18394264	HS2 planters - compost and la	Green Living Horticultural ltd	X	1,300.00		1,300.00
293 Christmas/Winter event	17/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Christmas Wooden Ornaments	Amazon Services Europe S.a.	S	16.66	3.33	19.99
294 Christmas/Winter event	17/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Battery Tea Lights	Amazon Services Europe S.a.	S	53.28	10.68	63.96
295 Christmas/Winter event	17/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Pieces Natural Wooden Star	Amazon Services Europe S.a.	S	12.49	2.50	14.99
307 General Maintenance	17/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19695712	Emergency repairs Unblock se	Mark Everill Ltd	S	130.00	26.00	156.00
298 Christmas/Winter event	17/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Energizer AA Batteries	Trade-bay Ltd	S	16.48	3.30	19.78
278 Misc/Expenses	18/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	CARD	Drain Rod set + extension	ScrewFix Direct Ltd	S	47.48	9.50	56.98
296 Christmas/Winter event	18/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Fairy Lights with Timer	Amazon Services Europe S.a.	S	10.82	2.17	12.99
297 Christmas/Winter event	18/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		GRLIG Upgrade Fairy Lights	Amazon Services Europe S.a.	S	28.28	5.68	33.96
279 Remembrance Service	18/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18412152	RBL wreath	Royal British Legion	X	50.00		50.00
277 Christmas/Winter event	18/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18412116	Face painting Christmas event	Face It	X	150.00		150.00
303 Online booking system	25/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Online booking system	Skedda	X	24.74		24.74
283 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998258	Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
284 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998280	Christmas event signage boarc	Solopress	S	16.69	3.34	20.03
285 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998298	Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
286 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998325	Christmas event signage boarc	Solopress	S	21.10	4.22	25.32
287 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998350	Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
288 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998413	Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
289 Subscription (adobe/office/Cl	29/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	ScG/22/05/15	Microsoft Azure	Microsoft Ireland Operations	S	7.67	1.53	9.20
281 Remembrance Service	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998234	Marketing	FearNaught	S	900.00	180.00	1,080.00
290 Misc/Expenses	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>		Hi vis jacket	Elite Industrial Supplies Ltd T	S	71.27	14.26	85.53
282 Christmas/Winter event	29/11/2022	ScG/22/05/15	Parish Council Main A <sub>y</sub>	18998381	Christmas event flyers	Solopress	Z	41.94		41.94
291 Christmas/Winter event	29/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	18998441	Carol service booklet	Solopress	Z	118.16		118.16
302 Newsletter: design, printing i	29/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	18998473	December newsletter printing	Solopress	Z	1,299.98		1,299.98
280 Small Grant Scheme	29/11/2022	ScG CE/19/10/7	Parish Council Main A <sub>y</sub>	18998500	Shavington Academy award - J	Shavington Academy	X	50.00		50.00
300 Christmas/Winter event	30/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Innotree 6 Pack Fairy Lights w	Amazon Services Europe S.a.	S	10.20	2.04	12.24

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
299	Christmas/Winter event	30/11/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		GRLIG Upgrade Fairy Lights	Amazon Services Europe S.a.	S	30.59	6.12	36.71
306	Call minding service	01/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Call Minding Village Hall	Cymphony	S			
301	Waste collection	01/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Waste collection VH	ASH Waste Services	S	-19.25	-3.85	-23.10
301	Waste collection	01/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Waste collection VH	ASH Waste Services	S	110.74	22.15	132.89
335	Power supply	01/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	Scottish Power £139.54 DD	Scottish Power	Z	139.54		139.54
309	Defibrillator and kiosk	02/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		HeartSine PADPak™ combiner	DefibWarehouse	S	104.95	20.99	125.94
339	Stationary	02/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	CARD	Ink cartridges for HP office Jet	Ink Jungle Limited	S	116.20	23.24	139.44
336	Subscription (adobe/office/Cl	05/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
338	Misc/Expenses	05/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>		Christmas event	Wickes	S	63.75	12.75	76.50
331	Cleaning Service	06/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19695770	Cleaning Village Hall	Crystal Clean	S	416.50	83.30	499.80
310	Misc/Expenses	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080270	Local Council Administration br	SLCC	S	4.00	0.80	4.80
312	Staff Training	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080387	Staff training course	SLCC	S	30.00	6.00	36.00
313	Staff Training	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080496	Staff training course	SLCC	S	30.00	6.00	36.00
314	Staff Training	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080576	Staff training course	SLCC	S	15.00	3.00	18.00
311	Legal and professional fee	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19056740	Data Protection Compliance Se	JDH Business Services	S	700.00	140.00	840.00
316	Staff Salary	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19056876	HMRC - P30	HMRC	X	1,333.86		1,333.86
318	Staff Salary	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19057026	December 2022 payroll	S Garnero	X	2,245.00		2,245.00
310	Misc/Expenses	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080270	Local Council Administration br	SLCC	Z	137.00		137.00
317	Staff Salary	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19057105	December 2022 payroll	S Randle	X	919.98		919.98
308	Ground Maintenance- supplie	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19695860	Grounds Maintenance	Green Living Horticultural ltd	Z	2,895.00		2,895.00
319	Staff Salary	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19057210	Pension contribution - Decem	Cheshire Pension Fund (CPF)	X	1,260.67		1,260.67
315	Christmas/Winter event	12/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19080682	Brass band Christmas event	Audley Brass Band	X	250.00		250.00
329	Telephone	13/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	12.60	2.52	15.12
334	Water supply	13/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19695985	Water Village Hall	Water Plus	Z	197.18		197.18
333	General Maintenance	13/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19696622	Village Hall - outside lights che	Mick Ascroft	X	128.00		128.00
330	Telephone	14/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	phone and internet	BT	S	61.95	12.39	74.34
364	Gas supply	20/12/2022		Parish Council Main A <sub>y</sub>		British Gas Village Hall	British Gas	L	615.76	30.78	646.54
328	Subscription (adobe/office/Cl	22/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	6.65	1.33	7.98
340	Online booking system	25/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	VH booking system	Skedda	X	24.81		24.81
341	Social Media Marketing	30/12/2022	ScG/22/06/10	Parish Council Main A <sub>y</sub>	CARD	FB campaign for Christmas eve	Meta Platforms Ireland Limite	Z	15.00		15.00
370	Waste collection	01/01/2023		Parish Council Main A <sub>y</sub>		VOID	VOID	S			
332	Cleaning Service	03/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19696847	Cleaning Village Hall	Crystal Clean	S	390.00	78.00	468.00
363	Power supply	03/01/2023		Parish Council Main A <sub>y</sub>		Scottish Power £139.54 DD	Scottish Power	X	139.54		139.54
337	Subscription (adobe/office/Cl	04/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
327	Payroll Service	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19696942	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40

