

Shavington-cum-Gresty Council
Parish Council meeting
Main Road,
Shavington, Crewe
CW2 5DP



SHAVINGTON
CUM
GRESTY

MINUTES of the meeting held on
Wednesday 6 October 2021

In attendance: Cllr Adams, Buchanan, Ferguson, B Gibbs, K Gibbs, Hancock¹, McIntyre, Moore

ScG/21/10/1	To receive and consider apologies for absence
	Apologies were received and accepted from Cllrs Hackett and Jones.
ScG/21/10/2	To note declarations of Members' interests
	No declaration of interest was raised.
ScG/21/10/3	To confirm and sign the minutes of the Shavington-cum-Gresty Council Meetings hold on 1 September 2021 and 29 September 2021
	RESOLVED: That the Minutes of the previous meetings are approved and signed as an accurate record.
ScG/21/10/4	Public Participation
	<i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	A member of the public asked for an update with regards to playfields in the Parish, and some clarifications with regards to works undergoing on the roundabout in Gresty Road. Councillors NOTED the comments and suggested that the member of the public should attend the next Environment and Recreation Committee meeting to gain more information about the Recreational Land project led by the Parish Council. Councillors advised the member of public to contact Cllr Marren (CEC) with regards to works undergoing on the roundabout on Gresty Road.
ScG/21/10/5	To receive a report from the Village Beat Manager
	PCSO Nigel Hobbs briefed Members on the item. Members NOTED the update.

¹ Joined the meeting at 1935 hrs

ScG/21/10/6	To receive an update on Cheshire East Council's plans affecting the Parish Council from Cllr Marren (CEC)
	Members NOTED the report.
ScG/21/10/7	To receive updates from Committee Chairs in relation to meetings held since the previous Shavington-cum-Gresty Parish Council meeting on 1 September 2021 or any items arisen since then:
	<u>Committee:</u> Community and Environment Committee
	<u>Chair:</u> Councillor K Gibbs
	<u>Meeting held</u> 22 nd September 2021
	<u>Items for consideration:</u>
	<p>i. that the DRAFT Community and Engagement budget 2022/23 is recommended to Full Council as described in the budget setting process, with the following amendments:</p> <ul style="list-style-type: none">• That the Queen Jubilee cost code is merged it with the Event 1 - Village Festival cost code• That the Event 1 – Village Festival budget is increased to £3,500
	<u>Committee:</u> Finance Committee
	<u>Chair:</u> Cllr Hackett
	<u>Meeting held</u> 29 th September 2021
	<u>Items for consideration:</u>
	<p>ii. that the DRAFT Finance budget 2022/23 is recommended to Full Council as described in the budget setting process, with the following amendments:</p> <ul style="list-style-type: none">• Website subscription £2,100• Website transparency £1,000 (the Community Manager is asked to request an estimate from the supplier)• Office expenditure £1,000 <p>iii. that the Parish Council Financial Risk Assessment is approved and recommended to Parish Council subject to the following amendment being made:</p> <ul style="list-style-type: none">• Hire Charges: all booking must be paid in advance
	<u>Committee:</u> Environment and Recreation Committee
	<u>Chair:</u> Councillor Ferguson
	<u>Committee:</u> Village Hall Committee
	<u>Chair:</u> Councillor McIntyre
	<u>Committee:</u> Staffing Committee
	<u>Chair:</u> Councillor Buchanan

	Members NOTED the update.
ScG/21/10/8	To note and approve payments since the previous meeting
	Members NOTED the report. RESOLVED: that the payments since the last meeting are approved.
ScG/21/10/9	To consider to approve the next round of payments
	Members NOTED the report. RESOLVED: that payments are approved.
ScG/21/10/10	To note the conclusion of audit and to consider the external auditor report and certificate
	Members NOTED the conclusion of audit and the external auditor report and certificate.
ScG/21/10/11	To consider making a comment to Cheshire East Council with regards to the Local Government Association new model code of conduct
	Members NOTED the year-to-date financial position of the Parish Council.
ScG/21/10/12	To consider making a comment to Cheshire East Council with regards to the Local Government Association new model code of conduct
	Members NOTED the update. RESOLVED: that no comment is made.
ScG/21/10/13	To consider a report from the Parish Clerk with regards to Christmas Lights for the Village Hall
	Members NOTED the report. RESOLVED: not to proceed further with the Christmas lights display.
ScG/21/10/14	To receive and consider and update with regards to Shavington-cum-Gresty Remembrance Service
	Cllr B Gibbs briefed Members with regards to the Shavington-cum-Gresty Remembrance Service. Members NOTED the update. RESOLVED: that no change is made from the last year event format, with the only exception of the refreshment being offered at the end of the Service.
ScG/21/10/15	To receive and consider an update with regard to the Cheshire East Council Community Governance Review.

	<p>To consider to review the Parish Council alternative proposal approved by the Council on 6 May 2021, in order to align the Parish Council view with the data gathered from the community survey.</p> <p>To note an update with regards to the Parish Boundary booklet and Boundary Booklet Reminder, and to consider to allocate a budget to cover the cost of design, printing and delivery</p>
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Parish Council alternative proposal agreed in May, is amended as follow <i>“That in line with the result of the public consultation undertaken the boundary with Rope, Crewe South, Wistaston (at Gresty Brook adjacent to Pebble Brook playing field) remains unchanged, and aligned with the Gresty Brook line.”</i></p> <p>RESOLVED: that a budget up to £4,000 is allocated from reserve to cover the cost of design, printing, delivery of the “Boundary Booklet” and “Boundary reminder flyer” and related marketing activities. And that Councillors will volunteer on Sunday 21 November to deliver the “Boundary Reminder flyer”, under the coordination of the Community Manager.</p>
ScG/21/10/16	To note and consider and update with regards to 140, Main Road and to consider how to progress with the project.
	<p>Cllr B Gibbs briefed Members with regards to 140, Main Road.</p> <p>Members NOTED the report.</p> <p>RESOLVED: that in partnership with Wishing Well and YMCA, the Parish Council organises focus groups with representative of community groups and residents to define a shared vision for the building in order to direct the business plan.</p>
ScG/21/10/17	To consider a proposal from Rhino Safety to undertake a Health and Safety review and check of the Shavington Village Hall and to allocate a budget from reserves
	<p>Members NOTED the report from the Clerk.</p> <p>RESOLVED: that a budget of £500 + VAT is allocated from reserve and that the Clerk is instructed to sign the contract.</p>
ScG/21/10/18	To consider making a response to the following planning applications
	a. Application 21/4784N²

² Cllr Hancock declared a non-pecuniary interest in this item

	<p>Proposal: Erection of a new Church and Community Space (Use Classes F1(f)) F2(b) respectively) including associated access road, parking, service provision and landscaping.</p> <p>Location: New Church Development Site, CREWE ROAD, SHAVINGTON</p> <p>National Grid Ref: 370152.1344 351714.6634</p> <p>Deadline: 20 October 2021</p> <p>RESOLVED: That the application is supported by the Parish Council</p> <p>b. Application 21/4941N Proposal: Two storey extension to side of dwelling Location: 49, PARK ESTATE, SHAVINGTON, CHESHIRE, CW2 5AW National Grid Ref: 370670 352330 Deadline: 14 October 2021</p> <p>RESOLVED: No comments</p>
ScG/21/10/19	To consider making responses to any urgent planning application consultations that have arisen since this agenda was published
	<p>a. Application 21/0653N Proposal: 4.no detached houses and ancillary works Location: ADJ 16, HUNTERSFIELD, SHAVINGTON, CW2 5FB Deadline: 18 October 2021</p> <p>RESOLVED: that the comments previously submitted by the Parish Council are restated.</p> <p><i>“This is an application to vary a condition applied to approval 15/2783N, dated 1 December 2015 and that application expired on 30 November 2018 as no work had commenced on site. Members were of the view that the variation application is, therefore, invalid, as the planning permission had expired, and on that basis, the application should be rejected and re-submitted as a full planning application.</i></p> <p><i>b) Members noted that Cheshire East Council (CEC) (Planning Enforcement) has asserted that planning permission was gained under the [erroneous] inclusion of this field in the original planning approval for the Shavington Triangle site (12/3114N). This land strip was excluded from the final design for the Shavington Triangle, which it is presumed is a consequence of this error. Despite this, it was included in the Cheshire East Local Plan adopted in July 2017. If CEC is asserting that this site forms part of the overall strategic site, then it must comply with the requirements of Policy LPS-9 in the Local Plan: the Shavington/Wybunbury Triangle which requires developer provision of green spaces ;contributions to highways and habitat improvements; and education and health provision.</i></p>

The Parish Council expects CEC to request the developer to make a provision which will ensure compliance with this policy.

c) The area of land shown on the plan is incorrect as it indicated that part of the garden of No. 16 is in the ownership of the applicant.

d) The proposed development will result in a house being built only 1 metre from the boundary of No.16 (i.e. adjacent to the strip of land which has been included on the site plan of the applicant) and will result in overlooking from the first floor of the new houses, into No. 16.

e) The access to the site will be practically through the driveway of No. 16 Huntersfield, and through an unadopted road. The Parish Council requests the Borough Council to give protection to the homeowners affected by the environmental impact of construction traffic travelling through such a constrained driveway. Moreover, the access only lends itself to either two or three properties of the type proposed; not four detached properties.

f) This strip of land acts as green gap between Huntersfield and the approved Shavington Triangle development. Cheshire East Council is asked to ensure that the loss of this green gap is in accordance with its own policies designed to protect these spaces.

g) The proposals suggest over-development of the site which is linear, and would be cramped in relation to other properties on the site.

h) The single access to the site will cause significant disruption to the residents during construction as there is no on-site parking or unloading throughout the development. The work could last for up to two years.

i) The number of properties is excessive and should be reduced. Moreover, the properties do not reflect the style of the surrounding Huntersfield properties. This is contrary to CEC's Local Plan. There are no 2½/3-storey houses in Huntersfield, and the planned windows will overlook neighbouring properties.

j) There is no drainage plan submitted with the application. As such, it is difficult for the Parish Council to ascertain how drainage from these properties will integrate with the system to be constructed as part of the Shavington Triangle Phase II. For this reason, the Parish Council requests that planning approval be deferred until an acceptable drainage plan is submitted. k) There have been multiple planning applications in respect of this strip of land, all of which have expired with, apparently, tenuous attempts at establishing commencement of work to ensure that the permission did not lapse.

l) The Parish Council is also of the view that this application should be determined by the Southern Planning Committee, rather than being a delegated decision."

ScG/21/10/20	<p>To consider recommendations for the budget setting 2022/23 from the following Committees:</p> <ul style="list-style-type: none"> a. Staffing Committee b. Community and Engagement Committee c. Finance Committee
	<p>Members NOTED the DRAFT Committee budgets 2022/23.</p> <p>RESOLVED: that the Cheshire Pension Scheme is included into the budget draft for Members consideration and review.</p>
ScG/21/10/21	<p>To receive and consider an update with regards to the Ground Maintenance contract and any ad-hoc services needed</p>
	<p>Cllr Ferguson updated Members with regards to the item.</p> <p>Members NOTED the report.</p> <p>RESOLVED: that the E&R Committee is instructed to review and consider the proposals received for the Ground Maintenance contract and to inform the budget setting accordingly³</p> <p>RESOLVED: that the quote from Green Living Horticultural Ltd for the following:</p> <ul style="list-style-type: none"> a. planting schemes, village hall, the play area maintenance 3days £1370 b. New winter bedding plants and winter rose bed feed Total if £440 <p>is accepted and the Clerk is instructed to confirm and pay the job accordingly</p> <p>RESOLVED: That the E&R Committee is delegated to review and consider the quote for the maintenance service from October 2021 to March 2022 within budget and in line with the Council Finance Regulations.</p>
ScG/21/10/22	<p>To consider to allocate up to £700 from the Admin/Staff ICT budget to purchase ITC equipment for the staff as detailed in the report</p>
	<p>Members NOTED the report.</p> <p>RESOLVED: that the Clerk is authorised to purchase the ICT equipment listed and a shredder up to £1000 (Admin/Staff cost centre – ICT cost code).</p>
ScG/21/10/23	<p>To consider to allocate up to £300 from the Admin/Staff Staff Expenses budget to purchase n.2 office chairs for the staff as detailed in the report</p>
	<p>Members NOTED the update.</p> <p>RESOLVED: that the Clerk is authorised to purchase n.2 office chairs up to £300 (Staff/Admin cost centre – Staff expense cost code)</p>
ScG/21/10/24	<p>To consider a proposal to review the Staffing Committee ToR</p>
	<p>Members NOTED the update.</p>

³ Cllr Hancock left 2103hrs

	<p>RESOLVED: that the Staffing Committee Terms of Reference are amended as suggested (5 members of authority).</p>
ScG/21/10/25	<p>To consider to review Committee Membership 2021/22</p> <p>Members NOTED the update.</p> <p>RESOLVED: that the item is postponed to the November Parish Council meeting.</p>
ScG/21/10/26	<p>To consider a request from Shavington Academy to sponsor the Environment Award</p> <p>Members NOTED the report.</p> <p>RESOLVED: that Shavington cum Gresty Parish Council will sponsor the Environment Award to Shavington Academy and that the Clerk is authorised to proceed with the payment of £50⁴ toward this.</p>
ScG/21/10/27	<p>To consider a recommendation from the Finance Committee to adopt the reviewed Finance Risk Assessment</p> <p>Members NOTED the report.</p> <p>RESOLVED: that the Finance Risk Assessment is approved.</p>
ScG/21/10/28	<p>To note the date of the next Council Meeting – 3 November 2021</p> <p>Members NOTED the date of the next Parish Council meeting.</p>

Meeting Closed at 2115 hrs
Chair: Cllr B Gibbs
Clerk: S Garner

⁴ Cllr Hancock back 2113hrs