

Shavington-cum-Gresty Council
Parish Council meeting
Main Road,
Shavington, Crewe
CW2 5DP



SHAVINGTON
CUM
GRESTY

MINUTES of the meeting held on
Wednesday 6 April 2022

In attendance: Cllr Adams, Edgar, Ferguson, B Gibbs, K Gibbs, Jones, McIntyre, Wain

ScG/21/17/1	To receive and consider apologies for absence
	Apologies were received and accepted from Cllrs Buchanan, Hancock, Moore.
ScG/21/17/2	To note declarations of Members' interests
	No declaration of interest was raised.
ScG/21/17/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings hold on 2 March 2022
	RESOLVED: That the Minutes of the previous meetings are approved and signed as an accurate record.
ScG/21/17/4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	<p>A member of the public shared his concerns with regards to the allegations raised during the CEC CGR Sub-Committee meeting hold on 4 April 2022 on the accuracy of the One Identity survey run by the Parish Council as unfair and not correct.</p> <p>Members of the public shared their concerns and comments with regards to the planning application 22/0462N</p>
ScG/21/17/5	To receive a report from the Village Beat Manager
	Members NOTED the report.
ScG/21/17/6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)
	Members NOTED the report.
	Members received an update with regards to the puffing crossing in Rope Lane,

	Shavington (s.106) and welcomed the repositioning of the crossing suggested.
ScG/21/17/7	<p>To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 2 March or any items arisen since then:</p> <p><u>Committee:</u> Community and Engagement Committee (Minutes attached) <u>Chair:</u> Councillor K Gibbs Meeting held 16 March 2022 Items for consideration:</p> <p>i. that the members support in principle the idea of a commemoration project to Covid with a suggestion of a commemorative bench. The Community Manager was instructed by members to work with the chairs of the Community & Engagement Committee and Environment & Recreation Committee chairs to draft a project to be presented to the Parish Council for consideration.</p> <p><u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre</p> <p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance Committee <u>Chair:</u> Cllr Wain Meeting held 9 March 2022 Items for consideration:</p> <p>i. That the revised version of Finance Regulation is approved – subject to the amendment to s. 4.1 being made – and that the Regulation is recommended to Full Council for adoption</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Councillor Buchanan</p>
	Members NOTED the update.
ScG/21/17/8	<p>To note and approve payments since the previous meeting</p> <p>To note and approve payments made by the Clerk under s.4.5 of Finance Regulation for emergency repair of the Village Hall sewer system (invoice to follow)</p>
	<p>Members NOTED the updates.</p> <p>RESOLVED: that payments made by the Clerk under the delegation scheme listed in report 8.2 are approved</p>

	RESOLVED: that the payments made under s.4.5 for the for emergency repair at Village Hall is approved and that the Clerk is instructed to process it
ScG/21/17/9	To consider approving the next round of payments
	Members NOTED the report. RESOLVED: that payments listed in item 9.2 are approved and the Clerk is authorised to process the payments and that the grant to Shavington Primary School for the community use of the car park is coded under s.137
ScG/21/17/10	To receive and consider the followings
	<ul style="list-style-type: none"> - The list of all payments made from 01.04.2021 to 31.03.2022 (Parish Council bank account and Village Hall bank account) - The list of all receipts from 01.04.2021 to 31.03.2022 (Parish Council bank account and Village Hall bank account) - The list of all Clerk/Members expenses from 01.04.2021 to 31.03.2022 - The Council's Fixed Asset register (updated at 31.03.2022) - The list of Clerk's salary payments from 01.04.2021 to 31.03.2022 - The list of payments made under s.137 from 01.04.2021 to 31.03.2022
	Members NOTED the reports. RESOLVED: that all documents are approved as accurate records. And that all payments and receipts listed are noted and approved
ScG/21/17/11	To note and consider the YTD Parish Council finance position at 31.03.2022 and the bank reconciliations
	Members NOTED the reports. RESOLVED: that the year-end Council position is approved, and bank reconciliations are signed.
ScG/21/17/12	To consider a quote from JDH Business Service Ltd to undertake the Council's Internal Audit for 2021/22
	Members NOTED the report. RESOLVED: that JDH Business Service Ltd is appointed to undertake the Council's Internal Audit for 2021/22 and that the Clerk is instructed to sign the contract and provide the auditor with all the information needed to progress with

	the audit.
ScG/21/17/13	To receive an update with regards to Cheshire East Community Governance Review
	<p>The Chair briefed Members with regards to the Cheshire East Community Governance review.</p> <p>Members NOTED the update.</p> <p>A debate took place with regard to the allegations raised during the CEC CGR Sub Committee meeting hold on 4 April 2022 (minutes here: https://moderngov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CId=569&MId=9237&Ver=4)</p> <p>Cllr Edgar requested to NOTE that he has no collusion with Cllr Clowes.</p> <p>To address the allegations raised the following actions will be taken:</p> <ul style="list-style-type: none"> - A letter will be sent to the Chair of the Community Governance Review Sub Committee and to the Chair of the Corporate Policy Committee (cc all Committee Members) to rejects all allegations - A meeting will be requested with Cllr Clowes, the Head of Democratic Services and Governance and the Chair of the Community Governance Review to address any questions or doubts regarding the One Identity survey - All public files related the survey will be circulated with Cllr Clowes, the Head of Democratic Service and Governance and the Chair of the Community Governance Review. <p>A vote of thanks was made to thank all Members, staff and volunteers for their time and efforts to support the “One Identity” campaign over the last 12 months.</p>
ScG/21/17/14	To consider the Parish Council DRAFT Business and Work Delivery plan 2022/23
	<p>Members NOTED the report.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the service delivery plan and associated spend within the approved 2022/23 budget is adopted and approved by Council • That all associated spend and procurement is delivered within the council’s governance • That all ongoing work, actions and outcomes are reported regularly to the associated committees and council where relevant. • That undefined aspects of delivery are progressed though the appropriate committee or council for further development and definition for later approval.

ScG/21/17/15	To consider making a response to the following planning applications
	<p>a. Application: 22/0742N Proposal: Variation of condition on approved application P95/0140 - Conversion of garage to habitable room Location: 308, NEWCASTLE ROAD, SHAVINGTON, CW2 5EA National Grid Ref: 369509.12 351278.7301</p> <p>RESOLVED: No comments</p> <p>b. Application: 22/0860N Proposal: Proposed rear extension, front porch and alterations Location: 321 , Newcastle Road, Shavington, CW2 5EA National Grid Ref: 369514.6547 351332.1186</p> <p>RESOLVED: No comments</p> <p>c. Application: 22/0443N Proposal: remove the rear porch wall, extend the wall of the utility room and the kitchen diner, existing flat roof of the utility room will be replaced by a double hipped sloping roof, which will extend over to the newly extended kitchen. Location: 272, NEWCASTLE ROAD, BLAKELOW, CHESHIRE, CW5 7ET National Grid Ref: 369182.3975 351249.0203</p> <p>RESOLVED: No comments</p> <p>d. Application: 22/0963N Proposal: Proposed first floor side extension and rear dormer to form larger bedroom with ensuite Location: 15, LORDS MILL ROAD, SHAVINGTON, CW2 5ET National Grid Ref: 369762.5109 351690.743</p> <p>RESOLVED: No comments</p> <p>e. Application: 22/1019N Proposal: Two storey side extension. Location: Puseydale Farm, MAIN ROAD, SHAVINGTON, CW2 5DY National Grid Ref: 369373.7525 351496.1006</p> <p>RESOLVED: No comments</p> <p>f. Application: 22/0651N Proposal: Single storey rear extension and garage conversion Location: 12 , Charlcote Crescent, Crewe, CW2 6UH National Grid Ref: 370212.5817 353632.0644</p> <p>RESOLVED: No comments</p>

g. Application: 22/0462N

Proposal: Erection of timber frame and clad outdoor cat houses with exterior exercise areas

Location: 35, WESTON LANE, SHAVINGTON, CHESHIRE, CW2 5AN

National Grid Ref: 370827.1705 352223.37

RESOLVED:

Design & Access Statement:

- Permitted Development Rights do not apply – construction exceeds 50% of the garden area (320m² garden/ 200m² development = +60%)
- *Comment re: Licensed Waste Collectors* – no further information, yet the Application Form section 16 Trade Effluent is answered ‘no’ to the waste question
- *Comments re: Collection of kittens, times and arrangements* – at odds with a comment later in the document that states ‘*there is no increased vehicular traffic that a normal householder would expect*’. There are at least 10 cat rooms proposed, plus more domestically. Assuming 10 queens littering 3 to 4 times a year with 4 to 5 kittens per litter, up to 200 kittens p.a. = c.16 collections per month, plus visits. High volume of traffic outside the property for which there is no parking provision, nor safe stopping place. This is at odds with the *Application Form, section 10 Vehicle Parking*, which has not been completed
- *Comments re: cat house being a temporary structure* – it’s not, it’s a permanent cat house for the business of breeding cats. This is not sustainable development, it’s inaccessible as four sides of the cat house sits directly adjacent to boundary fences
- *Comment re: ‘The scale of the cat house structures is similar to a standard garden shed’* – the structure is around 200m² – it’s similar to about 10 garden sheds, not 1. Scale and mass in a garden of this size in residential area is over intensification (and in contrast with Policy HOU4 of Shavington-cum-Gresty Neighbourhood Plan)
- *Comment re: parking for four vehicles* – that includes a turning area. The proposal will see reverse moves onto Weston Lane which must not be encouraged or permitted.
- No comment on the decking area – c.200m² – which will attract vermin – how will this be managed?

Application Form:

- *Section 9 Materials* – not completed, no mention of decking plans, windows, doors, lighting/ CCTV?
- *Section 10 Vehicle Parking* – not completed
- *Section 12 Assessment of Flood Risk* – not completed. How will surface water from the structure be disposed?

	<ul style="list-style-type: none"> • <i>Section 15 Trees and Hedges</i> – present throughout the boundary, yet answered ‘no’ (none present) • <i>Section 16 Trade Effluent</i> – not completed • <i>Section 18 Non-residential floorspace answered incorrectly</i> (no to ‘does your proposal involve the loss, gain, or change of use of non-residential floorspace?’) • <i>Section 20 Hours of opening</i> – not completed, yet D&A statement suggests they’ll have visits Mon-Sat 0900-1800. No mention of deliveries or collections • <i>Section 26 Declaration</i> – unsigned <p><u>Final points</u></p> <ul style="list-style-type: none"> • Is this a licensed seller of animals? • Planning enforcement have been involved, therefore permission need to be in place • As this is a business, business rates may be applicable • Local amenity issue for neighbours • RSPCA Licence or inspection needed • Clarity is needed on waste disposal, rainwater, smell, noise, sanitation
ScG/21/17/16	To consider making responses to any urgent planning application consultations that have arisen since this agenda was published
	No application was received.
ScG/21/17/17	<p>To consider to adopt the following policy:</p> <ul style="list-style-type: none"> - Shavington-cum-Gresty Financial Regulation <p>And to consider to authorise the dual level payment approval on all online banking payments</p>
	<p>Members NOTED the update.</p> <p>RESOLVED: that the revised version of Shavington-cum-Gresty Financial Regulation is approved.</p> <p>RESOLVED: that the Clerk is authorised to request to the bank the introduction of the dual level payment approval system on all online payments.</p> <p>RESOLVED: that until the dual level payment approval system is available on the online banking platform, the Clerk is temporary delegated to set up and authorise payments without a second level of payment approval. This temporary delegation will cease when the system is accessible.</p>

ScG/21/17/18	To note and consider an update with regard to 140 Main
	Members NOTED the update. RESOLVED: that the item is deferred to the next Parish Council meeting when Members will consider option 1 and 2 only.
ScG/21/17/19	To consider to donate at least n.1 raised beds currently located in the Village Hall car park to the Shavington Academy to support the #QueenBee project
	The Clerk briefed Members with regards to the item. RESOLVED: that n.2 raised beds currently located in the Village Hall car park are donated to Shavington Academy as part of the #QueenBee project.
ScG/21/17/20	To consider a proposal to review the Village Hall booking fees for 2022/23 and to note the revised booking form
	Members NOTED the report. RESOLVED: that the amended fees and booking form are approved, subject to the following amendments being made: <ul style="list-style-type: none">- To remove the option of cleaning service in page 1- That the alignment and format of the document is reviewed to be more coherent
ScG/21/17/21	To note the date of the next Council Meeting – 4 May 2022, 7pm
	Members NOTED the date of the next Parish Council meeting.

Meeting Closed at 22:22 hrs
Chair: Cllr B Gibbs
Clerk: S Garnero