

**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 6 July 2022**

In attendance: Cllrs Adams, Edgar, B Gibbs, K Gibbs, Hancock, McIntyre, Moore, Wain

|                    |   |
|--------------------|---|
| <b>ScG/22/03/1</b> | <b>To receive and consider apologies for absence</b>  |
|                    | Apologies were received and accepted from Cllrs Buchanan, Ferguson and Jones  |
| <b>ScG/22/03/2</b> | <b>To note declarations of Members' interests</b>   |
|                    | No declaration of interest was raised.  |
| <b>ScG/22/03/3</b> | <b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings held on 1 June 2022</b>  |
|                    | <b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.  |
| <b>ScG/22/03/4</b> | <b>Public Participation</b>   |
|                    | <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>  |
|                    | A member of the public raised his concerns with regards to the impact that the Strategic Governance Review will have on the Shavington-cum-Gresty Neighbourhood Plan and invited the Clerk to liaise with Cheshire East Council to check if any action is needed. |
| <b>ScG/22/03/5</b> | <b>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 1 June 2022 or any items arisen since then:</b>  |
|                    | <u>Committee:</u> Community and Engagement Committee ( <b><i>DRAFT minutes attached</i></b> )<br><u>Chair:</u> Councillor K Gibbs<br>Meeting held 15 June 2022<br>Items for consideration:  |

|                           |   |
|---------------------------|---|
|                           | <p>i. that a recommendation is made to Full Council to move £1,000 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas Market event 2022.</p> <p>ii. that the DRAFT C&amp;E Budget 2023/24 is approved and recommended to F&amp;S Committee and Full Council for consideration, subject to the following amendments being made:</p> <p style="padding-left: 40px;">a. Small Grant Scheme budget to be increased to £500, and be renamed (Parish Council awards)</p> <p style="padding-left: 40px;">b. Wall of Memories Project budget to be included for £1,000</p> <p style="padding-left: 40px;">c. Honorary Freedom budget to be included for £500</p> <p><u>Committee:</u> Village Hall Committee<br/> <u>Chair:</u> Cllr McIntyre</p> <p><u>Committee:</u> Environment and Recreation Committee<br/> <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance &amp; Strategy Committee<br/> <u>Chair:</u> Cllr Wain</p> <p><u>Committee:</u> Staffing Committee<br/> <u>Chair:</u> Councillor Buchanan</p> <p><u>Committee:</u> Planning Committee<br/> <u>Chair:</u> Cllr McIntyre<br/>                     Meeting held on 6 July 2022</p> |
|                           | <p>Members <b>NOTED</b> the updates.</p> <p><b>RESOLVED:</b> that a virement of £1,000 from the Community Events cost code toward the Winter/Christmas Event cost code is approved to support the delivery of the Shavington-cum-Gresty Christmas Market event 2022</p>   |
| <p><b>ScG/22/03/6</b></p> | <p><b>To receive an update on Cheshire East Council’s plans affecting the Parish Council from Cllr Marren (CEC)</b></p>   |
|                           | <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that F&amp;S Committee is delegated to consider Cllr Marren’s request to match-fund the cost of installing n.2 street lighting on the footpath between Ashcroft Avenue and Greenfield Avenue and to report back to Full Council.</p>  |
| <p><b>ScG/22/03/7</b></p> | <p><b>To receive the May Report from the Village Beat Manager</b></p>   |
|                           | <p>Members <b>NOTED</b> the report</p>  |

