

**Shavington-cum-Gresty Council**  
**Village Hall Committee meeting**  
Main Road,  
Shavington, Crewe  
CW2 5DP



## **MINUTES of the meeting held on** **Wednesday 13 October 2021**

In attendance: Cllr Adams<sup>1</sup>, Hancock, Hackett, K Gibbs, McIntyre

ScG VH/21/2/1	<b><i>To receive and consider apologies for absence</i></b>
	No apologies for absence were received.
ScG VH/21/2/2	<b><i>To note declarations of Members' interests</i></b>
	No declaration was made.
ScG VH/21/2/3	<b><i>To confirm and sign the minutes of the Village Hall Committee Meeting hold on 14 July 2021</i></b>
	<b>RESOLVED:</b> that the Minutes of the previous meeting are approved and signed as an accurate record.
ScG VH/21/2/4	<b><i>To consider the appointment of non-Parish Councillors Members to the Committee as representative of the community</i></b>
	<b>RESOLVED:</b> that Ms Janet Clarke is appointed as non-Parish Councillor Member to the Committee and representative of the community
ScG VH/21/2/5	<b><i>Public Participation</i></b> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made.
ScG VH/21/2/6	<b><i>To receive an update with regards to the Village Hall Heating system</i></b>
	The Parish Clerk updated Members regarding the Village Hall heating system.

<sup>1</sup> Arrived 1914hrs

	Members <b>NOTED</b> the update.
<b>ScG VH/21/2/7</b>	<b><i>To receive and consider an update with regards to the cleaner's contract</i></b>
	<p>Cllr K Gibbs briefed Members with regards to the latest arrangements made with the cleaning company.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that when and if required, the Clerk is instructed to book the cleaner for 1 extra/hour per week</p>
<b>ScG VH/21/2/8</b>	<p><b><i>To receive and consider an update with regards to the following:</i></b></p> <p style="margin-left: 40px;"><b><i>a. Painting needed in the main hall as consequence of the posters' removal</i></b></p> <p style="margin-left: 40px;"><b><i>b. Drain issue: small sink behind the bar</i></b></p> <p style="margin-left: 40px;"><b><i>c. Notice board</i></b></p>
	<p>Cllr McIntyre Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>a. That the Clerk is instructed to request quotes to re-decorate the main room and that the Clerk is delegate to appoint a supplier for the job.</li> <li>b. That a plumber is contracted to sort the drain issue in the bar and the hot water sink in bathroom</li> <li>c. That a Notice board is installed in the Village Hall and that – if the previous one is not suitable anymore- the Clerk is delegated to purchase a new one</li> </ol> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to allocate a budget up to £1,500 from the Village Hall reserve for the painting of the main hall.</p>
<b>ScG VH/21/2/9</b>	<b><i>To receive and consider an update with regards to Village Hall keys</i></b>
	<p>Cllr K Gibbs briefed Members with regards to Village Hall key list.</p> <p>Members <b>NOTED</b> the update.</p>
<b>ScG VH/21/2/10</b>	<b><i>To note and consider a report with regards to refitting of the kitchen from Mrs McIntyre</i></b>
	<p>Mrs McIntyre provided a report to Members with regards to the refitting of the Village Hall kitchen.</p> <p>Members <b>NOTED</b> the update.</p> <p><b>RESOLVED:</b> that a recommendation is made to Full Council to allocate a budget up to £300 to purchase and replace ceiling tiles in the Village Hall kitchen. Further considerations are needed with regards to the replacement of the vinyl floor in the kitchen: in order to evaluate if the stock of roll vinyl floor owned by the Parish</p>

	Council is enough to cover the area or if a new one is needed.
<b>ScG VH/21/2/11</b>	<b><i>To note and consider a proposal for Christmas decorations inside the Village Hall</i></b>
	Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that a budget up to £100 (Cost centre Village Hall – cost code Marketing) is allocated to purchase Christmas lights to decorate the Main Hall. And that Friday 26 November Members will volunteer to decorate the building.
<b>ScG VH/21/2/12</b>	<b><i>To note and consider and update with regards to marketing activities to promote the Village Hall</i></b>
	The Community Manager briefed Members with regards to marketing activities to promote the Village Hall.  Members <b>NOTED</b> the update.  <b>RESOLVED:</b> that a recommendation is made to Full Council to purchase a camera
<b>ScG VH/21/2/13</b>	<b><i>To consider and inform the budget setting process for 2022/23 financial year</i></b>
	Members <b>NOTED</b> the report.  <b>RESOLVED:</b> that the draft budget is approved and recommended to Full Parish Council subject to the following amendments being made:  - Kitchen refurbishment: £5,000
<b>ScG VH/21/2/14</b>	<b><i>To note the date of the next Village Hall Committee Meeting – 9 February 2022</i></b>
	Members <b>NOTED</b> the date of the next Village Hall Committee meeting 6pm

Meeting Closed at 2000hrs

Chair: Cllr McIntyre

Clerk: S Garnero