

**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 7 December 2022**

In attendance: Cllrs Adams, Ferguson, B Gibbs, K Gibbs, Hancock, Jones, McIntyre, Moore, Wain

<b>ScG/22/05/1</b>	<b>To receive and consider apologies for absence<sup>1</sup></b>
	No apologies were received.
<b>ScG/22/05/2</b>	<b>To note declarations of Members' interests</b>
	No declaration of interest was raised.
<b>ScG/22/05/3</b>	<b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 5 October 2022</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/22/05/4</b>	<b>Public Participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	The Shavington Park Liaison Working Group Referent raised her concerns on the fact that the Shavington Park play area hasn't been opened to residents yet
<b>ScG/22/05/5</b>	<b>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 5 October 2022 or any items arisen since then:</b>
	<u>Committee:</u> Community and Engagement Committee <u>Chair:</u> Councillor K Gibbs Meeting held 19 October 2022 Items for consideration:

<sup>1</sup> Meeting started at 20:15 hrs

- i. that a recommendation is made to Full Council to move £386 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas event 2022

Committee: Village Hall Committee

Chair: Cllr McIntyre

Meeting held 2 November 2022

Items for consideration:

- i. that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response.

Committee: Environment and Recreation Committee

Chair: Councillor Ferguson

Meeting held 16 November 2022

Items for consideration:

- i.* that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance service is reviewed accordingly to £15,000

Committee: Finance & Strategy Committee

Chair: Cllr Wain

Meeting held 23 November 2022

Items for consideration:

- i. that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved and recommended to Full Council
- i. that the reviewed budget for 2023/24 (Draft Budget v.6) is recommended to Full Council for approval

Committee: Staffing Committee (***draft minutes attached***)

Chair: Cllr Buchanan

Meeting held 12 October 2022

Items for consideration:

- i. that a recommendation is made to Parish Council to move the Community Manager to NJCP SCP pay scale that from 1 November 2022, and that

	<p>the actual pay scale point is agreed by the Parish Council in the understanding that this would be at least equal to the current salary</p> <p>i. that a recommendation is made to Full Council to close the office from Monday 19 December 2022 to Monday 3 January 2023 (reopen 4 January)</p> <p><u>Committee:</u> Planning Committee <u>Chair:</u> Cllr McIntyre Meetings held on 5 October, 2 November, and 7 December 2022</p>
	Members <b>NOTED</b> the updates.
<b>ScG/22/05/6</b>	<b>To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)</b>
	Members <b>NOTED</b> the update.
<b>ScG/22/05/7</b>	<b>To receive the September and October Reports from the Village Beat Manager</b>
	Members <b>NOTED</b> the reports.
<b>ScG/22/05/8</b>	<p><b>To receive and consider the following recommendation from the Community and Engagement Committee:</b></p> <p>i. that a recommendation is made to Full Council to move £386 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas event 2022.</p>
	<p>Members <b>NOTED</b> the recommendation made from the Community &amp; Engagement Committee.</p> <p><b>RESOLVED:</b> that the recommendation from the Community &amp; Engagement Committee for a virement of £386 from the cost code Community Events toward the Winter/Christmas Event cost code is accepted and approved.</p>
<b>ScG/22/05/9</b>	<p><b>To receive and consider the following recommendation from the Village Hall Committee</b></p> <p>i. that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response.</p>
	Cllr McIntyre briefed Councillors on the Village Hall Committee's recommendation to review the Village Hall booking fees from 1 April 2023.

	<p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the recommendation from the Village Hall Committee to review the Village Hall booking fees is accepted and approved. And that the Village Hall Committee is requested to review the market response for this variation and report this back to the Finance and Strategy Committee in April/May 2023</p>
ScG/22/05/10	<p><b>To receive and consider the following recommendation from the Environment and Recreation Committee</b></p> <p><i>ii.</i> <b>that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance service is reviewed accordingly to £15,000</b></p>
	<p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the recommendation from the Environment &amp; Recreation Committee to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 is approved. And that the Clerk is delegate to sign a contract with the awarded contractor on behalf of the Parish Council</p>
ScG/22/05/11	<p><b>To receive and consider the following recommendation from the Finance and Strategy Committee:</b></p> <p><i>i.</i> <b>that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved and recommended to Full Council</b></p>
	<p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Finance &amp; Strategy Committee's recommendation to adopt the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved, and that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is adopted by Full Council</p>
ScG/22/05/12	<p><b>To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 13 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.</b></p>
	<p><b>RESOLVED:</b> that the public and representatives of the press are excluded from the meeting during the consideration of item 13 on the grounds that the matter</p>