## Shavington-cum-Gresty Parish Council

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326	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	21727733 (pre 215371)	VH waste service	ASH Waste Services	S	82.12	16.42	98.54
323	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19697210	Marketing for Christmas event	FearNaught	S	900.00	180.00	1,080.00
322	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19696889	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
365	05/01/2023		Parish Council Main A <sub>y</sub>		British Gas Village Hall	British Gas	X	130.19		130.19
320	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19697740	Staff training course - Introduc	Cheshire Assoc Local Council	X	30.00		30.00
321	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19724865	Christmas event - entertainme	Ann Watson	X	125.00		125.00
324	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19714897	Christmas event - funfair	E P Thompson	X	400.00		400.00
325	05/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	19715023	Christmas event - hall hire	PCC of All Saints' Weston wit	X	50.00		50.00
342	08/01/2023	ScG/22/06/10	Village Hall A/C		VOID	Shavington-cum-Gresty Paris	X			
346	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20030946	Sleepers for #QueenBee	Kedel Limited	S	1,270.06	254.01	1,524.07
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	25.90		25.90
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	74.35		74.35
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	14.40		14.40
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	13.40		13.40
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	36.93		36.93
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	56.90		56.90
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	10.00		10.00
344	09/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026671	Staff refund	S Randle	X	14.90		14.90
343	12/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	501403	Refreshment provided for Proc	Woodnoth cum Shavington V	X	29.04		29.04
345	13/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>		VOIP	Gradwell Communications	S	12.60	2.52	15.12
348	13/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>		telephone and wifi	BT	S	61.95	12.39	74.34
347	15/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>		website hosting @shavingtono	Hosting UK	S	16.38	3.28	19.66
351	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026719	P30 - January 2023	HMRC	X	1,309.82		1,309.82
353	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026750	Payslip - January 2023	S Garner	X	2,245.00		2,245.00
352	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026794	Payslip - January 2023	S Randle	X	887.62		887.62
349	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026871	PCSO fund - quarter 1	Cheshire Constabulary	X	8,320.00		8,320.00
350	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026901	PCSO fund- quarter 2	Cheshire Constabulary	X	8,320.00		8,320.00
354	17/01/2023	ScG/22/06/10	Parish Council Main A <sub>y</sub>	20026958	Pension contribution - Jan 202	Cheshire Pension Fund (CPF)	X	1,246.04		1,246.04
366	22/01/2023		Parish Council Main A <sub>y</sub>		Creative Cloud All Apps 100GB	Adobe	S	496.94	99.39	596.33
375	24/01/2023		Parish Council Main A <sub>y</sub>	20629860	leaking pipe and stop tap Repl	JCL PLUMBING & HEATING	X	70.00		70.00
358	25/01/2023		Parish Council Main A <sub>y</sub>	20376505	Payroll Service	Beardmore Accountants	S	82.00	16.40	98.40
359	25/01/2023		Parish Council Main A <sub>y</sub>		Microsoft Azure	Microsoft Azure	S	5.48	1.09	6.57
356	25/01/2023		Parish Council Main A <sub>y</sub>	20376223	Parish Council website license	FearNaught	S	175.00	35.00	210.00
355	25/01/2023		Parish Council Main A <sub>y</sub>	20376160	Design and marketing	FearNaught	S	900.00	180.00	1,080.00
361	25/01/2023		Parish Council Main A <sub>y</sub>	20376353	PAT test portable appliances a	Mick Ascroft	X	130.00		130.00

## Shavington-cum-Gresty Parish Council

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367	25/01/2023		Parish Council Main A <sub>y</sub>		Online booking system	Skedda	X	24.30		24.30
357	25/01/2023		Parish Council Main A <sub>y</sub>	20376613	ADV on Village Voice	Shavington Village Festival C	X	97.20		97.20
360	25/01/2023		Parish Council Main A <sub>y</sub>	20376709	Santa Grotto x 73 children ent	Shavington Village Festival C	X	109.50		109.50
362	25/01/2023		Parish Council Main A <sub>y</sub>		Keys cut - VH inside and outsid	Timpson	X	34.00		34.00
377	26/01/2023		Parish Council Main A <sub>y</sub>	20619871	PCSO fund - quarters 3 and 4	Cheshire Constabulary	X	16,640.00		16,640.00
368	30/01/2023		Parish Council Main A <sub>y</sub>		PA system for VH	Gear4music Limited	S	908.33	181.67	1,090.00
373	31/01/2023		Parish Council Main A <sub>y</sub>		n.2 BOSE S1 speakers cover	Bose Limited	S	41.67	8.33	50.00
400	01/02/2023		Parish Council Main A <sub>y</sub>		VH waste service	ASH Waste Services	S	37.00	7.40	44.40
399	01/02/2023		Parish Council Main A <sub>y</sub>		Scottish Power £139.54 DD	Scottish Power	X	139.54		139.54
376	02/02/2023		Parish Council Main A <sub>y</sub>	20620024	Cleaning Village Hall	Crystal Clean	S	427.55	85.51	513.06
403	04/02/2023		Parish Council Main A <sub>y</sub>		Adobe lightroom	Adobe	S	8.32	1.66	9.98
374	05/02/2023		Parish Council Main A <sub>y</sub>	20629932	Leaking Tap Gresty Lane Allotr	JCL PLUMBING & HEATING	Z	80.00		80.00
371	06/02/2023		Parish Council Main A <sub>y</sub>	20620180	Planters signage boards	Solopress	S	240.17	48.03	288.20
404	08/02/2023		Parish Council Main A <sub>y</sub>		Padlock - Methodist Church ga	Westcountry Fire Protection I	S	16.52	3.30	19.82
372	09/02/2023		Parish Council Main A <sub>y</sub>	20620676	Planters signage boards	Solopress	S	240.17	48.03	288.20
369	09/02/2023		Parish Council Main A <sub>y</sub>	20620395	Annual check fire estinguisher	North Staffs Fire	S	55.73	11.14	66.87
381	13/02/2023		Parish Council Main A <sub>y</sub>		VOIP	Gradwell Communications	S	12.60	2.52	15.12
405	13/02/2023		Parish Council Main A <sub>y</sub>		Key cabinet for VH	red route products LTD	S	21.66	4.33	25.99
407	15/02/2023		Parish Council Main A <sub>y</sub>		VH water	Water Plus	Z	381.55		381.55
408	15/02/2023		Parish Council Main A <sub>y</sub>		VH water	Water Plus	Z	40.00		40.00
382	16/02/2023		Parish Council Main A <sub>y</sub>		British Gas Village Hall	British Gas	L	930.70	46.53	977.23
383	16/02/2023		Parish Council Main A <sub>y</sub>		BT: phone and wifi	BT	S	61.95	12.39	74.34
378	16/02/2023		Parish Council Main A <sub>y</sub>	20865450	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
385	16/02/2023		Parish Council Main A <sub>y</sub>	20865755	HMRC - P30	HMRC	X	1,310.02		1,310.02
380	16/02/2023		Parish Council Main A <sub>y</sub>	20866330	Delivery of newsletter	The Leaflet Team	Z	319.00		319.00
387	16/02/2023		Parish Council Main A <sub>y</sub>	20866128	Salary Feb 2023	S Garnero	X	2,245.00		2,245.00
397	16/02/2023		Parish Council Main A <sub>y</sub>	21399808	Staff claim - refund	S Garnero	X	18.90		18.90
386	16/02/2023		Parish Council Main A <sub>y</sub>	20866430	Salary Feb 2023	S Randle	X	887.43		887.43
379	16/02/2023		Parish Council Main A <sub>y</sub>	20865582	Grounds contract 22-23 Qtr 4	Green Living Horticultural ltd	Z	2,895.00		2,895.00
388	16/02/2023		Parish Council Main A <sub>y</sub>	20866563	Pension contribution _feb 202:	Cheshire Pension Fund (CPF)	X	1,246.04		1,246.04
384	16/02/2023		Parish Council Main A <sub>y</sub>		VOID	VOID	Z			
391	21/02/2023		Parish Council Main A <sub>y</sub>	21399906	March - Newsletter printing	Solopress	Z	1,230.98		1,230.98
395	24/02/2023		Parish Council Main A <sub>y</sub>	21408501	First Aid at work course	British Red Cross	S	299.00	59.80	358.80
406	27/02/2023		Parish Council Main A <sub>y</sub>		VH booking system	Skedda	X	24.85		24.85



## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
402	28/02/2023		Parish Council Main A <sub>y</sub>		1100 L Mixed recycle bin deliv	ASH Waste Services	S	10.00	2.00	12.00
393	28/02/2023		Parish Council Main A <sub>y</sub>	21400198	#QueenBee compost and labo	Green Living Horticultural ltd	Z	725.00		725.00
401	01/03/2023		Parish Council Main A <sub>y</sub>		VH waste service	ASH Waste Services	S	85.95	17.19	103.14
389	01/03/2023		Parish Council Main A <sub>y</sub>	21400279	Design and marketing	FearNaught	S	900.00	180.00	1,080.00
426	01/03/2023		Parish Council Main A <sub>y</sub>		Monthly fixed DD £121	Scottish Power	X	121.00		121.00
394	02/03/2023		Parish Council Main A <sub>y</sub>	21400344	Troubleshoot surface laptop is	NGL Technology LTD	S	65.00	13.00	78.00
398	02/03/2023		Parish Council Main A <sub>y</sub>	21400458	Promotional video VH	Little Forest Film	Z	500.00		500.00
392	02/03/2023		Parish Council Main A <sub>y</sub>	21408109	Christmas event - hall hire	Shavington Methodist Church	X	50.00		50.00
396	03/03/2023		Parish Council Main A <sub>y</sub>	21400685	VH cleaning	Crystal Clean	S	438.95	87.79	526.74
427	06/03/2023		Parish Council Main A <sub>y</sub>		Adobe lightroom	Adobe	S	8.32	1.66	9.98
424	09/03/2023		Parish Council Main A <sub>y</sub>		No Parking 24 Hour access rec	Universal Silk Screen Printers	S	2.49	0.50	2.99
412	10/03/2023		Parish Council Main A <sub>y</sub>	21727890 ( pre 21537	Planter black with gold trim	Gordon Ellis & Co	S	352.86	70.57	423.43
390	10/03/2023		Village Hall A/C	21400770	St Mark's hall hire	PCC of All Saints' Weston wit	X	75.00		75.00
411	11/03/2023		Parish Council Main A <sub>y</sub>		Cornerbrance	ScrewFix Direct Ltd	S	34.09	6.82	40.91
410	12/03/2023		Parish Council Main A <sub>y</sub>		Instant grab adhesive solvent	Wickes	S	21.00	4.20	25.20
409	13/03/2023		Parish Council Main A <sub>y</sub>		VOIP	Gradwell Communications	S	12.60	2.52	15.12
425	14/03/2023		Parish Council Main A <sub>y</sub>		British Gas Village Hall	British Gas	L	227.13	11.35	238.48
417	14/03/2023		Parish Council Main A <sub>y</sub>		BT wifi and phone	BT	S	61.95	12.39	74.34
418	17/03/2023		Parish Council Main A <sub>y</sub>	21728643	To supply and install 2 Junior f	Ace Play Ltd	S	145.88	29.18	175.06
419	20/03/2023		Parish Council Main A <sub>y</sub>	21728792	Staff refund	S Randle	X	15.00		15.00
419	20/03/2023		Parish Council Main A <sub>y</sub>	21728792	Staff refund	S Randle	X	29.70		29.70
419	20/03/2023		Parish Council Main A <sub>y</sub>	21728792	Staff refund	S Randle	X	24.07		24.07
419	20/03/2023		Parish Council Main A <sub>y</sub>	21728792	Staff refund	S Randle	X	47.23		47.23
420	20/03/2023		Parish Council Main A <sub>y</sub>	21728878	Cllr refund - chain for padlock	G McIntyre	X	6.34		6.34
421	20/03/2023		Parish Council Main A <sub>y</sub>		VOID	VOID	S			
422	21/03/2023		Parish Council Main A <sub>y</sub>	21728970	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
423	24/03/2023		Parish Council Main A <sub>y</sub>	21729090	Staff claim - refund	S Garnero	X	6.21		6.21
423	24/03/2023		Parish Council Main A <sub>y</sub>	21729090	Staff claim - refund	S Garnero	X	10.00		10.00
413	28/03/2023		Parish Council Main A <sub>y</sub>	21728170 ( pre 21537	P30 - March 2023	HMRC	X	1,309.82		1,309.82
415	28/03/2023		Parish Council Main A <sub>y</sub>	21537494	March 2023 - Pay	S Garnero	X	2,245.20		2,245.20
414	28/03/2023		Parish Council Main A <sub>y</sub>	21537579	March 2023 - Pay	S Randle	X	887.42		887.42
416	28/03/2023		Parish Council Main A <sub>y</sub>	21728356 ( pre 21537	March 2023 - Pension	Cheshire Pension Fund (CPF)	X	1,246.04		1,246.04
<b>Total</b>								<b>186,830.07</b>	<b>8,334.02</b>	<b>195,164.09</b>

**Shavington-cum-Gresty Parish Council**  
**RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Hall hire	01/04/2022		Village Hall A/C	BACS	Village Hall booking service	Katarina Antusova	X	60.00		60.00
2	Other income	04/04/2022		Village Hall A/C	VOID	VOID	The Co-operative bank	X			
9	Precept	06/04/2022		Parish Council Main A <sub>y</sub>	BACS	Precept first payment	Cheshire East Council	X	80,577.00		80,577.00
3	Hall hire	11/04/2022		Village Hall A/C	BACS	Village Hall booking service	Filip Kotlar	X	155.00		155.00
4	Hall hire	14/04/2022		Village Hall A/C	BACS	Village Hall booking service	Lucille Bickerton	X	30.00		30.00
5	Hall hire	19/04/2022		Village Hall A/C	BACS	Village Hall booking service	Rebecca Lomax	X	40.00		40.00
6	Hall hire	21/04/2022		Village Hall A/C	BACS	Village Hall booking service	Cheshire East Council	X	60.00		60.00
7	Hall hire	25/04/2022		Village Hall A/C	BACS	Village Hall booking service	Lucy Edwards	X	30.00		30.00
8	Hall hire	26/04/2022		Village Hall A/C	BACS	Village Hall booking service	Lindsay Robbins	X	30.00		30.00
21	Hall hire	03/05/2022		Village Hall A/C	BACS	Shavington-cum-Gresty Village	Kevin Rendell	X	30.00		30.00
11	VAT reclaim	04/05/2022		Parish Council Main A <sub>y</sub>	BACS	VAT refund	HMRC	R		2,618.20	2,618.20
12	Allotment fee	11/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Erica Jefcoate	X	50.00		50.00
13	Allotment fee	11/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Nick Barry	X	50.00		50.00
14	Allotment fee	16/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Aaria Darabi	X	50.00		50.00
15	Allotment fee	17/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Ashley Foster	X	50.00		50.00
16	Allotment fee	18/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Mr W Kynnersley	X	50.00		50.00
22	Hall hire	18/05/2022		Village Hall A/C	BACS	Shavington-cum-Gresty Village	Hayley Barber	X	30.00		30.00
17	Allotment fee	25/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Pam Vickery	X	50.00		50.00
23	Hall hire	25/05/2022		Village Hall A/C	BACS	Shavington-cum-Gresty Village	Shine Bright Foundation	X	60.00		60.00
18	Allotment fee	27/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Michael Toibin	X	50.00		50.00
19	Allotment fee	30/05/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Mr J Ankers	X	50.00		50.00
20	Ground Maintenance - Gener	30/05/2022		Parish Council Main A <sub>y</sub>	BACS	Repair Planter Main Road	Beardmore Travel Services Li	X	180.00		180.00
34	Allotment fee	04/06/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Mr R Done	X	25.00		25.00
32	Allotment fee	06/06/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Karen Hamer	X	45.83		45.83
35	Allotment fee	07/06/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Mr D Lewis	X	25.00		25.00
33	Allotment fee	08/06/2022		Parish Council Main A <sub>y</sub>	BACS	Allotment Fees	Mrs S Jones	X	50.00		50.00
26	Hall hire	10/06/2022		Village Hall A/C	BACS	Village Hall booking service	Francesca Cain	X	360.00		360.00
10	CIL - Community Infrastructu	10/06/2022		Parish Council Main A <sub>y</sub>	BACS	NCIL 01 October 2021 to 31 M	Cheshire East Council	X	249.91		249.91
27	Hall hire	11/06/2022		Village Hall A/C	BACS	Village Hall booking service	Stephen Davies	X	30.00		30.00
28	Hall hire	16/06/2022		Village Hall A/C	BACS	Village Hall booking service	Sandra Chalker	X	30.00		30.00
25	Hall hire	21/06/2022		Village Hall A/C	cheque	Village Hall booking service	u3a (Bridge)	X	360.00		360.00
29	Hall hire	23/06/2022		Village Hall A/C	BACS	Village Hall booking service	Kim Fowles	X	30.00		30.00

