

Shavington-cum-Gresty Council
Finance Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 29th September 2021**

In attendance: Cllr Ferguson, K Gibbs, Hackett and Hancock

Cllr B Gibbs, Adams

ScG FC/21/1/1	<i>To receive apologies for absence¹</i>
	No apologies received
ScG FC/21/1/2	<i>To elect the Chair and Deputy Chair</i>
	Cllr Hackett and Cllr Ferguson were elected Chair and Deputy Chair respectively
ScG FC/21/1/3	<i>To note declarations of Members' interests</i>
	No declaration was raised
ScG FC/21/1/4	<i>To review the year-to-date expenditure for the Council as a whole</i>
	Members NOTED the year-to-date expenditure for the Council as a whole. RESOLVED: that the Bank Reconciliations (Parish Council main account and Village Hall account) are signed as correct record of the Council account system ²
ScG FC/21/1/5	<i>To receive an update with regards to the external audit informal "except for" matter arising from the AGAR</i>
	Members NOTED the report.
ScG FC/21/1/6	<i>To consider the draft Parish Council Financial Risk Assessment</i>
	Members NOTED the update.

¹ Meeting started 19:45hrs

² Cllr Hancock left 1958

	<p>RESOLVED: that the Parish Council Financial Risk Assessment is approved and recommended to Parish Council subject to the following amendment being made:</p> <ul style="list-style-type: none"> - Hire Charges: all booking must be paid in advance
ScG FC/21/1/7	To undertake an internal audit report
	Members undertook an internal audit and filled the internal audit report. No issue was raised from Members.
ScG FC/21/1/8	To consider and inform the budget setting process for 2022/23 financial year
	<p>Members NOTED the report.</p> <p>RESOLVED: that the draft Finance Committee budget 2022/23 is approved and recommended to Full Council as part of the budget setting process subject to the following amendments being made:</p> <ul style="list-style-type: none"> - Website subscription £2,100 - Website transparency £1,000 (the Community Manager is asked to request an estimate from the supplier) - Office expenditure £1,000
ScG FC/21/1/9	To note the date of the next Finance Committee Meeting – November, 17th 2021
	The date of the next Finance Committee meeting was NOTED .

Meeting Closed at 21:22hrs

Chair: Cllr Hackett

Clerk: S Garner