

Shavington-cum-Gresty Council
Finance Committee meeting
Main Road,
Shavington, Crewe
CW2 5DP



MINUTES of the meeting held on **Wednesday 29th September 2021**

In attendance: Cllr Ferguson, K Gibbs, Hackett and Hancock

Cllr B Gibbs, Adams

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| ScG FC/21/1/1 | <i>To receive apologies for absence¹</i> |
| | No apologies received |
| ScG FC/21/1/2 | <i>To elect the Chair and Deputy Chair</i> |
| | Cllr Hackett and Cllr Ferguson were elected Chair and Deputy Chair respectively |
| ScG FC/21/1/3 | <i>To note declarations of Members' interests</i> |
| | No declaration was raised |
| ScG FC/21/1/4 | <i>To review the year-to-date expenditure for the Council as a whole</i> |
| | Members NOTED the year-to-date expenditure for the Council as a whole. RESOLVED: that the Bank Reconciliations (Parish Council main account and Village Hall account) are signed as correct record of the Council account system ² |
| ScG FC/21/1/5 | <i>To receive an update with regards to the external audit informal "except for" matter arising from the AGAR</i> |
| | Members NOTED the report. |
| ScG FC/21/1/6 | <i>To consider the draft Parish Council Financial Risk Assessment</i> |
| | Members NOTED the update. |

¹ Meeting started 19:45hrs

² Cllr Hancock left 1958

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| | <p>RESOLVED: that the Parish Council Financial Risk Assessment is approved and recommended to Parish Council subject to the following amendment being made:</p> <ul style="list-style-type: none">- Hire Charges: all booking must be paid in advance |
| ScG FC/21/1/7 | <p>To undertake an internal audit report</p> |
| | <p>Members undertook an internal audit and filled the internal audit report. No issue was raised from Members.</p> |
| ScG FC/21/1/8 | <p>To consider and inform the budget setting process for 2022/23 financial year</p> |
| | <p>Members NOTED the report.</p> <p>RESOLVED: that the draft Finance Committee budget 2022/23 is approved and recommended to Full Council as part of the budget setting process subject to the following amendments being made:</p> <ul style="list-style-type: none">- Website subscription £2,100- Website transparency £1,000 (the Community Manager is asked to request an estimate from the supplier)- Office expenditure £1,000 |
| ScG FC/21/1/9 | <p>To note the date of the next Finance Committee Meeting – November, 17th 2021</p> |
| | <p>The date of the next Finance Committee meeting was NOTED.</p> |

Meeting Closed at 21:22hrs

Chair: Cllr Hackett

Clerk: S Garnero