

Shavington-cum-Gresty Council  
Parish Council meeting  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on Wednesday 16 February 2022**

In attendance: Cllr Buchanan, Edgar, B Gibbs, Jones, McIntyre

ScG St/21/2/1	<b><i>To receive and consider apologies for absence</i></b>
	No apologies were received.
ScG St/21/2/2	<b><i>To note declarations of Members' interests</i></b>
	No declaration was made.
ScG St/21/2/3	<b><i>To confirm and sign the minutes of the Staffing Committee Meeting hold on 21 July 2021</i></b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG St/21/2/4	<b><i>Public Participation</i></b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made
ScG St/21/2/5	<b><i>To receive and consider the following policy:</i></b>  <b><i>- Shavington-cum-Gresty Parish Council Appraisal Policy</i></b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the Shavington-cum-Gresty Parish Council Appraisal Policy is recommended to Full Council for adoption.
ScG St/21/2/6	<b><i>To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from</i></b>

	<b><i>the meeting during the consideration of items 7, 8, 9 and 10 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.</i></b>
	<b>RESOLVED:</b> that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press are excluded from the meeting during the consideration of items 7, 8, 9 and 10 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
<b>ScG St/21/2/7</b>	<b><i>To receive and consider an update with regards to the Community Manager training plan</i></b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that a recommendation is made to Full Council to authorise the subscription for n.1 user to LinkedIn In-LEARNING platform (£240) and to sponsor the cost for the CiLCA qualification (£410) as part of the shared development plan for the Community Manager
<b>ScG St/21/2/8</b>	<b><i>To receive and consider updates on the following:</i></b>  <ul style="list-style-type: none"> <li>- <b><i>Staff probation period</i></b></li> <li>- <b><i>Staff annual appraisal</i></b></li> <li>- <b><i>Staff SMART goal for 2022/23</i></b></li> <li>- <b><i>Staff short-term goal for 2022/23</i></b></li> </ul>
	Members <b>NOTED</b> the report.
<b>ScG St/21/2/9</b>	<b><i>To receive and consider staff pay increase for 2022/23</i></b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that a recommendation is made to full Council to consider the pay increase for the Clerk to SCP 31 starting from 1 June 2022 (subject to the annual appraisal), and to consider the pay review increase for the Community Manager from 1 September 2022 (subject to the annual appraisal)
<b>ScG St/21/2/10</b>	<b><i>To consider a proposal to review the Staff Pension scheme</i></b>
	The Clerk briefed Members with regards to the item.  Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that a recommendation is made to full Council to become an Employer in the Cheshire Pension Fund and to nominate for the scheme the Parish Clerk and the Community Manager.

Meeting Closed at 1923 hrs

Chair: Buchanan

Clerk: S Garnero

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