



**SHAVINGTON**  
CUM  
**GRESTY**

**Shavington-cum-Gresty Council  
Parish Council meeting**

Main Road,  
Shavington, Crewe  
CW2 5DP

[www.shavingtononline.co.uk](http://www.shavingtononline.co.uk)

11 November 2021

To: **Members of the Shavington-cum-Gresty Parish Council**

Dear Councillor,

You are summoned to attend the meeting of the Extra-Ordinary Shavington-cum-Gresty Parish Council to be held at **6:30PM** on **Wednesday 17 November** at **Shavington-cum-Gresty Village Hall, 159 Main Rd, Shavington, CW2 5DP.**

*Please note: any members of the public that wish to attend, please register with the clerk by emailing [clerk@shavingtononline.co.uk](mailto:clerk@shavingtononline.co.uk) by 3pm on Wednesday 17 November 2021.*

Your sincerely,

Simona Garner  
Parish Clerk

## AGENDA

1	To receive and consider apologies for absence
2	To note declarations of Members' interests
3	Public Participation <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
4	To consider making a response to the following planning applications:
	<b>a. Application 21/5216N</b> <b>Proposal:</b> Construction of front boundary wall and rails and alteration to existing access

	<p><b>Location:</b> 23, WESTON LANE, SHAVINGTON, CW2 5AN <b>National Grid Ref:</b> 370738.1504 352202.6729</p> <p><b>b. Application 21/5297N</b> <b>Proposal:</b> Side extension to first floor, above existing garage <b>Location:</b> 14, WESTBURY CLOSE, CREWE, CW2 6TY <b>National Grid Ref:</b> 370042.0518 353457.4379</p> <p><b>c. Application 21/5199N</b> <b>Proposal:</b> Change of use of existing building to provide 7 residential units for supported living <b>Location:</b> 1, ROPE LANE, (Junction of Main Road &amp; Rope Lane), SHAVINGTON, CHESHIRE, CW2 5DT <b>National Grid Ref:</b> 369885.6991 351830.5446</p> <p><b>d. Application 21/5428N</b> <b>Proposal:</b> Householder application for a single storey extension to the rear of the property. <b>Location:</b> 5, WESSEX CLOSE, SHAVINGTON, CW2 5HX <b>National Grid Ref:</b> 370190.8988 351475.9595</p>
<b>5</b>	To consider making responses to any urgent planning application consultations that have arisen since this agenda was published
<b>6</b>	To consider the final text for submission to the Cheshire East Council Strategic Governance Review consultation ( <b>attached</b> )
<b>7</b>	To consider adopting the BT kiosk in Crewe Road (Shavington) and to delegate the Clerk to sign the contract on behalf of the Parish Council ( <b>attached</b> )
<b>8</b>	To note and approve payments since the previous meeting ( <b>attached</b> )
<b>9</b>	To consider approving the next round of payments ( <b>attached</b> )
<b>10</b>	To note the date of the next Council Meeting – <b>1 December 2021</b>



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## Report Statement

Meeting:	Extra-ordinary Parish Council Meeting
Report Purpose:	To provide Member an update with regards to the Boundary Review campaign and the draft counter proposal text for submission
Version Control:	v1
Author:	Clerk

### 1. Report Summary

This report provides Members an update with boundary review campaign and associated costs.

### 2. Background

On 7 April 2021, the Parish Council established the Boundary Review Task Group, with the aims to raise awareness within the Parish about the Community Governance Review proposal and consultation led by Cheshire East and inform Shavington-cum-Gresty residents of the impact this could cause to their parish.

On 5 May, the Parish Council approved a counterproposal for submission to Cheshire East Council (CEC) as an alternative to the current proposals as discussed by the CEC Constitution Committee

### 3. Position

Since then, the Boundary Review Task Group has been consulting residents with the aim to gain a better understanding of their sense of belonging to which Parish. Over 500 residents took part to the survey.

To raise awareness of the Strategic Governance Review process and encourage residents to submit their comments to Cheshire East Council, Officers and Members of the Task Group have been working at a Boundary Booklet. The booklet was distributed to every household in the Parish on 21 October.

Also, Members agreed to support the campaign with a final reminder leaflet, out for distribution the weekend before the end of the consultation.

Before submitting the response, the Clerk is asking Members to consider the draft Parish Council response below, and to approve it:

*“**Shavington-cum-Gresty Parish Council** disagrees because the areas affected by the proposed boundary changes to Shavington-cum-Gresty broadly identify as being in Shavington-cum-Gresty. We are one parish, one community and one identity and we wish to remain as one. **The Parish Council** would suggest that, in line with the research carried out, the reviewed boundary lines follows::*



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- *Beginning where Shavington Bypass intersects Rope Lane, take the boundary northwest, up Rope Lane towards the traffic lights, to where Rope Lane intersects Gresty Lane. Head east along the Shrewsbury to Crewe railway line until it aligns with the houses on Gresty Lane. Head north, crossing the railway line, following the brook with Hanbury Close to the west and Westbury Close to the east, until the stream meets Gresty Brook.*
- *Travel east along Gresty Brook until Gresty Brook meets the railway line. Follow the edge of the railway line east, then south, passing Basford Hall Sidings. Continue south until the railway line and the A500 intersect.*
- *From the A500, go west to where the current parish boundary intersects with the bypass, north of Shavington Hall. Then go south, following the current parish boundary and wrap around to where the current boundary intersects with Newcastle Road at Rose Cottage.*
- *From Rose Cottage, head west, behind Eden Vets, parallel to Newcastle Road to intersect with Stock Lane. Then go south-west, down Stock Lane, to the junction which meets with Dig Lane.*
- *Travel north-west, up Dig Lane, until it intersects with the stream. Then head west, following the stream until Haymoor Green Road. Head north and intersect with Newcastle Road. From the west of Blakelow Farm, head in a north-east direction following the line of the current boundary until it intersects with the A500. Follow the A500 east until it intersects with Rope Lane.”*

(in red: amendments from the original text)

#### **4. Sustainability Impact**

Environment: paper copies have an impact on the environment

#### **5. Community Impact**

Positive: it should boost community spirit and encourage residents to take part to the consultation

#### **6. Governance**

Financial regulation

#### **7. Financial Impact**

Within budget

#### **8. Resource Impact**

Clerk time and project management, Community Manager time

#### **9. Conclusions**

Members are asked to consider the following:



- Note the draft response, approve it and instruct the Clerk to submit the Parish Council response to the Strategic Governance Review consultation
- Note the draft response, request some amendments and instruct the Clerk to submit the Parish Council response to the Strategic Governance Review consultation
- Note the draft response, not approve the draft response

#### **10. Consideration Sought**

That the counter proposal is approved, and the Clerk is instructed to submit the Parish Council response to the consolation.



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## Report Statement

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regard to the adoption of the BT kiosk in Crewe Road

Version Control: v1

Author: Clerk

### 1. Report Summary

The report provides Members an update with regard to the adoption of the BT kiosk in Crewe Road (Shavington).

### 2. Background

In August 2019 the Former Clerk made an enquire to BT to adopt a red kiosk in Crewe Road (near the Hickory pub).

### 3. Position

On November 2021, BT contacted the Clerk and gave the deadline of the 30 November to sign the contract, or it will be removed.

The cost is £1.

The kiosk will need to be refurbished, and electrical checks would be needed. A budget of £500 has been included in the draft next year budget to cover those costs. If adopted, the Parish Council will be the solely responsible of the kiosk an BT will be relieved of all liabilities.

### 4. Sustainability Impact

Positive: re-use of existing facilities in the community should be encouraged.

### 5. Community Impact

Positive: red kiosks are embedded in the country tradition and landscape. Preserving those assets would boost proud and sense of belonging within the community.

### 6. Governance

Shavington cum Gresty Parish Council Finance Regulation 2021/22

### 7. Financial Impact

Short term impact: £1 for the adoption. Up to £500 for refurbishment (next financial year).

