

**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 5 October 2022**

In attendance: Cllrs Adams, Buchanan, Edgar, Ferguson, B Gibbs, K Gibbs, Hancock, Jones, McIntyre, Wain

<b>ScG/22/04/1</b>	<b>To receive and consider apologies for absence</b>
	Apologies were received and accepted from Cllr Moore
<b>ScG/22/04/2</b>	<b>To note declarations of Members' interests</b>
	No declaration of interest was raised.
<b>ScG/22/04/3</b>	<b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 6 July 2022</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/22/04/4</b>	<b>Public Participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	<p>The Shavington Park Resident Working Group representative briefed Councillors with regards to the last Resident Working Group Meeting. Items raised at the meeting related to Shavington-cum-Gresty were:</p> <ul style="list-style-type: none"><li>a. Allotments</li><li>b. Notice board</li></ul> <p>Councillors thanked Mrs Jones for her help and availability.</p> <p>A resident raised his concerns about the not yet happened replacement of the trees in Chester Avenue. Councillors addressed the question.</p>

ScG/22/04/5

**To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 July 2022 or any items arisen since then:**

Committee: Community and Engagement Committee

Chair: Councillor K Gibbs

Committee: Village Hall Committee

Chair: Cllr McIntyre

Meeting held 7 September 2022

Items for consideration:

- i. that a recommendation is made to Full Council to review the VH weekend booking sessions as follow: Saturday 9am-1pm, 2pm-6pm Sunday 9am-1pm, 2pm-6pm. Exceptions could be made for regular booking
- ii. that the VH Committee DRAFT budget 2023/24 is recommended to full Council for consideration subject to the following amendments: gas and electricity figures should be reviewed

Committee: Environment and Recreation Committee

Chair: Councillor Ferguson

Meeting held 13 July 2022

Items for consideration:

- iii. that the Shavington-cum-Gresty Parish Council Allotment Policy is recommended to full Council subject to the following amendments being included:  
*“2.7 In exceptional circumstance the tenancy of the plot might be transferred to a close family member by Council’s resolution, provided that at the time of the application supporting evidence are supplied to justify the request. The decision of the Council will be final.*  
*7.3 The Council further reserves the right to terminate an allotment tenancy via one month’s written Notice-To-Quit pursuant to section 30(2) of the Allotment Act 1908 if: Allotment rent is in arrears for 40 days or more (whether formally demanded or not); or it appears to the Council that the Tenant of an allotment is resident more than one mile outside the Village for which the allotments are provided.”*
- iv. That the DRAF Environment and Recreation Committee budget 2023/24 is approved and recommended to F&S Committee, subject to the following amendments being made: add a budget of £600 for new planters

	<p><u>Committee:</u> Finance &amp; Strategy Committee <u>Chair:</u> Cllr Wain Meeting held 28 September 2022</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Cllr Buchanan Meeting held 3 August 2022 Items for consideration:</p> <ul style="list-style-type: none"> <li>i. That the following policies are approved and recommended to Full Council for adoption: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</li> <li>ii. That the DRAFT Staffing Committee budget 2023/24 is approved and recommended to F&amp;S Committee</li> </ul> <p><u>Committee:</u> Planning Committee <u>Chair:</u> Cllr McIntyre Meetings held on 6 July 2022, 3 August 2022, 7 September 2022 and 5 October 2022</p>
	Members <b>NOTED</b> the updates.
<b>ScG/22/04/6</b>	<b>To receive an update on Cheshire East Council’s plans affecting the Parish Council from Cllr Marren (CEC)</b>
	Members <b>NOTED</b> the update.
<b>ScG/22/04/7</b>	<b>To receive the Reports from the Village Beat Manager</b>
	Members <b>NOTED</b> the reports.
<b>ScG/22/04/8</b>	<p><b>To receive and consider the following recommendation from the Village Hall Committee:</b></p> <ul style="list-style-type: none"> <li>i. <b>that a recommendation is made to Full Council to review the VH weekend booking sessions as follow: Saturday 9am-1pm, 2pm-6pm Sunday 9am-1pm, 2pm-6pm. Exceptions could be made for regular booking</b></li> </ul>
	<p>Cllr McIntyre briefed Councillors with regards to the item.</p> <p>Members <b>NOTED</b> the recommendation made from the Village Hall Committee.</p> <p><b>RESOLVED:</b> that the recommendation from the Village Hall Committee to review the weekend booking session as follow:</p> <ul style="list-style-type: none"> <li>- Saturday 9am-1pm, 2pm-6pm</li> <li>- Sunday 9am-1pm, 2pm-6pm.</li> <li>- Exceptions could be made for regular booking</li> </ul>

	<p>Is accepted subject to the following amendments</p> <ul style="list-style-type: none"> <li>- Exception could be made for regular booking and Shavington-cum-Gresty residents</li> </ul>
<p><b>ScG/22/04/9</b></p>	<p><b>To receive and consider the following recommendation from the Environment and Recreational Committee</b></p> <p>i. that the Shavington-cum-Gresty Parish Council Allotment Policy is recommended to full Council subject to the following amendments being included:  <i>“2.7 In exceptional circumstance the tenancy of the plot might be transferred to a close family member by Council’s resolution, provided that at the time of the application supporting evidence are supplied to justify the request. The decision of the Council will be final.</i>  <i>7.3 The Council further reserves the right to terminate an allotment tenancy via one month’s written Notice-To-Quit pursuant to section 30(2) of the Allotment Act 1908 if: Allotment rent is in arrears for 40 days or more (whether formally demanded or not); or it appears to the Council that the Tenant of an allotment is resident more than one mile outside the Village for which the allotments are provided.”</i></p>
	<p>Cllr Ferguson briefed Councillors on the E&amp;R Committee recommendation for the revision and adoption of the Shavington-cum-Gresty Parish Council Allotment Policy.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Allotment Policy is adopted as per E&amp;R Committee’s recommendation.</p>
<p><b>ScG/22/04/10</b></p>	<p><b>To receive and consider the following recommendation from the Staffing Committee</b></p> <p>ii. <b>That the following policies are approved and recommended to Full Council for adoption: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</b></p>
	<p>Cllr Buchanan briefed Councillors on the Staffing Committee recommendation for the revision and adoption of the following policies: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</p> <p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the followings policies are adopted as per Staffing Committee’s recommendation:</p> <ul style="list-style-type: none"> <li>- Employee Handbook,</li> </ul>