## Shavington-cum-Gresty Parish Council

## RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
30	Hall hire	27/06/2022		Village Hall A/C	BACS	Village Hall booking service	Samantha Johnson	X	30.00		30.00
31	Hall hire	27/06/2022		Village Hall A/C	BACS	Village Hall booking service	Martina Tomasova	X	155.00		155.00
36	Allotment fee	04/07/2022		Parish Council Main A/		Allotment Fees	Mrs Charlesworth	X	25.00		25.00
37	Hall hire	04/07/2022		Village Hall A/C	BACS	Village Hall booking service	Sarah Doorbar	X	30.00		30.00
39	Hall hire	05/07/2022		Village Hall A/C	BACS	Village Hall booking service	Nantwich Bridge Club	X	60.00		60.00
38	Hall hire	05/07/2022		Village Hall A/C	BACS	Village Hall booking service	Megan Booth	X	60.00		60.00
40	Hall hire	08/07/2022		Village Hall A/C	BACS	Village Hall booking service	Isabel Madondo	X	40.00		40.00
41	Hall hire	11/07/2022		Village Hall A/C	BACS	Village Hall booking service	Gillian Malam	X	30.00		30.00
24	Hall hire	12/07/2022		Village Hall A/C	15101412	Shavington-cum-Gresty Village	Shine Bright Foundation	X	-30.00		-30.00
42	Hall hire	15/07/2022		Village Hall A/C	BACS	Village Hall booking service	Adventure Babies	X	30.00		30.00
43	Hall hire	20/07/2022		Village Hall A/C	BACS	Village Hall booking service	RSPCA Crewe	X	40.00		40.00
44	Hall hire	26/07/2022		Village Hall A/C	BACS	Village Hall booking service	Katka Antusova	X	155.00		155.00
45	Hall hire	27/07/2022		Village Hall A/C	BACS	Village Hall booking service	Tim Morgan	X	40.00		40.00
46	Hall hire	05/08/2022		Village Hall A/C		Village Hall booking service	Beenish Asher	X	75.00		75.00
47	Hall hire	08/08/2022		Village Hall A/C		Village Hall booking service	Petr Tipan	X	80.00		80.00
48	Hall hire	09/08/2022		Village Hall A/C		Village Hall booking service	Hayley Barber	X	30.00		30.00
49	Hall hire	12/08/2022		Village Hall A/C		Village Hall booking service	Beenish Asher	X	40.00		40.00
50	Hall hire	15/08/2022		Village Hall A/C		Village Hall booking service	Sarah Dobson	X	40.00		40.00
51	Hall hire	16/08/2022		Village Hall A/C		Village Hall booking service	Gemma Crookes	X	360.00		360.00
52	Hall hire	18/08/2022		Village Hall A/C		Village Hall booking service	Sarah Mason	X	30.00		30.00
53	Hall hire	20/08/2022		Village Hall A/C		Village Hall booking service	Leila Griffiths	X	40.00		40.00
54	Hall hire	22/08/2022		Village Hall A/C	VOID	VOID	u3a (Bridge)	X			
55	Hall hire	22/08/2022		Village Hall A/C		Village Hall booking service	Lukas Rac	X	115.00		115.00
56	Hall hire	24/08/2022		Village Hall A/C		Village Hall booking service	Laura Gibbs	X	30.00		30.00
63	Hall hire	25/08/2022		Village Hall A/C		Village Hall booking service	u3a (Bridge)	X	720.00		720.00
57	Hall hire	26/08/2022		Village Hall A/C		Village Hall booking service	Bethan Landon	X	30.00		30.00
58	Hall hire	29/08/2022		Village Hall A/C		Village Hall booking service	Abigail Maccioni	X	40.00		40.00
59	Hall hire	29/08/2022		Village Hall A/C		Village Hall booking service	Emma Senior	X	60.00		60.00
60	Hall hire	30/08/2022		Village Hall A/C		Village Hall booking service	Lewis Barlow	X	60.00		60.00
61	Hall hire	30/08/2022		Village Hall A/C		Village Hall booking service	Shelly Kettle	X	30.00		30.00
62	Precept	02/09/2022		Parish Council Main A/	BACS	Precept second payment	Cheshire East Council	X	80,577.00		80,577.00
65	Hall hire	02/09/2022		Village Hall A/C		Village Hall booking service	Monika Klyza	X	115.00		115.00
66	Hall hire	02/09/2022		Village Hall A/C		Village Hall booking service	Emma Kirk	X	40.00		40.00
67	Hall hire	02/09/2022		Village Hall A/C		Village Hall booking service	Emily Young	X	30.00		30.00

## Shavington-cum-Gresty Parish Council

## RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
68	Hall hire	06/09/2022		Village Hall A/C		Village Hall booking service	Katy Davies	X	30.00		30.00
69	Hall hire	09/09/2022		Village Hall A/C		Village Hall booking service	Francesca Cain	X	120.00		120.00
70	Hall hire	13/09/2022		Village Hall A/C		Village Hall booking service	Claire Roberts	X	60.00		60.00
71	Hall hire	13/09/2022		Village Hall A/C		Village Hall booking service	Kimberly Green	X	40.00		40.00
72	Hall hire	14/09/2022		Village Hall A/C		Village Hall booking service	Hannah Morrey	X	30.00		30.00
73	Hall hire	16/09/2022		Village Hall A/C		Village Hall booking service	Julie Harris Dance	X	720.00		720.00
64	Hall hire	21/09/2022		Village Hall A/C	16777170	Village Hall booking refund	Lukas Rac	X	-115.00		-115.00
74	Hall hire	22/09/2022		Village Hall A/C		Village Hall booking service	Faye Thompson-Butt	X	360.00		360.00
75	Hall hire	23/09/2022		Village Hall A/C		Village Hall booking service	Abigail Maccioni	X	40.00		40.00
76	Hall hire	28/09/2022		Village Hall A/C		Village Hall booking service	Michael Beauchamp	X	30.00		30.00
81	Hall hire	03/10/2022		Village Hall A/C		Village Hall booking service	Nantwich Bridge Club	X	360.00		360.00
80	Hall hire	03/10/2022		Village Hall A/C		Village Hall booking service	Jean Platt	X	30.00		30.00
82	Hall hire	04/10/2022		Village Hall A/C		Village Hall booking service	Li Convey	X	30.00		30.00
90	General Maintenance	13/10/2022		Village Hall A/C	BACS	Insurance claim - 11 missing t	Hiscox	X	1,059.00		1,059.00
92	VAT reclaim	14/10/2022		Parish Council Main A	BACS	VAT refund	HMRC	R		2,231.27	2,231.27
83	Hall hire	16/10/2022		Village Hall A/C		Village Hall booking service	Harry Heath	X	30.00		30.00
77	CCC Franchise	18/10/2022		Village Hall A/C		CCC Franchise Grant	Cheshire East Council	X	1,000.00		1,000.00
84	Hall hire	19/10/2022		Village Hall A/C		Village Hall booking service	Kholil Miah	X	80.00		80.00
85	Hall hire	20/10/2022		Village Hall A/C		Village Hall booking service	Faye Thompson-Butt	X	720.00		720.00
86	Hall hire	21/10/2022		Village Hall A/C		Village Hall booking service	Ryan Moore	X	30.00		30.00
87	Hall hire	24/10/2022		Village Hall A/C		Village Hall booking service	Shavington Bridge Club	X	360.00		360.00
91	Hall hire	24/10/2022		Village Hall A/C		Village Hall booking service	Sally Martin	X	30.00		30.00
88	Hall hire	26/10/2022		Village Hall A/C		Village Hall booking service	Richard Worth	X	30.00		30.00
89	Hall hire	27/10/2022		Village Hall A/C		Village Hall booking	Reed Wellbeing – NHS Diabe	X	390.00		390.00
79	Allotment fee	28/10/2022		Parish Council Main A		Allotment Fees	Barbara Barlow	X	50.00		50.00
78	Allotment fee	30/10/2022		Parish Council Main A		Allotment Fees	Mr E Davies	X	25.00		25.00
93	Allotment fee	02/11/2022		Parish Council Main A		Gresty Lane Allotment - fee 20	Mick Johnson	X	50.00		50.00
93	Allotment fee	02/11/2022		Parish Council Main A		Gresty Lane Allotment - fee 20	Mick Johnson	X	-29.17		-29.17
96	Hall hire	02/11/2022		Village Hall A/C		Shavington-cum-Gresty Village	Francesca Cain	X	180.00		180.00
94	Allotment fee	03/11/2022		Parish Council Main A		Allotment Fees	Gary Hulme	X	50.00		50.00
97	Hall hire	18/11/2022		Village Hall A/C		Shavington-cum-Gresty Village	Bryony Pearson	X	30.00		30.00
98	Hall hire	19/11/2022		Village Hall A/C		Shavington-cum-Gresty Village	Shelly Kettle	X	30.00		30.00
99	Hall hire	24/11/2022		Village Hall A/C		Shavington-cum-Gresty Village	Faye Thompson-Butt	X	520.00		520.00
95	Warm PlACEs	29/11/2022		Village Hall A/C		Warm PlACEs Contribution	Cheshire East Council	Z	250.00		250.00
101	Hall hire	01/12/2022		Village Hall A/C		Shavington-cum-Gresty Village	Gemma Crookes	X	360.00		360.00

## Shavington-cum-Gresty Parish Council

## RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
100	Christmas/Winter event	14/12/2022		Parish Council Main A/		Money from Christmas event	Shavington-cum-Gresty Paris	X	181.00		181.00
102	Hall hire	20/12/2022		Village Hall A/C		Shavington-cum-Gresty Village	Emma Froud Tina Cracknell	X	30.00		30.00
103	Hall hire	29/12/2022		Village Hall A/C		Shavington-cum-Gresty Village	Lucian Bogdan	X	40.00		40.00
106	Hall hire	03/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Laura Christie	X	30.00		30.00
107	Hall hire	04/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Rebecca Bradshaw	X	40.00		40.00
109	Hall hire	09/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	ARTventurers Crewe	X	300.00		300.00
108	Hall hire	09/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	C&N u3a	X	720.00		720.00
116	HS2 Fund- #Queenbee	10/01/2023		Parish Council Main A/		HS2 fund - first claim	Groundwork UK - HS2	X	5,633.44		5,633.44
117	VAT reclaim	11/01/2023		Parish Council Main A/		HMRC VAT refund	HMRC	R		3,822.47	3,822.47
112	Hall hire	16/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	S Garner	X	40.00		40.00
111	Hall hire	16/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	RSPCA Crewe	X	40.00		40.00
110	Hall hire	16/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Susan Millar	X	30.00		30.00
105	Hall hire	17/01/2023		Village Hall A/C	20030988	refund inv.245 overpaid	Julie Harris Dance	X	-240.00		-240.00
104	Hall hire	17/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Harris J SDA	X	960.00		960.00
113	Hall hire	17/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Joanna Werpachowska	X	40.00		40.00
114	Hall hire	24/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Nantwich Bridge Club	X	360.00		360.00
115	Hall hire	30/01/2023		Village Hall A/C		Shavington-cum-Gresty Village	Chris Parker	X	35.00		35.00
118	Hall hire	02/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Abbie Halliday	X	35.00		35.00
120	Hall hire	06/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Sandra Langley	X	30.00		30.00
121	Hall hire	06/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Francesca Cain	X	35.00		35.00
122	Hall hire	06/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Francesca Cain	X	300.00		300.00
123	Hall hire	07/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Nikos Spyridakis	X	50.00		50.00
124	Hall hire	13/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	John Phillips	X	30.00		30.00
119	Hall hire	14/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Shavington Drama Group	X	215.00		215.00
125	Hall hire	17/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Shavington Bridge Club	X	756.00		756.00
126	Hall hire	21/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Stephen Williams	X	35.00		35.00
127	Hall hire	22/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Stephen Thompson	X	50.00		50.00
128	Hall hire	23/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Kelsey Shaw	X	30.00		30.00
129	Hall hire	27/02/2023		Village Hall A/C		Shavington-cum-Gresty Village	Little Athletes	X	150.00		150.00
130	Hall hire	01/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Adam Walker	X	35.00		35.00
131	Hall hire	06/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Kimberley Peberdy	X	30.00		30.00
132	Hall hire	08/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Grace Vickers	X	35.00		35.00
133	Hall hire	09/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Stephen Lee	X	30.00		30.00
134	Hall hire	13/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Keith Mulliner	X	30.00		30.00

**Shavington-cum-Gresty Parish Council**  
**RECEIPTS LIST**

<b>Voucher</b>	<b>Code</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Receipt No</b>	<b>Description</b>	<b>Supplier</b>	<b>VAT Type</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
135	Hall hire	16/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Charlotte Reynolds	X	50.00		50.00
136	Hall hire	20/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	u3a (Bridge)	X	360.00		360.00
137	Hall hire	22/03/2023		Village Hall A/C		Shavington-cum-Gresty Village	Hannah Kerrigan-Webb	X	70.00		70.00
								<b>Total</b>	<b>183,670.01</b>	<b>8,671.94</b>	<b>192,341.95</b>



**SHAVINGTON**  
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## **Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide Members lists of documents to be submitted to internal auditor

Version Control: v0

Author: Clerk

### **1. Report Summary**

The report provides Members documents that will be submitted to the internal auditor as part of the year end process

### **2. Background**

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### **3. Position**

Members are asked to note and consider the following documents attached:

- The list of all Clerk/Members expenses from 01.04.2022 to 31.03.2023
- The list of Clerk's salary payments from 01.04.2022 to 31.03.2023
- The list of payments made under s.137 from 01.04.2022 to 31.03.2023

### **4. Conclusions**

Members are asked to consider the following:

- a. Note the reports, and approve all documents in it as accurate records.
- b. Note the reports, and not approve all documents in it as accurate records

### **5. Consideration Sought**

That the report is noted, and all documents are approved as accurate records and all payments made are approved.

**Shavington-cum-Gresty Parish Council**  
**Payments to Supplier**

Voucher	Date	Minute	Bank	Cheque No	Description	Net	VAT	Total
<b>G McIntyre</b>								
23	05/05/2022	ScG/22/01/17	Parish Council Main A/C	13065763	Refund - wood filler for disabled door repair in \	9.00		9.00
33	25/05/2022	ScG/22/02/16	Parish Council Main A/C	13569503	Clr McIntyre refund - painting main hall	7.20		7.20
41	25/05/2022	ScG/22/02/16	Parish Council Main A/C	13570082	Clr McIntyre refund - VH repairs	1.05		1.05
420	20/03/2023		Parish Council Main A/C	21728878	Clr refund - chain for padlock VH	6.34		6.34
<b>G McIntyre totals</b>						<b>23.59</b>		<b>23.59</b>
<b>Total</b>						<b>23.59</b>		<b>23.59</b>



