

**Shavington-cum-Gresty Council**  
**Annual Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 4 May 2022**

In attendance: Cllr Adams, Edgar, Ferguson, B Gibbs, K Gibbs, Jones, McIntyre, Moore, Wain

<b>ScG/22/01/1</b>	<b>To receive and consider apologies for absence</b>
	Apologies were received and accepted from Cllrs Buchanan and Hancock.
<b>ScG/22/01/2</b>	<b>To note declarations of Members' interests</b>
	No declaration of interest was raised.
<b>ScG/22/01/3</b>	<b>To elect the Chair of the Parish Council</b>
	<b>RESOLVED:</b> Cllr B Gibbs was elected Chair of the Parish Council
<b>ScG/22/01/4</b>	<b>To elect the Vice-Chair of the Parish Council</b>
	<b>RESOLVED:</b> Cllr K Gibbs was elected Vice-Chair of the Parish Council
<b>ScG/22/01/5</b>	<b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings hold on 6 April 2022</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/22/01/6</b>	<b>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 April or any items arisen since then:</b>  <u>Committee:</u> Community and Engagement Committee <u>Chair:</u> Councillor K Gibbs  <u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre

	<p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance Committee <u>Chair:</u> Cllr Wain</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Councillor Buchanan</p>
	<p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Clerk is instructed to liaise with ANSA and Cheshire East Council to gain further information with regards to any plans for the allotments in Shavington Park and to report this back to Members for considerations.</p> <p><b>RESOLVED:</b> that Mrs Jones is nominated representative of Shavington-cum-Gresty Parish Council at the Shavington Triangle Liaison Group, together with Cllr McIntyre</p>
<b>ScG/22/01/7</b>	<b>To consider and approve the terms of reference of Committees</b>
	<p>Members <b>NOTED</b> the updates.</p> <p><b>RESOLVED:</b> that Committees' terms of reference are approved.</p>
<b>ScG/22/01/8</b>	<b>To consider the approval of Committee structures and nominations to new and existing Committees</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the Committees' structure and membership are approved with the following amendments:</p> <ul style="list-style-type: none"> <li>a. That Cllr Jones is added to the Village Hall Committee</li> <li>b. That Cllr Edgar is removed from the Planning Committee</li> <li>c. That the nomination of any remaining vacancies is deferred to the next Parish Council meeting</li> </ul>
<b>ScG/22/01/9</b>	<b>To consider and approve representations on outside bodies</b>
	<ul style="list-style-type: none"> <li>a. Village Festival Committee – Cllr Hancock</li> <li>b. Wybunbury United Charities – Cllrs Adams, Buchanan, K Gibbs</li> </ul>
	<p><b>RESOLVED:</b> that</p> <ul style="list-style-type: none"> <li>a. The appointment of the representative to the Village Festival Committee is</li> </ul>

	<p>deferred to the next Parish Council meeting</p> <p>b. That Cllrs Adams, Buchanan and Jones are appointed as representative members for Wybunbury United Charities</p>
<b>ScG/22/01/10</b>	<b>To consider and approve the Council meetings calendar 2022/23</b>
	<p>Members <b>NOTED</b> the reports.</p> <p><b>RESOLVED:</b> that the Council Meeting calendar 2022/23 is approved.</p>
<b>ScG/22/01/11</b>	<b>To confirm the Council's adoption of:</b>
	<p>a. <b>Councillor Code of Conduct</b> (<a href="https://shavingtononline.co.uk/councillor-code-of-conduct/">https://shavingtononline.co.uk/councillor-code-of-conduct/</a>)</p> <p>b. <b>Shavington-cum-Gresty Standing Orders</b> (<a href="https://shavingtononline.co.uk/standing-orders/">https://shavingtononline.co.uk/standing-orders/</a>)</p> <p>c. <b>Shavington-cum-Gresty Finance Regulations</b> (<a href="https://shavingtononline.co.uk/finance-regulations/">https://shavingtononline.co.uk/finance-regulations/</a>)</p>
	<b>RESOLVED:</b> that the Councillor Code of Conduct, the Shavington-cum-Gresty Standing Orders and the Shavington-cum-Gresty Finance Regulation are adopted.
<b>ScG/22/01/12</b>	<b>To review, consider and approve matters related to:</b>
	<p>a. <b>Council list of assets</b></p> <p>b. <b>Affiliation to:</b></p> <p style="padding-left: 40px;">a. <b>Cheshire Association of Local Councils<sup>1</sup></b></p> <p style="padding-left: 40px;">b. <b>Cheshire Community Action</b></p>
	<p>Members <b>NOTED</b> the update.</p> <p>Cllr Edgar declared a not pecuniary interest in item b) and abstained from the vote.</p> <p><b>RESOLVED:</b></p> <p>a. That the Council List of assets is approved</p> <p>b. That the affiliation to Cheshire Association of Local Council and Cheshire Community Action is approved and that the Clerk is instructed to proceed with the payment of the annual fee</p>
<b>ScG/22/01/13</b>	<b>Internal auditor – to approve JDH Business Services as internal auditor for 2022/23</b>