	contain sensitive information and by reason of confidential nature of the business being transacted.
<b>ScG/22/05/13</b>	<p><b>To receive and consider the following recommendations from the Staffing Committee:</b></p> <ul style="list-style-type: none"> <li><b>i. that a recommendation is made to Parish Council to move the Community Manager to NJCP SCP pay scale that from 1 November 2022, and that the actual pay scale point is agreed by the Parish Council in the understanding that this would be at least equal to the current salary</b></li> <li><b>ii. that a recommendation is made to Full Council to close the office from Monday 19 December 2022 to Monday 3 January 2023 (reopen 4 January)</b></li> </ul>
	<p>Cllr Buchanan briefed Members on the items.</p> <p>Members <b>NOTED</b> the reports.</p> <p><b>RESOLVED:</b> that the Staffing Committee's recommendation is accepted, and that the Community Manager is appointed to SCP 27-28 (from 1 November 2022). That the Clerk is instructed to review the Community Manager's contract accordingly</p> <p><b>RESOLVED:</b> that the Staffing Committee's recommendation to close the office is approved with the following amendments:</p> <ul style="list-style-type: none"> <li>- that the office will be reopened on Tuesday 3 January 2023</li> </ul>
<b>ScG/22/05/14</b>	<b>To note the YTD Parish Council finance position</b>
	<p>The Clerk updated Councillors with regard to the YTD finance position of the Council.</p> <p>Councillors <b>NOTED</b> the update.</p>
<b>ScG/22/05/15</b>	<b>To note and approve all payments since 1 April 2022</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that all payments listed in report 15 made by the Clerk under the scheme of delegation are approved</p>
<b>ScG/22/05/16</b>	<b>To consider approving the next round of payments</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the payment list attached in report 16 is approved, and that the Clerk is instructed to progress with the payments.</p>

ScG/22/05/17	<p><b>To receive and consider an update with regards to the Shavington Park Allotments.</b></p> <p><b>To consider delegating the Environment &amp; Recreation Committee the function to negotiate and agree the Shavington Park Allotments agreement with the developer and other third parties.</b></p>
	<p>The Clerk updated Councillors with regards to the Shavington Park Allotments.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Environment and Recreation Committee is delegated the function to negotiate and agree the Shavington Park Allotments agreement with the developer and other third parties.</p> <p><b>RESOLUTION:</b> that Parish Council request the freehold title of the land within the boundary of Shavington-cum-Gresty, and that the plots that are within that land belong to Shavington-cum-Gresty Parish Council only</p>
ScG/22/05/18	<p><b>To receive and consider recommendation from F&amp;S Committee with regards to the Council's draft budget 2023/24</b></p> <p><b>To consider to approve the Parish Council budget for the forthcoming financial year and the precept request for 2023/24</b></p> <p><b>To receive and consider F&amp;S Committee recommendations on the following services under the Parish Council Project Budget:</b></p> <ul style="list-style-type: none"> <li><b>i. Shavington-cum-Gresty funded PCSO</b></li> <li><b>ii. Sponsorship to Shavington Primary School Car Park</b></li> </ul>
	<p>Cllr B Gibbs briefed Councillors with regards to the Finance and Strategy Committee's recommendation for the Council's draft budget 2023/24.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the meeting was suspended at 21:35hrs.</p> <p><b>RESOLVED:</b> That the meeting is re-opened at 21:41hrs</p> <p><b>RESOLVED:</b> that the draft budget v.6 budget recommended by Finance and Strategy Committee is accepted with the following amendments:</p> <ul style="list-style-type: none"> <li>- S.137 Grant – Car Park: £0k</li> <li>- Acquisition projects: £4k</li> </ul> <p><b>RESOLVED:</b> that the Parish Council budget for 2023/24 is set at £240,201.75 and that the precept request for 2023/24 is set at £179,592.36 (+4.97%)</p>

	<p><b>RESOLVED:</b> that the consideration of the Finance and Strategy Committee's recommendation with regards to the funded PCSO is postponed</p> <p><b>RESOLVED:</b> that given the increasing costs of funding the PCSO, it is proposed to review the continuing funding of this post in consultation with residents of Shavington-cum-Gresty in Summer 2023. The consultation will be led by C&amp;E Committee and will evaluate the value for money of the post. C&amp;E Committee will also present set of possible mitigation actions, so that all scenarios will be considered by Full Council.</p> <p><b>RESOLVED:</b> that - due to current financial constraints- the Parish Council can't afford to give a donation of £5,984 to Shavington Primary School as it has done in the past years. However, the Parish Council looks forwards to working with the school to find alternative solutions to keep the car park open and accessible to the Shavington-cum-Gresty community</p>
<b>ScG/22/05/19</b>	<b>To note the date of the next Council Meeting – 1 February 2023 – 8PM</b>
	Members <b>NOTED</b> the date of the next Council meeting.

Meeting Closed at 2229 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero