


Shavington-cum-Gresty Council
Staffing Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 3 August 2022

In attendance: Cllr Buchanan, B Gibbs, K Gibbs, Jones, McIntyre

ScG St/22/2/1	To receive and consider apologies for absence
	No apologies were received.
ScG St/22/2/2	To elect the Committee's Chair and Deputy Chair
	RESOLVED: that Cllr Buchanan and Cllr Jones are elected Chair and Deputy Chair of the Staffing Committee respectively.
ScG St/22/2/3	To note the Term of References for the Staffing Committee
	Councillors NOTED the Committee Term of References.
ScG St/22/2/4	To note declarations of Members' interests
	No declaration was made.
ScG St/22/2/5	To confirm and sign the minutes of the Staffing Committee Meeting held on 16 February 2022
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG St/22/2/6	To note and consider the following policies: <ul style="list-style-type: none">- Employee Handbook (attached)- Officer Code of Conduct (attached)- Dignity at work policy (attached)- Equal Opportunity Policy (attached)
	Councillors NOTED the report.

	RESOLVED: that the policies are approved and recommended to Full Council for adoption
ScG St/22/2/7	To consider the YTD financial position of the Staffing Committee
	Members NOTED the YTD financial position of the Staffing Committee
ScG St/22/2/8	To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of items 9 and 10 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
	RESOLVED: that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press are excluded from the meeting during the consideration of items 9 and 10 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
ScG St/22/2/9	To receive and consider an update on staffing matter
	The Clerk updated Members with regards to staffing arrangements. Members NOTED the update. RESOLVED: 
ScG St/22/2/10	To consider and inform the budget setting process for 2023/24 financial year
	Members NOTED the report. RESOLVED: that the DRAFT Staffing budget 2023/24 is approved and recommended to F&S Committee
ScG St/22/2/11	To note the date of the next Staffing Committee Meeting – 12 October 2022 7:30PM
	Councillors NOTED the date of the next Staffing Committee meeting.

Meeting Closed at 2055 hrs

Chair: Cllr Buchanan

Clerk: S Garnero