



SHAVINGTON  
CUM  
GRESTDY

**Shavington-cum-Gresty Council  
Parish Council Meeting**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

1 December 2022

To: **Members of the Shavington-cum-Gresty Parish Council**

Dear Councillor,

You are summoned to attend the Parish Council meeting of the Shavington-cum-Gresty Parish Council to be held at **8PM on Wednesday 7 December 2022 at Shavington-cum-Gresty Village Hall, 159 Main Rd, Shavington, CW2 5DP.**

Your sincerely,

Simona Garnero  
Parish Clerk

## AGENDA

1	To receive and consider apologies for absence
2	To note declarations of Members' interest
3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 5 October 2022 ( <b>attached</b> )
4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>

5	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 5 October 2022 or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee (<b><i>draft minutes attached</i></b>) <u>Chair:</u> Councillor K Gibbs Meeting held 19 October 2022 Items for consideration:</p> <ul style="list-style-type: none"><li>i. that a recommendation is made to Full Council to move £386 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas event 2022.</li></ul> <p><u>Committee:</u> Village Hall Committee (<b><i>draft minutes attached</i></b>) <u>Chair:</u> Cllr McIntyre Meeting held 2 November 2022 Items for consideration:</p> <ul style="list-style-type: none"><li>i. that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response.</li></ul> <p><u>Committee:</u> Environment and Recreation Committee (<b><i>draft minutes attached</i></b>) <u>Chair:</u> Councillor Ferguson Meeting held 16 November 2022 Items for consideration:</p> <ul style="list-style-type: none"><li>i. that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance service is reviewed accordingly to £15,000</li></ul> <p><u>Committee:</u> Finance &amp; Strategy Committee (<b><i>draft minutes attached</i></b>) <u>Chair:</u> Cllr Wain Meeting held 23 November 2022 Items for consideration:</p> <ul style="list-style-type: none"><li>ii. that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved and recommended to Full Council</li><li>i. that the reviewed budget for 2023/24 (Draft Budget v.6) is recommended to Full Council for approval</li></ul> <p><u>Committee:</u> Staffing Committee (<b><i>draft minutes attached</i></b>) <u>Chair:</u> Cllr Buchanan Meeting held 12 October 2022 Items for consideration:</p>
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	<p>ii. that a recommendation is made to Parish Council to move the Community Manager to NJCP SCP pay scale that from 1 November 2022, and that the actual pay scale point is agreed by the Parish Council in the understanding that this would be at least equal to the current salary</p> <p>i. that a recommendation is made to Full Council to close the office from Monday 19 December 2022 to Monday 3 January 2023 (reopen 4 January)</p> <p><u>Committee:</u> Planning Committee (<b>minutes and draft minutes attached</b>)  <u>Chair:</u> Cllr McIntyre                  Meetings held on 5 October, 2 November, and 7 December 2022 (<b>minutes to follow</b>)</p>
6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC) ( <b>attached</b> )
7	To receive the September and October Reports from the Village Beat Manager ( <b>attached</b> )
8	<p>To receive and consider the following recommendation from the Community and Engagement Committee:</p> <p>i. that a recommendation is made to Full Council to move £386 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas event 2022.</p>
9	<p>To receive and consider the following recommendation from the Village Hall Committee</p> <p>i. that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response. (<b>attached</b>)</p>
10	<p>To receive and consider the following recommendation from the Environment and Recreation Committee</p> <p>i. that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance service is reviewed accordingly to £15,000 (<b>attached</b>)</p>
11	<p>To receive and consider the following recommendation from the Finance and Strategy Committee:</p> <p>i. that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved and recommended to Full Council (<b>attached</b>)</p>
12	To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during

	the consideration of item 13 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
<b>13</b>	To receive and consider the following recommendations from the Staffing Committee: <ul style="list-style-type: none"> <li>i. that a recommendation is made to Parish Council to move the Community Manager to NJCP SCP pay scale that from 1 November 2022, and that the actual pay scale point is agreed by the Parish Council in the understanding that this would be at least equal to the current salary <b>(circulated)</b></li> <li>ii. that a recommendation is made to Full Council to close the office from Monday 19 December 2022 to Monday 3 January 2023 (reopen 4 January)</li> </ul>
<b>14</b>	To note the YTD Parish Council finance position <b>(attached)</b>
<b>15</b>	To note and approve all payments since 1 April 2022 <b>(attached)</b>
<b>16</b>	To consider approving the next round of payments <b>(attached)</b>
<b>17</b>	To receive and consider an update with regards to the Shavington Park Allotments.  To consider delegating the Environment & Recreation Committee the function to negotiate and agree the Shavington Park Allotments agreement with the developer and other third parties.
<b>18</b>	To receive and consider recommendation from F&S Committee with regards to the Council's draft budget 2023/24 <b>(attached)</b>  To consider to approve the Parish Council budget for the forthcoming financial year and the precept request for 2023/24  To receive and consider F&S Committee recommendations on the following services under the Parish Council Project Budget: <ul style="list-style-type: none"> <li>i. Shavington-cum-Gresty funded PCSO</li> <li>ii. Sponsorship to Shavington Primary School Car Park</li> </ul>
<b>19</b>	To note the date of the next Council Meeting – <b>1 February 2023 – 8PM</b>

**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 5 October 2022**

In attendance: Cllrs Adams, Buchanan, Edgar, Ferguson, B Gibbs, K Gibbs, Hancock, Jones, McIntyre, Wain

<b>ScG/22/04/1</b>	<b>To receive and consider apologies for absence</b> Apologies were received and accepted from Cllr Moore
<b>ScG/22/04/2</b>	<b>To note declarations of Members' interests</b> No declaration of interest was raised.
<b>ScG/22/04/3</b>	<b>To confirm and sign the minutes of the Shavington-cum-Gresty Council Meeting held on 6 July 2022</b> <b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG/22/04/4</b>	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	The Shavington Park Resident Working Group representative briefed Councillors with regards to the last Resident Working Group Meeting. Items raised at the meeting related to Shavington-cum-Gresty were: <ul style="list-style-type: none"><li>a. Allotments</li><li>b. Notice board</li></ul> Councillors thanked Mrs Jones for her help and availability. A resident raised his concerns about the not yet happened replacement of the trees in Chester Avenue. Councillors addressed the question.

ScG/22/04/5

**To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 6 July 2022 or any items arisen since then:**

Committee: Community and Engagement Committee

Chair: Councillor K Gibbs

Committee: Village Hall Committee

Chair: Cllr McIntyre

Meeting held 7 September 2022

Items for consideration:

- i. that a recommendation is made to Full Council to review the VH weekend booking sessions as follow: Saturday 9am-1pm, 2pm-6pm Sunday 9am-1pm, 2pm-6pm. Exceptions could be made for regular booking
- ii. that the VH Committee DRAFT budget 2023/24 is recommended to full Council for consideration subject to the following amendments: gas and electricity figures should be reviewed

Committee: Environment and Recreation Committee

Chair: Councillor Ferguson

Meeting held 13 July 2022

Items for consideration:

- iii. that the Shavington-cum-Gresty Parish Council Allotment Policy is recommended to full Council subject to the following amendments being included:  
*“2.7 In exceptional circumstance the tenancy of the plot might be transferred to a close family member by Council’s resolution, provided that at the time of the application supporting evidence are supplied to justify the request. The decision of the Council will be final.*  
*7.3 The Council further reserves the right to terminate an allotment tenancy via one month’s written Notice-To-Quit pursuant to section 30(2) of the Allotment Act 1908 if: Allotment rent is in arrears for 40 days or more (whether formally demanded or not); or it appears to the Council that the Tenant of an allotment is resident more than one mile outside the Village for which the allotments are provided.”*
- iv. That the DRAF Environment and Recreation Committee budget 2023/24 is approved and recommended to F&S Committee, subject to the following amendments being made: add a budget of £600 for new planters

	<p><u>Committee:</u> Finance &amp; Strategy Committee  <u>Chair:</u> Cllr Wain                  Meeting held 28 September 2022</p> <p><u>Committee:</u> Staffing Committee  <u>Chair:</u> Cllr Buchanan                  Meeting held 3 August 2022                  Items for consideration:</p> <p>i. That the following policies are approved and recommended to Full Council for adoption: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</p> <p>ii. That the DRAFT Staffing Committee budget 2023/24 is approved and recommended to F&amp;S Committee</p> <p><u>Committee:</u> Planning Committee  <u>Chair:</u> Cllr McIntyre                  Meetings held on 6 July 2022, 3 August 2022, 7 September 2022 and 5 October 2022</p>
	Members <b>NOTED</b> the updates.
<b>ScG/22/04/6</b>	<b>To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)</b>
	Members <b>NOTED</b> the update.
<b>ScG/22/04/7</b>	<b>To receive the Reports from the Village Beat Manager</b>
	Members <b>NOTED</b> the reports.
<b>ScG/22/04/8</b>	<p><b>To receive and consider the following recommendation from the Village Hall Committee:</b></p> <p>i. that a recommendation is made to Full Council to review the VH weekend booking sessions as follow: Saturday 9am-1pm, 2pm-6pm Sunday 9am-1pm, 2pm-6pm. Exceptions could be made for regular booking</p>
	<p>Cllr McIntyre briefed Councillors with regards to the item.</p> <p>Members <b>NOTED</b> the recommendation made from the Village Hall Committee.</p> <p><b>RESOLVED:</b> that the recommendation from the Village Hall Committee to review the weekend booking session as follow:</p> <ul style="list-style-type: none"> <li>- Saturday 9am-1pm, 2pm-6pm</li> <li>- Sunday 9am-1pm, 2pm-6pm.</li> <li>- Exceptions could be made for regular booking</li> </ul>

	<p>Is accepted subject to the following amendments</p> <ul style="list-style-type: none"> <li>- Exception could be made for regular booking and Shavington-cum-Gresty residents</li> </ul>
<p><b>ScG/22/04/9</b></p>	<p><b>To receive and consider the following recommendation from the Environment and Recreational Committee</b></p> <p>i. that the Shavington-cum-Gresty Parish Council Allotment Policy is recommended to full Council subject to the following amendments being included:  <i>“2.7 In exceptional circumstance the tenancy of the plot might be transferred to a close family member by Council’s resolution, provided that at the time of the application supporting evidence are supplied to justify the request. The decision of the Council will be final.</i>  <i>7.3 The Council further reserves the right to terminate an allotment tenancy via one month’s written Notice-To-Quit pursuant to section 30(2) of the Allotment Act 1908 if: Allotment rent is in arrears for 40 days or more (whether formally demanded or not); or it appears to the Council that the Tenant of an allotment is resident more than one mile outside the Village for which the allotments are provided.”</i></p>
	<p>Cllr Ferguson briefed Councillors on the E&amp;R Committee recommendation for the revision and adoption of the Shavington-cum-Gresty Parish Council Allotment Policy.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Allotment Policy is adopted as per E&amp;R Committee’s recommendation.</p>
<p><b>ScG/22/04/10</b></p>	<p><b>To receive and consider the following recommendation from the Staffing Committee</b></p> <p>ii. <b>That the following policies are approved and recommended to Full Council for adoption: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</b></p>
	<p>Cllr Buchanan briefed Councillors on the Staffing Committee recommendation for the revision and adoption of the following policies: Employee Handbook, Officer Code of Conduct, Dignity at work policy, Equal Opportunity Policy</p> <p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the followings policies are adopted as per Staffing Committee’s recommendation:</p> <ul style="list-style-type: none"> <li>- Employee Handbook,</li> </ul>



	<ul style="list-style-type: none"> <li>- Officer Code of Conduct,</li> <li>- Dignity at work policy,</li> <li>- Equal Opportunity Policy</li> </ul>
<b>ScG/22/04/11</b>	<b>To note the YTD Parish Council finance position</b>
	<p>The Clerk updated Councillors with regard to the YTD finance position of the Council.</p> <p>Councillors <b>NOTED</b> the update.</p>
<b>ScG/22/04/12</b>	<b>To receive and consider the External Auditor report for the period ending 31 March 2022</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the conclusion of the Audit for the period ending 31 March 2022 and the items raised by the auditor are noted.</p>
<b>ScG/22/04/13</b>	<b>To note and approve all payments since 1 April 2022</b>
	<p><b>To consider emergency expenditures made by the Clerk under the delegation scheme for the implementation of the London Bridge protocol</b></p> <p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that all payment made by the Clerk under the scheme of delegation are approved</p>
<b>ScG/22/04/14</b>	<b>To consider approving the next round of payments</b>
	No payment was presented to Councillors for approval.
<b>ScG/22/04/15</b>	<b>To receive and update about the public consultation run by the Parish Council on 140 Main Road and to receive and consider recommendation from F&amp;S Committee</b>
	<p>Cllr Wain updated Councillors with regards to the F&amp;S Committee recommendation for the Old School Building.</p> <p>Councillors <b>NOTED</b> the update.</p> <p>Members also <b>NOTED</b> the report circulated by the Clerk with the data analysis and results of the public consultation run by the Parish Council.</p> <p><b>RESOLVED:</b> that the following recommendations from F&amp;S Committee are approved:</p> <ul style="list-style-type: none"> <li>i. that, based on data from the public consultation run by the Council, a recommendation is made to Full Council not to progress with any activities which bring responsibilities to fund costs of repairs and refurbishment by the Parish precept.</li> </ul>

	<ul style="list-style-type: none"> <li>ii. that a recommendation is made to Council to consider other opportunities to preserve the building as a Village asset and safeguard the streetscape of Main Road.</li> <li>iii. that data of the Parish consultation are published on Friday 7 October, after the Parish Council meeting</li> </ul>
<b>ScG/22/04/16</b>	<b>To receive and consider recommendation from F&amp;S Committee with regards to a proposal from Cllr Marren (CEC) to match fund the installation costs for n.2 streetlights along the footpath between Ashcroft Avenue and Greenfield Avenue and to consider to allocate up to £1,400 from reserve</b>
	<p>Cllr Wain updated Councillors with regards to the F&amp;S Committee recommendation on the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the following recommendation from F&amp;S Committee is approved:</p> <ul style="list-style-type: none"> <li>i. that the proposal from Cllr Marren (CEC) to top-up the installation costs for n.2 streetlights along the footpath between Ashcroft Avenue and Greenfield Avenue up to £1,400 <b>is not</b> recommended to Full Council.</li> </ul>
<b>ScG/22/04/17</b>	<b>To receive an update with regards to the #QueenBee project and the HS2 Community grant award.</b>
	<p>The Parish Clerk updated Councillors on the item.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG/22/04/18</b>	<b>To receive and consider recommendation from F&amp;S Committee with regards to the Council's draft budget 2023/24 and to consider informing the budget setting process</b>
	<p>Cllr Wain updated Members with regards to the DRAFT budget 2023/24 process.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG/22/04/19</b>	<p><b>To receive and consider the following recommendation from the Finance and Strategy Committee</b></p> <ul style="list-style-type: none"> <li><b>i. That the Shavington-cum-Gresty Parish Council Recording at Meeting Policy is approved and recommended to Full Council</b></li> </ul>

	<p>Cllr Wain briefed Councillors on the F&amp;S Committee recommendation for the adoption of the Shavington-cum-Gresty Parish Council Recording at Meeting Policy.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Recording at Meeting Policy is adopted as per F&amp;S Committee's recommendation</p>
<b>ScG/22/04/20</b>	<b>To receive and consider a recommendation from the Planning Committee with regards to a proposal to review speed limit in Newcastle Road</b>
	<p>Cllr McIntyre briefed Councillors on the Planning Committee recommendation about the proposal to review the speed limit in Newcastle Road.</p> <p>Councillors <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the following recommendation from Planning Committee is approved:</p> <ul style="list-style-type: none"><li>i. that a recommendation is made to Full Parish Council to request CEC Highways to undertake a consultation in Newcastle Road in order to assess residents' view on reviewing the speed limit in the area.</li></ul>
<b>ScG/22/04/21</b>	<b>To note the date of the next Council Meeting – 7 December 2022 – 8PM</b>
	Members <b>NOTED</b> the date of the next Council meeting.

Meeting Closed at 2151 hrs  
Chair: Cllr B Gibbs  
Clerk: S Garnero



**SHAVINGTON**  
CUM  
**GRESTY**

**Shavington-cum-Gresty Council  
Community and Engagement Committee**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

**MINUTES of the meeting held on  
Wednesday 19 October 2022**

In attendance: Cllr K Gibbs, Cllr B Gibbs, Cllr McIntyre, Cllr Moore

J McIntyre.

<b>ScG CE/22/2/1</b>	<b>To receive and consider apologies for absence</b>
	Apologies received from Cllr Jones, Ms George
<b>ScG CE/22/2/2</b>	<b>To note declarations of Members' interests</b>
	No declaration was made.
<b>ScG CE/22/2/3</b>	<b>To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on June 15 2022 (attached)</b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG CE/22/2/4</b>	<b>Public Participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	A member of the WI spoke to brief members with WI involvement in Remembrance and Christmas Festival
<b>ScG CE/22/2/5</b>	<b>To consider the YTD financial position of C&amp;E Committee (attached)</b>
	The Community Manager updated Members with regards to the C&E budget for 2022/23.  Members <b>NOTED</b> the update.
<b>ScG CE/22/2/6</b>	<b>To consider a request from SVFC for Summer Festival &amp; Coronation 2023</b>

	<p>A request was read from the Village Festival Committee to ask for funding for road closure for the July festival.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the decision on this cannot be made until the C&amp;E budget for 2023/24 is agreed.</p>
<b>ScG CE/22/2/7</b>	<b>To consider a request from Shavington Academy for Environmental Award 2022</b>
	<p>A request was read from Shavington Academy to ask for funding for the Environmental Award.</p> <p><b>RESOLVED:</b> that the Parish Council donate £50 to the award fund</p>
<b>ScG CE/22/2/8</b>	<b>To receive an update with regard to #Queenbee community project.</b>
	<p>The Community Manager updated Members about #Queenbee project Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Community Manager is instructed to continue to proceed with final planning.</p>
<b>ScG CE/22/2/9</b>	<b>To receive an update with regard to Cheshire Connected Communities Warm PlaCEs grant</b>
	<p>The Community Manager updated Members about award of the Warm PlaCEs Grant</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG CE/22/2/10</b>	<b>To consider relevant subjects to be included in the next Parish Council newsletter and date for December edition</b>
	<p><b>RESOLVED:</b> that the following subjects should be included in the September Newsletter:</p> <ul style="list-style-type: none"> <li>• #Queenbee competition results</li> <li>• Historical Section focussing on HMS Shavington</li> <li>• Parish council committee/ activity updates</li> <li>• Information about being a Parish Councillor</li> <li>• PCSO report to include data on activity</li> <li>• 101,111,999 information</li> <li>• Remembrance Service</li> <li>• Proclamation</li> <li>• Death of HM QEII</li> <li>• Warm PlaCEs advert</li> </ul>

	<ul style="list-style-type: none"> <li>• Info/profile of the new Mayor of Cheshire East Council (from last edition)</li> </ul>
<b>ScG CE/22/2/11</b>	<b>To receive and consider update with regard to the 2022 Christmas event.</b>
	<p>The Community Manager updated Members about the Community Christmas in Shavington-cum-Gresty 2022.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Community Manager is instructed to proceed with planning.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to move any surplus funding from the Community Events budget cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas Festival event 2022.</p>
<b>ScG CE/22/2/12</b>	<b>To receive and consider update and on the Parish Remembrance Service 2022</b>
	<p>The Community Manager updated Members with regards to the event.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> Members agreed to go ahead with parade only if Royal British Legion format is followed</p>
<b>ScG CE/22/2/13</b>	<b>To receive an update with regards to civic events</b>
	<p>The Community Manager updated Members with regards to the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> Community Manager is instructed to continue with planning on potential future civic events following same format as London Bridge.</p>
<b>ScG CE/22/2/14</b>	<b>To consider PCSO priorities for 2023/24</b>
	<p>The Community Manager explained that the PCSO priorities came under the C&amp;E Standing orders.</p> <p><b>RESOLVED:</b> PCSO to be instructed to prioritise when possible unsociable behaviour in gulley area by Co-op, patrolling park area.</p>
<b>ScG CE/22/2/15</b>	<b>To note the date of the next Community and Engagement Committee Meeting – 14 December 7:30pm</b>

	Members <b>NOTED</b> the date of the next Community and Engagement Committee meeting.
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Meeting Closed at 2210hrs

Chair: Cllr K Gibbs

Clerk: S Randle

**Shavington-cum-Gresty Council**  
**Village Hall Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the Extra-Ordinary meeting held on** **Wednesday 2 November 2022**

In attendance: Cllrs Adams, K Gibbs, Jones, McIntyre  
Ms Clarke

<b>ScG VH/22/2/1</b>	<b>To receive and consider apologies for absence</b>
	Apologies were received and accepted from Cllr Hancock.
<b>ScG VH/22/2/2</b>	<b>To note declarations of Members' interests</b>
	No interest was raised.
<b>ScG VH/22/2/3</b>	<b>To confirm and sign the minutes of Village Hall Committee Meeting held on 7 September 2022</b>
	<b>RESOLVED:</b> that the minutes of the Village Hall Committee Meeting held on 7 September 2022 are approved and signed as an accurate record.
<b>ScG VH/22/2/4</b>	<b>To receive and consider and update about Warm PlaCEs project and the £250 award granted</b>
	The Clerk updated Members with regards to the award of £250 from the Warm PlaCEs programme.  Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that the programme led by the Community Manager is approved.
<b>ScG VH/22/2/5</b>	<b>To receive and consider a proposal to review booking fee for the Village Hall for any booking after 1 April 2023</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings



	from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response.
<b>ScG VH/22/2/6</b>	<b>To note the date of the next Village Hall Committee Meeting – 18 January 2023 7:30PM</b>
	The date of the next meeting of the Village Hall Committee Meeting is <b>NOTED.</b>

Meeting Closed at 1959 hrs

Chair: Cllr McIntyre

Clerk: S Garnero

DRAFT

**Shavington-cum-Gresty Council**  
**Environment and Recreation Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 16 November 2022**

In attendance: Cllrs Adams, Buchanan, Ferguson, K Gibbs  
Ms Barlow

<b>ScG R&amp;E/22/2/1</b>	<b>To receive and consider apologies for absence<sup>1</sup></b>
	Apologies were received and accepted from Cllr Hancock
<b>ScG R&amp;E/22/2/2</b>	<b>To note declarations of Members' interests</b>
	No declaration of interest was reported.
<b>ScG R&amp;E/22/2/3</b>	<b>To confirm and sign the minutes of the Environment and Recreation Committee Meeting held on 13 July 2022</b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG R&amp;E/22/2/4</b>	<b>Public Participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made.
<b>ScG R&amp;E/22/2/5</b>	<b>To consider the YTD financial position of the E&amp;R Committee</b>
	Councillors <b>NOTED</b> the YTD financial position of the E&R Committee
<b>ScG R&amp;E/22/2/6</b>	<b>To receive and consider the yearly inspection report of Vine Tree play area</b>
	Members <b>NOTED</b> the report.