## Shavington-cum-Gresty Parish Council

### Payments to Supplier

Voucher	Date	Minute	Bank	Cheque No	Description	Net	VAT	Total
<b>S Garnero</b>								
22	28/04/2022	ScG/22/01/16	Parish Council Main A/C	12809699	Salary April 2022	2,136.95		2,136.95
39	25/05/2022	ScG/22/02/16	Parish Council Main A/C	13569635	S Garnero refund: #QueenBee project	77.93		77.93
47	25/05/2022	ScG/22/02/16	Parish Council Main A/C	13570743	Staff salary May 2022	2,136.95		2,136.95
71	17/06/2022	ScG/22/03/10	Parish Council Main A/C	14197986	SG expenses claim	13.50		13.50
94	17/06/2022	ScG/22/03/10	Parish Council Main A/C	14198649	Salary June 2022	2,092.95		2,092.95
115	20/07/2022	ScG/22/04/13	Parish Council Main A/C	15093213	July 2022 salary	2,122.56		2,122.56
156	22/08/2022	ScG/22/04/13	Parish Council Main A/C	15917147	August 22 payslip	2,122.76		2,122.76
185	13/09/2022	ScG/22/04/13	Parish Council Main A/C	16531994	Salary Sept 2022	2,122.76		2,122.76
228	18/10/2022	ScG/22/05/15	Parish Council Main A/C	17691621	October 2022 - Salary	2,122.56		2,122.56
262	15/11/2022	ScG/22/05/15	Parish Council Main A/C	18392751	S Garnero refund	9.00		9.00
263	15/11/2022	ScG/22/05/15	Parish Council Main A/C	18392856	S Garnero refund	46.50		46.50
266	15/11/2022	ScG/22/05/15	Parish Council Main A/C	18393346	Salary November 2022	3,054.29		3,054.29
318	12/12/2022	ScG/22/06/10	Parish Council Main A/C	19057026	December 2022 payroll	2,245.00		2,245.00
353	17/01/2023	ScG/22/06/10	Parish Council Main A/C	20026750	Payslip - January 2023	2,245.00		2,245.00
387	16/02/2023		Parish Council Main A/C	20866128	Salary Feb 2023	2,245.00		2,245.00
397	16/02/2023		Parish Council Main A/C	21399808	Staff claim - refund	18.90		18.90
415	28/03/2023		Parish Council Main A/C	21537494	March 2023 - Pay	2,245.20		2,245.20
423	24/03/2023		Parish Council Main A/C	21729090	Staff claim - refund	16.21		16.21
<b>S Garnero totals</b>						<b>27,074.02</b>		<b>27,074.02</b>
<b>Total</b>						<b>27,074.02</b>		<b>27,074.02</b>

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS - S.137 Entries**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	VAT Type	Net	VAT	Total
1	S.137 Grant- Car Park	06/04/2022	ScG/21/17/9	Parish Council Main A/C	12340601	Car park contribution	X	5,500.00		5,500.00
							<b>Total</b>	<b>5,500.00</b>		<b>5,500.00</b>



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## Report Statement

Meeting: Shavington-cum-Gresty Parish Council,  
05.04.2023

Report Purpose: To provide Councillors with information regarding to the power to co-opt new Councillor

Version Control: v1

Author: Clerk

### 1. Report Summary

The report aims to provide Councillors with more information with regards to the Parish Council's power to co-opt new Councillors.

### 2. Background

In January 2023 a casual vacancy occurred in the Parish Council, following a disqualification of a Councillor under s85 of the 1972 Act.

The vacancy was notified to Cheshire East Council and the Notice of Casual Vacancy for a Councillor was published.

In accordance with s89(3) of the LGA 1972, where the vacancy occurs within six months before the day on which the councillor office is vacant, an election shall not be held under s89(1) of the above Act, and the vacancy will be filled at the next ordinary election of councillors (4 May 2023).

In this circumstance the council may but need not fill the vacancy. However, it must still give notice of it.

The vacancy has been advertised in accordance with the Council past procedures as follow:

- Adverts on social media
- Article on the website
- Articles included in the Village Voice and the Parish council newsletter

Two candidatures were received.

### 3. Position

The April Parish Council meeting is the first practicable opportunity to co-opt a new councillor.



The April Parish Council meeting is the last meeting of the Parish Council year, and the last meeting of this Parish Council before the election (unless an extra-ordinary meeting is called).

From Thursday 16 March, all towns and parishes have entered the pre-electoral period, or purdah.

From 5 April, the candidate lists for the May election will be made public.

#### **4. Community Impact**

Positive: transparency in decision making will support confidence in how the council takes its decision

#### **5. Governance**

LGA 1972 s89(3)

LGA 1972 s 89(1)

#### **6. Financial Impact**

Nil

#### **7. Resource Impact**

Clerk time

#### **8. Wards Affected**

All

#### **9. Conclusions**

Councillors are asked to note the report and to consider whether it is practicable to co-opt a new councillor in the six months before the next ordinary election.



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## **Appendices**

*[clearly insert appendices / additional information and include reference points in the main body of the report]*

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## Report Statement

Meeting:	Parish Council, 05.04.2023
Report Purpose:	To provide Councillors with a recommendation from C&E Committee
Version Control:	v1
Author:	Clerk

### 1. Report Summary

The report provides Councillors with an update on the selection process run to appoint a creative agency to deliver the parish council's design services for the period 01.05.2023 to 30.04.2025 together with a recommendation from C&E Committee on the preferred proposal.

### 2. Background

On 30 April 2023 the 24 months contract with the current design service provider is going to expire.

On January 2023 the Clerk published a Call for Quotation for a new design service provider to cover the period 1 May 2023 – 30 April 2025. (Attachment 1).

The call was published on the Parish Council website.

16 creative agencies were contacted and emailed a copy of the call. Of those, 3 agencies decided not to submit a quote because out-budget, 5 agencies submitted a quote and 8 agencies never responded to the opportunity.

On 15 March 2023, C&E Committee considered all 5 quotes received. All quotes met the criteria listed in the request for quotation, however:

- a. N.2 proposals were out of budget (quote 1 and 4)
- b. Of the remaining 3, the following considerations were made:
  - a. Quote 2: didn't prove the same level of creativity of the other quotes. And details provided on raw file weren't enough detailed.
  - b. Quote 5: the creativity level shown didn't align well with the Parish Council's vision and values
  - c. Quote 3: the proposal aligns well with the Parish Council's vision and value. Current supplier, lower level of risk by comparison. Proved track of reliability.

On these basis, C&E Committee agreed to make the following recommendation to Full Council

- i. That a recommendation is made to Full Council to appoint Quote 3 proposal for the delivery of the council's design service for the period 01.05.2023 to 30.04.2025 (£11,135 year 1 + £11,135 year 2)

### **3. Position**

Members are asked to consider the C&E Committee's recommendation and whether to instruct the Clerk to sign the new contract with Quote 3.

Attached:

- Annex 1: Request for quotation call
- Annex 2: matrix score filled by C&E

### **4. Community Impact**

Positive: communication and transparency are essential elements for a parish council to make sure its activities are widely shared and accessible

### **5. Governance**

Shavington-cum-Gresty Parish Council Financial Regulation

### **6. Financial Impact**

Up to £12,000 for year 1 – budget for year 2 to be agreed accordingly to the quote accepted.

### **7. Resource Impact**

Clerk and Community Manager time

### **8. Wards Affected**

All

### **9. Conclusions**

Members are asked to note this report and to:

- a. Accept C&E Committee's recommendation, and instruct the Clerk to sign a 24-month contract with the recommended agency (Quote 3)
- b. Not accept C&E Committee's recommendation

### **10. Consideration Sought**

That the report is noted, and the C&E Committee's recommendation is considered.

## Annex 1

### **Shavington-cum-Gresty Council Parish Council**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

20 January 2023

## **Shavington-cum-Gresty Request of Quotations For Creative Services**

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### **Background and context**

Shavington-cum-Gresty Parish Council is looking for a supplier to help deliver its Creative Services Contract and assist in achieving its vision of ensuring all residents within the Parish are kept up to date with Parish Council news, community events and projects.

