

**Shavington-cum-Gresty Council**  
**Finance & Strategy Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 18 May 2022**

In attendance: Cllr Ferguson, K Gibbs, B Gibbs, Wain  
Cllr Hancock

ScG FC/22/1/1	<b><i>To receive apologies for absence</i></b>
	No apologies were received.
ScG FC/22/1/2	<b><i>To elect the Chair and Deputy Chair</i></b>
	<b><i>RESOLVED:</i></b> That Cllr Wain and Cllr Ferguson are elected respectively Chair and Deputy Chair of the Finance & Strategy Committee.
ScG FC/22/1/3	<b><i>To note the Terms of Reference for the Finance and Strategy Committee</i></b>
	Members <b><i>NOTED</i></b> the Committee Terms of Reference
ScG FC/22/1/4	<b><i>To confirm and sign the minutes of the Finance Committee Meeting hold on 9 March 2022</i></b>
	<b><i>RESOLVED:</i></b> that the minutes of the previous meeting are approved and signed as an accurate record.
ScG FC/22/1/5	<b><i>To review the year-to-date expenditure for the Council as a whole and to consider Month-End reconciliation statements</i></b>
	Members <b><i>NOTED</i></b> the report.  <b><i>RESOLVED:</i></b> that the bank reconciliations for the PC account and the VH account to 30.04.2022 are approved and signed.

<b>ScG FC/22/1/6</b>	<b><i>To undertake an internal audit check</i></b>
	<p>Members undertook internal audit checks on the following areas:</p> <ul style="list-style-type: none"> <li>- Payroll payment check</li> <li>- Expenses claim procedure</li> <li>- VAT returns and supporting VAT records</li> <li>- Online accounting system</li> </ul> <p>No issue was raised from Members.</p>
<b>ScG FC/22/1/7</b>	<b><i>To receive and consider the Internal Audit report</i></b>
	<p>Members <b>NOTED</b> the report.</p> <p>Members <b>NOTED</b> that point 3 has been already addressed and recommendations are included in the draft Financial RA to be consider under item 8.</p> <p><b>RESOLVED:</b> that the report is approved as accurate and recommended to Council. That the Clerk is instructed to undertake any actions to address the points raised in the report by the Internal Auditor and to report progresses made to the Committee.</p>
<b>ScG FC/22/1/8</b>	<b><i>To consider the Parish Council Financial Risk Assessment</i></b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the Financial RA is approved and recommended to Full Council, subject to the following amendments being made:</p> <ul style="list-style-type: none"> <li>a. Supplier fraud: more details being included in the risk section</li> <li>b. Supplier dispute: being listed as risk<sup>1</sup></li> </ul>
<b>ScG FC/22/1/9</b>	<b><i>To receive and consider the budget setting schedule for the 2023/2024 budget</i></b>
	<p>Members <b>NOTED</b> the report.</p> <p><b>RESOLVED:</b> that the budget setting schedule for 2023/24 is approved and recommended to Full Council</p>
<b>ScG FC/22/1/10</b>	<b><i>To note and consider an update with regards to 140 Main Road</i></b>
	<p>The Clerk updated Councillors with regards to 140 Main Road.</p> <p>Members <b>NOTED</b> the update.</p>

<sup>1</sup> Clr Wain left 2044hrs – back at 2045hrs

	<b>RESOLVED:</b> that an informal consultation is conducted during the Shavington Village Festival event to test residents' interest to save the building and/or to progress with the Recreational Land project (budget F&S Committee Budget, cost code: Acquisition projects)
ScG FC/22/1/11	<b><i>To note and consider an update with regards to the Recreational Land project</i></b>
	The Clerk updated Members with regards to the Recreational Land project.  Members <b>NOTED</b> the update.
ScG FC/22/1/12	<b><i>To note the date of the next Finance &amp; Strategy Committee Meeting – 21 September 7:30pm</i></b>
	Members <b>NOTED</b> the date of the next Finance & Strategy Committee meeting

Meeting Closed at 2128 hrs

Chair: Cllr Wain

Clerk: S Garnero