



SHAVINGTON
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**Shavington-cum-Gresty Council
Community and Engagement Committee**

Main Road,
Shavington, Crewe
CW2 5DP

www.shavingtononline.co.uk

05 October 2022

To: **Members of the Community and Engagement Committee**

Dear Councillor,

You are summoned to attend the meeting of the **Community and Engagement Committee** to be held at **7:30PM** on **Wednesday 19 October** at **Shavington-cum-Gresty Village Hall, Main Rd, Shavington, CW2 5DP**.

Your sincerely,

Simona Garner
Parish Clerk

AGENDA

1	To receive and consider apologies for absence
2	To note declarations of Members' interests
3	To note the terms of reference for the Community and Engagement committee
3	To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on June 15 2022 (attached)
4	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
5	To consider the YTD financial position of C&E Committee (attached)
6	To consider a request from SVFC for Summer Festival & Coronation 2023

7	To consider a request from Shavington Academy for Environmental Award 2022
8	To receive an update with regard to #Queenbee community project.
9	To receive an update with regard to Cheshire Connected Communities Warm PlaCEs grant
10	To consider relevant subjects to be included in the next Parish Council newsletter and date for December edition
11	To receive and consider update with regard to the 2022 Christmas event.
12	To receive and consider update and on the Parish Remembrance Service 2022
13	To receive an update with regards to civic events
14	To consider PCSO priorities for 2023/24
15	To note the date of the next Community and Engagement Committee Meeting – 14 December 7:30pm

Shavington-cum-Gresty Council
Community and Engagement Committee Meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on
Wednesday 15 June 2022

In attendance: Cllr K Gibbs, Cllr B Gibbs, Cllr R Jones, Cllr G McIntyre, Cllr Moore

J McIntyre, A George

Parish Clerk

ScG CE/22/1/1	To receive apologies for absence
	No apologies were received
ScG CE/22/1/2	To note declarations of Members' interests
	No declaration was made.
ScG CE/22/1/3	To elect the Chair and Deputy Chair
	Cllr K Gibbs and Cllr Jones were elected Chair and Deputy Chair of C&E Committee respectively.
ScG CE/22/1/4	To note the terms of reference for the Community and Engagement committee
	Members noted the terms of reference.
ScG CE/22/1/5	To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community
	Mrs McIntyre & Miss George were appointed as non-Parish Councillors Members of the Committee, and representative of the community.
ScG CE/22/1/6	To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on 16 March 2022
	RESOLVED: that the Minutes of the previous meeting are approved and signed as an accurate record.

ScG CE/22/1/7	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made.
ScG CE/22/1/8	To receive an update with regard to the Shavington-cum-Gresty Queens Platinum Jubilee events.
	Members received an update from the Community Manager with regards to the Platinum Jubilee events. Members NOTED the update
ScG CE/22/1/9	To receive an update with regard to #Queenbee community project.
	The Community Manager updated Members about #Queenbee project Members NOTED the update. RESOLVED: that the Community Manager is instructed to continue to proceed with planning.
ScG CE/22/1/10	To consider relevant subjects to be included in the next Parish Council newsletter and date for June edition
	RESOLVED: that the following subjects should be included in the September Newsletter: <ul style="list-style-type: none"> • Map of the Parish • #Queenbee activities • #Queenbee trail • Jubilee celebrations section • Historical Section • Parish council committee/ activity updates • Annual report /chairman report for 2021/22 • Action plan of PC for 2022/23 • What is a Parish Councillor? • PCSO report/day in the shift • Info/profile of the Parish Council's gardener • Remembrance Service advert • Christmas event advert • Fix my street/how to contact/who to contact for what (rather than just a list of numbers) • Info/profile of the new Mayor of Cheshire East Council
ScG CE/22/1/11	To receive and consider an update with regard to the Carol's at Christmas event.

	<p>The Community Manager updated Members about the Community Christmas in Shavington-cum-Gresty 2022.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that the Community Manager is instructed to proceed with planning.</p> <p>RESOLVED: that a recommendation is made to Full Council to move £1,000 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas Market event 2022.</p>
<p>ScG CE/22/1/12</p>	<p>To receive and consider update and on the Parish Remembrance Service 2022</p>
	<p>The Community Manager updated Members with regards to the event.</p> <p>Members NOTED the update.</p> <p>RESOLVED: Members agreed to replicate last year service with the possible addition of a parade and the inclusion of Shavington Academy.</p> <p>RESOLVED: that a Remembrance Service Event Working Group is established with the scope of planning and delivery the Shavington-cum-Gresty Remembrance Service 2022. The Remembrance Service Event WG will be made up of the following members:</p> <ul style="list-style-type: none"> • Parish Council Chair • Vice Chair • Chair C&E Committee • Vice-Chair of C&E Committee • Parish Clerk • Community Manager • Leaders of St Mark's • Leader of Methodist Church • And selected other community groups invited as appropriate.
<p>ScG CE/22/1/13</p>	<p>To receive and consider an update with regards to civic events</p>
	<p>The Community Manager updated Members with regards to the item.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that a Civic Events Working Group is established with the scope of planning and delivery ad-hoc Civic Events in the Parish. The Civic Events WG will be made up of the following members:</p> <ul style="list-style-type: none"> • Parish Council Chair • Vice Chair • Chair C&E Committee

	<ul style="list-style-type: none"> • Vice-Chair of C&E Committee • Parish Clerk • Community Manager • Leaders of St Mark's • Leader of Methodist Church • And selected other community groups invited as appropriate.
ScG CE/22/1/14	To receive and consider the C&E budget for 2023/24¹
	<p>The Parish Clerk updated Members with regards to the draft C&E budget for 2023/24.</p> <p>Members NOTED the update.</p> <p>RESOLVED: that the DRAFT C&E Budget 2023/24 is approved and recommended to F&S Committee and Full Council for consideration, subject to the following amendments being made:</p> <ul style="list-style-type: none"> • Small Grant Scheme budget to be increased to £500, and be renamed (Parish Council awards) • Wall of Memories Project budget to be included for £1,000 • Honorary Freedom budget to be included for £500
ScG CE/22/1/15	To note the date of the next Community and Engagement Committee Meeting – 14 September 7:30pm
	Members NOTED the date of the next Community and Engagement Committee meeting.

Meeting Closed at 2201hrs

Chair: Cllr K Gibbs

Clerk: S Randle

¹ Cllr Jones left at 2156hrs, before the vote took place