|                     |   |
|---------------------|---|
| <b>ScG/22/03/8</b>  | <b>To note the YTD Parish Council finance position and to consider month-end reconciliation statements</b>  |
|                     | Members <b>NOTED</b> the YTD Parish Council finance position.<br><br><b>RESOLVED:</b> that the month end reconciliation statements dated 30 May 2022 are signed and approved.   |
| <b>ScG/22/03/9</b>  | <b>To receive and consider a Budget Monitoring report for the first quarter to June 2022, which identifies the main variations from the approved spending and potential impact on future budget</b>   |
|                     | Members <b>NOTED</b> the report.  |
| <b>ScG/22/03/10</b> | <b>To note and approve all payments since 1 April 2022</b>  |
|                     | Members <b>NOTED</b> the reports.<br><br><b>RESOLVED:</b> that payments listed in report 10.1 are approved.   |
| <b>ScG/22/03/11</b> | <b>To receive and consider a proposal to renew the Parish Council's subscription to Parish Online and to authorise the Clerk to progress with the payment of the annual fee of £225+VAT</b>   |
|                     | The Clerk updated Councillors with regard to the renewal of the Parish Online yearly subscription.<br><br>Councillors <b>NOTED</b> the update.<br><br><b>RESOLVED:</b> that the Clerk is authorised to renew the subscription to Parish Online and to progress with the payment of the yearly fee of £225+VAT   |
| <b>ScG/22/03/12</b> | <b>To consider approving the next round of payments</b>   |
|                     | Members <b>NOTED</b> the report.<br><br><b>RESOLVED:</b> that payments listed in report 12.1 are approved   |
| <b>ScG/22/03/13</b> | <b>To receive and consider an update with regards to the Community Infrastructure Levy (CIL) collected from CEC on behalf of the Parish Council for the period 1 October 2021 to 31 March 2022</b>  |
|                     | The Chair informed Councillors that she couldn't provide a full report of the item due to a delay in response from the Officer in Cheshire East Council.<br><br>Members <b>NOTED</b> the update.<br><br><b>RESOLVED:</b> that E&R Committee is delegated to consider the item. E&R Committee will consider options, and agree how to invest the Community Infrastructure Levy on behalf of the Parish Council |
| <b>ScG/22/03/14</b> | <b>To receive an update with regards to the #QueenBee project and the HS2 Community grant award.</b>  |

|                     |  |
|---------------------|--|
|                     | <p>The Chair updated Councillors with regards to the #QueenBee project and the HS2 Community Grant Award.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that -in order to avoid any delay to the project- the Parish Council will fund the printing cost of the #QueenBee trail (up to £200 – Community Events budget) and will delegate the Clerk and the Community Manager to re-negotiate the project’s budget with the HS2 Community Grant Award team.</p> |
| <b>ScG/22/03/15</b> | <b>To receive and consider an update with regards to 140 Main Road</b>   |
|                     | <p>The Chair reported to Councillors that Cheshire East Council has still not come back with an answer on the Parish Council’s request to run a public tender exercise to test the interest of other community group for the 140 Main Road building.</p> <p>Councillors <b>NOTED</b> the update.</p>   |
| <b>ScG/22/03/16</b> | <b>To receive and consider a proposal to seek accreditation to the Local Council Award Scheme</b>  |
|                     | <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the Council agree to seek accreditation at Quality Council level. That the Clerk is requested to prepare for the submission, prior to its final approval by the Council in May/June 2023. That a budget of £150 is allocated from reserves to cover the registration and accreditation fees</p>   |
| <b>ScG/22/03/17</b> | <b>To receive and consider the following policy:</b>   |
|                     | <ul style="list-style-type: none"> <li>• <b>Village Hall hiring agreement</b></li> </ul> <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the revised version of the Village Hall Hiring Agreement is approved and adopted. The Village Hall Committee is requested to review the wording of the policy to make it clearer and user friendly</p>   |
| <b>ScG/22/03/18</b> | <b>To consider recommendations for the budget setting 2023/24 from the following Committees</b>  |
|                     | <ul style="list-style-type: none"> <li>a. <b>Community and Engagement Committee</b></li> </ul> <p>Members <b>NOTED</b> the report.</p>   |
| <b>ScG/22/03/19</b> | <b>To consider to delegate the Parish Clerk to negotiate and sign a new contract for the provision of Office 365 for the Council in accordance with the Parish Council Financial Regulation</b>  |

|                     |  |
|---------------------|--|
|                     | <p>The Clerk updated Councillors on the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Clerk is authorised to negotiate and sign a new contract for the provision of Office 365 for the Council in accordance with the Parish Council's Financial Regulation</p> |
| <b>ScG/22/03/20</b> | <b>To receive and consider a proposal to establish an Interparish Working Group</b>  |
|                     | <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the establishment of an Interparish Working Group is postponed.</p>   |
| <b>ScG/22/03/21</b> | <b>To receive and consider an update with regards to the Shavington Park's Allotments</b>  |
|                     | <p>The Clerk and the Chair briefed Councillors with regards to the Shavington Park's Allotment.</p> <p>Members <b>NOTED</b> the update.</p>  |
| <b>ScG/22/03/22</b> | <b>To note the date of the next Council Meeting – 5 October 2022, 8PM</b>  |
|                     | <p>Members <b>NOTED</b> the date of the next Council meeting.</p>  |

Meeting Closed at 2058 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero