

Shavington-cum-Gresty Council
Parish Council meeting
Main Road,
Shavington, Crewe
CW2 5DP



SHAVINGTON
CUM
GRESTY

MINUTES of the meeting held on
Wednesday 2 March 2022

In attendance: Cllr Adams, Edgar, Ferguson, B Gibbs, K Gibbs, Hancock, Jones, McIntyre, Moore, Wain

ScG/21/16/1	To receive and consider apologies for absence Apologies were received and accepted from Cllr Buchanan.
ScG/21/16/2	To note declarations of Members' interests No declaration of interest was raised.
ScG/21/16/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings hold on 2 February 2022 RESOLVED: That the Minutes of the previous meetings are approved and signed as an accurate record.
ScG/21/16/4	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i> A member of the public shared his concerns with regards to planning application 22/0496N. Members NOTED comments made.
ScG/21/16/5	To receive a report from the Village Beat Manager The Clerk informed Members that the report from the Village Beat Manger hadn't been received and will be circulated with Members as soon as possible.
ScG/21/16/6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC) Members NOTED the report.
ScG/21/16/7	To receive and consider updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 2 February or any items arisen since then:

	<p><u>Committee:</u> Community and Engagement Committee <u>Chair:</u> Councillor K Gibbs</p> <p><u>Committee:</u> Village Hall Committee <u>Chair:</u> Cllr McIntyre Meeting held 9 February 2022 Items for consideration:</p> <ul style="list-style-type: none">i. that the Clerk is instructed to purchase paint and paint rollers to re-paint the main hall and to arrange a day for the job to be completed. <p><u>Committee:</u> Environment and Recreation Committee <u>Chair:</u> Councillor Ferguson</p> <p><u>Committee:</u> Finance Committee <u>Chair:</u> Cllr Wain</p> <p><u>Committee:</u> Staffing Committee <u>Chair:</u> Councillor Buchanan Meeting held 16 February 2022 Items for consideration:</p> <ul style="list-style-type: none">i. that the Shavington-cum-Gresty Parish Council Appraisal Policy is recommended to Full Council for adoptionii. that a recommendation is made to Full Council to authorise the subscription for n.1 user to LinkedIn In-LEARNING platform (£240) and to sponsor the cost for the CiLCA qualification (£410) as part of the shared development plan for the Community Manageriii. that a recommendation is made to full Council to consider the pay increase for the Clerk to SCP 31 starting from 1 June 2022 (subject to the annual appraisal), and to consider the pay review increase for the Community Manager from 1 September 2022 (subject to the annual appraisal)iv. that a recommendation is made to full Council to become an Employer in the Cheshire Pension Fund and to nominate for the scheme the Parish Clerk and the Community Manager.
	<p>Members NOTED the update.</p> <p>RESOLVED: that subscription for n.1 user to LinkedIn In-LEARNING platform (£240) and cost for the CiLCA qualification (£410) as part of the shared development plan for the Community Manager are approved and that the Clerk is instructed to proceed with those (starting from 1 April 2022)</p> <p>RESOLVED: that the Clerk pay increase to SCP 31 starting from 1 June 2022 is agreed in principle, subject to Clerk's Annual Appraisal Report being shared with Full Council for consideration.</p>

	RESOLVED: that the Community Manager pay review will be carried on or before the 1 September, in accordance with Council's Term of References
ScG/21/16/8	To note and approve payments since the previous meeting To note and approve payments made by the Clerk under s.4.5 of Finance Regulation for the replacement of n.3 lights in the Village Hall Kitchen
	Members NOTED the updates. RESOLVED: that payments made by the Clerk under the delegation scheme and listed in item 8.4 are approved RESOLVED: that the payments made under s.4.5 for the service of the replacement of n.3 lights tube in the Village Hall kitchen is approved
ScG/21/16/9	To consider approving the next round of payments
	Members NOTED the report. RESOLVED: that payments listed in item 9.2 are approved and the Clerk is authorised to process the payments
ScG/21/16/10	To note the YTD Parish Council finance position and to note the approved budget for 2022/23
	Members NOTED the report.
ScG/21/16/11	To note and consider to retrospectively approve the Direct Debit method set up for the Payment of British Gas for the provision of gas to the Village Hall
	Members NOTED the report. RESOLVED: that the Direct Debit Mandate to British Gas is retrospectively approved and authorised.
ScG/21/16/12	To note and consider a Council's structure optimisation proposal to be implemented in the forthcoming Council year
	Members NOTED the report. RESOLVED: that the revised Term of References are reported back to the May Parish Council meeting for consideration
ScG/21/16/13	To consider a proposal to re-paint the Main Hall in the Village Hall
	Members NOTED the reports. RESOLVED: that the Clerk to purchase the equipment needed (up to £250), and to code expenses under cost centre Staff/Admin – Staff expenses

	<p>RESOLVED: that the Clerk, in consultation with the Chair of the Village Hall Committee, is authorised to close the Village Hall for one weekend to re-paint of the Main Hall.</p>
<p>ScG/21/16/14</p>	<p>To note and consider the adoption of the following policies:</p> <ul style="list-style-type: none"> - Shavington-cum-Gresty Parish Council Policy for Granting of the Honorary Freedom of the Parish - Shavington-cum-Gresty Parish Council Safeguarding Policy - Shavington-cum-Gresty Parish Council Transparency Policy - Shavington-cum-Gresty Parish Council Sponsorship Policy - Shavington-cum-Gresty Parish Council Appraisal Policy
	<p>RESOLVED: that the following policies are approved:</p> <ul style="list-style-type: none"> - Shavington-cum-Gresty Parish Council Policy for Granting of the Honorary Freedom of the Parish - Shavington-cum-Gresty Parish Council Safeguarding Policy - Shavington-cum-Gresty Parish Council Transparency Policy - Shavington-cum-Gresty Parish Council Sponsorship Policy - Shavington-cum-Gresty Parish Council Appraisal Policy
<p>ScG/21/16/15</p>	<p>To consider making a response to the following planning applications</p>
	<p>a. Application: 22/0264N Proposal: Pitched roof to existing dormer window Location: 7, MAIN ROAD, SHAVINGTON, CW2 5DY National Grid Ref: 369368.4521 351346.6448</p> <p>RESOLVED: No comments</p> <p>b. Application: 22/0496N Proposal: Detached single dwelling Location: 27, CREWE ROAD, SHAVINGTON, CW2 5JE National Grid Ref: 370235.0382 351488.356</p> <p>RESOLVED: Concerns were raised about the drainage of the property (Policy 9.1.4 of Shavington-cum-Gresty Neighbourhood plan): the water should be drained into the drainage system due to the presence of a water course is within short distance. Overall, the application form needs to be reviewed to correct inaccurate or misleading information.</p> <p>c. Application: 22/0264N Proposal: Pitched roof to existing dormer window Location: 7, MAIN ROAD, SHAVINGTON, CW2 5DY National Grid Ref: 369368.4521 351346.6448</p>

	RESOLVED: No comments
ScG/21/16/16	To consider making responses to any urgent planning application consultations that have arisen since this agenda was published
	<p>d. Application: 22/0444N Proposal: Presently the property has no outside storage facilities. The proposal is to build a wooden barn allowing undercover storage to a car, general storage and log store. Location: 272, NEWCASTLE ROAD, BLAKELOW, CHESHIRE, CW5 7ET National Grid Ref: 369182.3975 351249.0203</p> <p>RESOLVED: No comments</p>
ScG/21/16/17	To consider implications to apply for the HS2 Community Fund grant to support #QueenBees project and whether to instruct the Community Manager to apply
	<p>Members NOTED the update.</p> <p>RESOLVED: that the Community Manager is authorised to submit a proposal to HS2 Community & Environment Fund to support the #QueenBee project</p> <p>Cllr Edgar abstained from the vote.</p>
ScG/21/16/18	To note an update with regard to 140 Main Road
	<p>Cllr B Gibbs and the Clerk briefed Members with regards to progress on the 140 Main Road project.</p> <p>Members NOTED the update.</p>
ScG/21/16/19	To receive and consider an update with regards to the Parish Council Commemorative Bench Trail
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Clerk, in accordance with Cllr B Gibbs and Cllr Ferguson, is delegated to complete and submit the Licence Application Form (with the location map in it), with the clause that the location map will have to be circulated with Members prior to its submission to CEC. And that the application fee of £106 is paid under the Environment and Recreation cost centre – General Amenities budget</p>
ScG/21/16/20	To consider a proposal to take part to “The Queen’s Tree Canopy (QGC)”
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Council agreed to join the QGC initiative, and delegate the</p>

	Environment and Recreation Committee to progress with that and to submit a budget proposal for Council to consider
ScG/21/16/21	To consider delegate the Parish Clerk to negotiate and sign a new fixed contract with an electricity provide for the Village Hall
	briefed Members with regards to the item. Members NOTED the update. RESOLVED: that the Clerk is authorised to negotiate and sign a new fixed contract with and electricity provider for the Village Hall on behalf of the Parish Council.
ScG/21/16/22	To consider become an Employer in the Cheshire Pension Fund and to nominate for the scheme the Parish Clerk and the Community Manager.
	Members NOTED the report. RESOLVED: that the Council agreed to become an Employer in the Cheshire Pension Fund from 1 April 2022 and instruct the Clerk to progress with the enrolment. And that the Parish Clerk and the Community Manger are nominated employees to join the scheme.
ScG/21/16/23	To consider authorise grass cutting in Vine Tree Playarea
	Members NOTED the report. RESOLVED: that the Clerk is not authorised to progress with the extra-ordinary grass cutting in Vine Tree Playarea with a budget up to £220 as this will be covered as business as usual under the ground maintenance contract
ScG/21/16/24	To receive and consider an update with regard to the Shavington Primary School car park
	The Clerk updated Members with regards to the item. Members NOTED the update
ScG/21/16/25	To note the date of the next Council Meeting – 6 April 2022, 8:00PM
	Members NOTED the date of the next Parish Council meeting.

Meeting Closed at 2142 hrs
Chair: Cllr B Gibbs
Clerk: S Garnero