Medium- long term plan: monitoring, management and repair costs



## **8. Resource Impact**

Clerk time

## **9. Wards Affected**

Community and Engagement Committee  
Environment and Recreation Committee

## **10. Conclusions**

Members are asked to consider the report and:

- Note the report, agree to adopt the BT kiosk in Crewe Road and instruct the Clerk to sign the contract on behalf of the Parish Council and pay the fee (£1)
- Note the report, and not agree to adopt the BT kiosk in Crewe Road

## **11. Consideration Sought**

That the BT kiosk is adopted, and the Clerk is instructed to sign the contract on behalf of the Parish Council and pay the fee (£1)





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## **Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide Members an update with regards to payments since the previous meeting

Version Control: v0

Author: Clerk

### **1. Report Summary**

The report provides Members an update with regards to payments made by the Clerk since the previous meeting

### **2. Background**

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### **3. Position**

Members are asked to note the payments made by the Clerk from 6 October to 17 November 2021 listed in Annex 1.

### **4. Conclusions**

Members are asked to consider the following:

- a. Note and approve the payment made by the Clerk under the current delegation scheme,
- b. Note the payments made by the Clerk under the current delegation scheme, and not to approve

### **5. Consideration Sought**

That the payments are noted and approved.

## **ANNEX 1**

List of payments made by the Clerk under the current scheme of delegation.

## Shavington-cum-Gresty Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
184	Internal, external audit	ChAI 07/10/2021		Parish Council Main A <sub>y</sub>	BACS	External Auditor	PKF Littlejohn	S	400.00	80.00	480.00
220	Office 365 package	07/10/2021		Parish Council Main A <sub>y</sub>	BACS	Adobe	Adobe	S	8.32	1.66	9.98
181	S.137 Grants - car park	07/10/2021		Parish Council Main A <sub>y</sub>	BACS	School car park	Shavington Primary School	X	5,500.00		5,500.00
182	PCSO	07/10/2021		Parish Council Main A <sub>y</sub>	BACS	Payment for one PCSO	Cheshire Constabulary	X	8,320.00		8,320.00
210	Call-minding service(KBVO/C	11/10/2021		Parish Council Main A <sub>y</sub>	BACS	Village Hall booking service	Cymphony	S	121.47	24.29	145.76
192	Staff Expenses	12/10/2021		Parish Council Main A <sub>y</sub>	BACS	Office furniture	Amazon Services Europe S.a.	S	59.81	11.97	71.78
193	Staff Expenses	12/10/2021		Parish Council Main A <sub>y</sub>	BACS	Office furniture	Amazon Services Europe S.a.	S	59.80	11.97	71.77
194	ICT equipment	12/10/2021		Parish Council Main A <sub>y</sub>	BACS	ICT dock	Shani Imaging Limited	S	203.33	40.67	244.00
196	ICT equipment	13/10/2021		Parish Council Main A <sub>y</sub>	BACS	ICT office	CCL Computers Ltd	S	98.34	19.67	118.01
188	ICT equipment	15/10/2021		Parish Council Main A <sub>y</sub>	BACS	Credit note	Insight	S	-239.99	-48.00	-287.99
201	Internal, external audit	ChAI 15/10/2021		Parish Council Main A <sub>y</sub>	BACS	ICO fee	Information Commissioner's	X	40.00		40.00
191	ICT equipment	18/10/2021		Parish Council Main A <sub>y</sub>		USB cable	Amazon Services Europe S.a.	S	8.49	1.70	10.19
195	ICT equipment	18/10/2021		Parish Council Main A <sub>y</sub>	BACS	ICT office	Amazon EU S.a r.l. UK Branch	S	17.42	3.49	20.91
197	ICT equipment	18/10/2021		Parish Council Main A <sub>y</sub>	BACS	ICT office	Amazon EU S.a r.l. UK Branch	S	77.99	15.60	93.59
190	Staff Salary	19/10/2021		Parish Council Main A <sub>y</sub>	BACS	Pension	NEST	X	160.67		160.67
253	General Amenities	19/10/2021		Parish Council Main A <sub>y</sub>	BACS	Hanging baskets	Petal Power	Z	40.00		40.00
237	Union flag	20/10/2021		Parish Council Main A <sub>y</sub>	BACS	Union Flag	Harrison Flagpoles/Eds/Creat	S	150.00	30.00	180.00
238	Event 5 - Remembrance Sun	20/10/2021		Parish Council Main A <sub>y</sub>	BACS	Union Flag	Harrison Flagpoles/Eds/Creat	S	87.49	17.50	104.99
207	Event 2	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Printing cost Pumpkin trail	Solopress	E	22.37		22.37
208	Event 2	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Printing cost Pumpkin trail	Solopress	E	22.37		22.37
209	Event 2	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Printing cost Pumpkin trail	Solopress	E	22.37		22.37
214	Boundary Marketing	22/10/2021	ScG/21/10/17	Parish Council Main A <sub>y</sub>	BACS	Printing	Solopress	E	388.54		388.54
215	Boundary Marketing	22/10/2021	ScG/21/10/17	Parish Council Main A <sub>y</sub>	BACS	Printing	Solopress	E	992.00		992.00
216	Boundary Marketing	22/10/2021	ScG/21/10/17	Parish Council Main A <sub>y</sub>	BACS	Printing	Solopress	E	803.81		803.81
199	General Amenities	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Benches	Glasdon UK Limited	S	638.56	127.71	766.27
206	Cleaning of Hall	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Cleaning Village Hall	Crystal Clean	S	445.00	89.00	534.00
213	H&S Village Hall	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	H&S package Village Hall	Rhino Safety	S	500.00	100.00	600.00
218	Boundary Marketing	22/10/2021	ScG/21/10/17	Parish Council Main A <sub>y</sub>	BACS	Banners	Inprint Colour	S	195.00	39.00	234.00
203	Staff Salary	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	HMRC	HMRC	X	1,219.42		1,219.42
204	Staff Salary	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Salary	S Randle	X	888.91		888.91
205	Staff Salary	22/10/2021		Parish Council Main A <sub>y</sub>	BACS	Salary	S Garner	X	2,127.78		2,127.78
217	Boundary Marketing	22/10/2021	ScG/21/10/17	Parish Council Main A <sub>y</sub>	BACS	Delivery of newsletter	The Leaflet Team	Z	430.00		430.00
212	General Maintenance	23/10/2021	ScG/21/9/3	Parish Council Main A <sub>y</sub>		Plumber	Steele Heating & Plumbing Li	S	1,892.00	378.40	2,270.40
198	Small Grants Scheme	23/10/2021	ScG/21/10/26	Parish Council Main A <sub>y</sub>	BACS	Environmental Award sponsor	Shavington Academy	X	50.00		50.00
211	Staff Expenses	23/10/2021		Parish Council Main A <sub>y</sub>	BACS	Councillor refund	G McIntyre	X	8.50		8.50
249	On-line Booking Service	25/10/2021		Parish Council Main A <sub>y</sub>	BACS	Village Hall booking service	Skedda	E	21.70		21.70

## Shavington-cum-Gresty Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
202	25/10/2021		Parish Council Main A <sub>y</sub>	BACS	Wi-Fi Village Hall	KCOM Group Ltd	S	56.50	11.30	67.80
189	26/10/2021		Parish Council Main A <sub>y</sub>	BACS	Microsoft	Strategy 365	S	74.20	14.84	89.04
200	26/10/2021		Parish Council Main A <sub>y</sub>	BACS	VOIP	Gradwell Communications	S	29.85	5.97	35.82
180	01/11/2021		Parish Council Main A <sub>y</sub>	BACS	Waste collection Village Hall	ASH Waste Services	S	65.80	13.16	78.96
255	01/11/2021		Parish Council Main A <sub>y</sub>	BACS	Waste collection Village Hall	ASH Waste Services	S	89.60	17.92	107.52
222	02/11/2021		Parish Council Main A <sub>y</sub>	BACS	Office equipment	Repark Ltd	S	6.66	1.33	7.99
256	02/11/2021		Parish Council Main A <sub>y</sub>	BACS	Microsoft Azure	Microsoft Azure	S	10.07	2.01	12.08
223	03/11/2021		Parish Council Main A <sub>y</sub>	BACS	Village Hall equipment	Fiintoft Ironmongers Limited	S	11.66	2.33	13.99
224	03/11/2021		Parish Council Main A <sub>y</sub>	BACS	Village Hall equipment	Amazon Services Europe S.a.	S	16.66	3.33	19.99
221	04/11/2021		Parish Council Main A <sub>y</sub>	BACS	Village Hall equipment	Amazon Services Europe S.a.	S	26.98	5.40	32.38
225	04/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Service	WORLD BARGAINS LIMITED	S	43.28	8.68	51.96
226	05/11/2021		Parish Council Main A <sub>y</sub>	BACS	Virtual meetings	Zoom Video Communications	S	75.99	15.20	91.19
227	08/11/2021		Parish Council Main A <sub>y</sub>	BACS	Adobe	Adobe	S	8.32	1.66	9.98
236	09/11/2021		Parish Council Main A <sub>y</sub>	BACS	Call-handling	Cymphony	S	88.82	17.76	106.58
254	09/11/2021		Parish Council Main A <sub>y</sub>	BACS	Office equipment	Amazon Services Europe S.a.	S	99.99	20.00	119.99
<b>Total</b>								<b>26,485.85</b>	<b>1,085.52</b>	<b>27,571.37</b>



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## **Report Statement**

Meeting: Parish Council Meeting

Report Purpose: To provide Members a list of payments to consider

Version Control: v0

Author: Clerk

### **1. Report Summary**

The report provides Members a list of payments for Members to consider.

### **2. Background**

The Council has been using the Scribe online system to manage and overview its accounts and finance.

### **3. Position**

Members are asked to consider the list of payments attached in Annex 1.

### **4. Conclusions**

Members are asked to consider the following:

- a. Approve the payments listed in Annex 1
- b. Not to approve the payments listed in Annex 1

### **5. Consideration Sought**

That the payments are approved.

## **ANNEX 1**

List of payments to be considered by Members

**Shavington-cum-Gresty Parish Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
243	18/11/2021		Village Hall A/C	BACS	Village Hall Refund	Mrs JE Pitwell	E	157.50		157.50
245	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Sunday	Royal British Legion	E	175.00		175.00
232	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Gas	British Gas	L	58.52	2.92	61.44
246	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Sunday	Royal British Legion	E	25.00		25.00
228	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Service	Brave Little Tank	S	250.00	50.00	300.00
229	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Boundary campaign	Brave Little Tank	S	350.00	70.00	420.00
234	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Cleaning Village Hall	Crystal Clean	S	320.00	64.00	384.00
235	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Cleaning Village Hall	Crystal Clean	S	86.88	17.38	104.26
241	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Payroll Service	Beardmore Accountants	S	42.50	8.50	51.00
239	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Sunday	Inprint Colour	S	156.00	31.20	187.20
250	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Design and marketing	Brave Little Tank	S	900.00	180.00	1,080.00
240	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Service	Inprint Colour	S	132.00	26.40	158.40
230	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Boundary campaign	Brave Little Tank	S	320.01	64.00	384.01
231	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Pumpkin Trail	Brave Little Tank	S	100.00	20.00	120.00
247	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Water	Water Plus	Z	686.40		686.40
257	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Grounds Maintenance	Green Living Horticultural ltd	Z	1,690.00		1,690.00
248	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Sunday	Solopress	Z	479.60		479.60
251	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Website	Brave Little Tank	S	175.00	35.00	210.00
244	18/11/2021		Village Hall A/C	BACS	Village Hall Refund	E E Randle	X	15.00		15.00
233	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Staff training course	Cheshire Assoc Local Council	X	60.00		60.00
242	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Remembrance Service	The Leaflet Team	Z	289.00		289.00
252	18/11/2021		Parish Council Main A <sub>y</sub>	BACS	Boundary campaign	Solopress	Z	55.95		55.95
<b>Total</b>								<b>6,524.36</b>	<b>569.40</b>	<b>7,093.76</b>