<sup>1</sup> Meeting started at 1931hrs

	<b>RESOLVED:</b> that no further actions are required.
<b>ScG R&amp;E/22/2/7</b>	<b>To receive and consider an update on ASB issue at Vine Tree</b>
	<p>Clerk briefed Members with regards to the ASB issues at Vine Tree park. Councillors were informed that both signs had been damaged and scratched, and that the Clerk is working with the PCSO to tackle the problem.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the signs are not replaced until the responsible is found or until the PCSO advises otherwise. And that the Clerk, in accordance with the Chair of the Committee, is delegated to progress with the purchase of n.2 signs once at least one of the conditions above is met.</p>
<b>ScG R&amp;E/22/2/8</b>	<b>To receive and consider an update about Gresty Lane Allotments.</b>
	<p><b>To consider a request from a plot holder to re-merge Plot 16a and 16b</b></p> <p>The Clerk updated Councillors with regards to the Gresty Lane Allotments.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the request is reconsidered once the plot 16b has become available. And that the matter is reconsidered after April next year.</p>
<b>ScG R&amp;E/22/2/9</b>	<b>To receive and consider an update with regards to the Flower Watering Volunteer Group</b>
	<p>The Clerk updated Councillors with regards to the item.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG R&amp;E/22/2/10</b>	<b>To receive and consider a proposal to set up a Volunteer Gardening Group</b>
	<p>Cllr Ferguson updated Members on the proposal.</p> <p>Members <b>NOTED</b> the update</p>
<b>ScG R&amp;E/22/2/11</b>	<b>To receive and consider an update with regards to the Woodland Trust award</b>
	<p>The Clerk updated Members on the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the plants are offered to the Cherry Tree development to be</p>

	planted in the fields near the play area and in near George Edwards road/Swill brook. And that a campaign is run on social media to offer those remaining trees available.
<b>ScG R&amp;E/22/2/12</b>	<b>To receive and consider a proposal for “Plant a tree in ‘23...! Plant some more in ‘24!” Project</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the project is supported in principle, and that a recommendation is made to F&S Committee for this project to be considered
<b>ScG R&amp;E/22/2/13</b>	<b>To receive and consider a proposal for new planters in the Village</b>
	Cllr Buchanan updated Members with regards to the needs of having more planters in Gresty area.  Members <b>NOTED</b> the update.  <b>RESOLVED:</b> a that a recommendation is made to F&S to consider adding a budget for the provision on n.3 new planters in the Gresty area in the next year DRAFT budget.
<b>ScG R&amp;E/22/2/14</b>	<b>To receive proposals for the regular ground maintenance service for 2023/24 and to consider making a recommendation to Full Council to appoint the selected gardener from 1 April 2023</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance Service is reviewed accordingly to £15,000

Meeting closed at 2114 hrs

Chair: Cllr Ferguson

Clerk: S Garnero

**Shavington-cum-Gresty Council**  
**Finance & Strategy Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 23 November 2022**

In attendance: Ferguson, K Gibbs, B Gibbs, Wain<sup>1</sup>

ScG FC/22/4/1	<b>To receive apologies for absence</b>
	Apologies were received and accepted from Cllr Hancock
ScG FC/22/4/2	<b>To note declarations of Members' interests</b>
	No declaration was raised
ScG FC/22/4/3	<b>To confirm and sign the minutes of the Finance Committee Meeting held on 28 September 2022</b>
	<b>RESOLVED:</b> that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FC/22/4/4	<b>Public participation</b>
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised
ScG FC/22/4/5	<b>To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements</b>
	Members <b>NOTED</b> the Parish Council YTD financial position. <b>RESOLVED:</b> that the month-end reconciliations statements ending 30 September and 31 October are signed and approved

<sup>1</sup> Meeting started h 1934

ScG FC/22/4/6	<b>To review the Council's payments and receipts lists since 1 April 2022</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that payment and receipts made since 1 April 2022 are approved
ScG FC/22/4/7	<b>To receive and consider a quote for 'H&amp;S Management' from Rhino Safety</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the proposal for 'H&S Management' from Rhino Safety is not accepted, with the caveat that this will be re-considered if any change is made in the Parish Council's structure. That the Clerk is asked to review H&S policies for the Parish Council
ScG FC/22/4/8	<b>To undertake an internal audit check</b>
	<b>RESOLVED:</b> that the internal audit check is deferred to the next meeting.
ScG FC/22/4/9	<b>To receive and consider the following policy:</b>  - <b>Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy is approved and recommended to Full Council
ScG FC/22/4/10	<b>To receive and consider an update on 140 Main Road and Recreational Land projects</b>
	The Clerk updated Members with regards to 140 Main Road Project.  Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that the Clerk is instructed to draft an application for the Listed status for the building
ScG FC/22/4/11	<b>To receive and consider the following recommendations from E&amp;R Committee:</b>  - <b>That a recommendation is made to F&amp;S to evaluate and consider the project "Plant a tree in '23...! Plant some more in '24!"</b> - <b>that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March</b>

	<p><b>2024 and that the DRAFT budget 2023/24 for the Ground Maintenance Service is reviewed accordingly to £15,000</b></p> <ul style="list-style-type: none"> <li>- <b>that a recommendation is made to F&amp;S to consider adding a budget for the provision on n.3 new planters in the Gresty area in the next year DRAFT budget</b></li> </ul>
	<p>Member <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the project is supported in principle. That the proposing Cllr is asked to fill-in the Project Initiation Document for Members' consideration, to initiate the project assessment process</p> <p><b>RESOLVED:</b> that the consideration of the following two recommendations are deferred to item 12:</p> <ul style="list-style-type: none"> <li>• that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance Service is reviewed accordingly to £15,000</li> <li>• that a recommendation is made to F&amp;S to consider adding a budget for the provision on n.3 new planters in the Gresty area in the next year DRAFT budget<sup>2</sup></li> </ul>
<b>ScG FC/22/4/12</b>	<b>To consider informing the budget setting process for 2023/24 financial year</b>
	<p>Members <b>NOTED</b> the report.<sup>3</sup></p> <p><b>RESOLVED:</b> that the reviewed budget for 2023/24 (Draft Budget v.6) is recommended to Full Council for approval</p>
<b>ScG FC/22/4/13</b>	<b>To note the date of the next Finance &amp; Strategy Committee Meeting – 15 February 2023 7:30pm</b>
	Members <b>NOTED</b> the date of the next F&S Committee meeting

Meeting Closed at 2214hrs

Chair: Cllr Wain

Clerk: S Garnero

<sup>2</sup> Cllr Wain left the room at 2012hrs. Cllr Wain re-joined the meeting at 2014hrs

<sup>3</sup> Cllr B Gibbs left the meeting at 2113 hrs. Cllr B Gibbs re-joined the meeting at 2115hrs

**Shavington-cum-Gresty Council**  
**Staffing Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 12 October 2022**

In attendance: Cllr Buchanan, B Gibbs, Jones, McIntyre

<b>ScG St/22/3/1</b>	<b>To receive and consider apologies for absence<sup>1</sup></b>
	No apologies were received.
<b>ScG St/22/3/2</b>	<b>To note declarations of Members' interests</b>
	No declaration was raised.
<b>ScG St/22/3/3</b>	<b>To confirm and sign the minutes of the Staffing Committee Meeting held on 3 August 2022</b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
<b>ScG St/22/3/4</b>	<b>To consider the YTD financial position of the Staffing Committee</b>
	Councillors <b>NOTED</b> the YTD financial position of the Staffing Committee.
<b>ScG St/22/3/5</b>	<b>To receive and consider an update with regards to the NJCP 2022/23 pay rise</b>
	The Clerk informed Members that the pay rise for 2022/23 hasn't been agreed yet.  Councillors <b>NOTED</b> the update.
<b>ScG St/22/3/6</b>	<b>To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 7 on the grounds that the matters contain sensitive information and by reason of confidential nature of the</b>

<sup>1</sup> Meeting started 1935hrs



	<b>business being transacted.</b>
	<b>RESOLVED:</b> that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press are excluded from the meeting during the consideration of item 7 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
<b>ScG St/22/3/7</b>	<b>To receive and consider an update on staffing matter</b>
	<p>The Clerk updated Members on staffing matters.</p> <p><b>RESOLVED:</b> that a recommendation is made to Parish Council to move the Community Manager to NJCP SCP pay scale that from 1 November 2022, and that the actual pay scale point is agreed by the Parish Council in the understanding that this would be at least equal to the current salary</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to close the office from Monday 19 December 2022 – Monday 3 January 2023 (reopen 4 January)</p>

Meeting Closed at 20:12 hrs

Chair: Cllr Buchanan

Clerk: S Garnero

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 5 October 2022**

In attendance: Adams, Ferguson, K Gibbs, Jones, McIntyre, Wain

ScG PC/22/5/1	<b>To receive apologies for absence<sup>1</sup></b>
	Apologies were received and accepted from Cllr Moore
ScG PC/22/5/2	<b>To note declarations of Members' interest</b>
	No declaration was made.
ScG PC/22/5/3	<b>To confirm and sign the minutes of the Planning Committee Meeting held on 7 September 2022</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record
ScG PC/22/5/4	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG PC/22/5/5	<b>To consider making a response to the following planning applications:</b>
	<b>a. Application: 22/2372N</b> <b>Proposal:</b> Replacing garage as old one had started to fall down so building a new out of block and pitch roof <b>Location:</b> 2, WINCHESTER CLOSE, SHAVINGTON, CW2 5HJ

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<sup>1</sup> Meeting started 19:06hrs

	<p style="text-align: center;"><b>National Grid Ref:</b> 369921.26 351467.2</p> <p><b>RESOLVED:</b> No comment, providing that all regulations are met</p> <p><b>b. Application:</b> 22/3674N  <b>Proposal:</b> Non-Material Amendment to application 20/0604N  <b>Location:</b> ELEPHANT AND CASTLE INN, 289, NEWCASTLE ROAD, SHAVINGTON, CW2 5DZ</p> <p><b>RESOLVED:</b> Shavington-cum-Gresty Parish Council Planning Committee recommends that this application is called-in by the Shavington Ward Councillor, and that a firm objection is made to the application on the ground of Highways safety. Further clarifications are also requested on plans for that section Main Road.</p>
<p><b>ScG PC/22/5/6</b></p>	<p><b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b></p>
	<p><b>a. Application:</b> 22/3775N  <b>Proposal:</b> Advertisement consent for installation of 2no. single sides post mounted signs  <b>Location:</b> 356, CREWE ROAD, SHAVINGTON, CW2 5AD  <b>National Grid Ref:</b> 370999.4855 353449.9496</p> <p><b>RESOLVED:</b> No comment</p> <p><b>b. Street Name Consultation:</b> Case Reference Number SNN000002952</p> <p><b>RESOLVED:</b> that the proposal to name the estate after Horses and Ponies, is not supported. Instead, the Planning Committee would recommend Cheshire East Council Address Management Team to re-consider the Committee's original proposal to name the estate Santune Park, and -in order to avoid duplicating any similar names already in use - the Committee instructed the Parish Clerk to provide the Address Team with a longer list of Shavington-cum-Gresty Parish Council Chairs to choose by.</p>
<p><b>ScG PC/22/5/7</b></p>	<p><b>To consider a proposal to reduce the speed limit in Newcastle Road</b></p>
	<p>Clerk briefed Councillors on the item.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Parish Council to request CEC Highways to undertake a consultation in Newcastle Road in order to asses residents' view on reviewing the speed limit in the area.</p>
<p><b>ScG PC/22/5/8</b></p>	<p><b>To consider making a response to the Draft Developer Contribution SPD run by Cheshire East Council (all info available here: <a href="https://cheshireeast-consult.objective.co.uk/kse/event/37005">https://cheshireeast-consult.objective.co.uk/kse/event/37005</a>)</b></p>

	<b>RESOLVED:</b> No response
<b>ScG PC/22/5/8</b>	<b>To note the date of the next Planning Committee Meeting –2 November7PM</b>
	Councillors <b>NOTED</b> the date of the next Planning Committee Meeting

Meeting Closed at 19:45 hrs

Chair: Cllr McIntyre

Clerk: S Garnero

**Shavington-cum-Gresty Council**  
**Planning Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 2 November 2022**

In attendance: Adams, Ferguson, K Gibbs, Jones, McIntyre, Moore, Wain

ScG PC/22/6/1	<b>To receive apologies for absence</b>
	No apologies were received.
ScG PC/22/6/2	<b>To note declarations of Members' interest</b>
	No declaration was made.
ScG PC/22/6/3	<b>To confirm and sign the minutes of the Planning Committee Meeting held on 5 October 2022</b>
	<b>RESOLVED:</b> That the Minutes of the previous meeting are approved and signed as an accurate record
ScG PC/22/6/4	<b>Public Participation</b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was raised.
ScG PC/22/6/5	<b>To consider making a response to the following planning applications:</b>
	<b>a. Application:</b> 22/3894N <b>Proposal:</b> Double detached garage to front/side of dwelling <b>Location:</b> Puseydale Farm, MAIN ROAD, SHAVINGTON, CW2 5DY <b>National Grid Ref:</b> 369336.0965 351476.7218  <b>RESOLVED:</b> No comment

	<p><b>b. Application:</b> 22/4126N  <b>Proposal:</b> Amendment to previously approved application 21/2214N for single and two storey extension  <b>Location:</b> 37, PARK ESTATE, SHAVINGTON, CW2 5AW  <b>National Grid Ref:</b> 370615.9118 352326.3707</p> <p><b>RESOLVED:</b> No comment</p>
ScG PC/22/6/6	<b>To consider making responses to any urgent planning application consultations that have arisen since this agenda was published</b>
	No urgent planning application consultation has arisen since the agenda was published
ScG PC/22/6/7	<b>To note and consider the latest update of the ScG Parish Council – Planning Application Record</b>
	Clerk briefed Councillors on the item <sup>1</sup> .  Members <b>NOTED</b> the report.
ScG PC/22/6/8	<b>To note the date of the next Planning Committee Meeting –7 December 7PM</b>
	Councillors <b>NOTED</b> the date of the next Planning Committee Meeting

Meeting Closed at 1921 hrs

Chair: Cllr McIntyre

Clerk: S Garner

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<sup>1</sup> Cllr Wain left the meeting at 19:10hrs



## Report Statement

Meeting: Parish Council Meeting  
Report Purpose: To provide a report from Cllr Marren (CEC)  
Version Control: v0  
Author: Cllr Marren (CEC)

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Shavington cum Gresty Parish Council November Report for December 7th 2022

### **Cheshireeast.gov.uk**

The Council wants to know what residents and everyone else thinks of its website.

Tell us what you think of [cheshireeast.gov.uk](http://cheshireeast.gov.uk)

See last year's website survey results

Survey closing date **1 January 2023**

### **Hidden Disabilities Accreditation**

CEC has recently received accreditation as a Hidden Disabilities Sunflower Scheme employer, showcasing its support for employees, Members and residents who may have a disability or impairment that may not be immediately apparent.

Launched in 2016, the scheme was introduced as 'a discreet way to make the invisible visible' and centres around the wearing of a sunflower lanyard, highlighting that the wearer, or someone they are with, may need additional help or support. This could include those with mental health issues, mobility, speech, or visual impairments.

### **Winter Weather**

The winter service started in October. Winter weather can be extremely unpredictable, so Highways do monitor the weather forecast closely to ensure that gritting routes are treated at the right time.

Highways are also prepared for adverse weather events that are more frequent during the winter months including storms, high winds and heavy rain. During these periods of adverse weather Highways may need to rearrange planned works at short notice. This is to keep their teams safe, and to prioritise urgent weather-related issues.

Adverse weather and longer periods of darkness makes driving more hazardous. Details of weather related disruption will be listed on the adverse weather webpage.



To see the roads they grit, have a look at the gritting routes map online. Anybody who would like to get daily alerts about whether Highways are gritting or not should follow the @CECHighways twitter feed.

For more information visit the gritting and snow clearance webpage

### **Gullies and Drains**

At this time of year, leaf fall along with the wet weather can mean that gullies may run a bit slower. This doesn't mean that they are blocked or need urgent attention. Gullies can also vary in the speed they can drain water away. Some will overflow during heavy rain even if there is no blockage, allowing the water to clear when the rain stops.

Fallen leaves on pavements or mud on the roads that are causing a slip or skid hazard should be reported by selecting the street sweeping category on [fix my street](#).

Only report overflowing or blocked gullies if it is still causing a flood when the heavy rain clears. Blocked gullies will be emptied as part of the [gully emptying programme](#) where Highways empty them and check that they are working.

Highways inspect their gullies for any damage and will arrange any repairs if they are required.

You can check to see the gullies maintained and when they were last emptied it on the [online tracker](#).

You can read more on the [road gullies and drains webpage](#).

### **Street lighting in Cheshire East**

Highways look after most of the streetlights in Cheshire East on public roads and pavements. Regular inspections are carried out to ensure that streetlights are working properly; a higher priority is given to faults that could be dangerous such as exposed electrical wiring which would normally be made safe within two hours of being reported.

As the clocks have now gone back and the evenings are darker, it is easier to notice if there is an issue with a streetlight. Here's what to do if you see a damaged streetlight, illuminated sign, road traffic bollard:

Please report it asap on 0300 123 5025 or outside of working hours on 0300 123 5025 as it may be dangerous.

Please do not attempt to touch or move it. Highways will then assess and make it safe.

You can read more about street lighting here: [Street lighting \(cheshireeast.gov.uk\)](#)

### **Other Highway issues?**

**To report any highways issues that present an immediate danger**, call 0300 123 5020 during working hours or out of working hours on 0300 123 5025. To report a problem on roads or pavements, or to check if the issue has already been reported visit the [Highways page](#).

### **Christmas bin collection dates**

Cheshire East Council will continue to deliver a full waste and recycling collection service across the borough.

Ansa – Cheshire East Council's wholly-owned environmental services company – have been placing information stickers on black bins of those households whose normal collections fall on the bank





**SHAVINGTON**  
CUM  
**GRESTY**

holidays and advising residents of changes to their collection schedule over the Christmas and New Year period.

For this festive season, there will be no garden waste collections from Monday 19 December to Sunday 8 January 2023. These collections will resume as normal on Monday 9 January.

As in previous years, CEC has issued its Christmas collection stickers, so all residents in the parish should have had one. Collection days and changes to these dates can be found online. You should check these new bin collection arrangements to see if collections are due to fall on the bank holidays over the festive period. It's also important to note that it will take a few weeks to sticker bins and that not all households will be affected.

Some collections will be brought forward, and others pushed back, depending on your normal bin collection day. If space in your garden bin is limited food waste can be put into the black bin as a temporary measure.

The changes will only affect those households that have their household waste or recycling collections on a Monday or a Tuesday.

- **There will be no garden waste collections between Monday 19 December and Sunday 8 January. Collections will resume on Monday 9 January, 2023.**
- There will be no recycling or black bin collections on **Monday 26 December** (Boxing Day), or **Monday 3 January** (New Year's Day Bank Holiday)
- If your black bin was due for collection on **Monday 26 December**, it will now be collected on **Friday 23 December**
- If your silver bin was due for collection on **Monday 26 December**, it will now be collected on **Thursday 22 December**
- If your black bin was due for collection on **Tuesday 27 December**, it will now be collected on **Thursday 29 December**
- If your silver bin was due for collection on **Tuesday 27 December**, it will now be collected on **Wednesday 28 December**
- If your black bin was due for collection on **Monday 2 January**, it will now be collected on **Tuesday 3 January**
- If your silver bin was due for collection on **Monday 2 January**, it will now be collected on Friday 30 December.

Bins need to be out for 6.30am on all collection days.

Local household waste and recycling centres will continue to stay open (except for Christmas Day) to accept garden waste and any excess household waste.

More information on Christmas and New Year bin collections can be found on the waste and recycling pages of the Cheshire East Council website [www.cheshireeast.gov/recycling](http://www.cheshireeast.gov/recycling)

You can also follow @CheshireEast on Twitter and download the council's Waste Watchers app from the Google Play and Apple Stores.

### **Cost of Living support**

The Council is working to minimise the impact of the cost-of-living crisis on residents, businesses and the council's own financial position to ensure that it can continue to deliver essential services.