	<ul style="list-style-type: none"> <li>- Officer Code of Conduct,</li> <li>- Dignity at work policy,</li> <li>- Equal Opportunity Policy</li> </ul>
<b>ScG/22/04/11</b>	<b>To note the YTD Parish Council finance position</b>
	<p>The Clerk updated Councillors with regard to the YTD finance position of the Council.</p> <p>Councillors <b>NOTED</b> the update.</p>
<b>ScG/22/04/12</b>	<b>To receive and consider the External Auditor report for the period ending 31 March 2022</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the conclusion of the Audit for the period ending 31 March 2022 and the items raised by the auditor are noted.</p>
<b>ScG/22/04/13</b>	<b>To note and approve all payments since 1 April 2022</b>
	<p><b>To consider emergency expenditures made by the Clerk under the delegation scheme for the implementation of the London Bridge protocol</b></p> <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that all payment made by the Clerk under the scheme of delegation are approved</p>
<b>ScG/22/04/14</b>	<b>To consider approving the next round of payments</b>
	No payment was presented to Councillors for approval.
<b>ScG/22/04/15</b>	<b>To receive and update about the public consultation run by the Parish Council on 140 Main Road and to receive and consider recommendation from F&amp;S Committee</b>
	<p>Cllr Wain updated Councillors with regards to the F&amp;S Committee recommendation for the Old School Building.</p> <p>Councillors <b>NOTED</b> the update.</p> <p>Members also <b>NOTED</b> the report circulated by the Clerk with the data analysis and results of the public consultation run by the Parish Council.</p> <p><b>RESOLVED:</b> that the following recommendations from F&amp;S Committee are approved:</p> <ul style="list-style-type: none"> <li>i. that, based on data from the public consultation run by the Council, a recommendation is made to Full Council not to progress with any activities which bring responsibilities to fund costs of repairs and refurbishment by the Parish precept.</li> </ul>

	<ul style="list-style-type: none"> <li>ii. that a recommendation is made to Council to consider other opportunities to preserve the building as a Village asset and safeguard the streetscape of Main Road.</li> <li>iii. that data of the Parish consultation are published on Friday 7 October, after the Parish Council meeting</li> </ul>
<b>ScG/22/04/16</b>	<b>To receive and consider recommendation from F&amp;S Committee with regards to a proposal from Cllr Marren (CEC) to match fund the installation costs for n.2 streetlights along the footpath between Ashcroft Avenue and Greenfield Avenue and to consider to allocate up to £1,400 from reserve</b>
	<p>Cllr Wain updated Councillors with regards to the F&amp;S Committee recommendation on the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the following recommendation from F&amp;S Committee is approved:</p> <ul style="list-style-type: none"> <li>i. that the proposal from Cllr Marren (CEC) to top-up the installation costs for n.2 streetlights along the footpath between Ashcroft Avenue and Greenfield Avenue up to £1,400 <b>is not</b> recommended to Full Council.</li> </ul>
<b>ScG/22/04/17</b>	<b>To receive an update with regards to the #QueenBee project and the HS2 Community grant award.</b>
	<p>The Parish Clerk updated Councillors on the item.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG/22/04/18</b>	<b>To receive and consider recommendation from F&amp;S Committee with regards to the Council's draft budget 2023/24 and to consider informing the budget setting process</b>
	<p>Cllr Wain updated Members with regards to the DRAFT budget 2023/24 process.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG/22/04/19</b>	<p><b>To receive and consider the following recommendation from the Finance and Strategy Committee</b></p> <ul style="list-style-type: none"> <li><b><i>i.</i> That the Shavington-cum-Gresty Parish Council Recording at Meeting Policy is approved and recommended to Full Council</b></li> </ul>

	<p>Cllr Wain briefed Councillors on the F&amp;S Committee recommendation for the adoption of the Shavington-cum-Gresty Parish Council Recording at Meeting Policy.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Recording at Meeting Policy is adopted as per F&amp;S Committee's recommendation</p>
<b>ScG/22/04/20</b>	<b>To receive and consider a recommendation from the Planning Committee with regards to a proposal to review speed limit in Newcastle Road</b>
	<p>Cllr McIntyre briefed Councillors on the Planning Committee recommendation about the proposal to review the speed limit in Newcastle Road.</p> <p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the following recommendation from Planning Committee is approved:</p> <p>i. that a recommendation is made to Full Parish Council to request CEC Highways to undertake a consultation in Newcastle Road in order to assess residents' view on reviewing the speed limit in the area.</p>
<b>ScG/22/04/21</b>	<b>To note the date of the next Council Meeting – 7 December 2022 – 8PM</b>
	Members <b>NOTED</b> the date of the next Council meeting.

Meeting Closed at 2151 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero