

Shavington-cum-Gresty Council
Parish Council meeting
Main Road,
Shavington, Crewe
CW2 5DP



SHAVINGTON
CUM
GRESTY

MINUTES of the meeting held on
Wednesday 9th June 2021

In attendance: Cllr Adams, Buchanan, Ferguson, B Gibbs, K Gibbs, Hackett, Hancock, Jones, Mcintyre, Moore

ScG/21/5/1	To receive and consider apologies for absence
	None
ScG/21/5/2	To note declarations of Members' interests
	Councillor Hancock declared a not pecuniary interest relating to item 12
ScG/21/5/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings hold on May 5th, 2021 and the minutes of the Shavington-cum-Gresty Extra-ordinary Meeting hold on May 21st, 2021
	RESOLVED: That the date on the Minutes of meeting hold on May, 5 th is amended. And that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG/21/5/4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	There were no questions or statements made.
ScG/21/5/5	To receive an update from Committee Chairmen and Chairwomen
	Members NOTED the update.
ScG/21/5/6	To receive a report from the Village Beat Manager
	Members NOTED the report.
ScG/21/5/7	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)
	Members NOTED the report.
	It was NOTED that the Environment and Recreational Committee will consider matter related to verge maintenance on Jack Mills Way.
ScG/21/5/8	To receive an update with regards to the Neighbourhood Plan from Mr Atteridge
	Members NOTED the update.

ScG/21/5/9	<p>To consider and approve the terms of reference of Staffing Committees</p> <p>Members NOTED the report.</p> <p>RESOLVED: that the Terms of Reference for the Staffing Committee are approved and adopted by the Council.</p>
ScG/21/5/10	<p>To consider the approval of Committee structures and nominations to new and existing Committees</p> <p>Members NOTED the report from the Clerk attached in the agenda pack.</p> <p>RESOLVED: that Cllrs Buchanan and McIntyre are added to the Staffing Committee. That Cllr Buchanan is removed from the Finance Committee. That the Committee Membership is approved, and the vacant positions will be reconsidered on the July meeting after co-option of new Councillors.</p>
ScG/21/5/11	<p>To consider the Committee meeting schedule for 2021/22</p> <p>Members NOTED the report from the Clerk.</p> <p>RESOLVED: that the Committee meeting schedule below is approved and that to limit risk of Covid infection the Full Council Parish Council meeting scheduled for August, 4th is cancelled.</p> <p>Parish Council meeting</p> <ul style="list-style-type: none"> • 7th July 7:30pm • 4th August 7:30pm (<i>informal – Zoom meeting</i>) • 1st September 7:30pm • 6th October 7:30pm • 3rd November 7:30pm • 1st December 7:30pm • 5th January 7:30pm • 2nd February 7:30pm • 2nd March 7:30pm <p>Community and Engagement Committee meeting</p> <ul style="list-style-type: none"> • 23rd June 7:30pm • 15th September 7:30pm • 8th December 7:30pm • 16th March 7:30pm <p>Environment and Recreation Committee meeting</p> <ul style="list-style-type: none"> • 30th June 7:30pm • 20th October 7:30pm • 19th January 7:30pm <p>Finance Committee meeting</p> <ul style="list-style-type: none"> • 29th September 7:30pm • 17th November 7:30pm • 9th March 7:30pm <p>Village Hall Committee meeting</p>

	<ul style="list-style-type: none"> • 14th July 7:30pm • 13th October 7:30pm • 9th February 7:30pm <p>Staffing Committee meeting</p> <ul style="list-style-type: none"> • 21st July 2021 7:30pm • 16th February 7:30pm
ScG/21/5/12	To consider an update with regards to the Shavington Village festival and the financial implication for the Council to sponsor the road closure
	<p>Members NOTED the report from the Clerk attached in the agenda pack.</p> <p>RESOLVED: to support the Festival and have a presence on the day and to delegate the Clerk to progress the project and implement all operational decisions within budget.</p>
ScG/21/5/13	To consider an update from the Task Group with regards to the Cheshire East Boundary Review (Governance Review)
	<p>Cllr Buchanan briefed Members with regards to the activity of the Boundary Review Task Group.</p> <p>Members NOTED the update.</p>
ScG/21/5/14	To note and approve payments since the previous meeting
	<p>Members NOTED the report from the Clerk attached in the agenda pack.</p> <p>Members NOTED the payments made by the Clerk from May 10th to June 9th under the current delegation scheme.</p> <p>RESOLVED: that the list of scheduled payments in Annex 2 is approved.</p>
ScG/21/5/15	To consider making a response to the following planning applications
	<p>a. Application n. 21/2655N Proposal: Advertisement Consent for totem mounted signs, illuminated and non-illuminated wall signs, window graphics Location: Shavington Service Station, Esso Service Station, 416, Newcastle Road, Shavington, CW2 5JF National Grid Ref: 370437.4857 351172.3896 Deadline: 11th June</p> <p>RESOLVED: No comments</p>
ScG/21/5/16	To consider making responses to any urgent planning application consultations that have arisen since this agenda was published
	<p>a. Application n. 21/2989N Proposal: Single storey rear/side extension Location: 283, NEWCASTLE ROAD, SHAVINGTON, CW2 5DZ National Grid Ref: 369272.3421 351292.094 Deadline: 23rd June</p> <p>RESOLVED: No comments</p>
	b. Application n. 21/2999N

	<p>Proposal: Construction of 2 bungalows Location: 7, MAIN ROAD, SHAVINGTON, CW2 5DY National Grid Ref: 369368 351349 Deadline: 7th July</p> <p>RESOLVED: that the proposal needs to be compatible with the final approved design of the planning application number 20/0604N 'Variation of Condition – Elephant & Castle Inn, 289 Newcastle Road'</p>
ScG/21/5/17	<p>To consider a proposal to activate a full subscription to Parish Online, and approve the payment of the yearly fee</p>
	<p>Members NOTED the report from the Clerk.</p> <p>RESOLVED: to authorise the full subscription to the Parish Online system at the cost of £250+£50 per year (to be reviewed yearly)</p>
ScG/21/5/18	<p>To consider a proposal for a Call for Quotations for the delivery of the Lengthsman service in the Parish</p>
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Lengthsman services are included in the Ground Maintenance service specification and that for this purpose a budget virement is approved (from Cost centre Environment and Recreation code 86 £4,000 to Cost centre Environment and Recreation code 31).</p> <p>RESOLVED: that the Environment and Recreation committee is delegated to approve the service specifications, oversee the contractor's selection process in consultation with the Clerk, and to instruct the Clerk to sign the contract with the selected supplier within budget and in accordance with the Council Financial Regulation.</p>
ScG/21/5/19	<p>To consider a proposal from Northwich Town Council for Ground Maintenance Service</p>
	<p>Members NOTED the report from the Clerk attached in the agenda pack.</p> <p>RESOLVED: to terminate the contract with Northwich Town Council for the Ground Maintenance Service, and to end the service on August, 30th.</p> <p>RESOLVED: that in accordance with the Council Financial Regulation, a new supplier is appointed to deliver the Ground Maintenance Service from September.</p> <p>RESOLVED: that the Environment and Recreation Committee is delegated to approve the service specification, oversee the contractor's selection process, and to instruct the Clerk to sign the contract with the selected supplier within budget and in accordance with the Council Financial Regulation.</p>
ScG/21/5/20	<p>To consider reviewing the Council's bank arrangements, as follow:</p> <ol style="list-style-type: none"> a. That all bank communications and statements are sent to the new Parish Clerk b. That the new Parish Clerk is added as new signatory/authorised user to the Parish Council and Village Hall Bank account c. That the former Clerk is removed for the signatories/authorised of the account

	RESOLVED: that all Bank arrangements are reviewed
ScG/21/5/21	To consider the necessary arrangements to set up a workspace area for officers in Shavington-cum-Gresty Village Hall
	RESOLVED: that the Village Hall Committee is delegated to oversee the arrangement to set up the workspace area for officers and it is delegated to authorise the purchase of furniture and equipment up to £1,000.
ScG/21/5/22	To note the updated version of Shavington-cum-Gresty Village Booking pack
	Members NOTED the report from the Clerk attached in the agenda pack. It was NOTED that the Village Hall Committee will review the Village Hall booking system and process.
ScG/21/5/23	To consider a proposal to submit an application for listed status for 1 Rope Lane (former Co-op building), and 140 Main Road (former youth club/ schoolhouse)
	Cllr Ferguson and Jones briefed Members with regard to a proposal to submit an application for listed status for 1 Rope Lane and 140 Main Road. Members NOTED the update. RESOLVED: that a Listed-Status Task Group is set up with Cllr Hackett, Jones, Ferguson, Adams and K Gibbs as members. And that Cllr Jones will lead the Task Group activity.
ScG/21/5/24	It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 4 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted
	RESOLVED: That the members of public and representative of the press are excluded to the meeting under Section 1 of the Public Bodies (Admission to Meeting) Act 1960 on the ground that the matter contain sensitive information and by reason of confidential nature of the business to be transacted.
ScG/21/5/25	To consider staff matter and refund requests
	Parish Clerk briefed Members with regards to staff matter and refund request. RESOLVED: that the payments to C Jones are approved.
ScG/21/5/26	To consider the selection process for the appointment of the Communication Manager
	Members NOTED the report from the Clerk attached in the agenda pack. RESOLVED: that the selection process is approved as detailed in the agenda pack.
ScG/21/5/27	To note the date of the next Council Meeting – July, 7th 2021
	Members NOTED the date of the next Full Council Meeting.

Meeting Closed at 21:16hrs
Chair: B Gibbs
Clerk: S Garnero