

**Shavington-cum-Gresty Council**  
**Community and Engagement Committee Meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



**MINUTES of the meeting held on**  
**Wednesday 15 June 2022**

In attendance: Cllr K Gibbs, Cllr B Gibbs, Cllr R Jones, Cllr G McIntyre, Cllr Moore

J McIntyre, A George

Parish Clerk

<b>ScG CE/22/1/1</b>	<b>To receive apologies for absence</b>
	No apologies were received
<b>ScG CE/22/1/2</b>	<b>To note declarations of Members' interests</b>
	No declaration was made.
<b>ScG CE/22/1/3</b>	<b>To elect the Chair and Deputy Chair</b>
	Cllr K Gibbs and Cllr Jones were elected Chair and Deputy Chair of C&E Committee respectively.
<b>ScG CE/22/1/4</b>	<b>To note the terms of reference for the Community and Engagement committee</b>
	Members <b>noted</b> the terms of reference.
<b>ScG CE/22/1/5</b>	<b>To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community</b>
	Mrs McIntyre & Miss George were appointed as non-Parish Councillors Members of the Committee, and representative of the community.
<b>ScG CE/22/1/6</b>	<b>To confirm and sign the minutes of the Community and Engagement Committee Meeting hold on 16 March 2022</b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.

<b>ScG CE/22/1/7</b>	<b>Public Participation</b>
	<b><i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i></b>
	No comment was made.
<b>ScG CE/22/1/8</b>	<b>To receive an update with regard to the Shavington-cum-Gresty Queens Platinum Jubilee events.</b>
	Members received an update from the Community Manager with regards to the Platinum Jubilee events.  Members <b>NOTED</b> the update
<b>ScG CE/22/1/9</b>	<b>To receive an update with regard to #Queenbee community project.</b>
	The Community Manager updated Members about #Queenbee project Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that the Community Manager is instructed to continue to proceed with planning.
<b>ScG CE/22/1/10</b>	<b>To consider relevant subjects to be included in the next Parish Council newsletter and date for June edition</b>
	<b>RESOLVED:</b> that the following subjects should be included in the September Newsletter:  <ul style="list-style-type: none"> <li>• Map of the Parish</li> <li>• #Queenbee activities</li> <li>• #Queenbee trail</li> <li>• Jubilee celebrations section</li> <li>• Historical Section</li> <li>• Parish council committee/ activity updates</li> <li>• Annual report /chairman report for 2021/22</li> <li>• Action plan of PC for 2022/23</li> <li>• What is a Parish Councillor?</li> <li>• PCSO report/day in the shift</li> <li>• Info/profile of the Parish Council's gardener</li> <li>• Remembrance Service advert</li> <li>• Christmas event advert</li> <li>• Fix my street/how to contact/who to contact for what (rather than just a list of numbers)</li> <li>• Info/profile of the new Mayor of Cheshire East Council</li> </ul>
<b>ScG CE/22/1/11</b>	<b>To receive and consider an update with regard to the Carol's at Christmas event.</b>

	<p>The Community Manager updated Members about the Community Christmas in Shavington-cum-Gresty 2022.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the Community Manager is instructed to proceed with planning.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to move £1,000 from the Community Events cost code toward the Winter/Christmas event cost code, to support the delivery of the Shavington-cum-Gresty Christmas Market event 2022.</p>
<p><b>ScG CE/22/1/12</b></p>	<p><b>To receive and consider update and on the Parish Remembrance Service 2022</b></p>
	<p>The Community Manager updated Members with regards to the event.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> Members agreed to replicate last year service with the possible addition of a parade and the inclusion of Shavington Academy.</p> <p><b>RESOLVED:</b> that a Remembrance Service Event Working Group is established with the scope of planning and delivery the Shavington-cum-Gresty Remembrance Service 2022. The Remembrance Service Event WG will be made up of the following members:</p> <ul style="list-style-type: none"> <li>• Parish Council Chair</li> <li>• Vice Chair</li> <li>• Chair C&amp;E Committee</li> <li>• Vice-Chair of C&amp;E Committee</li> <li>• Parish Clerk</li> <li>• Community Manager</li> <li>• Leaders of St Mark's</li> <li>• Leader of Methodist Church</li> <li>• And selected other community groups invited as appropriate.</li> </ul>
<p><b>ScG CE/22/1/13</b></p>	<p><b>To receive and consider an update with regards to civic events</b></p>
	<p>The Community Manager updated Members with regards to the item.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that a Civic Events Working Group is established with the scope of planning and delivery ad-hoc Civic Events in the Parish. The Civic Events WG will be made up of the following members:</p> <ul style="list-style-type: none"> <li>• Parish Council Chair</li> <li>• Vice Chair</li> <li>• Chair C&amp;E Committee</li> </ul>

	<ul style="list-style-type: none"> <li>• Vice-Chair of C&amp;E Committee</li> <li>• Parish Clerk</li> <li>• Community Manager</li> <li>• Leaders of St Mark's</li> <li>• Leader of Methodist Church</li> <li>• And selected other community groups invited as appropriate.</li> </ul>
<b>ScG CE/22/1/14</b>	<b>To receive and consider the C&amp;E budget for 2023/24<sup>1</sup></b>
	<p>The Parish Clerk updated Members with regards to the draft C&amp;E budget for 2023/24.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that the DRAFT C&amp;E Budget 2023/24 is approved and recommended to F&amp;S Committee and Full Council for consideration, subject to the following amendments being made:</p> <ul style="list-style-type: none"> <li>• Small Grant Scheme budget to be increased to £500, and be renamed (Parish Council awards)</li> <li>• Wall of Memories Project budget to be included for £1,000</li> <li>• Honorary Freedom budget to be included for £500</li> </ul>
<b>ScG CE/22/1/15</b>	<b>To note the date of the next Community and Engagement Committee Meeting – 14 September 7:30pm</b>
	Members NOTED the date of the next Community and Engagement Committee meeting.

Meeting Closed at 2201hrs

Chair: Cllr K Gibbs

Clerk: S Randle

<sup>1</sup> Cllr Jones left at 2156hrs, before the vote took place