

Shavington-cum-Gresty Council
Environment and Recreation Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 13 July 2022**

In attendance: Cllrs Buchanan, Ferguson, Hancock

ScG R&E/22/1/1	To receive and consider apologies for absence
	Apologies were received and accepted from Cllr K Gibbs and Mrs Barlow
ScG R&E/22/1/2	To elect the Chair and Deputy Chair
	RESOLVED: that Cllr Ferguson and Cllr Buchanan were elected Chair and Deputy Chair of the Committee respectively.
ScG R&E/22/1/3	To note the Term of References for the Environment & Recreation Committee
	The Term of References for the Environment & Recreation Committee were noted.
ScG R&E/22/1/4	To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community
	RESOLVED: that Mrs Barlow is appointed as non-Parish Councillor Member to the Committee as representative of the Gresty Lane Allotments
ScG R&E/22/1/5	To note declarations of Members' interests
	No declaration of interest was reported.
ScG R&E/22/1/6	To confirm and sign the minutes of the Environment and Recreation Committee Meeting held on 19 January 2022
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record.

ScG R&E/22/1/7	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG R&E/22/1/8	To receive and consider an update about the Gresty Lane Allotments. To receive and consider a proposal to issue a “Notice-to-Quit” for Plot 13 as per Shavington-cum-Gresty Parish Council Allotment Policy ss.7.2 and 7.3
	The Clerk updated Councillors with regards to the Gresty Lane Allotments. Members NOTED the update. RESOLVED: that a ‘Notice-to-Quit’ is issued to the tenant of Plot 13 as per Shavington-cum-Gresty Parish Council Allotment Policy, and that the Clerk is instructed to market the plot and offer it to new tenant (FOC until 31 March 2023)
ScG R&E/22/1/9	To note and consider the following policy: - Shavington-cum-Gresty Parish Council Allotment Policy To receive and consider a proposal to introduce a clause to allow the transferring of plot tenancy agreement to direct family members.
	The Clerk updated Councillors with regards to the Shavington-cum-Gresty Parish Council Allotment Policy. Members NOTED the update. RESOLVED: that the Shavington-cum-Gresty Parish Council Allotment Policy is recommended to full Council subject to the following amendments being included: <i>2.7 In exceptional circumstance the tenancy of the plot might be transferred to a close family member by Council’s resolution, provided that at the time of the application supporting evidence are supplied to justify the request. The decision of the Council will be final.</i> <i>7.3 The Council further reserves the right to terminate an allotment tenancy via one month’s written Notice-To-Quit pursuant to section 30(2) of the Allotment Act 1908 if:</i>

	<ul style="list-style-type: none"> • <i>Allotment rent is in arrears for 40 days or more (whether formally demanded or not); or</i> • <i>It appears to the Council that the Tenant of an allotment is resident more than one mile outside the Village for which the allotments are provided.</i>
ScG R&E/22/1/10	To receive and consider an update with regards to the Vine Tree play area
	<p>The Clerk briefed Councillors with regards to Vine Tree play area.</p> <p>Members NOTED the update.</p>
ScG R&E/22/1/11	To receive and consider an update with regards to the Community Infrastructure Levy (CIL) collected from CEC on behalf of the Parish Council for the period 1 October 2021 to 31 March 2022
	<p>The Clerk updated Councillors with regards to the item.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that CIL contribution is earmarked to purchase a picnic table in Vine Tree Park</p>
ScG R&E/22/1/12	To receive and consider a proposal to replace the planter in Main Road, junction towards Newcastle Road
	<p>Cllr Ferguson updated Members with regards to the proposal.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that a replacement planter in Main Road is taken to Cheshire East for authorisation, and a budget is allocated in the next year draft budget to cover the associated costs.</p>
ScG R&E/22/1/13	To receive an update with regards to the ground maintenance service. To consider a proposal for a Call for Quotations for the Parish Ground Maintenance service for 2023/24
	<p>Clerk updated Members with regards to the item.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that the Call for Quotations is approved and that the Clerk is requested to seek for three quotes to be considered by the Committee in its next meeting in November</p>

ScG R&E/22/1/14	To receive and consider an update with regards to the Flower Watering Volunteer Group
	<p>The Clerk updated Councillors with regards to the Flower Watering Volunteer Group.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that the Clerk is instructed to purchase branded watering cans (General amenities cost code) to be officially donated to the Volunteer Group during the next Parish Council meeting in October.</p>
ScG R&E/22/1/15	To receive and consider an update with regards to the Woodland Trust award
	<p>The Clerk updated Councillors with regards to the Woodland Trust award.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that a request is made to CEC to check if trees can be planted in Rope Lane</p>
ScG R&E/22/1/16	To consider the YTD financial position of the E&R Committee
	Councillors NOTED the YTD financial position of the E&R Committee
ScG R&E/22/1/17	To consider and inform the budget setting process for 2023/24 financial year
	<p>Members NOTED the report.</p> <p>RESOLVED: that the DRAFT Environment and Recreation Committee budget 2023/24 is approved and recommended to F&S Committee, subject to the following amendments being made:</p> <p style="padding-left: 40px;">a. Add a budget of £600 for new planters</p>
ScG R&E/22/1/18	To note the date of the next Environment and Recreation Committee Meeting – 16 November 2022 7:30PM
	The date of the next Environment and Recreation Committee meeting is NOTED .

Meeting closed at 2132 hrs

Chair: Cllr Ferguson

Clerk: S Garnero