An officer task group has been established to coordinate activity across the organisation and the Council is working with partner organisations to ensure that all available national and local resources are identified and made available where needed.



The council already has a range of provision in place to support residents with cost-of-living pressures, including the Holiday Activity Fund, Household Support Fund, Emergency Assistance Scheme and Home Improvement Grants.

New, additional interventions include:

1. Collating and sharing local public and voluntary sector provision to support food, fuel, transport, digital poverty and money advice at a Care Community level
2. The Council will be jointly funding a food poverty coordinator with Cheshire Community Action.
3. Investing to increase the homelessness provision by procuring an additional 20 properties to provide a safety net for those who may become homeless
4. It will be providing additional homelessness prevention information and advice linking with Money/Debt Advice Support
5. CEC has invested in the Citizens Advice Bureau to roll out a Home Energy Support Fund which will allow people to donate their government funded Winter Fuel Payments to those who need it more
6. Over 40 Warm PlaCEs will be places providing information and advice, warm drinks and hot food.
7. Additional payments to support Homes for Ukraine sponsors (see below)

The Council is promoting support and information in a variety of different ways

- **Online:** [www.cheshireeast.gov.uk/costofliving](http://www.cheshireeast.gov.uk/costofliving)
- **Face to Face:** Over 40 Venues (libraries, Connected Communities Centres) are currently being invited to become Warm PlaCEs
- **Telephone Cost-of-Living advice line:** 0300 123 5024
- **Additional community engagement** - The Wellbeing Squad will be undertaking a Winter Wellbeing visits

### **Mobile internet for people on a low income**

Any Shavington residents struggling to afford mobile data, minutes or texts may be eligible for a free sim card through the Council's library services.

Find out more here: <https://www.cheshireeast.gov.uk/.../free-sim-cards-and...>

### **National Lottery Awards for All**

Grants of between £300-£10,000 are now available with the added priority of supporting people, communities and organisations that are facing increased demands and challenges as a direct result of the cost-of-living crisis.

More details here: <https://www.tnlcommunityfund.org.uk/.../national-lottery...>

### **FCC Community Action Fund**

FCC, who operate the landfill site at Maw Green near Crewe, have reopened their community grants scheme. Applications are welcomed for projects between £2,000-£100,000 and can be used for a variety of purposes.

More details here visit: <https://fcccommunitiesfoundation.org.uk/>



### **Home Instead Charities**

Care provider 'Home Instead' have opened applications for their community grants scheme. More details here: <https://www.homeinstead.co.uk/charities/apply-for-a-grant/>

### **Mental Health First Aid**

In case any Councillors are interested, St John Ambulance still have a number of free places available for local community staff and volunteers who would like to become accredited Mental Health First Aiders.

Training is available in Crewe as follows;

- 08th & 09th December 9:00 - 17:00
- 14th & 15th December 9:00 - 17:00

To book a place please email [national-contracts@sja.org.uk](mailto:national-contracts@sja.org.uk) quoting account number E-CHES1099 and course code FUTUEC.

### **Utility Hardship Grants**

A number of hardships grants are available from water and energy companies – follow the links below to find out more.

United Utilities: <https://www.uutf.org.uk/getting-help/>

British Gas: <https://britishgasenergytrust.org.uk/grants-available/>

Scottish Power: <https://community.scottishpower.co.uk/.../Hardshi.../ta-p/53>

OVO Energy: <https://www.ovenergy.com/help/debt-and-energy-assistance>

E.On: <https://www.eonenergy.com/.../need-little.../energy-fund>

E.On Next: <https://www.eonnextenergyfund.com/>

EDF Energy: <https://charisgrants.com/partners/edf-energy/>

Bulb: <https://citizensadviceplymouth.org.uk/bulb-energy/>

Octopus Energy: <https://octopus.energy/blog/struggling-to-pay/>

Shell Energy: <https://help.shellenergy.co.uk/.../360001044218-l-m...>

### **Warm PlaCEs to help in Cost-of-Living crisis**

'Warm PlaCEs' are spaces where people can go, free of charge, to spend time to keep warm if they are struggling to heat or keep their homes warm.

CEC has invited voluntary, community and social enterprise groups to join the 'Warm PlaCEs' programme. Organisations can apply for a grant of £250 or £1000 to help set up or improve an existing warm space for their community this winter. Businesses can also register their interest in supporting the 'Warm PlaCEs' scheme.

To find out more about the support and advice the council has put in place for residents, go to [www.cheshireeast.gov.uk/costofliving](http://www.cheshireeast.gov.uk/costofliving). This is the 'one-stop-shop' for Cost-of-Living information, support and advice from Cheshire East Council and its partners.



Some people combine keeping warm with reading. To see the location and opening hours for all libraries across Cheshire East, go to the council's website at: <http://www.cheshireeast.gov.uk/.../libraries-and-opening...>

### **Carers Support**

Making Space will be the new provider of services for Cheshire East Carer's Hub from 1st January and will be holding a series of pre-launch events to gather the views of carers of all ages to help shape their services.

Young carers aged 5 - 11: Tuesday 6 December at 5pm (Online)

Young carers aged 12 - 15: Wednesday 7 December at 7pm (Online)

Young carers aged 16 - 18: Thursday 8 December at 7pm (Online)

Adult carers: Monday 5 December from 11am-1pm (Macclesfield Town Hall)

see photos for more information and email any questions to [Co-Production@makingspace.co.uk](mailto:Co-Production@makingspace.co.uk)

### **Homes for Ukraine scheme**

Residents of Cheshire East have shown generosity in offering homes to Ukrainians escaping the conflict in their homeland. More than 350 sponsors have offered accommodation in the borough under the 'Homes for Ukraine' scheme, through which the borough has received 615 Ukrainian nationals.

The Homes for Ukraine scheme asked that sponsors initially commit to providing accommodation for six months. The first refugees came to Cheshire East under the scheme around six months ago, so CEC has been working to reduce the risk of homelessness in preparation for this threshold. To date, three in four sponsor households have indicated they wish to continue hosting beyond the six-month period, however, this means that one in four placements may need additional support to continue or to find alternative accommodation.

The Council knows that cost-of-living pressures may impact on sponsors' ability and willingness to continue to support the scheme. To help with this, and reduce the risk of placement breakdown, CEC is putting in place additional payments for sponsors, using a proportion of the government funding tariff of the Homes for Ukraine scheme that has been received by the council.

These additional payments will be for sponsors participating in the Homes for Ukraine Scheme who agree to continue sponsoring beyond the initial six-month period to receive an extra £100 per month (months 7 to 12). CEC will also provide additional funding towards the energy costs for existing and new Homes for Ukraine sponsors as described above, with £100 per household per month during November and December 2022 and January and February 2023 only.

The Council has received assurance from the Department of Levelling Up, Housing and Communities that the proposed discretionary payments would be tax free and would not affect sponsors' entitlement to benefits or their council tax status. For any self-employed sponsors, the Council would be advising them that its non-taxable income for their self-assessment.

### **Cheshire East Council is working towards decarbonising its buildings**

Cheshire East Council has made good progress with decarbonising buildings across the borough, as it continues its journey towards a carbon neutral future.

In May 2019, the council recognised the climate emergency, committing to becoming carbon neutral in its own operations by 2025 and in supporting the wider borough to take action to reduce their emissions. Since then, the council has been working on many projects to progress the recommended actions in its carbon neutral action plan.



With funding support from the government's Public Sector Decarbonisation Scheme, Cheshire East has worked with partner Equans to design and deliver energy solutions in buildings right across the borough, including leisure centres, libraries, depots and day centres.

The funding, totalling around £8.5m, has so far seen the council install:

- More than 3,000 solar panels on 16 buildings;
- Improved building insulation;
- LED lighting upgrades;
- Air source heat pumps in Macclesfield's Town Hall and indoor market and also in Wilmslow library, and;
- Improved energy control systems.

The work completed to date is expected to reduce the council's carbon emissions by around 508 tonnes of carbon dioxide per year, the equivalent of driving more than a million miles in a standard car.

The carbon neutral by 2025 target is based on an assessment of the council's carbon emissions during 2018-19, with electricity and gas in its buildings accounting for more than half of the total emissions. So clearly, reducing these emissions has been a key priority within the carbon neutral action plan.

The next phase of building decarbonisation work will include the installation of more solar panels and a further 12 air source heat pumps.

Cheshire East Council has many projects underway to become carbon neutral by 2025. You can find out more by visiting: [www.cheshireeast.gov.uk/carbonneutral](http://www.cheshireeast.gov.uk/carbonneutral)

CEC's [new film](#), introduced by the leader of the council, explains more about its carbon reduction projects, and showcases some of the innovative ways CEC are tackling climate change.

<https://www.youtube.com/watch?v=8T9IG8kp85M>

This includes footage of:

- The hydrogen refuelling plant at the Environmental Hub in Middlewich
- Electric fleet vehicles
- The replacement of streetlights with LED bulbs
- Installation of a heat pump at Macclesfield Town Hall
- Decarbonisation of other buildings
- A resident benefiting from the Green Homes Grant scheme
- Tree planting
- The site for the Council's large-scale solar farm at Leighton Grange, where garden and food waste is composted
- Schoolchildren discussing the importance of taking action against climate change

CEC has also recently launched the updated version of its [carbon neutral conversation toolkit](#).

### **Electric vehicle charging points strategy**

Recently, the council made a successful bid to secure £151,000 of government funding to install EV charging points in principal towns across the borough.

So now, Cheshire East Council wants to hear views on its draft strategy for an electric vehicle charging network across the borough.



The authority has developed its draft electric vehicle (EV) infrastructure strategy to support and shape provision of charging points across Cheshire East.

The strategy reviews the current public charging network in the borough and considers a range of measures the council intends to progress to increase the number of charging points and boost the quality of the EV charging network.

The council will work with a range of partners including charge point operators, district network operators and central government to source external funding to help deliver improvement in provision to meet future needs.

A public consultation on the council's draft EV infrastructure strategy will run from 24 November until 22 December.

The council does seem committed to helping people to reduce their carbon emissions, as well as encouraging a move towards more-sustainable forms of transport. It would therefore be useful for people to take just a few minutes to share their views on this important strategy.

To take part in the online consultation visit the link: <https://surveys.cheshireeast.gov.uk/s/EVStrategy2022/>

People can also request alternative formats of the consultation by contacting the council's customer contact centre on 0300 123 5500. Printed copies will be available in local libraries.

### **Safeguarding Children's Partnership responds to inspection findings**

[Cheshire East Safeguarding Children's Partnership](#) has responded following an inspection of services that protect children from criminal exploitation.

Inspectors from Ofsted, His Majesty's Inspectorate of Constabulary and Fire and Rescue Services and the Care Quality Commission looked at how well the police, council and the NHS in Cheshire East work together as a partnership to protect children from criminal exploitation.

Following the inspection, the safeguarding partnership acted immediately to review the support for children and young people at risk of exploitation to ensure the right plans are in place to protect them from harm.

The partnership is establishing an independently chaired board that will be responsible for the partnership's written statement of proposed action and will scrutinise and challenge improvement work.

In a letter to the partnership, inspectors set out key findings and priority actions, including:

- The partnership did not understand the extent of the failure to protect children who are at risk, or victims of, criminal and sexual exploitation.
- Insufficient scrutiny of the day-to-day experiences of these vulnerable children, with too much focus on process;
- The lack of a multi-agency training strategy around child exploitation means that many staff do not have the required skills to consistently help and protect exploited and missing children;
- Urgent action is required to understand and address the underlying complexities and continuing risks to exploited and missing children across all agencies and services, as too many children remain in situations of risk and harm.

The inspectors also identified the following strengths for the partnership:

- Partners from all agencies have the commitment and ambition to improving services;



- Frontline staff across all agencies make strenuous efforts to work together to help children and their families;
- Recognition of work in the community by youth justice staff, youth workers and police officers as well as safeguarding support for schools; and
- Intensive support for exploited children and their family members, including mental health, sexual health and substance misuse services.

A joint statement from the Safeguarding Children's Partnership said: "We fully accept all the inspectors' recommendations and are truly sorry that there were gaps in our work to protect these children and young people. Criminal exploitation has a devastating impact on children, young people, their families, and local communities and our job is to support the whole family to help to keep them safe.

"Following the inspection, we acted immediately and are working hard to make sure that this vulnerable group of children are supported and protected. Improvements have already been implemented and we are working together to build on our strengths and address all the areas for improvement as a matter of urgency.

"Inspectors highlighted the commitment and dedication of staff across all agencies and that they know the young people well. We'd like to thank everyone who works tirelessly to support children, young people, and their families, to protect them and keep them safe.

"We are ambitious for our children and young people in Cheshire East. Through working together across our partnership, we are committed to an open dialogue, brave thinking and action that supports children here to be safe, happy, and healthy."

If anyone is concerned about a child's welfare or feel that they are at risk from their peers, other adults or within their communities, they should call the Cheshire East consultation service for help and advice on 0300 123 5012 (option 3) or the out of hours service on 0300 123 5022.

If you think you or someone you know is being criminally exploited, call 101 for police assistance.

For more information on child exploitation and how to know and see the signs, visit: [www.knowandsee.co.uk](http://www.knowandsee.co.uk)

The inspection outcome letter can be found on the Ofsted website [Ofsted | Cheshire East Council](#).

'[Working together to safeguard children](#)' (July 2018) states that safeguarding partners across local authority, police and health must define how they will work together and with any relevant agencies to safeguard and promote the welfare of all children in the local area. This is known as a multi-agency safeguarding arrangement.

The Cheshire East Safeguarding Children's Partnership includes [Cheshire East Council](#), [Cheshire Constabulary](#) and [NHS Cheshire and Merseyside](#). All partners have equal and joint responsibility for local safeguarding arrangements.

The [Joint Targeted Area Inspection](#) (JTAI) took place over three weeks in July. [Joint inspections](#) identify areas for improvement and share good practice about how local agencies work together to help and protect children.

[Government child exploitation guidance](#) states that the exploitation of children can take a number of different forms and perpetrators may subject children and young people to multiple forms of abuse at the same time, such as criminal exploitation (including county lines) and sexual exploitation.



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### **Crewe's Great British Railways bid**

The government's planned transport bill, and therefore the legislation to create Great British Railways, has been delayed.

This is a disappointment to the council and those who worked to put forward such a strong bid for Crewe to become the home of GBR's new headquarters, as well as to all those who took the time to pledge their support during the public vote. The Council has approached the Great British Railways Transition Team – which is responsible for creating GBR – for clarity about a decision regarding the headquarters competition by the end of this year.

From the very beginning of the competition, the aim has been to become the home of GBR's headquarters and CEC has put forward a compelling case for Crewe and championed its credentials. The Council feels that GBR would not only hugely benefit Crewe but the wider sub-region too and so still strongly believe that the town is the right and logical choice for GBR's headquarters.

### **Cheshire East Council's planning department is the busiest in the North West.**

The Council's planning department is the eighth largest in the country and determines the largest number of planning applications by any local authority in the Northwest.

Council planners receive an above average number of applications from volume house builders, individual property owners, businesses and small developers, and the service needs to tackle an increase in work, alongside a backlog of applications.

Because of the backlog a service review has been undertaken and a detailed report is being taken to the committee meeting which, outlines a number of recommendations under the following areas:

- Capacity, workload and recruitment;
- Culture and leadership;
- Processes and use of technology;
- Customer experience;
- Policy and governance;
- Members; and
- Managing the transformation.

Key priorities include improving the customer experience, training and development, dealing with the backlog and restructuring the service so that it can better meet the demands placed on it.

### **Cheshire East Council's proposals to revise and strengthen planning policy is backed by planning inspector**

Cheshire East Council's revised development framework for the borough has been declared 'sound' by an independent planning inspector.

The draft plan, known as the site allocation and development policy document (SADPD), contained changes following four rounds of consultations with residents and local councils and had taken on board a wide range of comments from the public.

The SADPD supports the council's Local Plan Strategy, which was adopted in 2017, and subject to formal adoption by the council in December, would complete the approved framework for housing, employment and other key infrastructure up to 2030.

The receipt of the inspector's report marks the end of the examination stage and enables the council to adopt the plan. This will be considered at the next meeting of full council, on 14 December.





Upon adoption, the SADPD would replace all of the remaining 'saved' policies in the local plans prepared by the three former borough councils. In their place would be an up-to-date suite of planning policies covering the whole borough, more closely aligned with CEC's corporate priorities.

The document sets out revised planning policies to guide decisions on planning applications. It also identifies a number of additional smaller sites for future housing and employment schemes. However, most development needs have already been provided for, via the adopted Local Plan Strategy.

Revisions made to the SADPD, following extensive consultations, were:

- Retention of green belt sites, previously earmarked for development; and
- Strengthened environmental standards for new development to help tackle climate change.

The site allocations and development policy document will have a pivotal role in guiding planning application decisions and thus help shape and protect the quality of the places in which we live.

The first part of the council's Local Plan, the Local Plan Strategy, was adopted in July 2017. It sets out the vision and overall spatial strategy for the borough to 2030. It includes strategic policies and allocates 'strategic sites' for development.

The SADPD is the second part of the Local Plan. Its purpose is to make provision, where necessary, for additional, generally smaller sites to accommodate growth.

The inspector's examination assessed whether the plan had been prepared in accordance with legal and procedural requirements and if it is sound, well prepared, effective and consistent with national policy. The inspector considered evidence provided by the council to support the plan and representations put forward by local people and other interested parties.

A list of the main modifications to be made to the SADPD before adoption by the council are set out in the inspector's report. They cover a wide range of policies and are being made to improve their alignment with national planning policy and strengthen aspects of them, so they can be applied more effectively when deciding planning applications.

Very positively, key proposals in the plan have been supported by the inspector, which include:

- The definition of clear and up-to-date boundaries around towns and villages to manage where development can take place and protect the countryside;
- The allocation of additional, smaller scale housing sites at Poynton and Middlewich, to meet the development needs of those towns;
- The definition of a detailed boundary for the protective strategic green gap around Crewe;
- The provision of additional safeguarded land around designated local service centres in the north of the borough;
- Additional policies aimed at tackling climate change;
- Additional policies to protect open space and enhance biodiversity; and
- More detailed policies aimed at meeting the diverse housing needs of residents and improving the standard of new homes.

For further information about the Local Plan and links to key documents, visit CEC's website at: [cheshireeast.gov.uk/localplan](http://cheshireeast.gov.uk/localplan)

To view the inspector's report, visit: [www.cheshireeast.gov.uk/sadpd](http://www.cheshireeast.gov.uk/sadpd)

### **The draft minerals and waste plan**

Comment is encouraged on the latest phase of Cheshire East Council's development plan.



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The draft minerals and waste plan details the authority's planning policies on minerals and waste matters.

It is the third part of the suite of planning policy documents that, once all approved, will together form the council's Local Plan. The other two documents are the local plan strategy (LPS) and site allocation and development policies document (SADPD).

The minerals and waste plan (MWP) contains a mix of both strategic and non-strategic policies and will cover the period up to 2041. It aims to achieve both sustainable provision of minerals and sustainable management of waste in the borough.

The new MWP reflects the council's new corporate plan priorities by recognising the need to minimise the causes and impacts of climate change as one of its stated objectives. The plan's policies have been developed with this in mind.

In July 2022, Cheshire East Council's environment and communities committee voted to put the MWP forward for public consultation. Once finalised and adopted, this document will replace previous policies that date from before the creation of the council in 2009.

The draft plan contains policies to help deliver a steady and appropriate supply of the minerals found in Cheshire East over the plan period. These include silica sand and salt – which are nationally significant minerals, due to their relative rarity in Britain.

The plan will also help to fill gaps in the current mineral policies inherited from the former Cheshire County Council, including those around safeguarding mineral resources and infrastructure and the determining of any future proposals for unconventional hydrocarbon extraction – such as 'fracking', which is currently subject to a national moratorium.

The draft minerals and waste plan also contains policies that will help manage all the waste generated within Cheshire East up to 2041, to meet national objectives of less waste being produced and, where possible, for waste to be used as a resource.

There is currently predicted to be a shortfall of almost seven million tonnes in aggregate sand supply.

The council's own waste needs assessment also found that, while there appears to be sufficient existing capacity to meet recycling and organic waste treatment management requirements to 2030, there is a predicted shortfall in capacity to manage residual waste (black bin) and inert waste to 2030.

This capacity shortfall will need to be addressed through the MWP and need to cover the full plan period to 2041.

The public consultation period provides an opportunity for the minerals and waste industry, as well as other interested organisations and individuals, to contribute to the development of this area of planning policy. This will help the council to finalise its minerals and waste plan prior to further consultation and its subsequent submission to the secretary of state.

The preparation of the draft MWP for public consultation is an early stage in the plan's development towards final adoption. Nothing has been decided and there will be further rounds of public consultation before the finalised document is submitted to the secretary of state and is examined by a planning inspector.

**The draft MWP consultation runs for six weeks from 9 November until 5pm on 21 December 2022.** You can share your views on the draft plan online at: [www.cheshireeast.gov.uk/mwp](http://www.cheshireeast.gov.uk/mwp)

### **Cheshire's archives**

Plans have been submitted for two new state-of-the-art history centres that would preserve Cheshire's archives for future generations and open up the collections to a whole new audience. Cheshire Archives and Local Studies – a shared service of Cheshire East and Cheshire West and



Chester Councils – looks after the county’s unique and irreplaceable written and pictorial history and is driving forward plans to rehouse the collections in two new bespoke facilities.

The project, called ‘Cheshire’s archives: a story shared’, proposes a completely new history centre in Crewe – on the site of the town’s former library, next to Memorial Square – and a new history centre in Hoole, Chester, to replace the archive service’s current facility, which is no longer fit for purpose.

Planning applications for both centres have now been submitted, alongside plans to transform the civic and cultural space between the Lifestyle Centre and Memorial Square, in Crewe, which would deliver the first phase of a new high-quality public space in the town centre.

Cheshire’s archives record the history of the county over the last 900 years. CEC also want to transform the way the archives service works and give local people greater access to the collections and opportunities to interact with them more easily – helping them to celebrate their personal and communities’ histories. In Crewe itself, the history centre would help the town to celebrate its heritage and support the aims of the Crewe Cultural Strategy, as well as continue the work that is being done to provide more reasons for people to come into the town more often.

The plans for the history centres, which would have a climate-controlled environment, include large event and gallery spaces to host performances, workshops and exhibitions, more spaces for people to carry out research, and better spaces for staff and volunteers to work with the collections to make them more accessible.

Work to date has been funded by Cheshire East Council, Cheshire West and Chester Council and the National Lottery Heritage Fund. A further grant application to help deliver the project was submitted to the National Lottery Heritage Fund in August and a decision about this is expected by the end of the year.

The civic and cultural space regeneration proposal for Crewe is part of a package of projects being progressed following Cheshire East Council’s successful £14.1m bid to the government’s Future High Streets Fund and is also supported through Crewe’s allocation of up to £22.9m from the government’s Towns Fund.

The plans include new planting, lighting, and seating, and clearing the site of Crewe’s former library and the structure over the existing Civic Centre car park, which would then give the clear site needed for the new development.

The plans also include a new car park and a new two-storey entrance to the Magistrates’ Courts. This project would provide the first part of a new and attractive pedestrian link through the cultural and civic quarter of the town centre and transform a space that historically has attracted anti-social behaviour.

Completion of a second and final phase of public realm works next to the planned history centre is planned to be delivered following construction of the centre and would include high-quality paving and planting areas, activity space, new seating, bike racks and public art.

For further information and to view the plans for the history centre in Crewe, visit: [cheshireeast.gov.uk/planning](https://cheshireeast.gov.uk/planning) and searching for application reference 22/4451N.

The application reference for the civic and cultural space project is 22/4472N.

To view the plans for the history centre in Chester, visit

<https://pa.cheshirewestandchester.gov.uk/online.../> and search for application reference: 22/04233/FUL



### **Digital Inclusion Strategy**

The draft Cheshire East Partnership Digital Inclusion Strategy consultation is now live, and residents can share their views on the draft strategy and draft delivery plan.

The Digital Inclusion Strategy is led by the Cheshire East Partnership. This includes:

- Cheshire East Council
- Cheshire East NHS organisations
- Voluntary, community, faith and social enterprise organisations in Cheshire East

The strategy has also been informed by residents across Cheshire East to ensure the resident voice is at the heart of it.

Together, these organisations have wanted to understand what the key digital issues are for residents and what they can do collectively to increase the number of residents who are digitally included.

To find out more and share your views visit: <https://surveys.cheshireeast.gov.uk/.../DigitalInclusion.../>

Consultation on the draft strategy and draft delivery plan will **close on 2nd January 2023**. The website also provides information about how to request further support in giving your feedback if needed.

I think the strategy is well on the right lines with promises of not forgetting those who are digitally averse or excluded.

### **Cheshire East Council invites comments on cemeteries strategy**

Cheshire East Council is inviting comments on its cemeteries strategy and new proposals that include making future burial provision available at all existing council cemeteries.

The council's current cemeteries strategy was adopted in 2019 and sets out the approach to how it uses the land within the cemeteries it controls to meet future needs for local burials and memorials for as long as possible.

A consultation has been launched to ensure that comments and views on the strategy are understood before an updated document is presented to the council's environment and communities committee for debate and adoption.

As part of the consultation, the council is also inviting views on its cemetery regulations, which are the general terms and conditions under which the authority operates its cemeteries.

They are designed to ensure the safe and peaceful operation and enjoyment of the cemeteries for all visitors and staff.

The consultation will close at **5pm on 9 December**, and an updated strategy will then be developed which takes into account the feedback given.

It is currently expected that this version will be presented to the environment and communities committee in March next year for further public feedback before a final version is adopted in late spring.

Residents can have their say by completing a short online survey: [cheshireeast.gov.uk/consultations](https://cheshireeast.gov.uk/consultations) and scrolling down to the Cemeteries Strategy and Regulations 2022 Consultation section.

You can also email your comments to: [RandC@cheshireeast.gov.uk](mailto:RandC@cheshireeast.gov.uk) or write to: Research and Consultation, Westfields, Middlewich Road, Sandbach, CW11 1HZ.



Alternatively, you can request the survey to be sent to you in an alternative format, including having a paper version, sent to your home for completion, by emailing: [RandC@cheshireeast.gov.uk](mailto:RandC@cheshireeast.gov.uk)

### **Independent review to drive improvements in travel support for children**

Members of the Cheshire East Council children and families committee have agreed to push forward with plans to improve and modernise travel support for children and young people across the borough following an independent review.

The impact of inflation and increased demand for school transport, in particular for children with special educational needs and disabilities, together with shortages in drivers, a reduction in the number of transport operators and the cost of fuel have all put pressure on the council's budget.

At the time of the review, Cheshire East Council provided travel support for 3,557 children and young people with a budget of around £11 million. The current estimated pressure of £2.5 million on this budget is likely to increase further by the end of the financial year.

In May this year, the council appointed [Edge Public Solutions](#) to explore options to reduce the pressure on the travel support budget and improve the customer experience. All with a view to providing recommendations that provide sustainable travel support for children and young people over the next three years.

The independent review includes the following recommendations:

- The creation of an integrated travel team, joined-up travel offer, policy and strategic direction;
- Greater use of software to provide effective routes to meet needs of passengers and best use of suppliers;
- Develop the supply market with improved competition, effective and innovative procurement;
- Robust governance and clear accountabilities, with an enhanced budget and performance culture; and
- Shift the offer to provide 'travel solutions' including increased use of personal travel budgets

The Council insists that the needs of children and young people will absolutely be central to the plans. For some young people, travel training that provides practical support to travel by bus, on foot or bike can help them to travel independently, and without fear, so they can get to school or college. Others need a door-to-door service to meet their needs.

The proposals will mean change for some children and families, but CEC says it is committed to working together with parents, children, schools and other stakeholders to develop these new ways of working.

We are living in extremely challenging times financially, but the Council is required by law to make travel arrangements for certain children to attend school.

It is investing in increasing the number of school places to help more children attend a local school reducing the need to travel and promoting a healthy lifestyle by walking or cycling where appropriate.

### **CEC Customer Charter**

CEC has introduced a new customer charter to help it deliver a consistent, quality set of standards across the council and it came into effect 1st October 2022.

This is the first all-service charter the council has developed, and it forms part of an ongoing commitment to the [customer experience strategy](#). The charter clearly sets out the standards which all



council staff are expected to adhere to, and the aims the Council strives towards. It applies to all staff and services.

The charter has been designed to enable CEC to monitor performance against the standards it has set out.

### **Development of the charter**

The charter has been developed following consultation on CEC's customer experience strategy, where customers told the Council that it needed to have consistent standards that it delivers against.

The standards within the customer charter cover:

- How phone calls should be dealt with, including response times
- What to expect when visiting face-to-face, whether customers have an appointment or not
- How it will respond to letters or emails
- How to provide feedback, compliments and complaints, and how the Council will handle these
- CEC's response to Freedom of Information requests or Subject Access Requests
- Information on how customers can help the Council to improve the services delivered to them

**For further information, contact:** Helen Gerrard, head of customer services

**Email:** [Helen.Gerrard@cheshireeast.gov.uk](mailto:Helen.Gerrard@cheshireeast.gov.uk)

### **Council's financial forecast**

In October, Cheshire East Council published its first quarter financial review of 2022/23, including financial forecasting for the year ahead.

It illustrates in stark terms that, without further intervention, there is financial pressure of almost £12m above the agreed budget. At the December Corporate Committee it was reported that this has reduced to £8.7m.

National bodies such as the Local Government Association (LGA) and County Council Network (CCN) have made it clear to central government that councils are experiencing unprecedented financial challenges.

This is being driven by high inflation, alongside rising demands for social care services to meet complex needs. There is still an ongoing impact from Covid-19, which is no longer being funded.

The council agreed a balanced budget in its medium-term financial strategy (MTFS) in February 2022, based on the information and forecasting available at the time. This included reasonable assumptions about inflation known at that time.

However, since then, the national economic situation has changed dramatically and national inflation rate is now 11.1 per cent.

Of the many financial challenges facing local councils, including this council, adequate funding for adult social care services is perhaps the most significant. The LGA has recently called on national government to deliver the £13 billion pledged to tackle the crisis in adult social care. And the County Councils Network has included 'reforming adult social care and health services' as a key point in its recently launched five-point plan.



The council is already working closely with national government on initiatives to address the financial challenges seen in 'people' services – including the Adult Social Care Trailblazer and the Delivering Better Value programme for high needs funding for children's services. But without significant funding reform, inflationary pressures and increasing demand for these services will mean very difficult choices will have to be taken.

Councils are required to live within their means. Options to rebalance the forecast for 2022/23 include use of reserves, using the proceeds from the sale of assets, increasing effectiveness of debt recovery, service efficiencies, pausing recruitment and increasing income generation.

**Minutes for Environment and Communities Committee, Thursday, 29th September, 2022, 10.30 am**

The minutes for Environment and Communities Committee, Thursday, 29th September, 2022, have been published.

To see the publicly available information, follow the link: [Minutes details on public web site](#)

The following items are included in the minutes:

**No. Item**

- 25 Apologies for Absence
- 26 Declarations of Interest
- 27 Minutes of Previous Meeting
- 28 Public Speaking/Open Session
- 29 Conservation Area Appraisals and Management Plans
- 30 Household Waste Recycling Centre Contract
- 31 Maintenance of Green Space
- 32 Reporting of Officer Delegated Decisions
- 33 Standing Item: Member Advisory Panel: Cheshire East Planning Process Review
- 34 Standing Item: Members Advisory Panel: Cheshire East Cemeteries Strategy Review
- 35 Work Programme

**Minutes for Highways and Transport Committee, Thursday, 22nd September, 2022, 10.30 am**

To see the publicly available information, follow the link: [Minutes details on public web site](#)

**No. Item**

- 20 Declarations of Interest
- 21 Minutes of Previous Meeting
- 22 Public Speaking/Open Session
- 23 Speed Management Strategy, Vehicle Restraint System Strategy and Skid Resistance Strategy
- 24 Notice of Motion: 'Safer School Streets'
- 25 It's Not Just Water
- 26 Review of Highways Ward Member Budget Scheme
- 27 Work Programme



28 Minutes of Sub-Committees

**Minutes for Corporate Policy Committee, Thursday, 6th October, 2022**

The minutes for Corporate Policy Committee, Thursday, 6th October, 2022, 10.00 am have been published.

To see the publicly available information, follow the link: [Minutes details on public web site](#)

**No. Item**

- 25 Declarations of Interest
- 26 Public Speaking/Open Session
- 27 Minutes of Previous Meeting
- 28 Petition: Fight for Middlewich
- 29 UK Shared Prosperity Fund - Investment Plan Update
- 30 Approval of Corporate Grants Policy 2022 - 2025
- 31 Registration Service - Ceremony Fees
- 32 Integrated Care System - Appointment to Health and Care Partnership
- 33 Parental Leave Policy for Councillors
- 34 ICT Strategy Principles
- 35 Shared Services Review Update
- 36 Best4Business - Lessons Learned Review
- 37 First Financial Review 2022/23
- 38 Performance Report - Quarter 1 2022/23
- 39 Strategic Risk Register Assurance Report 2022/23 Quarter 1
- 40 Work Programme
- 41 Minutes of Sub-Committees
- 42 Reporting of Officer Delegated Decisions
- 43 Reporting of Urgent Decisions

**Minutes for Adults and Health Committee, Monday, 21st November, 2022,**

To see the publicly available information, follow the link: [Minutes details on public web site](#)

The following items are included in the minutes:

**No. Item**

- 36 Apologies for Absence
- 37 Declarations of Interest
- 38 Minutes of Previous Meeting





- 39 Public Speaking/Open Session
- 40 Financial review of 2022/23
- 41 Right to Food Report
- 42 Living Well in Crewe - Report of the Cheshire East Increasing Equalities Commission
- 43 Local Account for Adult Social Care
- 44 Adult Social Care Winter Plan 2022-23
- 45 Work Programme
- 46 Care at Home Recommissioning
- 47 Exclusion of the Press and Public
- 48 Care at Home Recommissioning briefing

### **Minutes for Corporate Parenting Committee, Tuesday, 6th September, 2022,**

You can view this document when connected to the internal network using the link: [Minutes details on intranet web site](#)

To see the publicly available information, follow the link: [Minutes details on public web site](#)

The following items are included in the minutes:

#### **No. Item**

- 42 Apologies for Absence
- 43 Declarations of Interest
- 44 Minutes of Previous meeting
- 45 Update from Shadow Committee (Verbal)
- 46 Corporate Parenting Committee Annual Report 2021-22
- 47 Care Leavers Service Annual Report

### **Resident Issues**

#### **An unregistered and very noisy motocross bike**

I have reported this to a Police Superintendent and this individual is now truly on the Police radar.

#### **Gardening Assistance**

I have been asked by a Communities Officer within Cheshire East whether the Parish Council whether it could support a vulnerable lady, who lives in Shavington and needs help with tidying her garden, mainly to help her cut the grass. I have withheld the address but do need to know whether the Parish Council could assist or find a volunteer helper?

#### **Cherry Tree Park**

A resident has sent me a dated and timed video of heavy machinery at work, right behind her house. The driver ignored her appeals to stop as he was breaching planning conditions. I am pursuing this.

#### **Social Care Issue**

Shavington-cum-Gresty Council, Parish Council Meeting 07.12.2022  
Agenda Item 6

I have been told of a lady who has not left her house in nine weeks and has had no visitors. Her mental health support worker says she is now very depressed and anxious and is worried about her. I will raise more detail verbally with the Clerk to the Parish Council in advance of the meeting. I am wondering whether members would occasionally visit.





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**Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide the September, October 2022

Version Control: v0

Author: PCSO Corbett

**BEAT MANAGERS REPORT**

<b>Month</b>	September 2022
<b>Completing officers</b>	P.C.S.O 20674 P.Corbett.
<b>Ward</b>	Shavington.
<b>Community Engagement undertaken:</b>	Local shops visited. Closed premises checked, including unoccupied buildings on Crewe Road and Main Road. Patrols of pharmacies, garages and pet food shops Continued welfare checks on identified vulnerable residents.
<b>Traffic activity/enforcement</b>	<u>Tru-Cam.</u>  4 <sup>th</sup> September Rope Lane.  15 <sup>th</sup> September Crewe Road.  25 <sup>th</sup> September Crewe Road.  <u>Speed watch (PSCO Corbett and Volunteer).</u>  24 <sup>th</sup> September Rope Lane.
<b>Surgeries</b>	Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.
<b>Schools</b>	Parking patrol.
<b>Priority/problems raised and activity carried out to combat</b>	Speeding, parking, Increased presence around certain postcodes after reports of potential bogus callers.



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<p><b>Feedback</b> (how have you made the community aware of what you have done?)</p>	<p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p><b>**Drug work not posted**</b></p> <p>Cheshire Alert.</p> <p>Letter Drop Newcastle Road.</p>
<p>Notable contact with partner agencies.</p>	<p>Aspire Housing.              Guinness Housing.              Cheshire Fire and Rescue.              NHS Mental health crisis team.              DVLA.</p>
<p>Any wider community issues, which have been addressed?</p>	<p>This list is not exhaustive:</p> <p>01/09/2022 Theft of motor vehicle, Main Road. Ongoing.</p> <p>01/09/2022 Highway obstruction (Concrete blocks in carriageway.) Jack mills way. Resolved.</p> <p>04/09/2022 Malicious communications (social media), Malvern close. Resolved.</p> <p>04/09/2022 ASB (Anti-social behaviour), Drunken male, Gresty road. Resolved.</p> <p>05/09/2022 Drug use (Cannabis), Pusey dale close. Ongoing.</p> <p>07/09/2022 Further incident of Drug use (Cannabis), Pusey dale close. Ongoing.</p> <p>08/09/2022 Complaint against police (Slow investigation.) Joseph Locke drive. Resolved.</p> <p>09/09/2022 Highway disruption (Broken down vehicle), Jack mills way. Resolved.</p>



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11/09/2022 Road traffic collision, No injury. (RTC)  
Two vehicles on Jack mills way. Resolved.

12/09/2022 Criminal Damage (Already damaged  
boarding up panel has been further damaged.)  
Unoccupied building, Main Road. Resolved.

13/09/2022 Highway disruption (Small crane has  
fallen of a lorry), A500 Bypass. Resolved.

13/09/2022 Drug use (Cannabis), Mottershead  
way. Ongoing.

13/09/2022 Burglary (Between known parties),  
Wessex close. Resolved.

14/09/2022 Malicious communications. Crewe  
road. Resolved.

15/09/2022 Fraud. (Fake £20 presented at  
businesses), Jack mills way. Ongoing.

16/09/2022 Stalking, (Ex-partner), George  
Edward Road. Resolved.

19/09/2022 Highway obstruction, (Broken down  
vehicle) A500. Resolved.

19/09/2022 RTC (Minor injury), (Vehicle has left  
highway and gone into hedge). A500. Resolved.

20/09/2022 Highway disruption, (Traffic lights  
malfunctioning), Crewe Road. Resolved.

21/09/2022 Theft of motor vehicle. (Broken down  
vehicle left in layby for several days taken.) Jack  
mills way. Ongoing.

21/09/2022 RTC (No injury, parked car struck by  
passing vehicle). Rosemary drive. Resolved.



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22/09/2022 Assist other agencies (Cheshire Fire service and Highways.) Electricity pylon on fire. Newcastle road. Resolved.

23/09/2022 Theft. (Tables stolen from local amenities centre.), Main Road. Ongoing.

26/09/2022 Highway disruption. (Traffic lights malfunctioning), Newcastle Road. Resolved.

27/09/2022 Public order (Altercation between two families), Rope Lane. Ongoing.

27/09/2022 Highway obstruction, (Broken down vehicle). Jack mills way. Resolved.

28/09/2022 Theft from motor vehicle, (I phone 11 stolen from an unlocked car.). Ongoing.

28/09/2022 Motoring offences, (Licence expired). Rope Lane. Resolved.

29/09/2022 Malicious Communications, (Online bullying of a child.) Ongoing.

29/09/2022 Anti-social use of a vehicle (Driving loops around estate at speed.) Mottershead way. Resolved.

29/09/2022 Common assault (One youth has hit another). Rope lane. Ongoing.

30/09/2022 Dog bite incident. (Two off lead lurchers have attacked caller's dogs.) Resolved.

Domestic Incidents 12 Serious (Violence). 2

Concern for welfare / vulnerable people 13



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	Missing Persons 0
Abstractions.	19 <sup>th</sup> September (Public Holiday) 27 <sup>th</sup> September Full shift training.
Other information / Incidents of note.	<p>Local residents have made us aware of an unkept garden containing Ragwort. I have made efforts to contact the owner, but they will not engage.</p> <p>I have consulted Sgt. Robert Simpson (Rural crime team) and he has advised me that the police have no power to compel the resident to attend to this.</p> <p>I am on AL From 13<sup>th</sup> to 25<sup>th</sup> of October. (Will be in for a couple of hours on 15<sup>th</sup>.)</p>



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## BEAT MANAGERS REPORT

<b>Month</b>	<b>October 2022</b>
<b>Completing officers</b>	<b>P.C.S.O 20674 P.Corbett.</b>
<b>Ward</b>	<b>Shavington.</b>
<b>Community Engagement undertaken:</b>	<p>Local shops visited. Closed premises checked, including unoccupied buildings on Crewe Road and Main Road.</p> <p>Patrols of pharmacies, garages, and pet food shops</p> <p>Continued welfare checks on identified vulnerable residents.</p>
<b>Traffic activity/enforcement</b>	<p><u>Tru-Cam.</u></p> <p>04/10/2022 Gresty Lane.</p> <p>27/10/2022 Crewe Road.</p> <p>31/10/2022 Newcastle Road.</p> <p><u>Speed watch (PSCO Corbett and Volunteer).</u></p> <p>26/10/2022 Rope Lane.</p>
<b>Surgeries</b>	<p>Replaced By Residents Use Of The Police Mailbox System Installed By The Parish Council At The Village Hall.</p> <p>Reinstated as trial after request from Parish Council.</p> <p>22/10/2022 15.00 till 16.00</p> <p>28/10/2022 10.00 till 11.00</p>
<b>Schools + Young People.</b>	<p>Parking patrols.</p> <p>Presentation / Engagement event at Rope farm nursery.</p>





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<p><b>Priority/problems raised, and activity carried out to combat</b></p>	<p>Speeding, parking, Increased presence around certain postcodes after reports of potential bogus callers.</p>
<p><b>Feedback</b> (how have you made the community aware of what you have done?)</p>	<p>Reduced number of posts onto Shavington face book-high lighting activity due to new guidance on posting.</p> <p><b>**Drug work not posted**</b></p> <p>Cheshire Alert.</p>
<p>Notable contact with partner agencies.</p>	<p>Aspire Housing.                  Guinness Housing.                  NHS Mental health crisis team.                  Northumbria Police.                  Probation Service.                  West Yorkshire Police.</p>
<p>Any wider community issues, which have been addressed?</p>	<p>This List Is Not Exhaustive.</p> <p>01/10/2022 Criminal Damage (Fence panel kicked through), Osborne Grove. Ongoing</p> <p>01/10/2022 Highway obstruction. (Car blocking pavement.), Crewe Road. Resolved.</p> <p>02/10/2022 Suspicious Male. Gresty Road. Checked All in order, man was lost. Resolved.</p> <p>02/10/2022 Highway Obstruction. (Cars on double yellow lines.) Crewe Road. Resolved.</p> <p>02/10/2022 Shoplifting. (Alcohol and cigarettes stolen from local store.), Rope Lane. Ongoing.</p> <p>03/10/2022 Road Traffic Collison (RTC) No injury. (Truck mis- judged roundabout), Jack mills way / Gresty Road. Resolved.</p>



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03/10/2022 Traffic Offences. (Resident is a victim of cloned vehicle being used in Newcastle upon Tyne.) Ashcroft Avenue. Ongoing.

05/10/2022 Vehicular ASB (Boy racers at local service station), Jack Mills Way. Ongoing.

06/10/2022 RTC Minor Injury. Gresty Road. Resolved.

07/10/2022 Suspicious Activity. (Two males trying door handles and windows at a closed pub.) Jack Mills Way.

07/10/2022 Neighbour Dispute. Oakleaf Close. Resolved.

08/10/2022 ASB Youths setting off fireworks. Leslie Weston Close. Resolved.

10/10/2022 Alarm Activation. Primary School. Main Road. Resolved.

10/10/2022 Sexploitation. Explicit images posted onto internet without victims' consent. Joseph Locke Drive. Ongoing.

12/10/2022 Highway Obstruction (Broken down car) Shavington Bypass. Resolved.

13/10/2022 Controlling and coercive behaviour. Pusey Dale Close. Ongoing.

13/10/2022 Prison release licence checks. Alfred King Close. Resolved.

14/10/2022 Highway Obstruction. (Illegally Parked Car.) Jack Mills Way. Resolved.



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14/10/2022 Bail / Curfew checks. (Offender is subject to Curfew.) Rosemary Drive. All in order. Resolved.

14/10/2022 RTC Moderate Injury. (Youth has fallen of his bicycle and has been struck by a car.) Weston Lane. Ongoing.

16/10/2022 Address Check for Probation Service. Mallow Avenue. Resolved.

17/10/2022 Theft. (Garden ornaments stolen from two properties.) Burlea Drive. Ongoing.

18/10/2022 Drugs. (2 x parcels containing drugs posted from shavington post box on Weston Lane.) Ongoing.

19/10/2022 Suspicious activity. (Two males made off from police patrol.) Gresty Lane. Ongoing.

21/10/2022 Theft of Service. (Offender hired a Taxi to shavington then refused to pay fare.) Ongoing. Sable Road.

26/10/2022 Firearms offences. (Resident has been firing an airgun in a communal area.) Mallow Avenue. Ongoing.

27/10/2022 Assist West Yorkshire Police. (Cloned Vehicle, victim is resident of shavington). Mottershead Way. Ongoing.

29/10/2022 Missing Person (Adult.) Little Meadow Place. Resolved.

29/10/2022 Personal Nuisance. (Party, no adults present). Rotary Way. Resolved.



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	<p>30/10/2022 Sudden Death. Copper Beech Road. Ongoing.</p> <p>30/10/2022 Suspicious Activity. (Resident had callers knock at their home several times asking if they wanted to sell their car.) Ongoing.</p> <p>31/10/2022 Highway obstruction. (Car parked in close proximity to T Junction). Rosemary Drive. Resolved.</p> <p>Domestic Incidents 13 Serious (Violence). 3</p> <p>Concern for welfare / vulnerable people 15</p> <p>Missing Persons 1</p>
<p>Abstractions.</p>	<p>06/10/2022 Full Shift. Operation to progress outstanding incidents in Crewe and Nantwich.</p> <p>15/10/2022 Holiday.</p>
<p>Other information / Incidents of note.</p>	<p>N / A.</p>

Traffic Report For Crewe Road Shavington.  
September 2022  
Traffic Overview from Thu Sep 1 2022 to Fri Sep 30 2022

*Vehicle Speed Classes (Mph)*

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	4	21	127	199	78	28	<b>10</b>	<b>4</b>	<b>1</b>	0	0	0	472	36.9
01:00	0	1	8	42	93	55	14	3	3	0	0	0	0	219	37.2
02:00	0	1	7	39	102	47	12	1	0	0	0	0	0	209	36.8
03:00	0	3	5	15	44	44	18	2	0	0	0	0	0	131	<b>39.1</b>
04:00	0	1	3	20	54	42	15	1	3	0	0	0	0	139	38.5
05:00	0	1	2	62	100	65	17	3	0	0	0	0	0	250	37.4
06:00	0	7	20	165	441	190	65	6	4	0	0	0	0	898	36.5
07:00	1	13	35	375	1059	500	<b>112</b>	7	1	0	0	0	0	2103	36.3
08:00	2	12	54	1187	<b>3018</b>	<b>696</b>	68	9	2	0	0	0	0	5049	34.1
09:00	<b>4</b>	22	151	1918	2857	517	47	6	1	0	0	0	0	<b>5523</b>	33.2
10:00	3	24	192	<b>2012</b>	2374	373	33	5	2	0	0	0	0	5018	32.7
11:00	2	<b>34</b>	<b>298</b>	1988	2130	311	18	5	0	0	0	0	0	4786	32.4
12:00	3	42	319	2083	2185	361	40	5	1	0	0	0	0	5039	32.6
13:00	1	39	307	2092	2221	361	41	7	0	0	0	0	0	5069	32.6
14:00	3	27	268	2003	2371	406	37	5	0	0	0	0	0	5120	32.8
15:00	<b>5</b>	34	221	1823	2410	411	31	4	0	0	0	0	0	4939	32.9
16:00	4	<b>52</b>	<b>459</b>	<b>2126</b>	2020	346	30	7	0	0	0	0	0	5044	32.4
17:00	1	26	292	2025	<b>2547</b>	392	41	9	2	0	0	0	0	<b>5335</b>	32.8
18:00	2	23	268	1944	2437	<b>425</b>	37	7	1	0	0	0	0	5144	32.9
19:00	4	25	303	1950	2257	378	42	6	2	0	0	0	0	4967	32.8
20:00	0	22	210	1370	1556	313	<b>60</b>	8	1	<b>1</b>	0	0	0	3541	33.1
21:00	5	12	110	814	902	258	43	6	4	1	0	0	0	2155	33.9
22:00	4	13	42	398	654	226	45	<b>19</b>	<b>5</b>	1	<b>1</b>	0	0	1408	35.4
23:00	0	5	24	263	400	161	37	8	1	0	0	0	0	899	<b>35.7</b>
AM Total	12	123	796	7950	<b>12471</b>	2918	447	58	20	1	0	0	0		
PM Total	32	320	2823	18891	<b>21960</b>	4038	484	91	17	3	1	0	0		
Total	44	443	3619	26841	<b>34431</b>	6956	931	149	37	4	1	0	0		
Percent	0.06%	0.60%	4.93%	36.54%	<b>46.87%</b>	9.47%	1.27%	0.20%	0.05%	0.01%	0.00%	0.00%	0.00%		

Total Vehicles : 73457

30th Percentile : 28.0 MPH

50th Percentile : 29.6 MPH

85th Percentile : 33.2 MPH

95th Percentile : 35.9 MPH

Average Speed : 73.8 MPH

Highest Speed : 3199721.0 MPH

Total Over Speed Limit : 57.9 % (42510 / 73457)

Traffic Report For Crewe Road Shavington.  
 October 2022  
 Traffic Overview from Sat Oct 1 2022 to Mon Oct 31 2022  
 Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	2	13	121	217	90	24	5	0	0	0	0	0	472	36.6
01:00	1	2	9	56	100	59	12	2	2	1	0	0	0	244	36.6
02:00	0	0	6	35	103	47	13	1	1	0	0	0	0	206	37.1
03:00	0	4	8	18	55	60	19	7	1	1	1	0	0	174	39.6
04:00	0	0	2	23	60	35	7	3	0	0	0	0	0	130	36.9
05:00	0	2	15	80	125	61	19	5	0	0	0	0	0	307	37.1
06:00	0	3	16	178	415	212	51	7	2	1	0	0	0	885	36.9
07:00	2	8	42	579	1120	416	98	19	2	1	0	0	0	2287	35.6
08:00	1	8	76	1233	2804	655	63	4	3	0	0	0	0	4847	34.0
09:00	2	18	176	1959	2870	573	49	3	0	1	0	0	1	5652	33.4
10:00	2	19	221	1941	2445	458	33	2	0	0	0	0	0	5121	32.9
11:00	2	38	279	2155	2426	392	34	5	0	0	0	0	0	5331	32.7
12:00	5	41	290	2304	2573	441	45	2	0	0	0	0	0	5701	32.7
13:00	3	28	285	2183	2610	409	29	2	1	0	0	0	0	5550	32.7
14:00	2	36	273	2172	2694	447	38	2	1	1	0	0	0	5666	32.8
15:00	7	30	244	2102	2595	486	49	9	0	0	0	0	1	5523	33.0
16:00	3	53	462	2213	2208	405	41	5	0	0	0	0	0	5390	32.7
17:00	4	33	322	2173	2609	416	55	6	2	0	0	0	0	5620	32.8
18:00	0	30	319	2206	2490	380	42	9	1	0	0	0	0	5477	32.6
19:00	7	47	359	2129	1943	303	40	7	1	1	0	0	0	4837	32.5
20:00	7	33	222	1376	1449	330	63	8	3	1	0	0	0	3492	33.3
21:00	0	18	112	807	917	302	39	14	4	2	2	0	0	2217	34.3
22:00	0	7	36	445	584	271	49	16	1	0	0	0	0	1409	35.6
23:00	0	8	24	260	448	161	42	4	3	1	1	0	0	952	35.5
AM Total	10	104	863	8378	12740	3058	422	63	11	5	1	0	1		
PM Total	38	364	2948	20370	23120	4351	532	84	17	6	3	0	1		
Total	48	468	3811	28748	35860	7409	954	147	28	11	4	0	2		
Percent	0.06%	0.60%	4.92%	37.10%	46.28%	9.56%	1.23%	0.19%	0.04%	0.01%	0.01%	0.00%	0.00%		

Total Vehicles : 77490  
 30th Percentile : 28.0 MPH  
 50th Percentile : 29.6 MPH  
 85th Percentile : 33.2 MPH  
 95th Percentile : 35.9 MPH  
 Average Speed : 30.3 MPH  
 Highest Speed : 2730.4 MPH  
 Total Over Speed Limit : 57.3 % (44415 / 77490)



## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide VH Committee recommendation to review Village Hall booking fee

Version Control: v0

Author: Clerk

### 1. Report Summary

The report provides Members with the Village Hall recommendation to review Village Hall booking fee.

### 2. Background

The Village Hall booking charges hadn't been increased for a couple of years until 2022 and still now they remain relatively cheaper compared to the rest of the market.

In 2022 fees were increased as follow:

- Weekday: £30/session (4 hours)
- Weekend: £40/session (4 hours)

With the following offers available for regular users and residents of Shavington-cum-Gresty Parish Council:

- Weekend session £30 for those who live in the Parish (weekend booking only)

And 16 weeks consecutive

The F&S Committee informally recommended to the VH Committee to review the Village Hall booking fees for 2023 to meet the £13,500 income target sets for 2023/24.

On 2 November 2022, the Village Hall Committee held an Extra Ordinary meeting to consider the F&S informal recommendations.

The informal proposal from F&S Committee was to review the booking fees as follow:

- Weekday: £33/session (4 hours)
- Weekend: £50/session (4 hours)

With the following offers available for regular users and residents of Shavington-cum-Gresty Parish Council:



- Weekend session £35 for those who live in the Parish (weekend booking only)
- And 16 weeks consecutive (with concession the weekday session price will be £24.75)

Prices will be applied from 1 January 2023 for hiring after 1 April 2023.

This increase in price is aimed to break-even the sharp raise of energy and gas and improve the provision of cleaning service.

Below a benchmark of prices from other Community/Village Halls, to give members an overview of possible market competitors – please note: prices have been taken from the venues’ website-

	Hour cost	Session of 4 hours
<b>Hough Village Hall</b>	£ 15.00	£ 60.00
<b>Wybunbury</b>	£ 15.00	£45.00
<b>Stapley Community Hall</b>	£12.00	£48.00
<b>Wistaston Memorial Hall &amp; Community Centre</b>	£14.00	£56 (£45 children parties in the weekend)
<b>Worleston Village Hall</b>	£ 15.00	£60.00
<b>Betley Village Hall</b>	£21 resident/£24 non-resident/£12.50 non-commercial regular users/£27.50 commercial business users	
<b>Yoxall Village Hall Haslington</b>	£5.50 charity/£19.80 private hire and commercial hire/£18.70 regular commercial hire	
<b>Barthomely Village Hall</b>		children party under 13s £40

On 2 November 2022, the Village Hall Committee made the following resolution:

<b>ScG VH/22/2/5</b>	<b>To receive and consider a proposal to review booking fee for the Village Hall for any booking after 1 April 2023</b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that a recommendation is made to Full Council to review the Village Hall booking fees as detailed in the report circulated, for bookings from 1 April 2023 (taken from 1 January 2023). This is subject to a review being made in April 2023 by the Village Hall Committee to check the market response.





### **3. Position**

Full Council is asked to consider the VH Committee recommendation.

### **4. Sustainability Impact**

Positive: fees need to be reviewed to match the increase in management costs

Negative: some costumers might not be able to afford the revised pricing, and might re-consider hiring the hall

### **5. Community Impact**

Positive: the increase in prices aims to reach a break-even management system

### **6. Governance**

Shavington-cum-Gresty Parish Council budget 2023/24

### **7. Financial Impact**

Positive: aims to break-even the cost of the hall

Negative: some users might re-consider hiring the hall in favour of other cheaper options

### **8. Resource Impact**

Parish Clerk and Community Manager time

### **9. Conclusions**

Members are asked to consider the following options:

- a. Note the report, and approve the Village Hall Committee recommendation to review booking fees as detailed in the report for any bookings after 1 April 2023 taken from 1 January 2023. Subject to a review being made in April 2023 to check the market response
- b. Note the report, make some amendments, and approve the Village Hall Committee recommendation to review booking fees as detailed in the report for any bookings after 1 April 2023 taken from 1 January 2023. Subject to a review being made in April 2023 to check the market response
- c. Note the report, but not approve the Village Hall Committee recommendation

### **10. Consideration Sought**

That the Village Hall recommendation is approved



## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide E&R recommendation for the appointment of the contractor for the ground maintenance service 2023/24

Version Control: v1

Author: Clerk

### 1. Report Summary

The report provides Members with E&R Committee's recommendation for the appointment of the contractor for the ground maintenance service 2023/24

### 2. Background

On 13 July 2022, the Environment and Recreation Committee approved the Call for proposal and the timeline for the selection process below:

- Deadline to submit quotes: Sunday 25 September 2022, midnight
- Proposals opened: Monday 26 September 2022
- Decision to be made Wednesday, 7 December 2022
- Contract to start: 1 April 2023

The Call for Proposal was published on the Parish Council website and promoted on social media. Also, n.6 suppliers were invited to submit a proposal.

Three quotes were received to provide a regular ground maintenance service for the financial year 2023/24.



	<b>Docs available</b>	<b>Notes</b>	<b>Price NET</b>	<b>Watering</b>	<b>Price GROSS</b>
<b>Quote 1</b>	Submitted	<p>The quote is based on the detailed information in the Request to Quote for Grounds Maintenance dated 29th July 2022 all works will be carried out to a high standard in line with the specification, the price includes all materials.</p> <p>We have a large stock of owned and maintained equipment to maintain the grounds such as Hayter lawn mowers, Stihl Blowers, Strimmers, Hedge cutters and quality hand tools and vehicles and trailers to deliver the service.</p> <p>The grounds will be maintained on a fortnightly round during the growing Season April to September and as required during the Autumn, Winter and Spring to achieve the high standards Parish Council expect, the expected hours across the year is based on 222 man hours.</p> <p><b><u>They provided also FIXED price for year 2 (2024) £16944.32</u></b></p>	£ 16,137.46	Included in price	£ 19,364.95



<p><b>Quote 2</b></p>	<p>Already in our files</p>	<p>Maintenance of areas A-N. Scheduled for 24 visits across the year (once per Fortnite).</p> <p>Waste removal and chemical weed control are included in the price</p> <p>Rose black spot treatment</p> <p>Spring/summer hanging baskets supplied</p> <p>Autumn/winter hanging baskets supplied</p> <p>40 m<sup>2</sup> bedding plants (Summer)</p> <p>40 m<sup>2</sup> bedding plants (Winter)</p> <p>Soil conditioner/manure</p> <p>Additional watering Per Hour (Assumed hours see terms*)</p>	<p>£12,305.00 for the maintenance and up to £3,600 for watering (= total up to £15,905)</p>	<p>Up to £3,600</p>	<p>£12,305.00 for the maintenance and up to £3,600 for watering (= total up to £15,905)</p>
<p><b>Quote 3</b></p>	<p>Submitted</p>	<p>I have attached a CW1, so you can see the schedule we work to – this is not rigid, as we appreciate the need for being flexible.</p> <p>We intend to be on site every 2 weeks for 10-man hours with a team of two to conduct maintenance.</p> <p>During periods of hot weather, we will water more frequently, as and when required.</p>	<p>£ 13,150.08</p>	<p>Included</p>	<p>£ 15,780.10</p>



	<p>This period covers from April through to end of October.</p> <p>We have planned for 2x 2 planting days for summer and winter bedding plants on top of the maintenance outlined.</p> <p>There will then be additional planned works such as jet washing, specific tidy ups for Remembrance Sunday and leaf clearance at sugar loaf corner.</p>			
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On 16 November 2022, the Environment and Recreation Committee considered all quotes, and made the following resolution:

<b>ScG R&amp;E/22/2/14</b>	<b>To receive proposals for the regular ground maintenance service for 2023/24 and to consider making a recommendation to Full Council to appoint the selected gardener from 1 April 2023</b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to appoint the awarded proposal (n.2) for the delivery of the regular ground maintenance service in the Parish from 1 April 2023 to 31 March 2024 and that the DRAFT budget 2023/24 for the Ground Maintenance Service is reviewed accordingly to £15,000</p>

**3. Position**

Members are asked to consider the E&R Committee’s recommendation.

**4. Community impact**

Positive: The service will provide value to the community enhancing the public spaces in the villages



**5. Sustainability Impact**

Environment: positive

**6. Governance**

Shavington-cum-Gresty Parish Council budget 2023/24

Finance Regulation

**7. Financial Impact**

Within budget

**8. Resource Impact**

Clerk time

**9. Conclusions**

Member are asked to note the report and consider the following:

- a. Note the report, accept the E&R Committee recommendation, and delegate the Clerk to sign a contract with the contractor Quote 2
- b. Note the report, not accept the E&R Committee's recommendation

**10 Consideration sought**

That the E&R Committee recommendation is accepted and that the Clerk is delegated to sign the contract with the contractor Quote 2 on behalf of the Parish Council



## Report Statement

Meeting: Parish Council meeting

Report Purpose: To receive and consider a recommendation from F&S Committee

Version Control: v1

Author: Clerk

### 1. Report Summary

This report provides policy for Members' consideration.

### 2. Background

On 23 November F&S Committee resolved to recommend Full Council to adopt the Shavington-cum-Gresty Parish Project Assessment and Progression Policy.

### 3. Position

Members are asked to consider the following policy:

- Shavington-cum-Gresty Parish Council Project Assessment and Progression Policy

### 4. Sustainability Impact

Environment: neutral as mainly digital

### 5. Governance

Council must comply with legislation and guidance

### 6. Financial Impact

Within budget

### 7. Resource Impact

Clerk time

### 8. Conclusions

Members are asked:

- a. Note the policy and approve it
- b. Note the policy, request some amendments to be made and approve it
- c. Note the policy and not approve it

### 9. Consideration Sought

That the attached policy is approved



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## PROJECT ASSESSEMENT AND PROGRESSION POLICY

### Summary

The purpose of this policy is to ensure that all potential projects are assessed and progressed equitably. This will ensure the best use of Officer and Councillor time, as well as budgets and Committee time.

The policy seeks to support agile responses to project ideas from across the Council so that the Council can stay flexible and responsive to needs and opportunities, whilst allowing equitable opportunity, control, quality assurance and scrutiny.

### Process

The full process is outlined in the flow chart in Annex 1

Ideas for projects can be initiated by either Councillors or Officers and should be detailed on the Project Initiation Document (PID) found in Annex 2.

A new project will need to have its PID approved by the relevant Committee or F&S Committee to be assessed by officers. The exception to this is for 'Quick Wins' and the criteria for this is detailed further on in this policy.

Following approval by the relevant Committee or F&S Committee, Officers will be tasked with carrying out the initial assessment to complete the Project Plan (PP). The assessment will be programmed into Officers' workloads depending on capacity.

Officers will complete the PP attached in Annex 3.

The PP will be brought to the most relevant Committee, or to the Finance & Strategy Committee, along with the draft entry onto the development plan. This will include likely timescales for delivery.

The PP will need to be approved by the relevant Committee, and by F&S Committee, before being presented to Full Council for the final approval. Each new project approved at this stage will be included in the Parish Council Action Plan.

When a project has been completed a Project Completion Report (PCR) will be brought to the relevant Committee. This will include lessons learnt and recommendations for the future (Annex 4) to allow the Council to learn and develop its project management capabilities and develop best practise.

### Quick wins

The policy allows for 'Quick Wins' to be identified and progressed in a timely but controlled manner.

A quick win is one that meets all the following criteria:

- Will cost less than £1,000
- All expenditure can be met from existing budget/s





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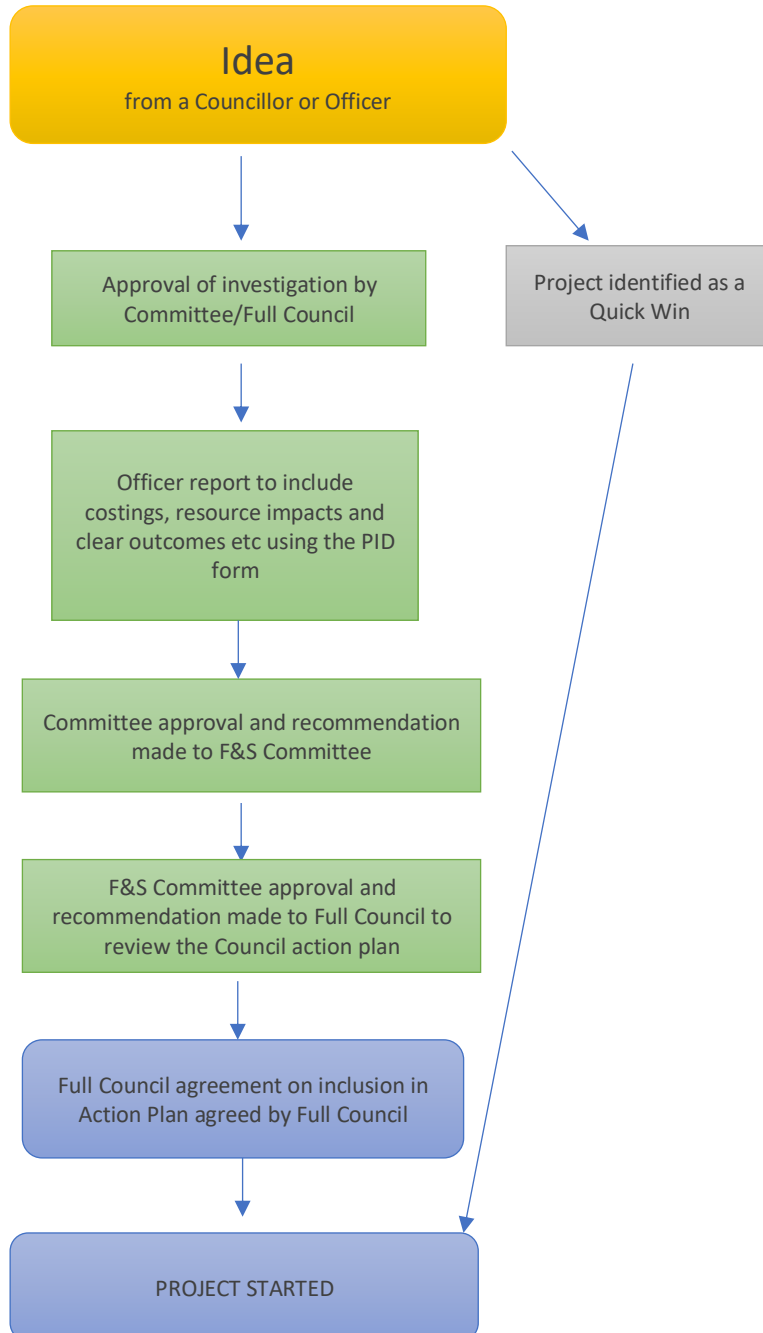
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- Will take less than 5 hours of officer time in total (including assessment, planning, working with partners, tendering/quotes etc)
- A call-in has been taken to the relevant Committee and all Members of the relevant Committee support the project
- Does not pose any significant reputational or other risk to the Council or partners

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ANNEX 1 – FLOW CHART





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**ANNEX 2- PROJECT INITIATION DOCUMENT (PID)**

<b>Project Initiation Document</b>		
<b>Name and Position in the Council</b>		<b>Date</b>
<b>Project Name</b> Which Committee does this project come under? (if none, then please add Finance and Strategy Committee)		
<b>Description of project</b>		
<b>Project Aims</b> What do you want the project to achieve? How does it support the Council's plans and aims?		
<b>Target Communities</b> What communities are targeted and what benefits will the project bring to them?		
<b>Research already completed.</b> Please attach all research carried out so far.		
<b>Evidence of need</b> How do you know the project is needed?		
<b>Cost of Project</b> Please detail all cost areas associated with this project. Please include actual costs if known. Please include revenue & capital and include estimate of Officer Hrs if you are able to.		
<b>Benefits</b> Please details all benefits including cost savings, efficiency savings		



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<p><b>Who?</b> Officer /Councillor Do you have any suggestions for who might be part of the project team? And what role do you think they should take on?</p>	
<p><b>Other Organisational Support</b> Who do you think we need to work with or take advice from?</p>	
<p><b>Timeline</b> What is the length of the project work and when will the benefits be realised? Are there any time constraints?</p>	
<p><b>Risks</b> Are there any risk associated with this project e.g. reputational risks for the Council or possible local sensitivities?</p>	
<p><b>Is the project a quick win?</b> I.E. does it meet all the following criteria?</p> <ul style="list-style-type: none"><li>a. Will cost less than £1,000</li><li>b. All expenditure can be met from an existing budget</li><li>c. Will take less than 5 hours of officer time in total (including assessment, planning, working with partners, tendering/quotes etc)</li><li>d. Has the support of all Members of the relevant Committee (*please note this will be verified via Call-In)</li><li>e. Does not pose any significant reputational or other risk to the Council or partners</li></ul>	
<p><b>Other information</b> Is there any other information which you feel would help with the project assessment? Please include links to any best practise or similar projects.</p>	



## ANNEX 3 – PROJECT PLAN TEMPLATE

Project Plan name \_\_\_\_\_

	Information
Document Owner (Officer)	[Name]
Document Owner (Councillor)	[Name]
Issue Date	[Date]
Version	[Date]
Last Saved Date	[Date]

### What is a Project Plan?

The Project Plan is the central document by which the project is formally managed. A Project Plan is a document which lists the activities, tasks and resources required to complete the project and realise the business benefits outlined in the Project Business Case. A typical Project Plan includes:

- A description of the major phases undertaken to complete the project
- A schedule of the activities, tasks, durations, dependencies, resources and timeframes
- A listing of the assumptions and constraints identified during the planning process.

### To create a Project Plan, the following steps will be undertaken:

- Reiterate the project scope
- Identify the project milestones, phases, activities and tasks
- Quantify the effort required for each task
- Detail project resource
- Construct a project schedule
- List any planning dependencies, assumptions, constraints and risks
- Document the formal Project Plan for approval.



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## 1. Project

### 1.1 Project outline

What is being done?

What are the key outcomes and outputs?

### 1.2 Project justification

What problems does the project seek to address?

Who are the target communities?

What evidence is there of need?

### 1.3 Partners

Who are the delivery partners?

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## 2. Planning

### 2.1 Scope

The activities and tasks defined in the project plan must be undertaken within the scope of the project. For this reason, reiterate the scope of the project here.

### 2.2 Milestones

A milestone is “a major event in the project” and represents the completion of a set of activities. Examples of milestones include:

- Approval by Full Council
- Planning permission granted
- Funding secured
- Additional staff recruited or contractors appointed
- Project specific events

List and describe the key project milestones within the following table:

Milestone	Description	Delivery Date
Project Plan Approved.	The PP has been approved for inclusion in the Annual Plan by Full Council.	xx/yy/zz

### 2.3 Phases

A phase is “a set of activities which will be undertaken to deliver a substantial portion of the overall project”. Examples include:

- Project Planning
- Project Execution
- Project Closure.

List and describe the major project phases within the following table.

Phase	Description	Sequence
Project Planning	Defining the project by developing a business case, feasibility study and action plan	Phase 1
Project Funding	Detailed quotes for work, budget draft, sources of funding, funding profile	Phase 2
Project Execution	Gaining planning permission, selecting contractors and building the new facility	Phase 3



## 2.4 Activities

An activity is “a set of tasks which are required to be undertaken to complete the project.” Examples include:

- Develop Quality Plan
- Formulate Supplier Contracts
- Perform Project Closure and log lessons learnt

List and describe the major project activities within the following table.

Phase	Activity	Description	Sequence
Project Planning	Detailed project delivery plan	Produce a document describing all tasks and timescales	After the Project Plan but before the formulation of supplier contracts

## 2.5 Capacity

This details the length of time needed by people to complete each task.

Phase	Activity	Description	Time to complete
Project Planning	Detailed project delivery plan	Produce a document describing all tasks and timescales	3 days
	Staff plan	Ensure relevant staff are aware of commitments and plan is adjusted for leave etc	0.5 day
	Budget	Produce detailed budget	1 day
Tendering	Documents	To produce the documents needed to launch the tender	3 days
	advertisement	To post the tender on Contract Finder	0.5 days





### 3. Project Plan

#### 3.1 Schedule

Provide a summarised schedule for each of the phases and activities within the project. This is not a full Gantt Chart, but an indication of likely project delivery time

Phase	Activity	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
Project Planning	Develop Plan																		
Funding	Apply for lottery grant																		
	Result of grant application																		

#### 3.2 Assumptions

List any planning assumptions made. For example:

It is assumed that:

- The project will not change in scope
- Lottery funding will be granted
- The resources identified will be available upon request
- Approved funding from WTC will be available upon request.

#### 3.3 Constraints

List any planning constraints identified. For example:

- The project must operate within the funding and resource allocations approved
- The project team must deliver the improvements with no requirement for additional hardware or future costs
- Staff must complete the project within normal working hours.

#### 3.4 Risks

List any risks identified. For example:

- The project may pose a reputational risk to the Council
- The project relies upon support from a partner/s or the community



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### 4. Monitoring

#### 4.1 Monitoring responsibility

Who will carry out the monitoring? This should be the responsible Committee or WG set up for the scope

#### 4.2 Monitoring methodology

How will monitoring be carried out, by whom and at what intervals.

#### 4.3 Project end

How will we know the project has finished and who will complete the project completion report?

### 5. Impact Assessments

#### 5.1 Resources

What are the likely resource impacts? Include a full assessment of staff time required and whether this equates to a separate part-time or full-time post and over what period.

#### 5.2 Financial

What is the full financial impact of the project:

- To the Council (including annual requirements)
- For external funding

#### 5.3 Equalities

Are there any equalities impacts? Please ensure all aspects of The Equalities Act are considered:

- Age
- Disability
- Gender reassignment
- Race
- Religion or belief
- Sex
- Sexual orientation
- Marriage and civil partnership
- Pregnancy and maternity

#### 5.4 Environmental

Are there any environmental impacts

#### 5.5 Crime and Disorder

Are there any crime and disorder impacts

### 6. Recommendation

Officer recommendation.

Is the project:

- Deliverable in terms of existing officer time and existing budgets



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- If not, what needs to be put in place to allow the project to be progressed or what timescales need to be put in place?
- What benefits will it bring and what headline risks are there?
- The officer recommendation is that the project could be progressed if (staff time and budget provision plan)

The Officer recommendation is that the project **is/is not** progressed at this time.

### **7. Appendix**

Attach any documentation you believe is relevant to the Project Plan.

For example:

- Detailed Project Schedule (listing all project phases, activities and tasks)
- Other documentation (Business Case, Feasibility Study)
- Other relevant information or correspondence.



ANNEX 4 – PROJECT COMPLETION REPORT

Project Plan name \_\_\_\_\_

	Information
Document Owner (Officer)	[Name]
Document Owner (Councillor)	[Name]
Issue Date	[Date]
Version	[Date]
Last Saved Date	[Date]

**What is a Project Completion Report?**

The Project Completion Report (PCR) allows for a project to be formally ended and evaluated in terms of delivery. It also allows learning and sharing of developing best practice.

**1. Project**

**1.1 Project outline**

What did the project seek to do?

**1.2 Project delivery**

What did the project seek to do and what did the project deliver against these aims? Who were the main partners?

**2. Project evaluation**

**2.1 Project issues**

Where any significant problems encountered and how could these have been avoided?

**2.2 Budget provision**

Was the budget fit for purpose and were predictions accurate? Is there any remaining funding and what is the plan for this?

**2.3 Building best practise**

What lessons can we learn from this project and how can these be shared across the Council. Do any changes in policy or procedure need to be brought in?

**2.4 Future work**

Has this project highlighted the need for future projects? Have any needs been discovered or created?

Summary of Receipts and Payments

All Cost Centres and Codes

Community & Engagement Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Newsletter: design, printing and				11,000.00	7,637.20	3,362.80	3,362.80 (30%)
21	General Parish Council design a				3,500.00	2,700.00	800.00	800.00 (22%)
22	Social Media Marketing				500.00		500.00	500.00 (100%)
23	Village Festival				3,000.00	3,113.00	-113.00	-113.00 (-3%)
24	Christmas/Winter event				2,600.00	1,051.24	1,548.76	1,548.76 (59%)
25	Remembrance Service				4,500.00	3,609.77	890.23	890.23 (19%)
26	Community events				2,000.00	1,613.17	386.83	386.83 (19%)
49	Small Grant Scheme				100.00	50.00	50.00	50.00 (50%)
55	#QueenBee fund					6,933.44	-6,933.44	-6,933.44 (N/A)
<b>SUB TOTAL</b>					<b>27,200.00</b>	<b>26,707.82</b>	<b>492.18</b>	<b>492.18 (1%)</b>

Environment & Recreation Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Ground Maintenance - General c		180.00	180.00	2,000.00	376.96	1,623.04	1,803.04 (90%)
28	Ground Maintenance- supplier				15,000.00	6,286.64	8,713.36	8,713.36 (58%)
29	Vine Tree Play area - maintenanc				1,000.00	144.33	855.67	855.67 (85%)
30	Vine Tree Play Area - Inspection				400.00		400.00	400.00 (100%)
31	Allotment fee	400.00	716.66	316.66				316.66 (79%)
32	Allotment maintenance cost					136.00	-136.00	-136.00 (N/A)
52	Defibrillator and kiosk				800.00		800.00	800.00 (100%)
54	CIL - Community Infrastructure L		249.91	249.91				249.91 (N/A)
<b>SUB TOTAL</b>		<b>400.00</b>	<b>1,146.57</b>	<b>746.57</b>	<b>19,200.00</b>	<b>6,943.93</b>	<b>12,256.07</b>	<b>13,002.64 (66%)</b>

Finance & Strategy Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Staff Expenses				300.00	22.50	277.50	277.50 (92%)
4	Stationary				600.00	179.00	421.00	421.00 (70%)
5	Accountancy software				650.00	648.00	2.00	2.00 (0%)
6	ICT equipment				750.00	198.32	551.68	551.68 (73%)
9	Audit Fees				1,500.00	872.50	627.50	627.50 (41%)
10	Insurance				2,700.00	3,267.80	-567.80	-567.80 (-21%)
11	Legal and professional fee				1,500.00	40.00	1,460.00	1,460.00 (97%)
12	Subscription (adobe/office/Chalc				3,000.00	3,200.97	-200.97	-200.97 (-6%)
13	Telephone				500.00	300.07	199.93	199.93 (39%)
14	Website subscription				2,100.00	1,575.00	525.00	525.00 (25%)
15	Website transparency				1,000.00		1,000.00	1,000.00 (100%)
16	Misc/Expenses				1,000.00	401.89	598.11	598.11 (59%)
17	Precept	161,154.00	161,154.00					(0%)
18	VAT reclaim							(N/A)
19	Other income							(N/A)
53	Acquisition projects				10,000.00	1,612.10	8,387.90	8,387.90 (83%)

Summary of Receipts and Payments

All Cost Centres and Codes

<b>SUB TOTAL</b>	<b>161,154.00</b>	<b>161,154.00</b>		<b>25,600.00</b>	<b>12,318.15</b>	<b>13,281.85</b>	<b>13,281.85 (7%)</b>
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**Parish Council Project**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	S.137 Grant- Car Park				5,500.00	5,500.00		(0%)
51	PCSO funding				33,300.00		33,300.00	33,300.00 (100%)
<b>SUB TOTAL</b>					<b>38,800.00</b>	<b>5,500.00</b>	<b>33,300.00</b>	<b>33,300.00 (85%)</b>

**Staffing Committee**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Staff Salary				69,250.00	43,522.15	25,727.85	25,727.85 (37%)
2	Payroll Service				920.00	543.50	376.50	376.50 (40%)
7	Staff Training				2,500.00	231.00	2,269.00	2,269.00 (90%)
8	Members Training				100.00	30.00	70.00	70.00 (70%)
56	Cheshire Pension Fund admin c							(N/A)
<b>SUB TOTAL</b>					<b>72,770.00</b>	<b>44,326.65</b>	<b>28,443.35</b>	<b>28,443.35 (39%)</b>

**Village Hall Committee**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	Suppliers				300.00	43.00	257.00	257.00 (85%)
34	Cleaning Service				4,500.00	2,897.55	1,602.45	1,602.45 (35%)
35	Gas supply				1,900.00	752.92	1,147.08	1,147.08 (60%)
36	Power supply				1,000.00	976.78	23.22	23.22 (2%)
37	Fire equipment				250.00	207.30	42.70	42.70 (17%)
38	Wi-Fi Service				800.00	455.10	344.90	344.90 (43%)
39	Online booking system				300.00	175.53	124.47	124.47 (41%)
40	Hygine service				700.00	527.66	172.34	172.34 (24%)
41	Water supply				2,000.00	1,470.90	529.10	529.10 (26%)
42	Waste collection				960.00	805.26	154.74	154.74 (16%)
43	PPS/PRS				250.00		250.00	250.00 (100%)
44	Call minding service				840.00	679.59	160.41	160.41 (19%)
45	Marketing				2,000.00		2,000.00	2,000.00 (100%)
46	Kitchen Refurbishment				5,000.00		5,000.00	5,000.00 (100%)
47	General Maintenance		1,059.00	1,059.00	1,500.00	776.23	723.77	1,782.77 (118%)
48	Hall hire	14,000.00	7,465.00	-6,535.00		50.00	-50.00	-6,585.00 (-47%)
57	CCC Franchise		1,130.00	1,130.00				1,130.00 (N/A)
<b>SUB TOTAL</b>		<b>14,000.00</b>	<b>9,654.00</b>	<b>-4,346.00</b>	<b>22,300.00</b>	<b>9,817.82</b>	<b>12,482.18</b>	<b>8,136.18 (22%)</b>

Summary of Receipts and Payments

All Cost Centres and Codes

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**Summary**

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NET TOTAL	175,554.00	171,954.57	-3,599.43	205,870.00	105,614.37	100,255.63	96,656.20 (25%)
V.A.T.		4,849.47			6,023.02		
GROSS TOTAL		176,804.04			111,637.39		



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## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regards to payments since the previous meeting

Version Control: v0

Author: Clerk

### 1. Report Summary

The report provides Members an update with regards to payments made by the Clerk since the 1 April 2022

### 2. Background

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### 3. Position

Members are asked to note the payments made by the Clerk from 1 April 2022

### 4. Conclusions

Members are asked to consider the following:

- a. Note and approve the payment made by the Clerk under the current delegation scheme.
- b. Note the payments made by the Clerk under the current delegation scheme, and not to approve

### 5. Consideration Sought

That the payments are noted and approved.

## ANNEX 1

List of payments made by the Clerk under the current scheme of delegation.



## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
9	Waste collection	01/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Village Hall waste collection	ASH Waste Services	S	97.12	19.42	116.54
34	Waste collection	01/04/2022		Parish Council Main A	VOID	VOID	ASH Waste	X			
73	Power supply	04/04/2022		Parish Council Main A	VOID	Scottish Power	Scottish Power	L			
35	Subscription (adobe/office/Cl	04/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Azure	S	9.55	1.91	11.46
72	Power supply	04/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
36	Subscription (adobe/office/Cl	05/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
5	Village Festival	05/04/2022	ScG/22/01/16	Parish Council Main A	12276342	Deposit Marquee Jubilee Festiv	Exquisite Marquees	Z	280.00		280.00
3	Newsletter: design, printing i	06/04/2022	ScG/21/17/9	Parish Council Main A	12340540	Service Retainer	Brave Little Tank	S	900.00	180.00	1,080.00
4	Website subscription	06/04/2022	ScG/21/17/9	Parish Council Main A	12340461	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
2	Hygine service	06/04/2022	ScG/21/17/9	Parish Council Main A	12340707	Hygiene disposal	Dame Hygiene Services	S	527.66	105.53	633.19
1	S.137 Grant- Car Park	06/04/2022	ScG/21/17/9	Parish Council Main A	12340601	Car park contribution	Shavington Primary School	X	5,500.00		5,500.00
7	General Maintenance	07/04/2022	ScG/22/01/16	Parish Council Main A	BACS	Non-Domestic Rate demand 2l	Cheshire East Council	X			
14	Wi-Fi Service	09/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Wifi Village Hall	KCOM Group Ltd	S	56.48	11.30	67.78
8	Call minding service	12/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Voice message service	Cymphony	S	158.14	31.62	189.76
12	Gas supply	20/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	British Gas Village Hall	British Gas	L	273.30	13.66	286.96
74	Subscription (adobe/office/Cl	22/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.27	2.05	12.32
37	Online booking system	25/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Village Hall booking service	Skedda	X	23.24		23.24
18	Subscription (adobe/office/Cl	26/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	Microsoft	Strategy 365	S	74.20	14.84	89.04
6	General Maintenance	27/04/2022	ScG/22/01/16	Parish Council Main A	12810062	Emergency repairs Unblock ser	Mark Everill Ltd	S	80.00	16.00	96.00
15	Payroll Service	27/04/2022	ScG/22/01/16	Parish Council Main A	12809576	Payroll Service	Beardmore Accountants	S	87.50	17.50	105.00
16	Payroll Service	27/04/2022	ScG/22/01/16	Parish Council Main A	12809630	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
20	Staff Salary	27/04/2022	ScG/22/01/16	Parish Council Main A	12809436	HMRC - P30	HMRC	X	1,290.95		1,290.95
19	Water supply	27/04/2022	ScG/22/01/16	Parish Council Main A	12809168	Water Village Hall	Water Plus	Z	188.36		188.36
17	Telephone	28/04/2022	ScG/22/01/16	Parish Council Main A	Direct Debit	VOIP	Gradwell Communications	S	24.00	4.80	28.80
22	Staff Salary	28/04/2022	ScG/22/01/16	Parish Council Main A	12809699	Salary April 2022	S Garnero	X	2,136.95		2,136.95
38	Staff Salary	28/04/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Pension contribution April 202	NEST	X	209.40		209.40
21	Staff Salary	28/04/2022	ScG/22/01/16	Parish Council Main A	12809515	Salary April 2022	S Randle	X	862.06		862.06
10	Website subscription	02/05/2022	ScG/22/01/16	Parish Council Main A	12809788	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
11	Newsletter: design, printing i	02/05/2022	ScG/22/01/16	Parish Council Main A	12809915	Marketing & Newsletter	Brave Little Tank	S	900.00	180.00	1,080.00
50	Subscription (adobe/office/Cl	02/05/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.00	2.00	12.00
13	Subscription (adobe/office/Cl	05/05/2022	ScG/22/01/17	Parish Council Main A	13065628	Chalc Affiliation Fee	Cheshire Assoc Local Council	X	1,470.04		1,470.04
23	General Maintenance	05/05/2022	ScG/22/01/17	Parish Council Main A	13065763	Refund - wood filler for disable	G McIntyre	X	9.00		9.00

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
24	05/05/2022	ScG/22/01/17	Parish Council Main A <sub>y</sub>	13065918	Ground contract Qrt 1	Green Living Horticultural ltd	Z	2,990.00		2,990.00
75	06/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
76	06/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	Padlock VH	HENRY SQUIRE & SONS LIM:	S	19.99	4.00	23.99
25	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Cymphony	S	63.53	12.70	76.23
32	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	74.20	14.84	89.04
27	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Wi-Fi Village Hall	KCOM Group Ltd	S	56.50	11.30	67.80
26	12/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Waste collection Village Hall	ASH Waste Services	S	78.30	15.66	93.96
43	13/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	18.08	3.62	21.70
83	16/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	PotteryCrafts Ltd	S	22.33	4.47	26.80
89	16/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Impression	S	29.15	5.85	35.00
77	18/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Amazon EU S.a r.l. UK Branc	S	4.16	0.83	4.99
55	18/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Card	Litter Picker Clean Team	The Safety Supply Company	S	164.50	32.90	197.40
48	18/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	Pension contribution May 2022	NEST	X	209.40		209.40
84	21/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Aldi	X	19.95		19.95
85	21/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	B&Q	X	11.88		11.88
87	24/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Aldi	X	5.98		5.98
86	24/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	QueenBee activity materials	Crewe Road Nursery	X	24.83		24.83
40	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570445	Parish Council website license	Brave Little Tank	S	175.00	35.00	210.00
29	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569182	Cleaning Village Hall	Crystal Clean	S	420.00	84.00	504.00
30	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569311	Cleaning Village Hall	Crystal Clean	S	43.00	8.60	51.60
28	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13568980	Internal Audit account 2021/22	JDH Business Services	S	472.50	94.50	567.00
42	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570003	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
79	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	VF event PC stall - balloons	balloonprinting.co.uk	S	108.50	21.70	130.20
90	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	Card	QueenBee activity materials	The Mug Printing Company	S	29.17	5.83	35.00
45	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570273	HMRC - P30	HMRC	X	1,291.15		1,291.15
31	25/05/2022	ScG/22/02/16	Village Hall A/C	13569393	Cleaning Village Hall	Crystal Clean	S	50.00	10.00	60.00
57	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	Direct Debit	British Gas Village Hall	British Gas	X	210.57		210.57
39	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569635	S Garnero refund: #QueenBee	S Garnero	X	77.93		77.93
47	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570743	Staff salary May 2022	S Garnero	X	2,136.95		2,136.95
46	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570630	Staff salary May 2022	S Randle	X	861.86		861.86
78	25/05/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	CARD	Village Hall booking service	Skedda	X	23.89		23.89
33	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569503	Cllr McIntyre refund - painting	G McIntyre	X	7.20		7.20
41	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13570082	Cllr McIntyre refund - VH repair	G McIntyre	X	1.05		1.05
44	25/05/2022	ScG/22/02/16	Parish Council Main A <sub>y</sub>	13569740	Water Village Hall	Water Plus	Z	168.32		168.32

## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
81	Community events	30/05/2022	ScG/22/03/10	Parish Council Main A	BACS	Refun - queenbee	Amazon EU S.a r.l. UK Branch	S	-4.16	-0.83	-4.99
80	Community events	30/05/2022	ScG/22/03/10	Parish Council Main A	CARD	VF event - QueenBee activity	Nyalkaran Limited	S	6.14	1.24	7.38
82	Community events	01/06/2022	ScG/22/03/10	Parish Council Main A	CARD	QueenBee activity materials	Dunelm	X	19.00		19.00
102	Power supply	01/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
49	Newsletter: design, printing	02/06/2022	ScG/22/02/17	Parish Council Main A	13895164	Marketing & Newsletter	Brave Little Tank	S	900.00	180.00	1,080.00
59	General Maintenance	02/06/2022	ScG/22/02/17	Parish Council Main A	13895222	VH repairs: wall lights lounge	Mick Ascroft	S	310.00	62.00	372.00
51	Vine Tree Play area - maintenance	06/06/2022	ScG/22/02/17	Parish Council Main A	13895188	Signs Vine Tree Play area	Inprint Colour	S	114.00	22.80	136.80
52	Village Festival	06/06/2022	ScG/22/02/17	Parish Council Main A	13895205	Banner VF Event	Inprint Colour	S	168.00	33.60	201.60
103	Subscription (adobe/office/Cloud)	06/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
58	Community events	06/06/2022	ScG/22/02/17	Parish Council Main A	13895239	Expenses refund	S Randle	X	21.40		21.40
60	Village Festival	06/06/2022	ScG/22/03/10	Parish Council Main A	13895340	SVCF sponsorship- marquee	Exquisite Marquees	X	1,120.00		1,120.00
53	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A	13895264	Newsletter - Jubilee	Solopress	Z	731.37		731.37
54	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A	13895298	Newsletter - Jubilee	Solopress	Z	563.89		563.89
56	Newsletter: design, printing	06/06/2022	ScG/22/02/17	Parish Council Main A	13895319	Newsletter delivery	The Leaflet Team	Z	389.00		389.00
61	Call minding service	14/06/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Voice message service	Cymphony	S	108.35	21.67	130.02
70	Subscription (adobe/office/Cloud)	14/06/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
64	Wi-Fi Service	14/06/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Internet Village Hall	KCOM Group Ltd	S	56.50	11.30	67.80
67	Telephone	14/06/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	VOIP	Gradwell Communications	S	18.82	3.77	22.59
62	Waste collection	14/06/2022	ScG/22/03/10	Parish Council Main A	Direct Debit	Waste collection Village Hall	ASH Waste Services	S	75.67	15.13	90.80
65	Vine Tree Play area - maintenance	14/06/2022	ScG/22/03/10	Parish Council Main A	CARD	Vine Tree sign replacement	Sign Trade Supplies	S	30.33	6.07	36.40
88	Village Festival	14/06/2022	ScG/22/03/10	Parish Council Main A	14261587	VF film	Little Forest Film	X	150.00		150.00
69	Cleaning Service	17/06/2022	ScG/22/03/10	Parish Council Main A	14197724	Village Hall cleaning service	Crystal Clean	S	390.00	78.00	468.00
63	Acquisition projects	17/06/2022	ScG/22/03/10	Parish Council Main A	14197544	Banner Public consultation	Inprint Colour	S	56.00	11.20	67.20
66	Village Festival	17/06/2022	ScG/22/03/10	Parish Council Main A	14197641	Road Closure Village Festival	Blue Arrow Traffic Management	S	495.00	99.00	594.00
91	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A	14198288	HMRC - P30 June 2022	HMRC	X	1,329.85		1,329.85
94	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A	14198649	Salary June 2022	S Garnero	X	2,092.95		2,092.95
71	Staff Expenses	17/06/2022	ScG/22/03/10	Parish Council Main A	14197986	SG expenses claim	S Garnero	X	13.50		13.50
93	Staff Salary	17/06/2022	ScG/22/03/10	Parish Council Main A	14198464	Salary June 2022	S Randle	X	823.56		823.56
96	Water supply	17/06/2022	ScG/22/03/10	Parish Council Main A	14198135	Water Village Hall	Water Plus	Z	187.90		187.90
104	Subscription (adobe/office/Cloud)	20/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Microsoft	Microsoft Ireland Operations	S	225.60	45.12	270.72
68	Staff Training	21/06/2022	ScG/22/02/23	Parish Council Main A	14261482	SLCC membership	SLCC	X	206.00		206.00
131	Power supply	21/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
133	Subscription (adobe/office/Cloud)	22/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.29	2.05	12.34
105	Online booking system	27/06/2022	ScG/22/04/13	Parish Council Main A	Direct Debit	Village Hall booking service	Skedda	X	24.30		24.30

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
92 Staff Salary	28/06/2022	ScG/22/03/10	Parish Council Main A <sub>y</sub>	14261796	CPF contribution June 2022	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
101 Gas supply	29/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	35.88	1.79	37.67
99 Waste collection	29/06/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall waste collection	ASH Waste Services	S	71.82	14.36	86.18
132 Subscription (adobe/office/Cl	04/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
97 Website subscription	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785536	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
98 General Parish Council design	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785673	Marketing and Design	Brave Little Tank	S	900.00	180.00	1,080.00
100 Payroll Service	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785760	Payroll Service	Beardmore Accountants	S	144.50	28.90	173.40
95 Subscription (adobe/office/Cl	06/07/2022	ScG/22/03/12	Parish Council Main A <sub>y</sub>	14785451	Parish Online subscription	Parish Online	S	225.00	45.00	270.00
112 General Maintenance	14/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Card	VH Toilet splashback	Sheet Plastics	S	31.33	6.27	37.60
134 Community events	16/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Trophies #QueenBee	Concorde Trophies	S	38.79	7.76	46.55
110 Gas supply	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	53.44	2.67	56.11
107 Website subscription	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092559	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
117 Cleaning Service	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092652	VH cleaning	Crystal Clean	S	403.00	80.60	483.60
106 Call minding service	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Voice message service	Cymphony	S	77.16	15.43	92.59
118 Subscription (adobe/office/Cl	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
111 Telephone	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	18.39	3.67	22.06
108 Wi-Fi Service	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Wifi Village Hall	GCI Network Solutions Limite	S	56.50	11.30	67.80
113 Staff Salary	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092981	HMRC	HMRC	X	1,270.22		1,270.22
119 Water supply	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093469	VH water	Water Plus	X	179.87		179.87
115 Staff Salary	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093213	July 2022 salary	S Garnero	X	2,122.56		2,122.56
114 Staff Salary	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093084	July 2022 salary	S Randle	X	853.58		853.58
109 Ground Maintenance- supplie	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15092890	Watering	Green Living Horticultural Ltd	X	380.00		380.00
116 Staff Salary	20/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15093360	July 2022 pension contribution	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
128 Stationary	21/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	A4 papers 80gsm	Amazon EU S.a r.l. UK Branci	S	29.16	5.83	34.99
129 ICT equipment	21/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Calculator CASIO	Simgold Ltd	S	11.66	2.33	13.99
135 Online booking system	25/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Village Hall booking service	Skedda	X	25.00		25.00
122 Ground Maintenance- supplie	26/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Watering can team	Amazon EU S.a r.l. UK Branci	S	21.64	4.32	25.96
123 Ground Maintenance - Gener	26/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Watering can team	Amazon EU S.a r.l. UK Branci	S	32.46	6.48	38.94
120 Misc/Expenses	29/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	A4 papers 120g	Amazon EU S.a r.l. UK Branci	S	29.07	5.82	34.89
121 Misc/Expenses	29/07/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Tone Cartridges Replacement	Amazon Services Europe S.a.	S	44.07	8.82	52.89
127 Waste collection	01/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall waste collection	ASH Waste Services	S	119.48	23.90	143.38
188 Power supply	01/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH Electricity	Scottish Power	X	139.54		139.54
181 General Maintenance	02/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Royal Images	Royal Images	S	116.01	23.20	139.21
189 Subscription (adobe/office/Cl	02/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Azure	S	9.89	1.98	11.87

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
190	Subscription (adobe/office/Cl	08/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Adobe	Adobe	S	8.32	1.66	9.98
139	Call minding service	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall answer machine se	Cymphony	S	61.60	12.32	73.92
137	Subscription (adobe/office/Cl	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Office 365	Strategy 365	S	100.94	20.19	121.13
143	Telephone	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	17.09	3.43	20.52
144	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
145	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
146	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
147	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
148	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	38.37	7.68	46.05
149	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
150	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
151	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
152	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	25.58	5.12	30.70
153	Acquisition projects	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	140 Main road Consultation	Amazon EU S.a r.l. UK Branci	S	28.08	5.62	33.70
141	Wi-Fi Service	17/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Village Hall wi-fi	GCI Network Solutions Limite	S	56.50	11.30	67.80
179	Acquisition projects	19/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Refund Amazon	Amazon EU S.a r.l. UK Branci	S	-28.08	-5.62	-33.70
140	Website subscription	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916768	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
124	General Parish Council design	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916604	Marketing	Brave Little Tank	S	900.00	180.00	1,080.00
138	Cleaning Service	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916697	Cleaning Village Hall	Crystal Clean	S	390.00	78.00	468.00
130	Payroll Service	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916329	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
142	Payroll Service	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916859	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
125	Community events	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916010	#QueenBee trail	Inprint Colour	S	104.50	20.90	125.40
126	Community events	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916131	#QueenBee trail	Inprint Colour	S	33.75	6.75	40.50
154	Staff Salary	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15916942	HMRC - P30 August 22	HMRC	X	1,270.22		1,270.22
156	Staff Salary	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917147	August 22 payslip	S Garnero	X	2,122.76		2,122.76
155	Staff Salary	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917064	August 22 payslip	S Randle	X	853.38		853.38
157	Staff Salary	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917277	Pension contribution August 22	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
136	Water supply	22/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	15917372	Water Village Hall	Water Plus	Z	187.90		187.90
191	Acquisition projects	24/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	HP toner	Amazon EU S.a r.l. UK Branci	S	126.72	25.34	152.06
192	Online booking system	25/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH booking system	Skedda	E	25.34		25.34
159	General Maintenance	25/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	VH mop	Viking	S	8.88	1.78	10.66
168	Acquisition projects	28/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Printer toner	Amazon EU S.a r.l. UK Branci	S	122.56	24.51	147.07
169	Acquisition projects	28/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Elastic band	Amazon Services Europe S.a.	S	10.73	2.16	12.89
176	Stationary	30/08/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Printer	HP Inc UK Limited	S	0.83	0.17	1.00

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
210	01/09/2022		Parish Council Main A <sub>y</sub>	Direct Debit	Scottish Power DD	Scottish Power	X	139.54		139.54
164	02/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	ICO fee	Information Commissioner's I	X	40.00		40.00
211	05/09/2022		Parish Council Main A <sub>y</sub>	Direct Debit	Adobe lightroom	Adobe	S	8.32	1.66	9.98
213	09/09/2022		Parish Council Main A <sub>y</sub>	CARD	Toner office printer	Amazon Services Europe S.a.	S	103.89	20.78	124.67
208	09/09/2022		Parish Council Main A <sub>y</sub>	CARD	Office stationary	Sainsbury's	Z	15.75		15.75
212	10/09/2022		Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branci	S	26.49	5.31	31.80
160	11/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH answer machine service	Cymphony	S	106.27	21.25	127.52
178	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH gas	British Gas	L	38.98	1.94	40.92
162	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16530977	Marketing	Brave Little Tank	S	900.00	180.00	1,080.00
180	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606249 (16531523)	VH cleaning	Crystal Clean	S	474.55	94.91	569.46
163	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531090	Externa Auditor	PKF Littlejohn	S	400.00	80.00	480.00
171	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605819 (16531212)	Scribe - account software	Scribe	S	648.00	129.60	777.60
177	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531451	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
182	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	17.79	3.55	21.34
166	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH waste	ASH Waste Services	S	71.62	14.32	85.94
161	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.24	2.04	12.28
165	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	VH wi-fi	GCI Network Solutions Limite	S	56.50	11.30	67.80
172	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605952 (16537518)	Microsof 12 months subscriptic	NGL Technology LTD	S	624.80	124.96	749.76
195	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	CARD	Online survey platform subscri	Momentive Europe UC FKA S	S	320.00	64.00	384.00
183	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606349 (16531847)	P30 - September 2022	HMRC	X	1,270.22		1,270.22
158	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531583	Staff training course	Cheshire Assoc Local Council	X	25.00		25.00
185	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531994	Salary Sept 2022	S Garnero	X	2,122.76		2,122.76
184	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531927	Salary Sept 2022	S Randle	X	853.38		853.38
170	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16531655	Ground contract Qrt 2	Green Living Horticultural ltd	X	2,895.00		2,895.00
173	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605312 (16540810)	Repair Parish Council Pavemer	Martin Andrews	X	180.00		180.00
186	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606154 (16532080)	September 2022 - Pension con	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
167	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16532239	Newsletter - printing cost	Solopress	Z	1,314.96		1,314.96
174	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16606048 (16532318)	Delivery newsletter September	The Leaflet Team	Z	319.00		319.00
175	13/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16605530 (16532387)	Delivery 140 consultation lette	The Leaflet Team	Z	695.00		695.00
187	14/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	16537838	Planters	Gordon Ellis & Co	S	4,663.44	932.69	5,596.13
196	14/09/2022	ScG/22/04/13	Parish Council Main A <sub>y</sub>	Direct Debit	BT - set up costs	BT	S	10.00	2.00	12.00
215	16/09/2022		Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branci	S	4.87	0.97	5.84
217	16/09/2022		Parish Council Main A <sub>y</sub>	CARD	VH signs	Amazon EU S.a r.l. UK Branci	S	20.70	4.14	24.84
214	16/09/2022		Parish Council Main A <sub>y</sub>	CARD	VH signs	KPCM Display LTD	S	5.65	1.13	6.78

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
216	General Maintenance	16/09/2022		Parish Council Main A	CARD	St John Ambulance Statutory 2	John F Mullins	X	26.99		26.99
193	Website subscription	21/09/2022	ScG/22/04/13	Parish Council Main A	16766190	Website Licence Fee	Brave Little Tank	S	175.00	35.00	210.00
198	Water supply	21/09/2022	ScG/22/04/13	Parish Council Main A	16766440	Water Village Hall	Water Plus	Z	187.90		187.90
194	#QueenBee fund	21/09/2022	ScG/22/04/13	Parish Council Main A	16766287	#QueenBee planters	Green Living Horticultural ltd	Z	970.00		970.00
197	Misc/Expenses	21/09/2022	ScG/22/04/13	Parish Council Main A	16766363	Proclamation Video	Little Forest Film	Z	150.00		150.00
218	Online booking system	26/09/2022		Parish Council Main A	CARD	VH booking system	Skedda	X	27.29		27.29
201	General Maintenance	27/09/2022		Parish Council Main A	CARD	VH Bathroom mirrors	Wickes	S	53.25	10.65	63.90
199	Insurance	28/09/2022		Parish Council Main A	16919621	Insurance	Gallagher	X	3,267.80		3,267.80
202	Call minding service	01/10/2022		Parish Council Main A	Direct Debit	Minding service	Cymphony	S	133.46	26.69	160.15
205	Village Festival	01/10/2022		Parish Council Main A	17700595	Marketing support	FearNaught	S	900.00	180.00	1,080.00
204	Power supply	01/10/2022		Parish Council Main A	Direct Debit	Scottish Power	Scottish Power	Z	139.54		139.54
244	Subscription (adobe/office/Cl	06/10/2022		Parish Council Main A	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.30	2.05	12.35
206	Wi-Fi Service	09/10/2022		Parish Council Main A	Direct Debit	Wifi Village Hall	GCI Network Solutions Limite	S	56.50	11.30	67.80
209	Cleaning Service	11/10/2022		Parish Council Main A	17690773	VH cleaning	Crystal Clean	S	360.00	72.00	432.00
200	Members Training	11/10/2022		Parish Council Main A	17690866	Member training	Cheshire Assoc Local Council	X	30.00		30.00
207	Waste collection	11/10/2022		Parish Council Main A	Direct Debit	VH waste service	ASH Waste Services	S	103.45	20.69	124.14
203	Allotment maintenance cost	11/10/2022		Parish Council Main A	17690998	Edge cutting	Chris Dodd- Rope Green Farr	S	136.00	27.20	163.20
245	Subscription (adobe/office/Cl	13/10/2022		Parish Council Main A	Direct Debit	Adobe lightroom	Adobe	S	8.32	1.66	9.98
219	Telephone	13/10/2022		Parish Council Main A	Direct Debit	VOIP	Gradwell Communications	S	16.78	3.36	20.14
220	Subscription (adobe/office/Cl	13/10/2022		Parish Council Main A	17691264	Microsoft Business basic 1 use	NGL Technology LTD	S	49.50	9.90	59.40
221	Water supply	13/10/2022		Parish Council Main A	17691141	Water Village Hall	Water Plus	Z	179.87		179.87
226	Staff Salary	18/10/2022		Parish Council Main A	17691417	P30 October 2022	HMRC	X	1,270.22		1,270.22
228	Staff Salary	18/10/2022		Parish Council Main A	17691621	October 2022 - Salary	S Garnerio	X	2,122.56		2,122.56
227	Staff Salary	18/10/2022		Parish Council Main A	17691524	October 2022 - Salary	S Randle	X	853.58		853.58
229	Staff Salary	18/10/2022		Parish Council Main A	17691968	October 2022 - Pension contrit	Cheshire Pension Fund (CPF)	X	1,184.73		1,184.73
225	Telephone	18/10/2022		Parish Council Main A	Direct Debit	BT: phone and wifi	BT	S	82.23	16.45	98.68
222	Website subscription	18/10/2022		Parish Council Main A	17700763	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
223	Christmas/Winter event	18/10/2022		Parish Council Main A	17692175	Christmas event flyers	Solopress	Z	82.68		82.68
224	Remembrance Service	18/10/2022		Parish Council Main A	17692337	Remembrance Service booklet	Solopress	Z	529.77		529.77
247	Gas supply	19/10/2022		Parish Council Main A	Direct Debit	British Gas Village Hall	British Gas	Z	33.96		33.96
248	Online booking system	25/10/2022		Parish Council Main A	Direct Debit	Village Hall booking service	Skedda	X	26.47		26.47
236	Payroll Service	28/10/2022		Parish Council Main A	17949718	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
233	Waste collection	28/10/2022		Parish Council Main A	Direct Debit	Waste collection VH	ASH Waste Services	S	77.06	15.41	92.47
235	ICT equipment	28/10/2022		Parish Council Main A	CARD	New phone for Clerk	Amazon EU S.a r.l. UK Branch	S	136.66	27.34	164.00

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
238 ICT equipment	28/10/2022		Parish Council Main A <sub>y</sub>	CARD	New phone for Clerk	Amazon EU S.a r.l. UK Branc	S	121.97	24.40	146.37
239 ICT equipment	28/10/2022		Parish Council Main A <sub>y</sub>	CARD	New phone for Clerk refund	Amazon EU S.a r.l. UK Branc	S	-121.97	-24.40	-146.37
240 Community events	28/10/2022		Parish Council Main A <sub>y</sub>	CARD	#QueenBee competition prizes	Amazon EU S.a r.l. UK Branc	X	140.00		140.00
231 Christmas/Winter event	28/10/2022		Parish Council Main A <sub>y</sub>	17949463	Banners for Christmas	Inprint Colour	S	156.00	31.20	187.20
232 Remembrance Service	28/10/2022		Parish Council Main A <sub>y</sub>	17949554	Banners for Remembrance Ser	Inprint Colour	S	156.00	31.20	187.20
237 Subscription (adobe/office/Cl	28/10/2022		Parish Council Main A <sub>y</sub>	Direct Debit	Microsoft Azure	Microsoft Ireland Operations	S	10.04	2.01	12.05
241 Cheshire Pension Fund admini	28/10/2022		Parish Council Main A <sub>y</sub>		CANCELLED - Cheshire Pensior	Cheshire Pension Fund (CPF)	S			
234 ICT equipment	28/10/2022		Parish Council Main A <sub>y</sub>	17949645	Wifi and phone set up	NGL Technology LTD	S	50.00	10.00	60.00
230 General Parish Council design	28/10/2022		Parish Council Main A <sub>y</sub>	17949373	Marketing and Design	FearNaught	S	900.00	180.00	1,080.00
242 Remembrance Service	01/11/2022		Parish Council Main A <sub>y</sub>	17949798	Remembrance service booklet	The Leaflet Team	Z	319.00		319.00
243 Christmas/Winter event	01/11/2022		Parish Council Main A <sub>y</sub>	17949798	Remembrance service booklet	The Leaflet Team	Z	111.00		111.00
246 Subscription (adobe/office/Cl	04/11/2022		Parish Council Main A <sub>y</sub>		Adobe lightroom	Adobe	S	8.32	1.66	9.98
254 Gas supply	15/11/2022		Parish Council Main A <sub>y</sub>	Direct Debit	Gas Village Hall	British Gas	L	106.79	5.33	112.12
264 Staff Salary	15/11/2022		Parish Council Main A <sub>y</sub>	18393167	HMRC - P30 November	HMRC	X	1,853.95		1,853.95
259 Cleaning Service	15/11/2022		Parish Council Main A <sub>y</sub>	18393916	Cleaning Village Hall	Crystal Clean	S	460.00	92.00	552.00
250 Call minding service	15/11/2022		Parish Council Main A <sub>y</sub>	Direct Debit	Minding service	Cymphony	S	34.61	6.92	41.53
251 Misc/Expenses	15/11/2022		Parish Council Main A <sub>y</sub>	18392356	Flowers Queen Funeral	Flowers by Alison	X	40.00		40.00
258 Remembrance Service	15/11/2022		Parish Council Main A <sub>y</sub>	18393861	Remembrance Service live stre	Steer Tec Ltd	S	960.00	192.00	1,152.00
255 Payroll Service	15/11/2022		Parish Council Main A <sub>y</sub>	18393724	Payroll Service	Beardmore Accountants	S	44.50	8.90	53.40
257 Remembrance Service	15/11/2022		Parish Council Main A <sub>y</sub>	18392579	Remembrance Service photos	Nicola Cooper Photography	X	200.00		200.00
256 Telephone	15/11/2022		Parish Council Main A <sub>y</sub>	Direct Debit	VOIP	Gradwell Communications	S	13.36	2.68	16.04
262 Staff Expenses	15/11/2022		Parish Council Main A <sub>y</sub>	18392751	S Garnero refund	S Garnero	X	9.00		9.00
263 General Maintenance	15/11/2022		Parish Council Main A <sub>y</sub>	18392856	S Garnero refund	S Garnero	X	46.50		46.50
249 Fire equipment	15/11/2022		Parish Council Main A <sub>y</sub>	18393660	Fire equipment and light servic	North Staffs Fire	S	207.30	41.46	248.76
252 Wi-Fi Service	15/11/2022		Parish Council Main A <sub>y</sub>	Direct Debit	VH internet	GCI Network Solutions Limite	S	59.62	11.92	71.54
260 Community events	15/11/2022		Parish Council Main A <sub>y</sub>	CARD	Trophies #QueenBee	Concorde Trophies	S	19.87	3.98	23.85
261 Water supply	15/11/2022		Parish Council Main A <sub>y</sub>	18394062	Water Village Hall	Water Plus	Z	190.78		190.78
253 Newsletter: design, printing :	15/11/2022		Parish Council Main A <sub>y</sub>	18393982	Newsletter distribution Dec	The Leaflet Team	Z	319.00		319.00
266 Staff Salary	15/11/2022		Parish Council Main A <sub>y</sub>	18393346	Salary November 2022	S Garnero	X	3,054.29		3,054.29
265 Staff Salary	15/11/2022		Parish Council Main A <sub>y</sub>	18393272	Payslip November 2022	S Randle	X	854.86		854.86
267 Staff Salary	15/11/2022		Parish Council Main A <sub>y</sub>	18393454	Pension contribution Novembe	Cheshire Pension Fund (CPF)	X	1,604.88		1,604.88
272 Stationary	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	Ink cartridge	Amazon EU S.a r.l. UK Branc	S	29.37	5.87	35.24
276 Misc/Expenses	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	Drain Unblocker	Amazon EU S.a r.l. UK Branc	S	20.00	4.00	24.00
271 General Maintenance	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	Monument Tools Manhole Key:	ScrewFix Direct Ltd	S	8.32	1.67	9.99



## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
273	Christmas/Winter event	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	Outdoor lights	Amazon Services Europe S.a.	S	18.03	3.61	21.64
274	Christmas/Winter event	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	Lights for lanterns	Amazon Services Europe S.a.	S	11.38	2.28	13.66
269	Remembrance Service	16/11/2022		Parish Council Main A <sub>y</sub>	18394207	Traffic Management at Remer	Blue Arrow Traffic Managem	S	495.00	99.00	594.00
268	Website subscription	16/11/2022		Parish Council Main A <sub>y</sub>	18394127	Website Licence Fee	FearNaught	S	175.00	35.00	210.00
275	Christmas/Winter event	16/11/2022		Parish Council Main A <sub>y</sub>	CARD	LED Tea Light Candles Pack	FOSSETTE RETAIL CO., LTD	S	17.20	3.45	20.65
270	#QueenBee fund	16/11/2022		Parish Council Main A <sub>y</sub>	18394264	HS2 planters - compost and la	Green Living Horticultural ltd	X	1,300.00		1,300.00
278	Misc/Expenses	18/11/2022		Parish Council Main A <sub>y</sub>	CARD	Drain Rod set + extension	ScrewFix Direct Ltd	S	47.48	9.50	56.98
279	Remembrance Service	18/11/2022		Parish Council Main A <sub>y</sub>	18412152	RBL wreath	Royal British Legion	X	50.00		50.00
277	Christmas/Winter event	18/11/2022		Parish Council Main A <sub>y</sub>	18412116	Face painting Christmas event	Face It	X	150.00		150.00
283	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
284	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	16.69	3.34	20.03
285	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
286	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	21.10	4.22	25.32
287	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
288	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
289	Subscription (adobe/office/Cl	29/11/2022		Parish Council Main A <sub>y</sub>		Microsoft Azure	Microsoft Ireland Operations	S	7.67	1.53	9.20
281	Remembrance Service	29/11/2022		Parish Council Main A <sub>y</sub>		Marketing	FearNaught	S	900.00	180.00	1,080.00
290	Misc/Expenses	29/11/2022		Parish Council Main A <sub>y</sub>		Hi vis jacket	Elite Industrial Supplies Ltd T	S	71.27	14.26	85.53
282	Christmas/Winter event	29/11/2022		Parish Council Main A <sub>y</sub>		Christmas event flyers	Solopress	Z	41.94		41.94
280	Small Grant Scheme	29/11/2022	ScG CE/19/10/7	Parish Council Main A <sub>y</sub>		Shavington Academy award - J	Shavington Academy	X	50.00		50.00
<b>Total</b>									<b>103,767.15</b>	<b>5,965.05</b>	<b>109,732.20</b>



## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide Members a list of payments to consider

Version Control: v0

Author: Clerk

### 1. Report Summary

The report provides Members a list of payments for Members to consider.

### 2. Background

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### 3. Position

Members are asked to consider the list of payments attached in Annex 1.

### 4. Conclusions

Members are asked to consider the following:

- a. Approve the payments listed in Annex 1
- b. Not to approve the payments listed in Annex 1

### 5. Consideration Sought

That the payments are approved.

## ANNEX 1

List of payments to be considered by Members

**Shavington-cum-Gresty Parish Council  
PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
281 Remembrance Service	29/11/2022		Parish Council Main A		Marketing	FearNaught	S	900.00	180.00	1,080.00
283 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
284 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	16.69	3.34	20.03
285 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	21.97	4.39	26.36
286 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	21.10	4.22	25.32
287 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
282 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event flyers	Solopress	Z	41.94		41.94
288 Christmas/Winter event	29/11/2022		Parish Council Main A		Christmas event signage boarc	Solopress	S	42.16	8.43	50.59
291 Christmas/Winter event	29/11/2022		Parish Council Main A		Carol service booklet	Solopress	Z	118.16		118.16
302 Newsletter: design, printing :	29/11/2022		Parish Council Main A		December newsletter printing	Solopress	Z	1,299.98		1,299.98
280 Small Grant Scheme	29/11/2022	ScG CE/19/10/7	Parish Council Main A		Shavington Academy award - i	Shavington Academy	X	50.00		50.00
<b>Total</b>								<b>2,576.13</b>	<b>213.20</b>	<b>2,789.33</b>



**SHAVINGTON**  
CUM  
**GRESTY**

## Report Statement

Meeting: Parish Council meeting

Report Purpose: To approve the Parish Council budget 2023/24 and to agree the related precept required for 2023/24

Version Control: v1

Author: Clerk

### 1. Report Summary

The purpose of this report is to give Members an update with regards to the budget setting process.

### 2. Background

- Members approved the Budget Setting Schedule for the setting of the Council's 2023/24 Budget at the Full Parish Council meeting on June, 1st
- The Budget Setting Schedule provided the timeframe for the setting of the budgets and the reporting of the draft budget to the various Committees of the Council
- The draft 2023/24 F&S Committee Budget is set out in this report and the attached appendix for Members' consideration

### 3. Position

On June 15, the C&E committee agreed to recommend a draft C&E budget for the financial year 2023/24.

On 7 September, the VH Committee agreed to recommend a draft budget for the financial year 2023/24.

On 13 July, the E&R Committee agreed to recommend its draft budget for the financial year 2023/24.

On 3 August, the Staffing Committee agreed to recommend its draft budget for the financial year 2023/24.

On 23 November, the F&S Committee agreed to recommend the Parish Council draft budget for the financial year 2023/24 (v.6 attached).

On 31 November, Members had an INFORMAL session to discuss and review the draft budget v.6, recommended by F&S



#### **4. Governance**

Shavington-cum-Gresty Parish Council Financial Regulation

Shavington-cum-Gresty Parish Council Budget Setting Schedule

#### **5. Financial Impact**

The financial implications for the Council are fully set out in the report.

#### **6. Wards Affected**

All

#### **7. Conclusions**

Members are asked to note the report and:

- a. Note the DRAFT budget v.6, approve it and agree the related precept required for 2023/24. Instruct the Clerk to proceed with the precept request on behalf of the Council accordingly
- b. Note the DRAFT budget v.6 and request some amendments to be done. Approve the reviewed budget and agree the related precept required for 2023/24. Instruct the Clerk to proceed with the precept request on behalf of the Council accordingly
- c. Note the DRAFT budget and agree not to approve it

#### **8. Consideration Sought**

That the budget for the forthcoming year is approved and that the Clerk is instructed to proceed with the precept request on behalf of the Council accordingly.



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**Calculations to inform the budget for 2023-24**

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**A CALCULATION OF LIKELY BALANCE ON 1 APRIL 2023**

Balance at bank on 29 November 2022 (Parish Council main a/c)	£117,951.00	
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Balance at bank on 29 November 2022 (Village Hall account)	£36,321.00	
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Total combined balance	<b><u>£154,272.00</u></b>	
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LESS	Forecast Spend to 31 March 2022	£93,614.57	* ADDED 1 MONTH extra
	Expected balance available on 1 April 2023	<b><u>£60,657.43</u></b>	

**B CALCULATION OF PRECEPT REQUIREMENT 2023-24**

Budget Proposals (rounded)	£192,161.40	
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LESS	Expected balance on 1 April 2023 - reserves needed	<b><u>£60,657.43</u></b>	
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PLUS	reserves needed	£48,040.35	
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Precept Requirement (rounded)	<b><u>£179,544.32</u></b>	
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**SHAVINGTON  
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GRESTDY**

**Shavington-cum-Gresty Parish Council**

<b>2021/22 budget</b>	£239,337.50	<b>2022/23 budget</b>	<b>£240,201.75</b>
<b>Spend</b>	£191,470.00	<b>Spend</b>	<b>£192,161.40</b>
<b>Reserves</b>	£47,867.50	<b>Reserves</b>	<b>£48,040.35</b>
<b>2021/22 precept</b>	£161,153.44	<b>2022/23 precept</b>	<b>£179,544.32</b>
<b>2021/22 Per Band D equiv.</b>	<b>£67.53</b>	<b>Band D equiv.</b>	<b>£70.87</b>
		<b>% diff to 21/22</b>	<b>4.95%</b>

Reserve needed	£48,040.35
Bank End of Year	£60,657.43
Current reserve	£84,261.00
Difference	-£36,220.65
Band D Number (2022)	2533.45

## Summary of Receipts and Payments

All Cost Centres and Codes

## Community &amp; Engagement Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Newsletter: design, printing and				12,400.00		12,400.00	12,400.00 (100%)
21	General Parish Council design a				3,700.00		3,700.00	3,700.00 (100%)
22	PC/VH subscription and adv				1,500.00		1,500.00	1,500.00 (100%)
23	Village Festival				600.00		600.00	600.00 (100%)
24	Christmas/Winter event				3,100.00		3,100.00	3,100.00 (100%)
25	Remembrance Service				4,500.00		4,500.00	4,500.00 (100%)
26	Community events				1,150.00		1,150.00	1,150.00 (100%)
49	Small Grant Scheme				100.00		100.00	100.00 (100%)
55	#QueenBee fund							(N/A)
58	Engagement and Promotion				3,300.00		3,300.00	3,300.00 (100%)
61	Civic events				2,600.00		2,600.00	2,600.00 (100%)
<b>SUB TOTAL</b>					<b>32,950.00</b>		<b>32,950.00</b>	<b>32,950.00 (100%)</b>

## Environment &amp; Recreation Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Ground Maintenance - General c				1,000.00		1,000.00	1,000.00 (100%)
28	Ground Maintenance- supplier				15,000.00		15,000.00	15,000.00 (100%)
29	Vine Tree Play area - maintenanc				1,000.00		1,000.00	1,000.00 (100%)
30	Vine Tree Play Area - Inspection				400.00		400.00	400.00 (100%)
31	Allotment fee	720.00		-720.00				-720.00 (-100%)
32	Allotment maintenance cost							(N/A)
52	Defibrillator and kiosk				800.00		800.00	800.00 (100%)
54	CIL - Community Infrastructure L							(N/A)
62	New Planters				1,500.00		1,500.00	1,500.00 (100%)
<b>SUB TOTAL</b>		<b>720.00</b>		<b>-720.00</b>	<b>19,700.00</b>		<b>19,700.00</b>	<b>18,980.00 (92%)</b>

## Finance &amp; Strategy Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Staff Expenses				150.00		150.00	150.00 (100%)
4	Stationary				500.00		500.00	500.00 (100%)
5	Accountancy software				750.00		750.00	750.00 (100%)
6	ICT equipment				750.00		750.00	750.00 (100%)
9	Audit Fees				1,000.00		1,000.00	1,000.00 (100%)
10	Insurance				3,300.00		3,300.00	3,300.00 (100%)
11	Legal and professional fee				1,500.00		1,500.00	1,500.00 (100%)
12	Subscription (adobe/office/Chalc				4,000.00		4,000.00	4,000.00 (100%)
13	Telephone				743.40		743.40	743.40 (100%)
14	Website subscription				2,400.00		2,400.00	2,400.00 (100%)
15	Website transparency				500.00		500.00	500.00 (100%)
16	Misc/Expenses				1,000.00		1,000.00	1,000.00 (100%)
17	Precept							(N/A)
18	VAT reclaim							(N/A)
19	Other income							(N/A)



Summary of Receipts and Payments

All Cost Centres and Codes

53 Acquisition projects		1,000.00		1,000.00	1,000.00 (100%)
59 Office costs		6,000.00		6,000.00	6,000.00 (100%)
<b>SUB TOTAL</b>		<b>23,593.40</b>		<b>23,593.40</b>	<b>23,593.40 (100%)</b>

Parish Council Project

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	S.137 Grant- Car Park				3,000.00		3,000.00	3,000.00 (100%)
51	PCSO funding				37,958.00		37,958.00	37,958.00 (100%)
<b>SUB TOTAL</b>					<b>40,958.00</b>		<b>40,958.00</b>	<b>40,958.00 (100%)</b>

Staffing Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Staff Salary				74,000.00		74,000.00	74,000.00 (100%)
2	Payroll Service				800.00		800.00	800.00 (100%)
7	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
8	Members Training				300.00		300.00	300.00 (100%)
<b>SUB TOTAL</b>					<b>76,100.00</b>		<b>76,100.00</b>	<b>76,100.00 (100%)</b>

Village Hall Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	Suppliers				300.00		300.00	300.00 (100%)
34	Cleaning Service				5,100.00		5,100.00	5,100.00 (100%)
35	Gas supply				4,450.00		4,450.00	4,450.00 (100%)
36	Power supply				1,500.00		1,500.00	1,500.00 (100%)
37	Fire equipment				300.00		300.00	300.00 (100%)
39	Online booking system				300.00		300.00	300.00 (100%)
40	Hygiene service				700.00		700.00	700.00 (100%)
41	Water supply				3,000.00		3,000.00	3,000.00 (100%)
42	Waste collection				1,680.00		1,680.00	1,680.00 (100%)
43	PPS/PRS				250.00		250.00	250.00 (100%)
47	General Maintenance				1,500.00		1,500.00	1,500.00 (100%)
48	Hall hire	13,500.00		-13,500.00				-13,500.00 (-100%)
60	Office costs income	6,000.00		-6,000.00				-6,000.00 (-100%)
<b>SUB TOTAL</b>		<b>19,500.00</b>		<b>-19,500.00</b>	<b>19,080.00</b>		<b>19,080.00</b>	<b>-420.00 (-1%)</b>

Summary

<b>NET TOTAL</b>	<b>20,220.00</b>		<b>-20,220.00</b>	<b>212,381.40</b>		<b>212,381.40</b>	<b>192,161.40 (82%)</b>
V.A.T.							
<b>GROSS TOTAL</b>							