This is a two-year contract starting in May 2023, to be reviewed after 12 months.

**Service specifications and expectations are attached to this document.**

### **TIMELINE**

Quotations should be returned to [clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk) by Sunday 5 March 2023, midnight

- Deadline to submit quotes: **Sunday 5 March 2023**, midnight
- Proposals opened: Monday 6 March 2023
- Interviews (if needed) to be held online on wc 20 March 2023
- Decision to be made Wednesday, 5 April 2023
- Contract to start: **1 May 2023**

### **INTERESTING BUSINESSES SHOULD SUBMIT A PROPOSAL CONTAINING**

- Understanding of requirements
- Details of key personnel who will be responsible for managing and undertaking the work, including their experience and professional qualifications
- Evidence of previous works relevant to this contract (including client details, approximate scale of work)
- Names and contact details of two referees to whom you have provided a similar service in the last three years



- Evidence of any membership of professionals bodies that are relevant to this contract
- Evidence of current insurance policies and value of indemnity (as per minimum this should include public and professional indemnity and employers liability if applicable)
- Budget

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## **SUBMITTING YOUR QUOTE**

Quotation should be submitted to:

Clerk Shavington-cum-Gresty Parish Council  
Shavington-cum-Gresty Village Hall,  
Main Rd, Shavington, Crewe,  
CW2 5DP

Or email:

[clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk)

Acceptable proposal formats:

PDF

Printed/physical

Please direct any questions to Simona Garnero by email on

[clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk)

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## **Creative Service Call for quotation**

### **Specification**

The purpose of this Specification is to set out the scope and requirements of Shavington-cum-Gresty Parish Council (the Parish Council) in respect of its Creative Service Contract.

Please note: the Creative Service Contract is for the design only; physical printing of assets is not covered by the contract.

#### **Introduction**

Shavington-cum-Gresty Parish Council is looking for a supplier to help deliver its Creative Services Contract and assist in achieving its vision of ensuring all residents within the Parish are kept up to date with Parish Council news, community events and projects.

#### **Background**

Over the past 8 years, Shavington-cum-Gresty Parish Council has increased its efforts to become more community focused.

***The Parish Council runs and facilitates several community events throughout the year, along with a quarter newsletter delivered through every house in the parish.***

***This has been built up over the years in a lean and agile way, so that the Parish Council could try new methods of outreach, find out what worked well and what did not.***

***Shavington-cum-Gresty Parish Council has developed a number of brands with a professional design agency and this contract has now come to an end and the Parish Council are looking for a supplier to join the next step in their journey.***

Shavington-cum-Gresty Parish Council owns the following brands:

- Shavington-cum-Gresty Parish Council
- Shavington-Online
- Shavington-cum-Gresty Neighbourhood Plan
- Your identity
- Shavington-cum-Gresty Community

Shavington-cum-Gresty Parish Council owns and/or manages the following online channels:

- Shavington-cum-Gresty Parish Council website <https://shavingtononline.co.uk/>
- Shavington-cum-Gresty Parish Council FB page <https://www.facebook.com/ShavingtonCumGrestyParishCouncil>
- Shavington Online FB page <https://www.facebook.com/shavington>
- Shavington Online FB group <https://www.facebook.com/groups/shavingtononline>

- Shavington-cum-Gresty Village Hall FB page  
<https://www.facebook.com/profile.php?id=100067358153521>

Shavington-cum-Gresty Parish Council delivers the following offline marketing materials:

- Parish Council newsletter – delivered quarterly to all households in Shavington-cum-Gresty (3,300 houses ca)
- Parish Council Remembrance Booklet – delivered to all households in Shavington-cum-Gresty
- Parish Council Christmas booklet

## **Tender Specification**

Throughout the year there are a number of key deliverables which are fixed within the calendar year. It is worth noting that some of these require a tight turnaround to deliver on.

This includes:

- 4 editions of newsletters
- Assets surrounding Remembrance Sunday in November
- Assets surrounding Christmas events in December
- Over the course of the year there are also other ad-hoc deliverables depending on what initiatives the Parish Council want to run with. This can include:
  - Ad hoc social media assets
  - Ad hoc physical assets

Please note that all assets may require up to 2 revisions.

### Newsletters

To communicate effectively to all residents in the parish of Shavington-cum-Gresty the recent achievements and focuses of the Parish Council, any upcoming events and to keep residents informed of village news and ways to get involved in village life.

### Remembrance Sunday Booklet

Delivered through every door in the parish, this booklet acts as an Order of Service for the service itself and ensures that residents are aware of the physical event should they wish to attend or can follow along at home using the booklet.

## Remembrance Sunday assets

- a. **Remembrance Sunday social media images:** to be used on Facebook posts advertising the event
- b. **Remembrance Sunday Facebook header for Shavington-cum-Gresty Parish Council Facebook page, Shavington Online Facebook page and Shavington-cum-Gresty Community Group:** to change the tone of all of parish council's social media to Remembrance as a mark of respect.
- c. **Remembrance Sunday profile photo for Shavington-cum-Gresty Parish Council Facebook page and for Shavington Online Facebook page:** to change the tone of all of parish council's social media as a mark of respect.
- d. **Remembrance Sunday banner:** to advertise the event to members of the public who drive past Shavington-cum- Gresty Village Hall

## Christmas Booklet

Christmas booklet to be used during a Christmas event

## Christmas event assets

- a. **Christmas event banner:** to advertise the event to members of the public who drive past Shavington-cum- Gresty Village Hall
- b. **Christmas flyer:** advertise the event in advance to members of the public through every door in the parish
- c. **Christmas social media images:** to be used on Facebook posts advertising the event
- d. **Christmas Facebook header for Shavington-cum-Gresty Parish Council Facebook page, Shavington Online Facebook page and Shavington-cum-Gresty Community Group on Facebook:** to change the tone of all of our social media to Christmas
- e. **Christmas profile photo for Shavington-cum-Gresty Parish Council Facebook page and for Shavington Online Facebook page:** to change the tone of all of our social media to Christmas
- f. **Christmas boards/posters:** for use at the event itself to communicate what is happening where

## Ad-hoc social media assets for events throughout the year

This can change throughout the year, however, for the purpose of quoting, the graphics should be treated as independent and could be based on different themes.

Whereas the headers would be the same theme i.e., like Remembrance, but one for each brand (Shavington Online, Shavington-cum-Gresty Parish Council and Shavington-cum-Gresty Community Group) this could be (but is not to fixed to):

- 12 social media assets:
  - 3 headers
  - 9 general social media graphics to use for a Facebook post

### Ad-hoc print assets for events throughout the year

This can change throughout the year, however, for the purpose of quoting, assume that each asset is entirely independent, and this could be the following (but is not to fixed to):

- 2 posters
- 2 banners
- 2 signage

### Ad-hoc signage for projects throughout the year

This demand can vary each year, however, for the purpose of quoting, assume that each asset is entirely independent, and this could be the following (but is not to fixed to):

- 1 Play area signage
- 1 Building signage

All support must be delivered under the Shavington-cum-Gresty Parish Council's brands. The supplier's own brand should not be used when delivering services under this contract. The successful supplier will be asked to comply with a set of brands guidelines.

Shavington-cum-Gresty Parish Council will own the copyright and intellectual property rights of any material produced by the successful supplier as part of this contract. They shall not be used by the successful supplier at any point, unless with the permission by Shavington-cum-Gresty Parish Council.

### **Knowledge, skills & experience**

Suppliers are required to demonstrate that they have the following knowledge, skills and experience relevant to the call:

- significant experience in the creative production of branded materials (print/promo), including engaging literature and event material. To include overseeing all elements of content creation, copywriting, photography, design

- strong experience in digital marketing including design for online assets (graphic or photo)
- experience of delivering and managing successful advertising campaign on a small budget
- an understanding of the public sector and how parish councils operate would be an advantage
- creative skills to contributing new and innovative ideas
- strong communication and people skills for articulating ideas to colleague and influencing stakeholders
- full knowledge and ability to work in accordance with relevant GDPR legislation
- flexibility and commitment

The supplier will be required to attend 1 yearly meeting with the Parish Council.

