

Shavington-cum-Gresty Council
Parish Council meeting
Main Road,
Shavington, Crewe
CW2 5DP



**MINUTES of the meeting held on
Wednesday 21st July 2021**

In attendance: Cllr B Gibbs, Buchanan, McIntyre

ScG St/21/1/1	<i>To receive apologies for absence</i>
	Apologies were received and accepted from Cllr Jones
ScG St/21/1/2	<i>To elect the Chair and Deputy Chair</i>
	Cllr Buchanan and Cllr McIntyre were elected Chair and Deputy Chair respectively
ScG St/21/1/3	<i>To note declarations of Members' interests</i>
	No declaration was made
ScG St/21/1/4	<i>Public Participation</i> <i>A period not exceeding 20 minutes for members of the public to ask questions or submit comments</i>
	No comment was made
ScG St/21/1/5	<i>To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of item 6 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.</i>
	<i>RESOLVED:</i> under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, members of the public and representatives of the press are excluded from the meeting during the consideration of item 6 on the grounds that the matters contain sensitive information and by reason of confidential nature of the business being transacted.
ScG St/21/1/6	<i>To receive an update with regard to the Communication Manager selection process and to consider appointing the successful candidate</i>

	<p>Members NOTED the update.</p> <p>RESOLVED: that the post is offered to the candidate recommended by the Interview Panel with the following:</p> <ul style="list-style-type: none">a. That the salary offered will be within the agreed salary rangeb. Flexible work schedule (spend time in lieu every 4months)c. That an appraisal is done after 12 months to review performances and wagesd. That the job title is changed as “Community Manager”e. That the Clerk is instructed to offer the post to the second choice recommended by the Interview panel if the first candidate declines the offer
ScG St/21/1/7	<p><i>To consider and inform the budget setting process for 2022/23 financial year</i></p>
	<p>Members NOTED the report.</p> <p>RESOLVED: that the DRAFT staffing budget 2022/23 is recommended to Full Council as described in the budget setting process, with the following amendments:</p> <ul style="list-style-type: none">a. Pension contribution to be reviewed laterb. Staff training cost budget increased to £2,500 <p>That any new project (such 140, Main road) undertaken by the Council will trigger a resources assessment check, in order to gather information about staffing resources available (staff, time and £) and consider any support needed to deliver the project (whether internal or external). In the understanding that the budget might need to be reviewed accordingly.</p> <p>It was NOTED that Members would like to consider some incentive for employees</p>
ScG St/21/1/8	<p><i>To note the date of the next Staffing Committee Meeting – February, 16th 2022</i></p>
	<p>Members NOTED the date of the next Staffing Committee Meeting</p>

Meeting Closed at 2019 hrs

Chair: Buchanan

Clerk: S Garnero