	<b>RESOLVED:</b> That JDH Business Service is appointed as Internal Auditor.
<b>ScG/22/01/14</b>	<p><b>External support services:</b></p> <ul style="list-style-type: none"> <li>a. To approve Beardmore Accountants for payroll service</li> <li>b. JDHBS as GDPR consultant</li> <li>c. Rhino Safety as H&amp;S consultant</li> </ul>
	<b>RESOLVED:</b> that the external support services are approved.
<b>ScG/22/01/15</b>	<p><b>To consider and approve Council's bank signatories:</b></p> <ul style="list-style-type: none"> <li>d. Cllr K Gibbs</li> <li>e. Cllr B Gibbs</li> <li>f. Cllr Hancock</li> <li>g. Cllr McIntyre</li> <li>h. Cllr Ferguson</li> <li>i. Cllr Adams</li> <li>j. S Garner (Parish Clerk)</li> <li>k. S Randle (Community Manager)</li> </ul>
	<b>RESOLVED:</b> that the Council's bank signatories are approved.
<b>ScG/22/01/16</b>	<b>To note and approve payments since the previous meeting</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that payments made by the Clerk under the delegation scheme listed in report 16.2 are approved.</p>
<b>ScG/22/01/17</b>	<b>To consider approving the next round of payments</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that payments listed in item 17.1 are approved.</p>
<b>ScG/22/01/18</b>	<b>To receive a report from the Village Beat Manager</b>
	The Clerk briefed Members with regards to the item.
<b>ScG/22/01/19</b>	<b>To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)</b>
	Members <b>NOTED</b> the report.
<b>ScG/22/01/20</b>	<b>To receive an update with regards to Cheshire East Community Governance Review</b>

	<p>Cllr B Gibbs updated Members with regards to the item.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG/22/01/21</b>	<b>To consider making a response to the following planning applications:</b>
	<p>a. <b>Application:</b> 22/1388M  <b>Proposal:</b> Proposed Demolition of existing Single Garage, replaced with 2-storey Side Extension to provide additional living accommodation + Internal and External Alterations  <b>Location:</b> 90, MAIN ROAD, SHAVINGTON, CW2 5DU  <b>National Grid Ref:</b> 369753.9234 351746.6283</p> <p>It was <b>NOTED</b> that Cllr Edgar abstained from the vote.</p> <p><b>RESOLVED:</b> No comment</p>
<b>ScG/22/01/22</b>	<b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b>
	No planning application was received.
<b>ScG/22/01/23</b>	<b>To receive and consider funding a dedicated PCSO to cover Shavington-cum-Gresty's area and to delegate the Clerk to sign the SLA agreement with Cheshire Constabulary on behalf of the Parish Council</b>
	<p>Members NOTED the report.</p> <p><b>RESOLVED:</b> that the SLA with Cheshire Constabulary is approved, subject to the following clauses being included:</p> <ul style="list-style-type: none"> <li>a. That a monthly report with a list of actions and activities undertaken by the PCSO is provided to Members within 30 days from the end of the previous month</li> <li>b. That at least n.2 briefing sessions are held by the PCSO each year to update Members of the Parish Council</li> </ul> <p><b>RESOLVED:</b> that the Clerk is delegated to sign the SLA with Cheshire Constabulary on behalf of the Parish Council</p>
<b>ScG/22/01/24</b>	<b>To receive and consider proposals with regards to 140 Main Road</b>
	<p>Members NOTED the report.</p> <p><b>RESOLVED:</b> that, aware of the interest raised from other community groups to take the building and in order to reduce the Council's financial risks and precept increase, the asset transfer process is paused. And that a request is made to Cheshire East Council to run a public tender exercise to test the interest of other</p>

	community groups to take the building, with the caveat to be able to resume the asset transfer process if the market exercise is unsuccessful.  <b>RESOLVED:</b> that, should CEC reject the Parish Council's request, the Clerk is authorised to progress with an emergency plan to consult residents on their view for the use of building (within the allocated budget) <sup>2</sup>
<b>ScG/22/01/25</b>	<b>To note the date of the next Council Meeting – 1 June 2022, 8pm</b>
	Members <b>NOTED</b> the date of the next Council meeting.

Meeting Closed at 2207 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero

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<sup>2</sup> Cllr Jones left 2206hrs