### **Requirement**

Shavington-cum-Gresty Parish Council is inviting quotes from suitably qualified suppliers for the provision of marketing and design services. Suppliers must be able to demonstrate a proven track record in delivering similar service to public and private sector businesses and bodies.

Suppliers should possess and maintain public and professional indemnity insurance and employer's liability insurance (if applicable). Evidence of current insurance policies and the limits of this policies must be provided as part of the tender submission.

### **Budget**

The quote should be inclusive of ALL costs including monthly management/consultancy fees and budgetary cost to implement the plan (for instance, but not limited to design, briefing, marketing consulting, yearly meeting with the council,..).

Suppliers should provide details of their proposed hourly rate when submitting the quote response

## Summary of all deliverables

***Please note: dates and timeline listed below are indicative. A detailed timeline will be discussed and agreed with the supplier***

Asset Code	Title	Output	Size/Pages	Content delivered to partner	1st draft required for review by Parish Council	Comments on 1 <sup>st</sup> revision delivered to partner	2nd draft required for review by Parish Council	Comments on revision 2 delivered to partner	Final draft delivered to Parish Council
NL-2	Summer Newsletter	Print	A5, 48pp	Start of Wk 20	End of Wk 20	Wk 21	End of Wk 21	Wk 22	End of Wk 22
NL-3	Autumn Newsletter	Print	A5, 48pp	Start of Wk 29	End of Wk 29	Wk 30	End of Wk 30	Wk 31	End of Wk 31
NL-4	Winter Newsletter	Print	A5, 48pp	Start of Wk 46	End of Wk 46	Wk 47	End of Wk 47	Wk 48	End of Wk 48
NL-1	Spring Newsletter	Print	A5, 48pp	Start of Wk 6	End of Wk 6	Wk 7	End of Wk 7	Wk 8	End of Wk 8
RS-BO-1	Remembrance Sunday Booklet	Print	A5, 16pp	Wk 38	Wk 38	-	-	Wk 40	Wk 40
RS-SM-1	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-SM-2	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-SM-3	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-SM-4	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40

RS-SM-5	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-SM-6	Remembrance Sunday Social Media Image	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-FH-1	Remembrance Sunday Facebook header – ScG Parish Council	Digital	1 header image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-FH-2	Remembrance Sunday Facebook header – Shavington Online	Digital	1 header image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-FH-3	Remembrance Sunday Facebook header – ScG Community Group	Digital	1 header image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-PP-1	Remembrance Sunday Facebook profile photos – ScG Parish Council	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40
RS-PP-2	Remembrance Sunday Facebook profile photos	Digital	1 image	Wk 39	Wk 39	-	-	Wk 40	Wk 40



	– Shavington Online								
RS-BA-1	Remembrance Sunday banner	Print	3m x 1m	Wk 39	Wk 39	-	-	Wk 40	Wk 40
CC-BO-1	Carols at Christmas booklet	Print	A5, 12pp	Wk 47	Wk 47	Wk 48	Wk 48	Wk 49	Wk 49
CC-BA-1	Christmas event banner	Print	3m x 1m	Wk 42	Wk 42	Wk 43	Wk 43	Wk 44	Wk 44
CC-FL-1	Christmas flyer	Print	A5, double sided	Wk 42	Wk 42	Wk 43	Wk 43	Wk 44	Wk 44
CC-SM-1	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-SM-2	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-SM-3	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-SM-4	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-SM-5	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-SM-6	Christmas Social Media Image	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-FH-1	Christmas Facebook header – ScG Parish Council	Digital	1 header image	Wk 43	Wk 43	-	-	Wk 44	Wk 44



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CC-FH-2	Christmas Facebook header – Shavington Online	Digital	1 header image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-FH-3	Christmas Facebook header – ScG Community Group	Digital	1 header image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-PP-1	Christmas Facebook profile photos – ScG Parish Council	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-PP-2	Christmas Facebook profile photos – Shavington Online	Digital	1 image	Wk 43	Wk 43	-	-	Wk 44	Wk 44
CC-CO-1	Christmas corex board	Print	A1	Wk 46	Wk 46	-	-	Wk 46	Wk 46
AH-1	Header 1	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision					



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AH-1	Header 2	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Header 3	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 1	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 2	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 3	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 4	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 5	Requirement dependent on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision



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AH-1	Social media image 6	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 7	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 8	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-1	Social media image 9	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-2	Poster 1	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-2	Poster 2	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision



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AH-2	Banner 1	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-2	Banner 2	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-2	Signage 1	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH-2	Signage 2	Requirement depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH - 3	Signage 1	depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision
AH - 3	Signage 2	depend on need	Depend on need	First Draft ready 5 working days from brief given Final draft delivered to council within 3 days of revision



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Annex 2

	Quote 1	Quote 2	Quote 3	Quote 4	Quote 5
Understanding of requirements	x	x	x	x	x
details of key personnels	x	x	x	x	x
Evidence of previous works relevant to this contract	x	x	x	x	x
Name and contact details of n.2 referees to whom you have provided a similar service	x	x	x	x	x
Evidence of any membership of professional bodies	x	x	x	x	x
Evidence of current insurance policies and value of indemnity	Yes	Yes	Yes	Yes	Yes
Budget	£18,350 year 1 + £17,390 year 2	£9,750 year 1 + £9,750 year 2	£11,135 year 1 + £11,135 year 2	£15,000 year 1 (to be reviewed after 12 months)	£10,800 year 1 + £10,800 year 2
Comments	Out of budget	don't display the same creativity of other quotes. Not enough details provided on Raw file	Does align with value. Current supplier, low level of risk by comparison. proved their reliability	Out of budget	we don't feel they align with the pc vision and value



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Business established/running for	created in 2019 and has been in business since then. I owned another agency before that for 10 years.	it was created nearly 30 years ago and has been a local family business ever since!	The agency was started in September 2013, so coming up for 10 years in business	The agency was created in the UK in 2005 and has been in business for 18 years.	in August 2006, so we have been going for 17 and a half years now
Headcount FTE	We have a total team of 6, 3 of which are FT	9 full time members of staff	We have 4 permanent staff, bringing in external resources when required.	The headcount is currently 3 FTE in the UK. We also have access to the Marketing Director at our Australian office.	The total headcount of the business is 25 at the moment, but we have 8 new roles planned for the next 3 months with a further 5 planned for the following 6 months. Our aim is to get to 38 by the end of the financial year.
Row file	As per our terms. All work completed will be fully owned by the client, once the full payment of the work completed is paid for. We design all artwork in Adobe Creative Suite so likely to include files like InDesign (indd), Photoshop (psd/jpg/png), Illustrator (ai/eps/pdf)	we can provide you the files in any format that you require	Depending on the asset we use a range of different raw formats including: (Adobe) .PSD, .AI, .XD, .INDD, (Microsoft) .DOCX, .PPT. Other output formats include: JPG, .PNG, .PDF, .EPS, .WEBP *SAAS Website Platform and its associated technologies remain the property of the agency. However, the theme, images and content are the IP of the Parish.	We're happy for you to retain the copyright and IP of material produced as part of the contract. We will be able to submit files in a variety of formats, such as PDF, PSD, PNG, JPG, GIF, INDD, AI, EPS, SVG etc. This would allow the files to be easily used and amended in the future by anyone with the same industry standard software	Yes, we believe that all artwork that we are commissioned to do should remain the property of the client paying the bills - Artwork can be supplied in Photoshop files (.psd) or Illustrator files (.ai) or After Effects files for animations (.ae); this list is non exhaustive but can supply all raw files to you via WeTransfer in any file type necessary.