

**Shavington-cum-Gresty Council**  
**Parish Council meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on 21<sup>st</sup> May 2021**

In attendance: Cllr Adams , Ferguson, K Gibbs, Hackett, McIntyre, Moore

**ScG/21/4/1 *To receive apologies for absence***

Apologies were received and accepted from Cllr B Gibbs, Jones, Hancock

**ScG/21/4/2 *To note the declaration of Member's interests***

No declaration was declared

**ScG/21/4/3 *It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 4 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.***

**RESOLVED:** That the members of public and representative of the press are excluded to the meeting under Section 1 of the Public Bodies (Admission to Meeting) Act 1960 on the ground that the matter contain sensitive information and by reason of confidential nature of the business to be transacted.

**ScG/21/4/4 *To note any change in staffing and consider associated actions***

Members **noted** the update.

**RESOLVED:** that the job description and person specification is approved, with the following amendment:

- a. Salary: £14,000 - £16,000 depending on experience
- b. Job title: Communication Manager
- c. Hours/Week: 16
- d. Work both form home and the Shavington-cum-Gresty Village Hall
- e. The closing date to submit an application is Friday, 2<sup>nd</sup> July 2021
- f. Interviews will be held on wc 12<sup>th</sup> July 2021

And,

**RESOLVED:** that the Clerk is authorised to start and proceed with the recruitment process.

Meeting Closed at 10:43hrs

Chair: Cllr K Gibbs

Clerk: S Garnero